

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

January 12, 2021

1. CALL TO ORDER:

Mayor Claudia Bill-de la Peña called the meeting to order at 6:02 p.m. in the City Manager's Office, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Bill-de la Peña led the pledge of allegiance followed by a moment of silence in memory of COVID-related American deaths and reflection on recent insurrection at United States Capitol building.

3. ROLL CALL:

Present: Councilmembers Adam, Jones, McNamee, Engler, and Mayor Bill-de la Peña present via video conference.

Also Present via video conference: City Manager Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Finance Director Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Cliff Finley, Police Chief James Fryhoff, Deputy Public Works Director Nader Heydari, Sustainability Division Manager Helen Cox, Senior Sustainability Analyst John Brooks, Sustainability Analyst Kenneth Wang, Assistant City Attorney Patrick Hehir, Community Development Operations Manager Marjan Behzadi, Deputy City Clerk Laura Maguire, Assistant to the City Manager Melissa Hurtado, Communications Manager Alexandra South, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Sandra Delgado, and Assistant Analyst Christy Glaubke.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None.

5. SPECIAL PRESENTATIONS:

- A. City Manager Powers and Ventura County Sheriff Bill Ayub provided COVID-19 update.

6. PUBLIC COMMENTS:

Kyle Rohrbach, Thousand Oaks; Sally Hibbitts, Westlake Village; Adam Haverstock, Greater Conejo Valley Chamber of Commerce.

Written Statements: Gina Muscatel, Thousand Oaks; Brian Pletcher, Thousand Oaks.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

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8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: Consideration of New Location for LEAF Dispensary presented by Community Development Director Parker, Community Development Operations Manager Behzadi, and Assistant City Attorney Hehir. City Attorney Noonan, City Manager Powers, and Police Chief Fryhoff responded to questions. Consultant Matt Eaton, HDL, available for questions. Additional information supplemental packet including ex parte communications from two Councilmembers.

Speakers: David MacFarlane, Applicant, pro; Michael Reilly, city of residence unknown, con; Trish Rasmussen, Agoura Hills, pro; Sarah Armstrong, Thousand Oaks, pro; Liza Aronson, Thousand Oaks, pro; Jenn Campbell, Oxnard, pro; Erika Del Omo, Thousand Oaks, pro; Chris Trindade, Thousand Oaks, pro; Josh Joelson, Westlake Village, pro; Allen, Thousand Oaks, pro; Eric Van Ace, Simi Valley, pro; George Pero, Newbury Park, pro; Oliver Summers, Los Angeles, pro.

Mayor Bill-de la Peña closed public hearing.

Motion by Councilmember Adam to approve new location for LEAF Dispensary at 3321 Grande Vista Drive; and authorize City Manager to execute Operations Agreement, approved as to form by City Attorney, between City and LEAF Dispensary, carried 5-0 by the following vote: Ayes – Adam, Jones, McNamee, Engler, and Bill-de la Peña; Noes – None.

- B. Hearing, advertised as required by law, opened to consider: Municipal Code Amendment: Oversized Vehicle Parking Exceptions with Disabled Placard and License Plates presented by Senior Engineer Mashiko. Deputy Public Works Director Heydari available for questions.

ORDINANCE AMENDING SECTION 424 (OVERSIZED VEHICLES: PARKING PROHIBITED) OF CHAPTER 3 OF TITLE 4 OF THOUSAND OAKS MUNICIPAL CODE FOR ELIMINATION OF EXCEPTION FOR OVERSIZED VEHICLE DISPLAY PLACARDS ORD. NO. 1st Reading

Speaker/Statement cards: None.

Mayor Bill-de la Peña closed public hearing.

Motion by Councilmember Jones to read ordinance in title only, further reading be waived, and if no objection, introduce ordinance to amend Thousand Oaks Municipal Code Section 4-3.424 regarding revisions to eliminate exception that allows oversized vehicles that display disabled placards to park on street without a permit, carried 5-0 by the following vote: Ayes – Adam, Jones, McNamee, Engler, and Bill-de la Peña; Noes – None.

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9. DEPARTMENT REPORTS:

- A. Climate and Environmental Action Plan (CEAP) - Emissions and Engagement presented by Sustainability Division Manager Cox. City Manager Powers responded to questions. Senior Sustainability Analyst Brooks and Sustainability Analyst Wang available for questions. Additional information supplemental packet.

Speakers: Kat Selm, Thousand Oaks; Faith Grant, Westlake Village; Rose Ann Witt, Thousand Oaks; Clint, Thousand Oaks; Gordon Clint, Newbury Park.

Written Statements: Lindsay Filgas, Newbury Park; Jessica Forgas, city of residence unknown; Brian Pletcher, Thousand Oaks.

Motion by Councilmember Adam to adopt working greenhouse gas (GHG) reduction targets of 40 percent below 2010 levels by 2030 and 80 percent below 2010 levels by 2050, aligned with those of State of California, for development of City's Climate and Environmental Action Plan with the option to increase targets after community outreach efforts via stakeholder and General Plan meetings. This recommendation is to be incorporated into CEAP, which will be subject to final review and approval by City Council in late 2021, carried 5-0 by the following vote: Ayes – Adam, Jones, McNamee, Engler, and Bill-de la Peña; Noes – None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.12. COUNCIL ISSUES/RECOMMENDATIONS: None.13. CITY MANAGER:

- A. Follow-up items: Nothing additional.
- B. Announcements and upcoming issues: City Manager Powers provided an update on the January 26, 2021, City Council Meeting.

14. CLOSED SESSIONS REQUESTED: None.15. PUBLIC NOTICES: None.

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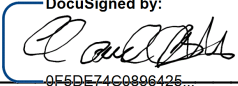
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16. ADJOURNMENT:

City Council adjourned at 9:22 p.m. in memory of Lynn Hogan, local philanthropist and long-time resident, Harry Norkin, community volunteer, former Council on Aging committee member, and World War II veteran, and annual adjournment in memory of Mayor Emeritus Alex Fiore who passed away January 3, 2002 to Regular Meeting on Tuesday, January 26, 2021.

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Claudia Bill-de la Peña, Mayor
City of Thousand Oaks City Council

Attest:

DocuSigned by:

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Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: January 7, 2021
MINUTES APPROVED: January 26, 2021

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

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EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE

Motion by Councilmember Jones to approve Consent Calendar with exception of Items 7.D. [Rancho Road Sidewalks and Bike Lanes Project (CI 5308)], and 7.F. (Financial Reports for Fiscal Year Ended June 30, 2020), carried 5-0 by the following vote: Ayes - Adam, Jones, McNamee, Engler, and Bill-de la Peña; Noes - None.

Motion by Councilmember Adam to approve Item 7.D., carried 5-0 by the following vote: Ayes – Adam, Jones, McNamee, Engler, and Bill-de la Peña; Noes – None.

Motion by Councilmember Adam to approve Item 7.F., carried 4-0 by the following vote: Ayes – Adam, McNamee, Engler, and Bill-de la Peña; Noes – None; Absent – Jones.

Councilmember Jones absent 6:53 p.m.; present 7:04 p.m.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify December 9, 2020, December 16, 2020, December 23, 2020, December 30, 2020, and January 6, 2021; approve January 13, 2021 and January 20, 2021, subject to review and ratification
- B. Minutes of City Council meeting of December 15, 2020
- C. No Appropriation/Expenditure Required: Community Funding Review Committee (CFRC) Appointments (Engler/Jones); reappointments of Clyde Doheny, Wendell Farrell, and Jennifer Lobenhofer; appointments of Brendan Callahan, Lisa Powell, and George Ochs to serve three-year terms ending December 2023

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7. CONSENT CALENDAR: (Continued)

- D. Additional Appropriation: Rancho Road Sidewalks and Bike Lanes Project (CI 5308); project design, plans, specifications, and Addenda Nos. 1 and 2; award construction contract to Sully-Miller Contracting Company in amount of \$1,614,000, plus \$161,400 contingency; sixth amendment to Professional Services Agreement (Contract No. 11302-2016) with Kimley-Horn and Associates, Inc. to provide design support services during construction in amount of \$41,771, revised not-to-exceed amount \$366,277, plus \$4,177 extra services; extend term to 12/31/2022; Professional Services Agreement with Willdan Engineering to provide material testing and inspection services during construction, not-to-exceed amount \$74,989, with term ending 12/31/2022, plus \$7,498 extra services; budget appropriation in amount of \$128,000 A/C 543-0000-311-10-00 (Developer Fee, Fund Balance) to A/C 543-5310-631-8300 (CI 5308, Rancho Road Sidewalk); authorize expenditures in amount of \$1,908,835 (\$1,614,000 construction contract; \$161,400 construction contingency; \$41,771 construction phase support services; \$74,989 material testing and inspection; \$11,675 extra services; \$5,000 City furnished supplies and services) from Rancho Road Sidewalks and Bike Lanes Project, CI 5308, which includes \$1,552,989 A/C 183-5310-631-8300; \$287,734 A/C 543-5310-631-8300; \$68,112 A/C 001-5310-631-8300; delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project approved contingency
- E. Approved Expenditure: Digester No. 1 Rehabilitation Project (MI 2564); authorize purchase of 27 valves from Water Technology Resources in amount not to exceed \$103,539.15; authorize expenditure of \$103,540 A/C 624-8250-685-5500 Wastewater Capital Funds (MI 2564)
- F. No Appropriation/Expenditure Required: Financial Reports for Fiscal Year Ended June 30, 2020; receive and file
- G. Approved Expenditure: Thousand Oaks Plan to Assist School Sites (TOPASS) Annual Project List for FY 2020-21 totaling \$1,966,440 submitted by Conejo Valley Unified School District (CVUSD)
- H. No Appropriation/Expenditure Required: Development Impact Fees: Annual Review of Accounts as of June 30, 2020; receive and file report

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7. CONSENT CALENDAR: (Continued)

- I. Additional Appropriation: Library Remote Lockers; purchase of Remote Lockers from Bibliotheca, LLC, in amount of \$50,515.56; budget appropriation and expenditure in amount of \$50,550 A/C 110-7010-673-8900 (Retired Equipment Reserves) to A/C 110-7010-673-8400 (Equipment \$5,000 and Over)

- J. No Appropriation/Expenditure Required: Annual Appointment of City Treasurer and Adoption of Investment Policy; adopt resolution

RESOLUTION RECONFIRMING JAIME BOSCARINO AS CITY
TREASURER FROM FEBRUARY 1, 2021 THROUGH JANUARY 31, 2022
AND ADOPTING UPDATED INVESTMENT POLICY RES. NO. 2021-001