



## Council on Aging 2022-23 **TENTATIVE** Schedule

DATE	TIME	TYPE	LOCATION
Thursday, September 1, 2022	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, September 15, 2022	11:30	COA Activity COA Regular Meeting	TBD
Thursday, October 6, 2022	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, November 3, 2022	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, December 1, 2022	11:30	COA Activity COA Regular Meeting	TBD
Thursday, January 5, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Wednesday, January 18, 2023	9:00	Wellness Fest	Goebel Adult CC
Thursday, February 2, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, March 2, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, April 6, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, May 4, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, June 1, 2023	1:30	COA Regular Meeting	Goebel Adult CC
Thursday, June 15, 2023	TBD	Appreciation lunch	TBD

Regular meetings start promptly at 1:30pm and run for 90-120 minutes.

COA Activity days (9/15 & 12/1) will start promptly 11:30am. Lunch will be provided. A regular meeting will follow at 1:30pm.

Each Commissioner may have a liaison position and be required to attend those meetings and report back. Additional meetings may be added as needed.

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## **Council on Aging Details**

### **Board Details**

The role of the Council on Aging is to serve as an advisory body to the City Council on matters dealing with older adults.

The Council on Aging consists of 9 members who are 60 years of age or older. City residency is required of all members. Members serve two-year, rotating terms.

### **Officers, Meetings and Rules**

The Commissioners shall annually elect a Chair and such officers and liaisons deemed necessary.

Meetings of Council on Aging shall be public and held monthly at a scheduled time and place. Members must notify the Chair and assigned City staff to advise in advance of absences. If a member misses three (3) regular meetings in a twelve-month period, the Commissioner will be advised in writing that they may be removed from office. Meetings will not be held during the summer months of July and August unless directed by City Manager or their designee.

The conduct of such meetings shall be covered by Mason's Manual of Legislative Procedure as adopted by City Council.

### **Function and Duties**

The purpose of the Commission is to act in an advisory capacity to the City Council relative to providing input on City projects and services as they relate to older adults. The function and duties of the Thousand Oaks Council on Aging are as follows:

- A. Review and provide input on any matters referred to it by the City Manager or their designee regarding a City departmental action, project, service, or development concerning matters
- B. which may directly affect older adults.
- C. Provide outreach assistance to older adults for City projects or services as assigned by City Manager or their designee.
- D. Serve as liaisons non-profit organizations or agencies who serve older adults as assigned by City Manager or their designee.
- E. Implement additional projects as assigned by City Manager or their designee.
- F. Submit an annual report to the City Council on Commission activities and any other periodic reports as assigned or deemed appropriate.

### **Enacting Resolution**

Res. Nos. 74-156, 85-184, 90-91, 93,206, 94-175, 99-180, 2010-081, 2021-046