

Date: November 1, 2023

To: Non-Profit Organizations and Other Agencies

SUBJECT: CDBG Low-Income Residents' Needs Assessment  
Notice of Public Hearing and Request for Proposals  
Thousand Oaks CDBG Grant Program, 2024-25 CDBG Action Plan activities.

Between November 1, 2023 and January 10, 2024, the City of Thousand Oaks is inviting interested parties to assist in identifying the unmet needs of lower-income persons and households in Thousand Oaks that could potentially be addressed with a portion of the City's annual Community Development Block Grant (CDBG) entitlement funding from the U.S. Department of Housing and Urban Development or by using other Federal resources depending on the priority of need and the availability of funds.

Non-profit housing and community development organizations are also invited to apply for a share of the City's CDBG funding for an activity that primarily serves low-income people. The fiscal year runs from July 1, 2024 through June 30, 2025. In addition to available CDBG funds from prior years, the City estimates a portion of \$614,000 in CDBG allocation for community development projects and public services (limited to 15% of the annual grant amount).

On Thursday, November 16, 2023, at 6:00 PM, a "Needs Assessment Public Hearing" will be held in the Boardroom at City Hall (2100 Thousand Oaks 3rd Floor). Applicants for the CDBG grants, as well as other interested parties, are encouraged to attend. A grant workshop will follow immediately after the public hearing. For details about the meeting, see Administrative Public Hearing Meeting Agenda posted on the City website at: [www.toaks.org/cdd](http://www.toaks.org/cdd). Any person is privileged to attend and be heard on this matter and not required to register in order to attend a public meeting. However, if you wish to participate in a video/teleconference, you must first register in advance using the Zoom App. If you would like to attend this meeting by zoom, please click the following Zoom link to register:

[https://us02web.zoom.us/webinar/register/WN\\_3X3q8DMXTimQZPFYLznOGw](https://us02web.zoom.us/webinar/register/WN_3X3q8DMXTimQZPFYLznOGw)

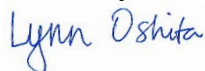
After registering with zoom, you will receive a confirmation email containing information about joining the webinar.

<b>CDBG Grant Application Cycle for FY 2024-25 (Grant Period: July 1, 2024 to June 30, 2025)</b>	
<i>Grant Funding Source</i>	Community Development Block Grant (CDBG) Federal Grant
<i>Open Application Period</i>	November 1, 2023 through January 10, 2024 Application and Instructions will be available at: <a href="http://www.toaks.org/cdd">www.toaks.org/cdd</a>
<i>Application Due</i>	January 10, 2024 5:00 PM by email only to <a href="mailto:CDBG@toaks.org">CDBG@toaks.org</a>
<i>Needs Assessment/ Workshop</i>	November 16, 2023 at 6:00 PM Civic Arts Plaza Board Room, 2100 Thousand Oaks Boulevard, 3rd Floor Thousand Oaks, California or by teleconference <a href="https://us02web.zoom.us/webinar/register/WN_3X3q8DMXTimQZPFYLznOGw">https://us02web.zoom.us/webinar/register/WN_3X3q8DMXTimQZPFYLznOGw</a>
<i>Application Evaluation</i>	CDBG Application Review Committee in January 2024
<i>Draft Action Plan Public Review</i>	March 2024
<i>Action Plan Recommendation to City Council</i>	April 2024

CDBG grant fund resources are limited and very competitive. The City urges applicants to attend the funding application workshop, which will go over the grant application process in detail as well as the new requirements.

Please contact me at [loshita@toaks.org](mailto:loshita@toaks.org) or 805/449-2391 with any questions. Thank you.

Sincerely,



Lynn Oshita,  
 Community Development Analyst

