

**City Council/ Public Financing Authority (TOPFA)
REGULAR MEETING
TELECONFERENCE/VIDEO CONFERENCE/IN PERSON
Tuesday, July 6, 2021, 6:00 P.M.
Andrew P. Fox City Council Chambers**



Public advisory: Face masks are required to be worn inside City facilities by all persons not fully vaccinated against COVID-19. You may view the City Council meeting broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), the City's website (www.toaks.org/TOTV), and YouTube (www.youtube.com/ctomeetings).

Pursuant to the Governor's Executive Order N-08-21, City Councilmembers will be participating in person or via teleconference and/or video conference.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item REMOTELY (NOT in person), please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

**Claudia Bill-de la Peña, Mayor/Authority Chair
Bob Engler, Mayor Pro Tem/Authority Vice-Chair
Al Adam, Councilmember/Authority Director
Ed Jones, Councilmember/Authority Director
Kevin McNamee, Councilmember/Authority Director**

Executive Team

Andrew P. Powers, City Manager/Auth. Exec. Dir.	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Kelvin Parker, Community Development Director	Jaime Boscarino, Fin. Director/City & Auth. Treasurer
Cynthia M. Rodriguez, City Clerk/Auth. Secretary	Clifford G. Finley, Public Works Director
Jonathan Serret, Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Melissa Hurtado, Interim Library Director
John Spykerman, Fire Chief	Jeremy Paris, Police Chief

**MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose**

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

PUBLIC INPUT: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 4:30 p.m. the day of the meeting. If you would like to speak REMOTELY (NOT in person) on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting (you will be asked to provide an email address and telephone number). If you would like to speak IN PERSON, speaker cards will be available at the meeting and MUST be submitted in person. Doors open at 5:30 p.m. All Ventura County Health requirements will be followed, including wearing face masks for all persons not fully vaccinated against COVID-19. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at (805) 449-2151 or by email at cityclerk@toaks.org. Notification of at least 48 hours will usually enable the City to make arrangements.

INTERPRETACIÓN AL ESPAÑOL: Si necesita una interpretación del español al inglés para sus comunicaciones al Consejo de la Ciudad, comuníquese con el Departamento del Secretario Municipal al (805) 449-2151 o por correo electrónico a cityclerk@toaks.org. Por favor, avísenos con al menos 48 horas de anticipación para que la ciudad pueda hacer los arreglos necesarios.

CONSENT CALENDAR: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

SUPPLEMENTAL INFORMATION: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

JUDICIAL REVIEW: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL/TOPFA AGENDA

Thousand Oaks, California

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July 6, 2021

RES. NO. 2021-039
ORD. NO. 1686-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers/Authority Directors Adam, Jones, McNamee, Engler, and Mayor/Authority Chair Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. Recreation and Parks Month Proclamation
 - B. Recognition of Los Robles Resident Interns
6. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)
7. CONSENT CALENDAR:

(See Exhibit A pages 5 thru 9 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
 - A. [Hill Canyon Treatment Plant Master Plan \(MI 2542\)](#)

RECOMMENDATION: Receive and file Department Report on the recently completed Hill Canyon Treatment Plant Master Plan (MI 2542) and its findings and recommendations
 - B. [City of Thousand Oaks 2021 Legislative Platform](#)

RECOMMENDATION: Receive report and approve 2021 Legislative Platform
 - C. [Thousand Oaks Alliance for the Arts Operations and Programming Update](#)

RECOMMENDATION: Receive and file Thousand Oaks Alliance for the Arts operations and programming update for the previous six months ending June 30, 2021

10. COMMITTEE/COMMISSION/BOARD REPORTS: None
11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None
12. COUNCIL ISSUES/RECOMMENDATIONS:
 - A. Follow-up reports on meetings/conferences attended by Councilmembers
13. CITY MANAGER:
 - A. Follow-up items
 - B. Announcements and upcoming issues
14. CLOSED SESSION: None
15. PUBLIC NOTICES: None
16. ADJOURNMENT:

Adjourn in memory of:

 - o Cpl. Brandon Alvarez, Newbury Park resident
 - o Mike Gangemi, Former Assistant Band Director at Westlake High School

to Regular Meeting August 31, 2021

Agenda Post Date/Time: July 1, 2021, 5:00 p.m.

EXHIBIT A

7. CITY COUNCIL/TOPFA CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH X. ARE TO APPROVE
RECOMMENDATION FOR ITEM Y. IS TO ADOPT*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 23, 2021, and June 30, 2021; approve June 23, 2021, and June 30, 2021, subject to review and ratification
- B. [Minutes of City Council meeting of June 22, 2021](#)
- C. [No Appropriation/Expenditure Required: Council on Aging Appointments \(Engler/Jones\); reappointment of Rossanna Guerra and Karen Sylvester, appointment of Henry Chan and Tony Gitt, to serve two-year terms ending July 2023 and appointment of Michael Wasserman to fill unscheduled vacancy to serve a one-year term ending July 2022](#)
- D. [Additional Appropriation: Parking Services for the Thousand Oaks Civic Arts Plaza Parking Structure; award professional services agreement to ABM Industry Groups, LLC., in amount not-to-exceed \\$455,000 for parking services for Thousand Oaks Civic Arts Plaza parking facilities with initial term from 08/01/2021 through 06/30/2023, with option to extend two additional one-year terms; budget appropriation in amount of \\$48,000 for FY 2021-22 A/C 681-0000-341-9900 \(Theatres Fund – Net Position\) as follows: \\$40,800 to A/C 681-7710-682-5683 \(Contract Services – Theatre Parking\) and \\$7,200 to A/C 681-7810-682-5683 \(Contract Services – Theatre Parking\) and authorize expenditure in amount not-to-exceed \\$100,000; budget appropriation in amount of \\$50,000 for FY 2022-23 A/C 681-0000-341-9900 \(Theatres Fund – Net Position\) as follows: \\$42,500 to A/C 681-7710-682-5683 \(Contract Services – Theatre Parking\) and \\$7,500 to A/C 681-7810-682-5683 \(Contract Services – Theatre Parking\), authorize expenditure in amount not-to-exceed \\$115,000](#)
- E. [Approved Expenditure: Emergency Request for Funding – Senior Concerns Air Conditioning Replacement and Roof Repair; expenditure of available funds of \\$35,000 A/C 001-1120-611-5920 \(SS2022, Grants & Donations\) to be issued as advanced grant from City’s COVID Recovery Grant Fund approved in Adopted FY 2021-22 General Fund Budget](#)
- F. [No Appropriation/Expenditure Required: Appointment of Angela Bradley as Resident Commissioner to the Area Housing Authority of the County of Ventura Board of Commissioners for two-year term expiring May 31, 2023](#)

7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- G. [Approved Expenditure: On-call Restoration and Cleanup Services; award On-call General Services Agreements to: Clean Harbors Environmental Services, Ocean Blue Environmental Services, Spaulding Decon for three-year terms, each ending 06/30/2024, in amount not-to-exceed \\$300,000 per each contract term for on-call restoration and cleanup services](#)
- H. [Approved Expenditure: 2022 Pavement Overlay \(CI 5538 & CI 5568\) and Slurry Program \(MI 2558\); Professional Services Agreement with Pavement Engineering, Inc. in amount of \\$493,241, plus \\$49,324 extra services for engineering design services, with term ending 12/31/2023; authorize expenditures in amount of \\$542,565 \(\\$345,269 engineering design services, \\$34,527 extra services\) A/C 132-5610-631-8300, \(CI 5538, Pavement Overlay Program\), and \\$162,769 \(\\$147,972 engineering design services, \\$14,797 extra services\) A/C 132-5310-631-5500 \(MI 2558, Pavement Slurry Program\)](#)
- I. [Approved Expenditure: Polybutylene Service Line Replacement \(CI 5533\) and Valve Replacements \(CI 5554\) Projects; authorize staff to advertise for construction bids](#)
- J. [Approved Expenditure: Lawrence Drive and Teller Road Intersection Improvements Project \(CI 5297\); authorize staff to advertise for construction bids](#)
- K. [Approved Expenditure: La Granada Reservoir Improvements \(CI 5292\); authorize staff to advertise for construction bids](#)
- L. [Financial Impact to be Determined: Low Carbon Fuel Standard Credit Sale; sale of 636 metric tons equivalent Low Carbon Fuel Standard credits through third-party broker, sale price expected in range of \\$170 to \\$190 per metric ton, for expected total revenue between \\$107,802 and \\$120,522; budget appropriation in amount of \\$120,000 to A/C 001-5060-486-5000 \(Sale of Carbon Credits\); authorize City Manager to execute all necessary documents related to sale](#)
- M. [Additional Appropriation: Solar Carport at the Municipal Service Center Project \(CI 5265\); project final design, plans, and specifications for construction; First Amendment to Solar Carport Agreement Contract No. 12640-2020 with SitelogIQ for additional work and services in amount of \\$202,537, for revised not-to-exceed amount of \\$1,661,911; budget appropriation and expenditure in amount of \\$202,537 A/C 651-0000-341-9900 \(Transportation Fund, Net Position/TDA Funds\) to A/C 651-5540-682-8300 \(CI 5265, Transit TDA/Solar Carport at MSC\); delegate authority to City Engineer to approve changes in design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount](#)

7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- N. No Appropriation/Expenditure Required: MSC Street Sweeper Storage; License Agreement with Arakelian Enterprises, Inc., dba Athens Services for lease of four parking spaces at Municipal Service Center for storage of up to four sweeper vehicles and associated equipment for \$1,200 per month for 13 months, starting 12/01/2021 through 12/31/2022
- O. No Appropriation/Expenditure Required: Thousand Oaks Public Financing Authority Annual Update; receive and file annual update
- P. Approved Expenditure: Award On-call Office Furniture, Installation, and Related Services; award on-call general services contracts for office furniture purchase, installation, and related services at various City facilities to: The Sheridan Group; Taylor Walk, DBA Pacific Office Interiors, Inc.; Unisource Solutions, Inc., for three-years each (08/01/2021 through 07/31/2024), with maximum limit of \$60,000 per task order (or maximum allowed limit as authorized under Section 22020 of Public Contract Code), total contract not-to-exceed amount of \$200,000 per vendor
- Q. Additional Appropriation: Second Amendment to Lease Agreement with Landscape Development, Inc. (Contract No. 10820-2015); budget appropriation and authorize revenue increase in amount of \$20,000 in FY 2021-22 and \$22,000 in FY 2022-23 to A/C 001-3586-471-9900 (Rental of City Facilities/Rental Income)
- R. \$5,000 Increase to FY 2021-22 Library Fund Budget, Fully Offset by Grant Funding: Lunch at the Library Summer 2021 Grant; authorize acceptance of California State Library "Lunch at the Library" Summer 2021 Grant of \$5,000 to provide materials for children at four Many Mansions Housing Development sites and one Las Casitas site in Thousand Oaks; budget appropriation and expenditure in amount of \$5,000 A/C 110-0000-435-9900 (CS2021, Other Revenue from State, Other Reimbursements) to A/C 110-7010-673-6930 (CS 2021, Library, Other Services, Special Programs)
- S. Additional Appropriation: Rincon Consultants, Inc. Project Environmental Impact Report (EIR) Consultant; agreement with Rincon Consultants, Inc. (Rincon) for preparation of EIR for period 07/06/2021 to 05/30/2023 with not-to-exceed amount of \$181,833 for term of agreement; authorize staff to waive formal Request for Proposal/Qualifications (RFP/Q) process for preparation of an EIR for proposed mixed-use development located at 325 and 391 Hampshire Road and approve Rincon pursuant to TOMC Section 3-10.501; authorize City Manager to execute professional services agreement subject to approval by City Attorney once all terms have been negotiated; budget appropriation and expenditure in amount not-to-exceed \$181,850 A/C 001-4210-447-4000 (Charges for Services - Planning Fees/Permit) to A/C 001-4210-641-5699 (Contracted Services, Other)

7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

- T. [No Appropriation/Expenditure Required: City Manager Authority During Summer Recess; adopt resolution granting City Manager authority for designated actions during summer recess](#)

RESOLUTION DELEGATING CERTAIN INTERIM AUTHORITY TO CITY MANAGER RES. NO. 2021-_____

- U. [No Appropriation/Expenditure Required: Time Extension for Planning Approvals Delayed by the COVID-19 "Stay at Home Order"; adopt resolution](#)

RESOLUTION DECLARING AN AUTOMATIC 15-MONTH EXTENSION OF TIME FOR ACTIVE PLANNING APPROVALS RES. NO. 2021-_____

- V. [Approved Expenditure: Wastewater Interceptor Capital Improvement Project Unit Y2 \(CI 5328\); adopt resolution; project design, plans, and specifications for construction](#)

RESOLUTION ADOPTING MITIGATED NEGATIVE DECLARATION FOR THE WASTEWATER INTERCEPTOR CAPITAL IMPROVEMENT PROJECT UNIT Y2 (CI 5328); AND ADOPTING THE MITIGATION MONITORING PROGRAM RES. NO. 2021-_____

- W. [Approved Expenditure: Summary Vacation for Portion of N. Conejo School Road Right-of-Way; adopt resolution](#)

RESOLUTION VACATING A PORTION OF RIGHT-OF-WAY AND TRANSFERRING OWNERSHIP TO H&R THOUSAND OAKS LP, AT 77 N. CONEJO SCHOOL ROAD RES. NO. 2021-_____

- X. [No Appropriation/Expenditure Required: City Election Campaign Contribution Limits; read in title only, further reading be waived, and if no objection, introduce ordinance to approve amending the City's election campaign contribution limit to \\$580 as outlined in the ordinance](#)

ORDINANCE AMENDING SECTIONS OF MUNICIPAL CODE ADJUSTING CAMPAIGN CONTRIBUTION LIMITS TO REFLECT CHANGES IN CALIFORNIA CONSUMER PRICE INDEX (CPI) AND SETTING RE-EVALUATION TIMEFRAME FOR BASE LIMIT

ORD.NO. 1st Reading

7. CITY COUNCIL/TOPFA CONSENT CALENDAR: (Continued)

ORDINANCE FOR SECOND READING:

- Y. [ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 25 OF TITLE 5 \(MOBILE HOME RENT STABILIZATION\) OF THE THOUSAND OAKS MUNICIPAL CODE \(MCA 2021-70174\) \(Introduced 06/22/21; 5-0\)](#)

ORD. NO. 1686-NS