

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

November 10, 2020

1. CALL TO ORDER:

Mayor Al Adam called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Engler, Jones, Bill-de la Peña present via video conference, and Mayor Adam present in chambers.

Also Present: City Manager Andrew P. Powers, Assistant City Attorney Patrick Hehir, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Finance Director Jaime Boscarino, Police Chief James Fryhoff, Deputy Public Works Director Nader Heydari, Deputy Cultural Affairs Director Jonathan Serret, Sustainability Division Manager Helen Cox, Deputy City Clerk Laura Maguire, Assistant to the City Manager Melissa Hurtado, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, and Assistant Analyst Christy Glaubke.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None.

5. SPECIAL PRESENTATIONS:

A. City Manager Powers provided COVID-19 update.

6. PUBLIC COMMENTS:

Adam Haverstock, Greater Conejo Valley Chamber Commerce.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS: None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

November 10, 2020

9. DEPARTMENT REPORTS:

- A. Fiscal Years 2021-22 & 2022-23 Budget Calendar and Financial Update provided by Finance Director Boscarino. Deputy Cultural Affairs Director Serret responded to questions.

Speaker/Statement cards: None.

Motion by Councilmember Bill-de la Peña to approve budget calendar establishing study sessions and public hearing dates for Fiscal Year (FY) 2021-22 & FY 2022-23 Operating Budget, Capital Improvement Program Budget, and User Fees; budget appropriation and transfer in amount of \$893,563 from A/C 001-9720-677-91-68 (General Fund Transfers Out – To Theatres) to A/C 681-0000-561-01-00 (Theatres Fund Transfers In – From General Fund) in FY 2019-20 to cover losses from required COVID-19 closure of the theatres; and, budget appropriation and transfer in amount not-to-exceed \$1,000,000 from A/C 001-9720-677-91-68 (General Fund Transfers Out – To Theatres) to A/C 681-0000-561-01-00 (Theatres Fund Transfers In – From General Fund) in FY 2020-21 to cover losses from required COVID-19 closure of theatres, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- B. Rescind and Restate Certain Emergency Orders Regarding COVID-19 presented by Assistant City Manager Hardy. City Manager Powers and Finance Director Boscarino responded to questions.

RESOLUTION RESCINDING AND RESTATING CERTAIN EMERGENCY ORDERS RES. NO. 2020-049

Speaker/Statement cards: None.

Motion by Councilmember Jones to rescind Resolution No. 2020-11 in its entirety, repealing temporary moratorium, specifically involving referral to collections on closed utility accounts. Rescission effective November 11, 2020; rescind Resolution No. 2020-16 in its entirety, repealing temporary moratorium on commercial evictions. Rescission effective November 11, 2020; and adopt resolution on certain emergency orders, which outlines provisions that will remain in effect, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS: None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

3

November 10, 2020

13. CITY MANAGER:

- A. Follow-up items: Nothing additional.
- B. Announcements and upcoming issues: City Manager Powers provided an update on the November 17, 2020, City Council Meeting.

14. CLOSED SESSIONS REQUESTED: Teleconference.

Assistant City Attorney Hehir announced Closed Session held at 7:11 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *IN RE: THE CITY OF THOUSAND OAKS' PETITION FOR REVIEW BEFORE THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD*; Filed on December 16, 2019; Pursuant to Government Code Section 54956.9(a).
- B. CONFERENCE WITH LEGAL COUNSEL – Pending Workers Compensation Claim with a Significant Exposure to Litigation: Chris Meske; Pursuant to Government Code Section 54956.9(d)(2).

Assistant City Attorney Hehir indicated no announcement anticipated.

15. PUBLIC NOTICES: None.

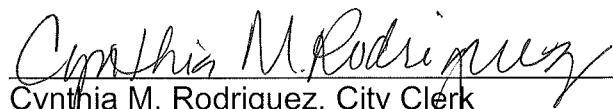
16. ADJOURNMENT:

City Council adjourned at 7:31 p.m. to Regular Meeting on Tuesday, November 17, 2020.



Al Adam, Mayor
City of Thousand Oaks City Council

Attest:



Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: November 5, 2020

MINUTES APPROVED: November 17, 2020

CCD:610-60\dlz\h:\common\minutes\2020\20201110.docx

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

4

November 10, 2020

EXHIBIT A

7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE
RECOMMENDATIONS FOR ITEMS K. THROUGH L. ARE TO ADOPT*

Motion by Councilmember Jones to approve Consent Calendar, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify October 28, 2020, and November 4, 2020; approve November 11, 2020, subject to review and ratification
- B. Minutes of City Council meeting of October 27, 2020
- C. No Appropriation/Expenditure Required: Ratification of Thousand Oaks Alliance for the Arts (TOArts) Board Directors; ratify election of Leanne Neilson, Kathy Jeffers-Volk, and Kyle Rohrbach as directors on TOArts Board for three-year term ending 12/31/2023
- D. Approved Expenditure: Thousand Oaks Boulevard Association (TOBA) One-Year Agreement Extension; First Amendment to Agreement (Cont. No. 11211-2016) to administer Thousand Oaks Boulevard Property-Based Business Improvement District (BID) for one year 12/31/2020 to 12/31/2021
- E. Approved Expenditure: La Granada Reservoir Improvements (CI 5292); award Professional Services Agreement to Harper & Associates Engineering, Inc. (HAE), amount not-to-exceed \$64,775 for engineering services, term ending 12/31/2021, plus \$6,500 extra services; authorize expenditure amount of \$71,275 (\$64,775 agreement, \$6,500 extra services) A/C 612-8050-685-8300 (CI 5292, La Granada Reservoir Improvements)
- F. No Appropriation/Expenditure Required: FY 2020-21 Community Enhancement Grant (CEG) Suspension
- G. Approved Expenditure: West Potrero Road at Briar Avenue – Phase 2 Roadway Enhancements (CI 4541); project design and plans; authorize expenditure in amount of \$10,000 for City furnished material and supplies A/C 132-5310-631-5500 (CI 4541, Roadside Safety Enhancements); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project as required during construction

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

5

November 10, 2020

7. CONSENT CALENDAR: (Continued)

- H. Additional Appropriation: 2020 Pavement Overlay Program (CI 5503 & CI 5504); Change Order No. 5 to Contract No. 12356-2020 with Sully-Miller Contracting Company amount not-to-exceed \$243,452.92 for final quantity adjustments and extra work; budget appropriation and expenditures to FY 2020-21 Gas Tax, Water, and Wastewater Fund Budgets in amount of \$156,200; \$20,200 A/C 136-0000-311-1000 (TDA Article 3, Fund balance) to A/C 136-5310-631-8300 (CI 5503 Pavement Overlay Program FY 2019-21), \$21,000 A/C 137-0000-311-1000 (Gas Tax, Fund Balance) to A/C 137-5610-631-8300 (CI 5503, Pavement Overlay Program FY 2019-21), \$68,000 A/C 613-0000-341-9900 (Water Fund, Net Position) to A/C 613-5310-682-8300 (CI 5503, Pavement Overlay Program FY 2019-21), and \$47,000 A/C 624-0000-341-9900 (Wastewater Fund, Net Position) to A/C 624-5310-682-8300 (CI 5503, Pavement Overlay Program FY 2019-21)
- I. Approved Expenditure: 1994-1 Community Facilities District Annual Report; receive and file Annual Report on 1994-1 Community Facilities District (Marketplace Public Pedestrian, Traffic Circulation, and Parking Facilities) in compliance with Local Agency Special Tax Bond and Accountability Act
- J. Approved Expenditure: Annual Solid Waste Rate Adjustment; adopt resolution approving annual rate adjustments for solid waste collection services effective January 1, 2021

RESOLUTION ESTABLISHING 2021 RESIDENTIAL AND COMMERCIAL
SOLID WASTE RATE SCHEDULES RES. NO. 2020-048

ORDINANCE FOR SECOND READING:

- K. ORDINANCE ADJUSTING AND SETTING RATES AND FEES OF CITY WATER DIVISION (UNCODIFIED) ORD. NO. 1681-NS
- L. ORDINANCE ADJUSTING AND SETTING RATES, FEES AND DISCHARGE LIMITS OF CITY WASTEWATER DIVISION (UNCODIFIED) ORD. NO. 1682-NS