

THOUSAND OAKS CITY COUNCIL



Supplemental Information Packet

**Agenda Related Items - Meeting of March 14, 2023
Supplemental Packet Date: March 14, 2023**

5:00 p.m.

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Supplemental Packet is available for public inspection on the City's website at toaks.org/agendas or by contacting the City Clerk Dept at (805) 449-2151 during normal business hours [main location pursuant to the Brown Act, G.C. 54957.5(2)].

Americans with Disabilities Act (ADA):

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To: Andrew P. Powers, City Manager
From: Jaime Boscarino, Finance Director
Date: March 14, 2023
Subject: **Item No. 12.A. – 2023 Citywide User Fees, Fines, Penalties, Rates, and Assessments (User Fees), and Development Impact Fees**

The attached Attachment #1 was revised to properly reflect City Council's "Full Cost" Exception for the Ham Radio fee from Special Use Permit – Type C (P-23C) to Minor Modification – SUP Type C (P-32B).

As mentioned in the Staff Report, City Council has elected to intentionally set certain fees below "Full-Cost Recovery." The exceptions are primarily focused on fees paid by existing homeowners where charging the full cost of the fee would place a large burden on the homeowner.

ATTACHMENT #1

**City of Thousand Oaks
2023 User Fee
City Council Exceptions**

	Fee #	Name	2021 Adopted Exception	2023 Proposed Exception
1.	B-03B	Disable Access Board Appeal	\$ 877.00	\$ 877.00
2.	P-04	Block Party	\$ 40.00	\$ 40.00
		Special Event (1 day or more)	\$ 147.00	\$ 147.00
3.	P-08	Farm Animal	\$ 55.00	\$ 55.00
4.	P-11A	Protected Tree Permit – Permit Administration		
		Type A – Dead or hazardous trees	No Fee	No Fee
		Type B – Simple encroachments, no grading /pruning	\$ 100.00	\$ 100.00
		Type C – Permits for existing single family, townhomes & condo projects	\$ 150.00	\$ 150.00
5.	P-11B	Protected Tree Permit – Plan. Comm. Process		
		Dead or hazardous trees	Eliminated Fee	Eliminated Fee
6.	P-23C	SUP Type C Ham Radio Tower	Eliminated Fee	Eliminated Fee
7.	P-27B (1)	PPD-Existing Home	\$ 610.00	\$ 610.00
8.	P-32A	Minor Mod-Outdoor Dining	\$ 995.00	\$ 995.00
9.	P-32B	Minor Mod-Ham Radio	\$ 1,072.00	\$ 1,072.00
10.	P-53	Appeal of Admin Decision	\$ 1,515.00	\$ 1,515.00
11.	P-54	Appeal of Planning Comm. Decision	\$ 1,632.00	\$ 1,515.00
12.	P-66	Zoning Clearance	\$ 100.00	\$ 100.00
13.	PW-25	Appeal of Admin Decision to Traffic Comm.	\$ 1,515.00	\$ 1,515.00
		Appeal of Traffic Comm. Decision to City Council	\$ 1,632.00	\$ 1,515.00
		Appeal of Admin Decision to City Council	New Fee	\$ 400.00
14.	PW-46	Parking Permit	\$ 8.25	\$ 8.25

(1) Fee at existing single-family dwelling