



Community Development Department

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Planning Division • Phone 805/449.2323 • Fax 805/449.2350 • www.toaks.org
Building Division • Phone 805/449.2500 • Fax 805/449.2575 • www.toaks.org

Building Division

Request to Extend or Reinstate Application or Permit

Select one:

- Permit Application (Application in Plan Check)
- Permit (Permit Issued)

Select One:

- Inactive/Expired
- Active/Unexpired

Permit number: _____

Select One:

- Bldg Mech Plumb
- Pool Elec

Project Address: _____

Please provide substantiating justification to support extension or reinstatement request: _____

_____ (continue on reverse if necessary)

Applicant Information:

**Only current permit holder or authorized agent may submit for extension/reinstatement request.

- Property Owner Contractor Authorized Agent

Applicant Name (please print) _____

Applicant Address _____

Phone Number _____

Email _____

Applicant Signature _____

Date _____

Submit form to: building@toaks.org

FOR OFFICE USE ONLY:

DATE ISSUED: _____ DATE EXPIRED: _____ APPLICATION/ PERMIT STATUS: _____

NUMBER OF EXTENSIONS PREVIOUSLY GRANTED: _____ DATE OF LAST INSPECTION: _____

Approved: Yes No New Expiration Date: _____ Fee: \$ _____

Please note an approved inspection must be obtained prior to the new expiration date or the permit will expire and no further extensions shall be granted.

Building Division Signature

Date

Comments: _____

