The Bicycle Advisory Team meeting was called to order at 4:05 p.m. The following were in attendance:

**City Staff:** Jim Mashiko, Mark Bueno, Julie Sandoval, Sergeant Matthew Ogonowski

**BAT Members:** Greg Jensen, Wendy Zimmerman, Linda Coburn, Kathy Naoum, Jack Bernard, Les Leach, Tony Reid, Christina Duffy

1. **Introductions and welcome new members**
   
   Roundtable of introductions by BAT members and City staff.

2. **Items to be added to the agenda**

   No further items added to the agenda.

3. **General comments or concerns about cycling in the City**

   BAT member requested the installation of more rectangular rapid flashing beacons (RRFBs) at pedestrian crosswalks, and if staff plans to install any more throughout the City. City Staff noted that there are 10 RRFB locations currently proposed throughout the City. Generally, RRFBs are installed in locations that have a high volume of crossing activity such as marked crosswalks near a school.

   No other general comments or concerns were discussed.

4. **Discussion of the demonstration project by Ventura County Public Works at Doubletree Road / Kanan Road**

   City staff presented exhibits and photos of the temporary demonstration project held by Ventura County Public Works (VCPW) at Doubletree Rd / Kanan Rd. The County is developing its Active Transportation Plan (ATP) and community...
members can provide feedback on the proposed projects. City staff requested feedback from any BAT members who observed/experienced the demonstration project while it was in place. City staff expects to update the Thousand Oaks ATP in the next two years and will use the Ventura County ATP, when finalized, as a resource.

5. Draft General Plan 2045 – Available for review and comment through mid-September. For more information, visit toaks2045.org

City staff shared an update with BAT members about the draft General Plan, which is currently out for circulation and contains multiple elements that will guide City goals, policies, and actions. City staff encouraged BAT members to make comments related to mobility, access, and circulation throughout the City. Public comments will be accepted through mid-September. City staff will also send a follow-up email to BAT members with the link to provide comments on the draft General Plan.

6. Existing bikeway map to be updated on City’s Bicycle Webpage

City staff shared the bikeway map that will be uploaded to the City’s bicycle webpage and will also send the map to BAT members via email. BAT members were encouraged to share any ideas or recommendations they have for the bicycle webpage.

7. Capital Projects – Update on proposed Bike and Pedestrian Projects

   a. 2024 Pavement Project Restriping [Traffic Commission July 26, 2023]

   City staff gave an overview of the locations where potential road re-stripping may occur as part of the biennial pavement resurfacing project to enhance safety for all road users (vehicles, bicycles, and pedestrians). Locations will be presented, and public comments accepted at Traffic and Transportation Advisory Commission meeting next Wednesday. BAT members provided feedback on the proposed locations, specifically for Los Padres Drive, Pederson Road and Westlake Boulevard.

   b. Pedestrian Crosswalk Upgrade on East Hillcrest Drive at Rancho Road

   [Traffic Commission July 26, 2023]
City staff informed BAT about the upcoming proposed project. The project will also be presented, and public comments accepted at Traffic and Transportation Advisory Commission meeting next Wednesday.

c. Lynn Road (CI 5660) and Hillcrest Drive (CI 5682) Bike Lanes and Pedestrian Improvements [City Council September 26, 2023]
The project is moving along with the anticipated award of the consultant design agreement in the City Council Meeting on September 26, 2023.

d. Rancho Conejo Biotech Area Sidewalk Project (CI 5664) – 95% Engineering Design Complete
Project update: Once the engineering design is 100% complete, the next step is review/approval by Caltrans.

8. TOPD Updates
Sergeant Ogonowski provided information about electric bicycles, electric motorcycles, and other motorized vehicles, which can be found in the attached documents. It is important for parents to be aware of the differences between electric bicycles and electric motorcycles to make an informed decision on which type to purchase for their child. TOPD staff members regularly visit schools to educate students and parents about electric bicycles, focusing on traffic safety laws and safety equipment.

Electric scooters are not allowed on roads greater than 25 MPH unless a bike lane is available. Riding electric scooters on the sidewalk is prohibited. State law requires riders to have a valid driver’s license and wear a helmet if under the age of 18.

9. NEXT MEETING – Thursday, October 26, 2023

10. Adjournment