

**City Council
REGULAR MEETING
TELECONFERENCE/VIDEO CONFERENCE/IN PERSON
Tuesday, May 25, 2021, 6:00 P.M.
Andrew P. Fox City Council Chambers**



Public advisory: The City Council facilities are open to the public with limited capacity. Masks are required to be worn inside City facilities. You may view the City Council meeting broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), the City's website (www.toaks.org/TOTV), and YouTube (CTO Meetings).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating in person or via teleconference and/or video conference.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item REMOTELY (NOT in person), please complete the online [Speaker Form](#). Please see page two for more information.

If you would like to speak on an agenda item IN PERSON, please note that capacity is limited. You may fill out a Speaker card at the meeting to speak IN PERSON. Doors to City Council Chambers open at 5:30 p.m. Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

**Claudia Bill-de la Peña, Mayor
Bob Engler, Mayor Pro Tem
Al Adam, Councilmember
Ed Jones, Councilmember
Kevin McNamee, Councilmember**

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Kelvin Parker, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:

Extraordinary Service to the Citizens We Serve is Our Purpose

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

PUBLIC INPUT: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak REMOTELY (NOT in person) on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting (you will be asked to provide an email address and telephone number). If you would like to speak IN PERSON, speaker cards will be available at the meeting and MUST be submitted in person. Doors open at 5:30 p.m. All Ventura County Health requirements will be followed, including limited capacity, social distancing and wearing face masks. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at (805) 449-2151 or by email at cityclerk@toaks.org. Notification of at least 48 hours will usually enable the City to make arrangements.

INTERPRETACIÓN AL ESPAÑOL: Si necesita una interpretación del español al inglés para sus comunicaciones al Consejo de la Ciudad, comuníquese con el Departamento del Secretario Municipal al (805) 449-2151 o por correo electrónico a cityclerk@toaks.org. Por favor, avísenos con al menos 48 horas de anticipación para que la ciudad pueda hacer los arreglos necesarios.

CONSENT CALENDAR: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

SUPPLEMENTAL INFORMATION: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

JUDICIAL REVIEW: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL

Thousand Oaks, California

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May 25, 2021

RES. NO. 2021-019
ORD. NO. 1686-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Adam, Jones, McNamee, Engler, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS: None
6. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)
7. CONSENT CALENDAR:

(See Exhibit A pages 5 thru 7 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. STUDY SESSION: (Continued from Special Meeting of May 18, 2021)
 - A. [General Plan Update – Consideration of Draft Preferred Land Use Map \(GPA 2019-70760\) LOCATION: Citywide](#)

RECOMMENDATION: Consider and endorse Draft Preferred Land Use Map for the Thousand Oaks 2045 General Plan, including any modifications. Direct staff to proceed with preparation of Housing Element sites inventory based upon endorsed map
10. DEPARTMENT REPORTS: None
11. COMMITTEE/COMMISSION/BOARD REPORTS: None
12. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None
13. COUNCIL ISSUES/RECOMMENDATIONS:
 - A. Follow-up reports on meetings/conferences attended by Councilmembers

14. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

15. CLOSED SESSION: None

16. PUBLIC NOTICES: None

17. ADJOURNMENT:

Adjourn in memory of:

- Paul D. Burns, distinguished community member
to Regular Meeting June 8, 2021

Agenda Post Date/Time: May 20, 2021, 5:00 p.m.

EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH K. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify May 12, 2021, and May 19, 2021; approve May 26, 2021, and June 2, 2021, subject to review and ratification
- B. [Minutes of City Council meeting of May 11, 2021](#)
- C. [Approved Expenditure: 2021/22 Landscape and Lighting District Agreement; second amendment to Professional Services Agreement \(Contract No. 12056-2019\) with Webb Municipal Finance, LLC for additional district assessment services in amount of \\$56,761, revised not-to-exceed amount of \\$120,283, extend term to 06/30/2022; authorize expenditure in amount of \\$56,761; \\$2,988.71 A/C 141-5630-626-5640 \(Lighting Fund, Professional/Contractual Services\), \\$28,772.29 A/C 142-5630-632-5640 \(Landscape, Professional/ Contractual Services\), \\$25,000 A/C 001-5210-642-5300 \(Community Facilities District Services, Design & Engineering\)](#)
- D. [Approved Expenditure: Fare Reimbursement Agreements with Ventura County Transportation Commission; first amendment to 31-Day Pass Fare Reimbursement Agreement \(Contract No. 10985-2015\); first amendment to Single Ride Fare Reimbursement Agreement approved 06/12/2015; new Fare Reimbursement Agreement for Stored Value Card](#)
- E. [Approved Expenditure: Subrecipient Agreement with Ventura County Transportation Commission regarding administration of Department of Transportation and Federal Transit Administration funds used for public transit services](#)
- F. [Approved Expenditure: Utility Undergrounding Hillcrest Drive Lone Oak Drive to Conejo School Road \(CI 5260\) – Amendment No. 2; Second Amendment to Reimbursement Agreement with Hydram Enterprises, LLC \(Contract No. 11691-2018\), new not-to-exceed final amount of \\$520,697](#)

7. CONSENT CALENDAR: (Continued)

- G. Additional Appropriation: Household Hazardous Waste (HHW) Program - Contract Amendment; fourth amendment to Professional Services Agreement with Clean Harbors Environmental Services, Inc. (Contract No. 11264-2016) for routine and emergency HHW facility operations and disposal services in amount of \$400,000, revised not-to-exceed amount \$2,000,000, and extend term to 12/31/2021; budget appropriation in amount of \$140,000 A/C 631-0000-341-9900 (Solid Waste Net Position) to A/C 631-8430-682-5699 (HHW/Contracted Services; Authorize expenditure in an amount not-to-exceed \$140,000 A/C 631-8430-682-5699 (HHW/Contracted Services)
- H. Approved Expenditure: Drake Drive Flood Mitigation - Grant Acceptance (CI 5656); acceptance of \$288,000 Hazardous Mitigation Program Grant from California Office of Emergency Services; authorize City Manager or designee to sign grant agreement and related documents for design and construction of debris mitigation structure on Drake Drive
- I. Approved Expenditure: Emergency Management Performance Grant Acceptance; authorize Public Works Director to accept Emergency Management Performance Grant for funding up to \$33,000 for development of two table-top emergency response exercises and updating radio, laptop, emergency communications and safety equipment
- J. Approved Expenditure: Compressed Natural Gas Fuel Purchase and Maintenance Agreement; five-year Operations and Maintenance Agreement with Trillium USA Company, LLC, amount not-to-exceed \$912,000, term 06/01/2021 through 06/30/2026, including \$117,000 for extra services and potential price increases; authorize expenditure in amount of \$194,500 A/C 001-5640-631-3510 (General Fund/Fuel) for City vehicle, equipment, and fuel requirements for 06/01/2021 to 06/30/2022, authorize expenditure in amount of \$179,500 per year A/C 001-5640-631-3510 for FY2022 through FY2026, authorize staff to waive formal Request for Proposals/Qualifications process pursuant to TOMC Section 3-10.501; authorize additional expenditure in amount of \$30,000 A/C 001-5640-631-3510 for existing Operations and Maintenance Agreement (Contract No. 11310-2016), contract term ending 05/31/2021

7. CONSENT CALENDAR: (Continued)

- K. [Approved Expenditure: Landscape and Lighting Assessment District \(LLAD\) No. 79-2 FY 2021-22 Initiating Assessments; adopt resolutions; agreement with Ventura County Auditor-Controller to place LLAD assessments on Secured Tax Rolls, distribution of Collections to City for \\$0.22 per assessment per parcel, plus administration and collection fees](#)

RESOLUTION INITIATING PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2021-20)

RES. NO. 2021-_____

RESOLUTION DECLARING ITS INTENTION TO LEVY ANNUAL ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2021-22)

RES. NO. 2021-_____

RESOLUTION CONFIRMING THE PRELIMINARY ENGINEER'S REPORT FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2021-22)

RES. NO. 2021-_____