

MINUTES OF THE CITY COUNCIL/TOPFA

Thousand Oaks, California

July 6, 2021

1. CALL TO ORDER:

Mayor/Authority Director Claudia Bill-de la Peña called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Bill-de la Peña invited Relay for Life team members to lead the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers/Authority Directors Adam, McNamee, Engler, and Mayor/Authority Chair Bill-de la Peña present in chambers.

Absent: Councilmember/Authority Director Jones.

Also Present in person and via video conference: City Manager/Authority Executive Director Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, City Clerk/Authority Secretary Cynthia M. Rodriguez, Finance Director/City and Authority Treasurer Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Cliff Finley, Cultural Affairs Director Jonathan Serret, Human Resources Director Tim Giles, Interim Library Director Melissa Hurtado, Police Chief Jeremy Paris, Deputy Public Works Director Nader Heydari, Utilities Superintendent John Minkel, Legislative Affairs Manager Mina Layba, Deputy City Clerk Laura Maguire, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, and Assistant Analysts Sandra Delgado and Christy Glaubke.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: None.

5. SPECIAL PRESENTATIONS:

A. Mayor Bill-de la Peña presented the Parks and Recreation Month Proclamation to Conejo Recreation and Park District Board members and staff.

B. Mayor Bill-de la Peña recognized the inaugural class of Los Robles Resident Interns.

6. PUBLIC COMMENTS:

Speakers: Faith Grant, Westlake Village; Jonathan Serret, Thousand Oaks; Cristy Warner, Thousand Oaks (submitted document); Ellen Garrett, Thousand Oaks; Cathy Carlson, Thousand Oaks (submitted document); Shawn Moradian, Thousand Oaks (submitted document); Sharon Miret, Newbury Park (submitted document); Andy Levine, Newbury Park.

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*13. CITY MANAGER:

- A. Follow-up items: City Manager Powers addressed some of the concerns brought up by speakers.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS: None.

9. DEPARTMENT REPORTS:

- A. Hill Canyon Treatment Plant Master Plan (MI 2542) presented by Deputy Public Works Director Heydari and Utilities Superintendent Minkel. Additional information supplemental packet.

Speaker: Kat Selm, Thousand Oaks.

Report received.

- B. City of Thousand Oaks 2021 Legislative Platform presented by City Manager Powers and Legislative Affairs Manager Layba. Additional information supplemental packet.

Speaker: Jackson Piper, Newbury Park.

Motion by Councilmember McNamee to receive report and approve 2021 Legislative Platform, carried 4-0 by the following vote: Ayes – Adam, McNamee, Engler, and Bill-de la Peña; Noes – None; Absent – Jones.

- C. Thousand Oaks Alliance for the Arts Operations and Programming Update presented by David Mead, TOArts Chair. Cultural Affairs Director Serret responded to questions.

Speakers/Statement Cards: None.

Report received.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

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13. CITY MANAGER: (Continued)

- B. Announcements and upcoming issues: City Manager Powers announced the City Council recess and provided an update on the August 31, 2021, City Council Meeting.

*12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers.

Mayor Bill-de la Peña announced that Sgt. Ron Helus was posthumously awarded the Congressional Badge of Bravery by Congressperson Brownley today at a ceremony at the Healing Garden in Conejo Creek North Park.

14. CLOSED SESSIONS REQUESTED: None.

15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

City Council adjourned at 8:21 p.m. in memory of Cpl. Brandon Javier Alvarez, Newbury Park resident, and Mike Gangemi, former Westlake High School Associate Band Director to Regular Meeting on Tuesday, August 31, 2021.

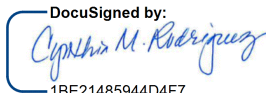
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Claudia Bill-de la Peña, Mayor
City of Thousand Oaks City Council

Attest:

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Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: July 1, 2021

MINUTES APPROVED: August 31, 2021

*indicates items taken out of order

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

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EXHIBIT A7. CITY COUNCIL/TOPFA CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH X. ARE TO APPROVE
RECOMMENDATION FOR ITEM Y. IS TO ADOPT*

Motion by Councilmember Engler to approve Consent Calendar, carried 4-0 by the following vote: Ayes – Adam, McNamee, Engler, and Bill-de la Peña; Noes – None; Absent – Jones.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 23, 2021, and June 30, 2021; approve July 7, 2021; July 14, 2021; July 21, 2021; July 28, 2021; August 4, 2021; August 11, 2021; August 18, 2021; and August 25, 2021, subject to review and ratification
- B. Minutes of City Council meeting of June 22, 2021
- C. No Appropriation/Expenditure Required: Council on Aging Appointments (Engler/Jones); reappointment of Rossanna Guerra and Karen Sylvester, appointment of Henry Chan and Tony Gitt, to serve two-year terms ending July 2023 and appointment of Michael Wasserman to fill unscheduled vacancy to serve a one-year term ending July 2022
- D. Additional Appropriation: Parking Services for the Thousand Oaks Civic Arts Plaza Parking Structure; award professional services agreement to ABM Industry Groups, LLC., in amount not-to-exceed \$455,000 for parking services for Thousand Oaks Civic Arts Plaza parking facilities with initial term from 08/01/2021 through 06/30/2023, with option to extend two additional one-year terms; budget appropriation in amount of \$48,000 for FY 2021-22 A/C 681-0000-341-9900 (Theatres Fund – Net Position) as follows: \$40,800 to A/C 681-7710-682-5683 (Contract Services – Theatre Parking) and \$7,200 to A/C 681-7810-682-5683 (Contract Services – Theatre Parking) and authorize expenditure in amount not-to-exceed \$100,000; budget appropriation in amount of \$50,000 for FY 2022-23 A/C 681-0000-341-9900 (Theatres Fund – Net Position) as follows: \$42,500 to A/C 681-7710-682-5683 (Contract Services – Theatre Parking) and \$7,500 to A/C 681-7810-682-5683 (Contract Services – Theatre Parking), authorize expenditure in amount not-to-exceed \$115,000

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7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- E. Approved Expenditure: Emergency Request for Funding – Senior Concerns Air Conditioning Replacement and Roof Repair; expenditure of available funds of \$35,000 A/C 001-1120-611-5920 (SS2022, Grants & Donations) to be issued as advanced grant from City's COVID Recovery Grant Fund approved in Adopted FY 2021-22 General Fund Budget
- F. No Appropriation/Expenditure Required: Appointment of Angela Bradley as Resident Commissioner to the Area Housing Authority of the County of Ventura Board of Commissioners for two-year term expiring May 31, 2023
- G. Approved Expenditure: On-call Restoration and Cleanup Services; award On-call General Services Agreements to: Clean Harbors Environmental Services, Ocean Blue Environmental Services, Spaulding Decon for three-year terms, each ending 06/30/2024, in amount not-to-exceed \$300,000 per each contract term for on-call restoration and cleanup services
- H. Approved Expenditure: 2022 Pavement Overlay (CI 5538 & CI 5568) and Slurry Program (MI 2558); Professional Services Agreement with Pavement Engineering, Inc. in amount of \$493,241, plus \$49,324 extra services for engineering design services, with term ending 12/31/2023; authorize expenditures in amount of \$542,565 (\$345,269 engineering design services, \$34,527 extra services) A/C 132-5610-631-8300, (CI 5538, Pavement Overlay Program), and \$162,769 (\$147,972 engineering design services, \$14,797 extra services) A/C 132-5310-631-5500 (MI 2558, Pavement Slurry Program)
- I. Approved Expenditure: Polybutylene Service Line Replacement (CI 5533) and Valve Replacements (CI 5554) Projects; authorize staff to advertise for construction bids
- J. Approved Expenditure: Lawrence Drive and Teller Road Intersection Improvements Project (CI 5297); authorize staff to advertise for construction bids
- K. Approved Expenditure: La Granada Reservoir Improvements (CI 5292); authorize staff to advertise for construction bids

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7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- L. Financial Impact to be Determined: Low Carbon Fuel Standard Credit Sale; sale of 636 metric tons equivalent Low Carbon Fuel Standard credits through third-party broker, sale price expected in range of \$170 to \$190 per metric ton, for expected total revenue between \$107,802 and \$120,522; budget appropriation in amount of \$120,000 to A/C 001-5060-486-5000 (Sale of Carbon Credits); authorize City Manager to execute all necessary documents related to sale
- M. Additional Appropriation: Solar Carport at the Municipal Service Center Project (CI 5265); project final design, plans, and specifications for construction; First Amendment to Solar Carport Agreement Contract No. 12640-2020 with SitelogIQ for additional work and services in amount of \$202,537, for revised not-to-exceed amount of \$1,661,911; budget appropriation and expenditure in amount of \$202,537 A/C 651-0000-341-9900 (Transportation Fund, Net Position/TDA Funds) to A/C 651-5540-682-8300 (CI 5265, Transit TDA/Solar Carport at MSC); delegate authority to City Engineer to approve changes in design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount
- N. No Appropriation/Expenditure Required: MSC Street Sweeper Storage; License Agreement with Arakelian Enterprises, Inc., dba Athens Services for lease of four parking spaces at Municipal Service Center for storage of up to four sweeper vehicles and associated equipment for \$1,200 per month for 13 months, starting 12/01/2021 through 12/31/2022
- O. No Appropriation/Expenditure Required: Thousand Oaks Public Financing Authority Annual Update; receive and file annual update
- P. Approved Expenditure: Award On-call Office Furniture, Installation, and Related Services; award on-call general services contracts for office furniture purchase, installation, and related services at various City facilities to: The Sheridan Group; Taylor Walk, DBA Pacific Office Interiors, Inc.; Unisource Solutions, Inc., for three-years each (08/01/2021 through 07/31/2024), with maximum limit of \$60,000 per task order (or maximum allowed limit as authorized under Section 22020 of Public Contract Code), total contract not-to-exceed amount of \$200,000 per vendor

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7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- Q. Additional Appropriation: Second Amendment to Lease Agreement with Landscape Development, Inc. (Contract No. 10820-2015); budget appropriation and authorize revenue increase in amount of \$20,000 in FY 2021-22 and \$22,000 in FY 2022-23 to A/C 001-3586-471-9900 (Rental of City Facilities/Rental Income)
- R. \$5,000 Increase to FY 2021-22 Library Fund Budget, Fully Offset by Grant Funding: Lunch at the Library Summer 2021 Grant; authorize acceptance of California State Library "Lunch at the Library" Summer 2021 Grant of \$5,000 to provide materials for children at four Many Mansions Housing Development sites and one Las Casitas site in Thousand Oaks; budget appropriation and expenditure in amount of \$5,000 A/C 110-0000-435-9900 (CS2021, Other Revenue from State, Other Reimbursements) to A/C 110-7010-673-6930 (CS 2021, Library, Other Services, Special Programs)
- S. Additional Appropriation: Rincon Consultants, Inc. Project Environmental Impact Report (EIR) Consultant; agreement with Rincon Consultants, Inc. (Rincon) for preparation of EIR for period 07/06/2021 to 05/30/2023 with not-to-exceed amount of \$181,833 for term of agreement; authorize staff to waive formal Request for Proposal/Qualifications (RFP/Q) process for preparation of an EIR for proposed mixed-use development located at 325 and 391 Hampshire Road and approve Rincon pursuant to TOMC Section 3-10.501; authorize City Manager to execute professional services agreement subject to approval by City Attorney once all terms have been negotiated; budget appropriation and expenditure in amount not-to-exceed \$181,850 A/C 001-4210-447-4000 (Charges for Services - Planning Fees/Permit) to A/C 001-4210-641-5699 (Contracted Services, Other)
- T. No Appropriation/Expenditure Required: City Manager Authority During Summer Recess; adopt resolution granting City Manager authority for designated actions during summer recess

RESOLUTION DELEGATING CERTAIN INTERIM AUTHORITY TO CITY
MANAGER RES. NO. 2021-039

- U. No Appropriation/Expenditure Required: Time Extension for Planning Approvals Delayed by the COVID-19 "Stay at Home Order"; adopt resolution

RESOLUTION DECLARING AN AUTOMATIC 15-MONTH EXTENSION OF
TIME FOR ACTIVE PLANNING APPROVALS RES. NO. 2021-040

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7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- V. Approved Expenditure: Wastewater Interceptor Capital Improvement Project Unit Y2 (CI 5328); adopt resolution; project design, plans, and specifications for construction

RESOLUTION ADOPTING MITIGATED NEGATIVE DECLARATION FOR THE WASTEWATER INTERCEPTOR CAPITAL IMPROVEMENT PROJECT UNIT Y2 (CI 5328); AND ADOPTING THE MITIGATION MONITORING PROGRAM
RES. NO. 2021-041

- W. Approved Expenditure: Summary Vacation for Portion of N. Conejo School Road Right-of-Way; adopt resolution

RESOLUTION VACATING A PORTION OF RIGHT-OF-WAY AND TRANSFERRING OWNERSHIP TO H&R THOUSAND OAKS LP, AT 77 N. CONEJO SCHOOL ROAD
RES. NO. 2021-042

- X. No Appropriation/Expenditure Required: City Election Campaign Contribution Limits; read in title only, further reading be waived, and if no objection, introduce ordinance to approve amending the City's election campaign contribution limit to \$580 as outlined in the ordinance

ORDINANCE AMENDING SECTIONS OF MUNICIPAL CODE ADJUSTING CAMPAIGN CONTRIBUTION LIMITS TO REFLECT CHANGES IN CALIFORNIA CONSUMER PRICE INDEX (CPI) AND SETTING RE-EVALUATION TIMEFRAME FOR BASE LIMIT
ORD.NO. 1st Reading

ORDINANCE FOR SECOND READING:

- Y. ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 25 OF TITLE 5 (MOBILE HOME RENT STABILIZATION) OF THE THOUSAND OAKS MUNICIPAL CODE (MCA 2021-70174) (Introduced 06/22/21; 5-0)
ORD. NO. 1686-NS