

**City Council**  
**REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE**  
**Tuesday, January 12, 2021, 6:00 P.M.**  
**Andrew P. Fox City Council Chambers**



**Public advisory: The City Council facilities are closed to the public.**  
**You may view the City Council meeting broadcast live on TV**  
**(Frontier Channel 3, Spectrum Channel 10), the City's website**  
**([www.toaks.org/TOTV](http://www.toaks.org/TOTV)), and YouTube (CTO Meetings).**

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

**Claudia Bill-de la Peña, Mayor**  
**Bob Engler, Mayor Pro Tem**  
**Al Adam, Councilmember**  
**Ed Jones, Councilmember**  
**Kevin McNamee, Councilmember**

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Kelvin Parker, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

**MISSION STATEMENT:**  
**Extraordinary Service to the Citizens We Serve is Our Purpose**

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

**Public Input:** To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at [cityclerk@toaks.org](mailto:cityclerk@toaks.org) or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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January 12, 2021

RES. NO. 2021-001  
ORD. NO. 1683-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Adam, Jones, McNamee, Engler, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
  - A. COVID-19 Update
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 7 for Consent Calendar listing)
8. PUBLIC HEARINGS:
  - A. [Consideration of New Location for LEAF Dispensary](#)

RECOMMENDATION:

1. Consider approving new location for LEAF Dispensary at 3321 Grande Vista Drive
2. If approved, authorize City Manager to execute Operations Agreement, approved as to form by City Attorney, between City and LEAF Dispensary

8. PUBLIC HEARINGS: (Continued)

B. [Municipal Code Amendment: Oversized Vehicle Parking Exceptions with Disabled Placard and License Plates](#)

ORDINANCE AMENDING SECTION 424 (OVERSIZED VEHICLES: PARKING PROHIBITED) OF CHAPTER 3 OF TITLE 4 OF THOUSAND OAKS MUNICIPAL CODE FOR ELIMINATION OF EXCEPTION FOR OVERSIZED VEHICLE DISPLAY PLACARDS

ORD. NO. 1<sup>st</sup> Reading

RECOMMENDATION: Read ordinance in title only, further reading be waived, and if no objection, introduce ordinance to amend Thousand Oaks Municipal Code Section 4-3.424 regarding revisions to eliminate exception that allows oversized vehicles that display disabled placards to park on street without a permit

9. DEPARTMENT REPORTS:

A. [Climate and Environmental Action Plan \(CEAP\) - Emissions and Engagement](#)

RECOMMENDATION: Adopt working greenhouse gas (GHG) reduction targets of 40 percent below 2010 levels by 2030 and 80 percent below 2010 levels by 2050, aligned with those of State of California, for development of City's Climate and Environmental Action Plan. This recommendation is to be incorporated into CEAP, which will be subject to final review and approval by City Council in late 2021

10. COMMITTEE/COMMISSION/BOARD REPORTS: None

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS: None

A. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

A. Follow-up items

B. Announcements and upcoming issues

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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January 12, 2021

14. CLOSED SESSION: None

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjournment in memory of:

- Lynn Hogan, local philanthropist and long-time resident
- Harry Norkin, community volunteer, former Council on Aging committee member, and World War II veteran

Annual adjournment in memory of:

- Mayor Emeritus Alex Fiore who passed away January 3, 2002

to Regular Meeting January 26, 2021

Agenda Post Date/Time: January 7, 2021, 5:00 p.m.

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## EXHIBIT A

### 7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify December 9, 2020, December 16, 2020, December 23, 2020, December 30, 2020, and January 6, 2021; approve January 13, 2021 and January 20, 2021, subject to review and ratification
- B. [Minutes of City Council meeting of December 15, 2020](#)
- C. [No Appropriation/Expenditure Required: Community Funding Review Committee \(CFRC\) Appointments \(Engler/Jones\); reappointments of Clyde Doheny, Wendell Farrell, and Jennifer Lobenhofer; appointments of Brendan Callahan, Lisa Powell, and George Ochs to serve three-year terms ending December 2023](#)
- D. [Additional Appropriation: Rancho Road Sidewalks and Bike Lanes Project \(CI 5308\); project design, plans, specifications, and Addenda Nos. 1 and 2; award construction contract to Sully-Miller Contracting Company in amount of \\$1,614,000, plus \\$161,400 contingency; sixth amendment to Professional Services Agreement \(Contract No. 11302-2016\) with Kimley-Horn and Associates, Inc. to provide design support services during construction in amount of \\$41,771, revised not-to-exceed amount \\$366,277, plus \\$4,177 extra services; extend term to 12/31/2022; Professional Services Agreement with Willdan Engineering to provide material testing and inspection services during construction, not-to-exceed amount \\$74,989, with term ending 12/31/2022, plus \\$7,498 extra services; budget appropriation in amount of \\$128,000 A/C 543-0000-311-10-00 \(Developer Fee, Fund Balance\) to A/C 543-5310-631-8300 \(CI 5308, Rancho Road Sidewalk\); authorize expenditures in amount of \\$1,908,835 \(\\$1,614,000 construction contract; \\$161,400 construction contingency; \\$41,771 construction phase support services; \\$74,989 material testing and inspection; \\$11,675 extra services; \\$5,000 City furnished supplies and services\) from Rancho Road Sidewalks and Bike Lanes Project, CI 5308, which includes \\$1,552,989 A/C 183-5310-631-8300.; \\$287,734 A/C 543-5310-631-8300; \\$68,112 A/C 001-5310-631-8300; delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project approved contingency](#)

7. CONSENT CALENDAR: (Continued)

- E. Approved Expenditure: Digester No. 1 Rehabilitation Project (MI 2564); authorize purchase of 27 valves from Water Technology Resources in amount not to exceed \$103,539.15; authorize expenditure of \$103,540 A/C 624-8250-685-5500 Wastewater Capital Funds (MI 2564)
- F. No Appropriation/Expenditure Required: Financial Reports for Fiscal Year Ended June 30, 2020; receive and file
- G. Approved Expenditure: Thousand Oaks Plan to Assist School Sites (TOPASS) Annual Project List for FY 2020-21 totaling \$1,966,440 submitted by Conejo Valley Unified School District (CVUSD)
- H. No Appropriation/Expenditure Required: Development Impact Fees: Annual Review of Accounts as of June 30, 2020; receive and file report
- I. Additional Appropriation: Library Remote Lockers; purchase of Remote Lockers from Bibliotheca, LLC, in amount of \$50,515.56; budget appropriation and expenditure in amount of \$50,550 A/C 110-7010-673-8900 (Retired Equipment Reserves) to A/C 110-7010-673-8400 (Equipment \$5,000 and Over)
- J. No Appropriation/Expenditure Required: Annual Appointment of City Treasurer and Adoption of Investment Policy; adopt resolution

RESOLUTION RECONFIRMING JAIME BOSCARINO AS CITY TREASURER FROM FEBRUARY 1, 2021 THROUGH JANUARY 31, 2022 AND ADOPTING UPDATED INVESTMENT POLICY

RES. NO. 2021-