

**City Council
REGULAR MEETING
TELECONFERENCE/VIDEO CONFERENCE/IN PERSON
Tuesday, June 8, 2021, 6:00 P.M.
Andrew P. Fox City Council Chambers**



**Revised Online Agenda
Posted 06/07/21 at 11
a.m. to amend Item 7.H.**

Public advisory: The City Council facilities are open to the public with limited capacity. Masks are required to be worn inside City facilities. You may view the City Council meeting broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), the City's website (www.toaks.org/TOTV), and YouTube (www.youtube.com/ctomeetings).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating in person or via teleconference and/or video conference.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item REMOTELY (NOT in person), please complete the online [Speaker Form](#). Please see page two for more information.

If you would like to speak on an agenda item IN PERSON, please note that capacity is limited. You may fill out a Speaker card at the meeting to speak IN PERSON. Doors to City Council Chambers open at 5:30 p.m. Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

**Claudia Bill-de la Peña, Mayor
Bob Engler, Mayor Pro Tem
Al Adam, Councilmember
Ed Jones, Councilmember
Kevin McNamee, Councilmember**

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Kelvin Parker, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose [toaks.org](http://www.toaks.org)

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

PUBLIC INPUT: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak REMOTELY (NOT in person) on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting (you will be asked to provide an email address and telephone number). If you would like to speak IN PERSON, speaker cards will be available at the meeting and MUST be submitted in person. Doors open at 5:30 p.m. All Ventura County Health requirements will be followed, including limited capacity, social distancing and wearing face masks. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at (805) 449-2151 or by email at cityclerk@toaks.org. Notification of at least 48 hours will usually enable the City to make arrangements.

INTERPRETACIÓN AL ESPAÑOL: Si necesita una interpretación del español al inglés para sus comunicaciones al Consejo de la Ciudad, comuníquese con el Departamento del Secretario Municipal al (805) 449-2151 o por correo electrónico a cityclerk@toaks.org. Por favor, avísenos con al menos 48 horas de anticipación para que la ciudad pueda hacer los arreglos necesarios.

CONSENT CALENDAR: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

SUPPLEMENTAL INFORMATION: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

JUDICIAL REVIEW: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL

Thousand Oaks, California

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June 8, 2021

RES. NO. 2021-022
ORD. NO. 1686-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Adam, Jones, McNamee, Engler, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. COVID-19 Update
 - B. Pride Month Proclamation
 - C. Juneteenth Proclamation
 - D. Community Commitment Award
6. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 8 for Consent Calendar listing)
8. PUBLIC HEARINGS:
 - A. [Proposed FY 2021-2022 and 2022-2023 Operating and Capital Improvement Program Budgets](#)

RESOLUTION ADOPTING THE ANNUAL CITY OF THOUSAND OAKS OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR FISCAL YEARS 2021-2022 AND 2022-2023; AND ADOPTING FINANCIAL POLICIES
RES. NO. 2021-

RECOMMENDATION:

1. Adopt resolution approving proposed Operating and Capital Improvement Program Budgets for FY 2021-22 and FY 2022-23.

8. PUBLIC HEARINGS: (Continued)

- A. Proposed FY 2021-2022 and 2022-2023 Operating and Capital Improvement Program Budgets (Continued)

RECOMMENDATION: (Continued)

2. Adopt updated Financial and Budget Policies, including Governmental Fund balances and designations.
3. Authorize City Manager to carryover funds from FY 2020-21 to FY 2021-22 and from FY 2021-22 to FY 2022-23 for projects listed as requiring carryover included in the CIP Budget, Grants, and Project-Related Maintenance and Operations budgets.

9. DEPARTMENT REPORTS: None

10. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. [Youth Commission Annual Report](#)

RECOMMENDATION: Receive Annual Report

- B. [FY 2021-22 Community Funding Review Committee Social Services Endowment Fund Grant Recommendations](#)

RECOMMENDATION:

1. Approve Social Services Endowment Fund grants totaling \$100,000 and authorize the City Manager to execute agreements with grantees.
2. Authorize expenditures in the amount of \$100,000 from A/C #001-1120-611-5920 (SS2022, City Endowment Grant Account)

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

14. CLOSED SESSION: Teleconference

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Property: 2200 East Thousand Oaks Boulevard, Thousand Oaks, California 91362; NEGOTIATING ON BEHALF OF CITY: Andrew Powers, City Manager; Patrick Hehir, Assistant City Attorney; Gary Rogers, Deputy City Manager; and Jaime Boscarino, Finance Director; NEGOTIATING ON BEHALF OF PROPERTY OWNER: T.O. Lakes, LLC, UNDER NEGOTIATION: Price and Terms; Pursuant to Government Code Section 54956.8

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjourn to Regular Meeting June 22, 2021

Agenda Post Date/Time: June 3, 2021, 5:00 p.m.

EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH K. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify May 26, 2021, and June 2, 2021; approve June 9, 2021, and June 16, 2021, subject to review and ratification
- B. [Minutes of Special City Council meeting of May 18, 2021, and Regular City Council meeting of May 25, 2021](#)
- C. [No Appropriation/Expenditure Required: Council on Aging \(COA\) Representative Members to Ventura County Area Agency on Aging Advisory Council \(VCAAA\); confirm COA Vice Chair Stephanie Belding and Loretta Allen for terms ending June 30, 2023](#)
- D. [Approved Expenditure: Legal Research Service Contract; Service Agreement with West Publishing Corporation, dba, West, a Thomson Reuters business \(West\) in amount not-to-exceed \\$127,659.40 for period 07/01/2021 through 06/30/2023, two optional, 1-year extensions for subscription services to Wests' legal research database for City Attorney's Office; authorize expenditure in amount of \\$24,668 \(\\$21,168, plus \\$3,500 extra services\) for FY 2021-22, \\$25,091.36 \(\\$21,591.36, plus \\$3,500 extra services\) for FY 2022-23 A/C 001-1610-611-3237 \(Other Library Materials\); authorize City Manager to execute service contract, approved as to form by City Attorney](#)
- E. [Approved Expenditure: Greater Conejo Valley Chamber of Commerce Services; agreement with Greater Conejo Valley Chamber of Commerce for two-year period 07/01/2021 – 06/30/2023; authorize expenditure in amount of \\$120,000 for FY 2021-22 and \\$120,000 for FY 2022-23 A/C 001-0810-612-5723 \(Contracted Services – Chamber of Commerce\)](#)
- F. [Approved Expenditure: Flashing Yellow Arrow Operation: Locations for Installation \(CI 5507\); project design, plans, and specifications for project to convert protected left-turn traffic signal indications to Flashing Yellow Arrow operation at seven intersections during 2021 calendar year; delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project as required during construction; authorize expenditure in amount of \\$50,000 for supplies and installations A/C 141-5570-631-8300 - Capital Improvement Project CI 5507 \(Traffic Signal Modifications and Upgrades\) for FYs 2021-23](#)

7. CONSENT CALENDAR: (Continued)

- G. [Approved Expenditure: Los Feliz Sidewalk Project Phase II \(CI 5426\); authorize staff to advertise for construction bids](#)
- H. [Additional Appropriation: Emergency Water Interconnects Project \(CI 5450\); project design, specifications, and Addendum No. 1; award construction contract to J. Vega Engineering, Inc. in amount of \\$378,285, plus \\$37,800 contingency; budget appropriation in amount of \\$98,042 A/C 613-0000-341-9900 \(Water Capital Fund – Net Position\) to A/C 613-8030-682-8300 \(CI 5450, Emergency Water Interconnects Project\); authorize expenditure in amount of \\$421,085 \(\\$378,285 construction contract; \\$37,800 contingency; \\$5,000 City furnished materials and supplies\) from Emergency Water Interconnects Project \(CI 5450\), which includes \\$83,043 A/C 612-8030-682-8300, and \\$338,042 A/C 613-8030-682-8300; budget appropriation in amount of \\$249,370 to A/C 612-0000-484-9900 \(CI 5450, Reimbursements\); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount](#)
- I. [Approved Expenditure: Elevator Services at Various City Facilities; contract with Next Level Elevator Company, Inc., for elevator maintenance and repair services in amount of \\$471,216 for three-year period beginning 07/01/2021, with two 1-year options to extend agreement; \(\\$171,216 base contract services, \\$300,000 extra services\); authorize expenditure in amount of \\$362,760 for FY 2021-22 and FY 2022-23 from various General Fund accounts](#)
- J. [Approved Expenditure: Fire System Design at Various City-Owned Locations; contract for professional services to Jensen Hughes, Inc., for Fire System Design Services at Various City-Owned Locations \(Grant R. Brimhall Thousand Oaks Library, CI 5483; Newbury Park Library, CI 5574; 401/403 Hillcrest Facilities, CI 5583; Municipal Service Center, CI 5584; and Hill Canyon Wastewater Treatment Plant, CI 5582\), effective 06/08/2021 - 06/30/2022, with not-to-exceed amount of \\$421,000 over lifetime of contract \(\\$389,500 base contract services, \\$31,500 extra services\); authorize expenditure in total amount of \\$421,000, from Adopted FY 2020-21 and Proposed FY 2021-22 CIP Budgets from the following funds: \\$132,200 Library Fund; \\$102,125 General Fund; \\$114,725 Wastewater Fund; \\$20,225 Water Fund; and \\$20,225 Transportation Fund, extra services cost of \\$31,500 in various funds and accounts to be determined upon project needs](#)

7. CONSENT CALENDAR: (Continued)

- K. [Approved Expenditure: 2022 Pavement Overlay Program \(CI 5538\); adopt resolution](#)

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FY 2021-22
FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF
2017 RES. NO. 2021-_____