

**CITY OF THOUSAND OAKS  
PUBLIC WORKS DEPARTMENT**

**CONSTRUCTION WATER METER ACKNOWLEDGMENT AND REQUEST (Effective Jan 1, 2023)**

I request a construction water meter be installed on fire hydrant number: \_\_\_\_\_  
which is located at: \_\_\_\_\_ Service Order: \_\_\_\_\_  
Date meter is needed: \_\_\_\_\_ Project: \_\_\_\_\_ Grading or Bldg. Permit: \_\_\_\_\_  
For what purpose is the water needed? \_\_\_\_\_

Water from this meter shall be used only within the City's service area per Calleguas Municipal Water District's Ordinance No.12, Section 5 (a). If water is taken outside of the City's service area, the construction meter will be removed.

The meter will be chained and locked to the hydrant, and shall only be removed by City staff unless other arrangements have been made in writing. Applicant agrees to pay all water costs, as well as repair or replacement cost if the meter is damaged, lost, or stolen while in applicant's possession. The required deposit may also be applied to the meter repair/replacement cost, or to any past-due bills.

Water bills are due and payable upon receipt. The meter will be removed if the bill is not paid within 40 calendar days of the billing date. Penalties will be added to all delinquent bills. The meter will not be reinstalled until all past-due bills and charges, plus interest, have been paid. An additional installation fee must be paid prior to reinstalling meter. The person signing this form insures that they have authority to sign for the company/owner.

**It is the responsibility of the applicant to notify the Public Works Department-MSD when the construction meter needs to be removed. For question regarding meter relocation and/or removal, please call (805) 449-2499 Monday through Thursday from 8:00 am to 5:00 pm.**

APPLICANT, circle that which applies: [1] Contractor [2] Developer [3] Property Owner

C.I.D. \_\_\_\_\_ & L.I.D. \_\_\_\_\_

Billing Address if different from applicant:

Name \_\_\_\_\_  
Company/Owner \_\_\_\_\_  
Address \_\_\_\_\_  
City, State & Zip \_\_\_\_\_  
Phone number \_\_\_\_\_  
Signature \_\_\_\_\_  
Title \_\_\_\_\_

Name \_\_\_\_\_  
Company/Owner \_\_\_\_\_  
Address \_\_\_\_\_  
City, State & Zip \_\_\_\_\_  
Phone number \_\_\_\_\_  
Signature \_\_\_\_\_  
Title \_\_\_\_\_

**FEES TO INITIATE (PW-09)**

Deposit: \$1000.00 per meter  
Installation: \$280.00 per meter  
Total Required: \$1280.00 per meter  
Relocate Meter: \$220.00 per request

**MONTHLY FEES per \*\* below:**

Water Use: \$6.42 per 100 cubic feet  
Base Rate: \$269.76 per month

Received by: \_\_\_\_\_  
Public Works Department

Receipt: \_\_\_\_\_  
Date: \_\_\_\_\_