Action Plan
PY 2022-2023

Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD)

Public Review – March 15 to April 14, 2022
City Council Public Hearing – April 26, 2022
HUD Submittal by the County of Ventura – June/July 2022

For more information, contact Community Development Analyst
Lynn Oshita, Community Development Department
loshita@toaks.org or (805) 449-2391.
www.toaks.org
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<td>41</td>
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## Attachments

- Citizen Participation Comments
- HUD Application and Certifications
Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Thousand Oaks receives an annual entitlement of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Thousand Oaks allocates these federal resources to the preservation of affordable housing units and for public/social services activities of local non-profits. All these activities primarily benefit the lower-income population in Thousand Oaks.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Executive Summary of this 2022-23 Annual Action Plan includes the following components:

- 2022 Thousand Oaks CDBG Budget
- Annual Action Plan 2022 Summary Table
- Thousand Oaks Low and Moderate Income Areas Map (Census Tracts and Block Groups)

This Action Plan reflects Year 3 of the 2020-2024 Ventura County Regional Consolidated Plan (RCP) which includes the City of Thousand Oaks. In 2020, the City collaborated with the County of Ventura, and other Ventura County cities, to prepare the RCP which contains regional objectives and outcomes for the Housing and Homeless Needs Assessment (NA), Housing Market Analysis (MA), and Five-Year Strategic Plan (SP). The RCP lists the High Priority needs to be addressed for Thousand Oaks, including:

- New Rental Housing
- Housing Support and Stability
- Homeownership Opportunities
- Rehabilitation & Preservation of Existing Housing Units
- Assistance for Senior Residents
- Social Services
- Homelessness
In 2020, the City joined the Ventura County HOME Consortium with the Ventura Urban County serving as the lead entity. Because of this, the following sections are included only in the Action Plan for the County of Ventura: Affordable Housing (AP-55), Public Housing (AP-60), and Homeless and Other Special Needs Activities (AP-65).

### 2022 Program Budget

**2022-23 CDBG ACTION PLAN BUDGET**

**May 2022**

<table>
<thead>
<tr>
<th>CDBG Resources:</th>
<th>$602,003.81</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 557,972.00</td>
<td>2022-23 CDBG Entitlement Grant</td>
</tr>
<tr>
<td>43,781.81</td>
<td>Reallocated Funds from 2019 Habitat Humanity</td>
</tr>
<tr>
<td>250.00</td>
<td>Reallocated Funds from 2020 United Cerebral Palsy</td>
</tr>
<tr>
<td>$ 602,003.81</td>
<td>Total CDBG Resources</td>
</tr>
</tbody>
</table>

- $411,003.81 for Community Development Projects (~65%)
- $81,000.00 for Public/Social Services Grants (~15%)
- $110,000.00 for CDBG Program Administration (~20%)

**A. Many Mansions – Richmond Terrace Apartments (HS9236)**

Replace exterior wood, conduits, and gutters (27 affordable units) $172,000.00

**B. Many Mansions – Hacienda de Feliz Apartments (HS9237)**

Stucco Repairs (25 affordable units) $192,000.00

**C. Senior Alliance for Empowerment (SAFE)* - Home Rehabilitation (HS9238)**

Mobile Home Rehabilitation Rehab for Low-income Owner/Occupants (4 units)

$43,781.81 (2019 Fund) + 250.00 (2020 Fund) + 2,972 (2022 Fund) = $47,003.81

**D. Public and Social Services Grants – Non-Homelessness**

Westminster Free Clinic, Economic Response - BG2025 (1,000 clients) $30,000
Senior Concerns, Meals on Wheels - BG9818 (225 clients) $30,000
St. Paschal Baylon, St. Vincent de Paul - BG2029 (60 clients) $21,000

**E. CDBG Program Administration**

Includes City’s Administration costs (BGADMN) & County of Ventura Fair Housing Program cost (BG2024) $110,000.00

**TOTAL 2022 CDBG BUDGET** $602,003.81

*Should HUD’s annual allocation differ from the estimated budget, the SAFE project will be adjusted accordingly.*

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Annual Action Plan

2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
### Annual Action Plan 2022 Summary Table

**Start Year: 2022  End Year: 2023**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Goal Name</th>
<th>Goal Outcome Indicator</th>
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</thead>
<tbody>
<tr>
<td>High</td>
<td>Improve the Supply of Affordable Housing</td>
<td>Rehabilitate 52 Rental Housing Unit and 5 Homeowner Housing Units.</td>
</tr>
<tr>
<td>High</td>
<td>Increase Social Services</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: over 1000 Persons Assisted</td>
</tr>
<tr>
<td>High</td>
<td>Effective Administration</td>
<td>Payable to City to recover a portion of implementation costs for CDBG program</td>
</tr>
</tbody>
</table>

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#### 2022 Summary Table

![Thousand Oaks Low and Moderate Income Areas Map](image_url)

*Prepared by: City of Thousand Oaks Community Development Department (2019)*

### Thousand Oaks Low and Moderate Income Areas Map

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*OMB Control No: 2506-0117 (exp. 09/30/2021)*
3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past Performance 2020-24 Ventura County Regional Consolidated Plan

The following summarizes the City of Thousand Oaks CDBG-funded accomplishments for the 2020-24 Ventura County Regional Consolidated Plan (Con Plan). CDBG-funded activities addressed two of the High Priority needs identified in the Con Plan to a) Improve the Supply of Affordable Housing and b) Increase Social Services.

Year 1: 2020-21 (PY 2020 CDBG-funded activities reported in CAPER.)

- $19,250 and $75,000 was expended by Subrecipient Senior Alliance for Empowerment to complete prior year 2018 and 2019 projects of 66 senior mobile home single-family, low-income owner/occupied units of total costs of $338,000.
- $37,127.69 was expended by Subrecipient Habitat for Humanity of Ventura County to complete prior year 2019 projects of 11 mobile home single-family, low-income owner/occupied units of total cost of $92,433.73. Unused funds of $43,531.81 is available for future project allocation.
- $258,000 was expended by Many Mansions to complete the improvements at 72-unit, low-income Bella Vista Apartments. Double pane windows were replaced for cost and energy efficiency.
- $156,000 was committed and $69,779.32 was expended by Subrecipient Habitat for Humanity of Ventura County for priority rehab at 11 mobile home single-family, low-income owner/occupied units.
- $86,400 was allocated for Public and Social Services grants to 8 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Senior Concerns, Conejo Free Clinic, Lutheran Social Services, St. Vincent de Paul, Turning Point Foundation, County of Ventura RAIN, Livingston Memorial Visiting Nurse Association, and United Cerebral Palsy. Unused funds of $250 is available for future project allocation.
- $114,261.42 was allocated for Administration Costs related to administrative support including Fair Housing.

Year 2: 2021-22 (PY 2021 CDBG-funded activities.)

- $188,445 was committed for Multi-Unit Rehabilitation at low-income, affordable rental Los Arboles Apartments for replacing 3 roofs on 12 units.
- $47,000 was committed for Multi-Unit Rehabilitation at low-income, affordable rental Shadow Hills Apartments for concrete and asphalt repairs for 100 units.
• $75,000 was committed to each non-profit subrecipient Habitat for Humanity of Ventura County for and for Senior Alliance for Empowerment for mobile home single-family programs and evaluated of the next group of applications for rehabilitation with combined goal of 10 units.
• $85,000 was committed for 6 Public and Social Services grants to 5 local, non-profit subrecipients providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Lutheran Social Services, Senior Concerns, Many Mansions, Westminster Free Clinic, and County of Ventura RAIN with the goal to serve over 1,000 clients.
• $111,100 was committed for Administration Costs related to administrative support including Fair Housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The following is a summary of events from the City Citizen Participation section of this Annual Action Plan.

• 2022-23 Needs Assessment Public Hearing
• 2022-23 Request for Proposals
• 2022-23 Draft Annual Action Plan Public Review
• City Council Public Hearing – Approval of Annual Action Plan

2022-23 Needs Assessment Public Hearing

The City of Thousand Oaks, Community Development Department, held a Needs Assessment public hearing (administrative hearing) in person and via Zoom on Thursday, December 2, 2021. Eleven non-profit organizations were represented. Four persons were present in person and 14 were present via videoconference. Thirteen speakers provided testimony, as described in the Summary of Public Comments section below.

2022-23 Request for Proposals

From November 19, 2021, to January 18, 2022, the City solicited applications from community stakeholders for potential CDBG-funded activities that would address the unmet needs of at-risk Thousand Oaks residents.

Five Community Development (project) proposals were received, and the City is recommending full or partial funding CDBG funding to three proposals for this Annual Action Plan.

Ten Public Service proposals were received, and City is recommending full or partial funding to three CDBG Public Service proposals for this Annual Action Plan.
The five Community Development proposals and ten Public Service proposals were described earlier in this Annual Action Plan budget and are also summarized in the 2022 CDBG Funding Applications description under the Public Consultation section below.

2022-23 Draft Annual Action Plan Public Review

Staff posted the Draft 2022-23 Annual Action Plan for 30 days of public review and comment from March 15 through April 14, 2022. As of March 1, HUD has not released the PY 2022 CDBG allocation amount, and the City prepared the Draft CDBG budget for public review on an estimated budget. The Annual Action Plan was posted to the City website with paper copies made available at no charge upon request. The review period was publicized via a prominent display ad in the local free newspaper, the Thousand Oaks Acorn, and via a legal notice in the local newspaper of record, the Ventura County Star. The City also placed notices and posted the draft Action Plan on its website on the Community Development Department page.

City Council Public Hearing Approval of Annual Action Plan

The 2022-23 Annual Action Plan was the topic of the City Council public hearing on April 26, 2022. Following the public hearing, with City Council approval (5-0), the City Manager can 1) submit CDBG Action Plan to HUD, 2) adjust CDBG Action Plan if HUD revises allocations, and 3) finalize CDBG Action Plan documents. A list of the public speakers from April 26, 2022, public hearing is included in the final version of this Action Plan for PY 2022 CDBG allocation.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments which were received at the CDBG Needs Assessment Hearing, during the Annual Action Plan public review, and at the final City Council Public Hearing, is included in the final version of this Annual Action Plan.

Applications were received by the City during the 2022-23 Needs Assessment period (November 19, 2021, to January 18, 2022.) The City does not have the resources to fund each application at the requested amount. The summary of applications is in the Appendices Section to this Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City accepted all comments presented during the 2022-23 CDBG needs assessment hearing, consultation processes, and public review process.
7. Summary

See Appendices Section for copies of comments received during the Needs Assessment and during the Citizen Participation Process.

For a description of efforts made by the City to broaden public participation, see Sections AP-10 and AP-12 of this document.

From November 19, 2021, to January 18, 2022, the City conducted a needs assessment with a public hearing held on December 2, 2021. April 14, 2022, ended the 30-day public review period for the draft 2022 CDBG Action Plan.

Following the April 26, 2022 public hearing, City Council authorized (5-0) for the City Manager to 1) submit CDBG Action Plan to HUD, 2) adjust CDBG Action Plan if HUD revises allocations, and 3) finalize CDBG Action Plan documents. Public hearing summary is included in the final version of this Action Plan for PY 2022 CDBG allocation. All comments were accepted.

The 2022 CDBG allocation notice of $557,972 was received by the City on June 9, 2022 and City Manager made the authorized adjustments.

As a participating member of the Ventura County HOME Consortium, the County of Ventura will submit the Thousand Oaks 2022 Action Plan to HUD.
PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

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<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>THOUSAND OAKS</td>
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</tr>
<tr>
<td>CDBG Administrator</td>
<td>THOUSAND OAKS</td>
<td>Community Development Department</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
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<td></td>
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<tr>
<td>HOME Administrator</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>ESG Administrator</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>HOPWA-C Administrator</td>
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Table 1 – Responsible Agencies

Narrative

2020-2024 Consolidated Plan

The City of Thousand Oaks collaborated with the County of Ventura, County Executive Office, and other Ventura County cities, on the development of a regional Consolidated Plan for the Ventura County geographical area. Implementation of Consolidated Plan policies and activities are administered within the jurisdictional boundaries of the City of Thousand Oaks by the Community Development Department. HUD accepted the Substantial Amendment to the 2020-2024 Ventura County Regional Consolidated Plan version 1.0 submitted on August 23, 2021.

2022-23 Annual Action Plan (Update to the 2020-24 Consolidated Plan)

The City of Thousand Oaks, Community Development Department, prepares and implements the Annual Action Plan updates and the annual CAPER reports. The City is a Community Development Block Grant (CDBG) entitlement community. Since the City joined the Ventura County HOME Consortium in 2020, the Ventura Urban County as lead entity submits the CDBG Action Plan to HUD for the City of Thousand Oaks. Thousand Oaks does not receive Emergency Solutions Grants (ESG) or Housing Opportunities for Persons With AIDS (HOPWA) funds from HUD.
Consolidated Plan Public Contact Information

The primary persons responsible for administering 2022-23 Ventura County Regional Consolidated Plan policies and activities for the City of Thousand Oaks are the following:

- Andrew P. Powers, City Manager
- Kelvin Parker, Community Development Director
- Marjan Behzadi, Operations Manager
- Lynn Oshita, Community Development Analyst
- David Brown, Senior Accountant

The primary CDBG Program contacts are Marjan Behzadi mbehzadi@toaks.org or (805) 449-2328 and Lynn Oshita loshita@toaks.org or (805) 449-2391.
1. **Introduction**

**Housing Collaborations for the preservation of existing affordable housing units**

The City of Thousand Oaks collaborates with the following local housing providers:

- The Area Housing Authority of the County of Ventura (AHA); local Public Housing Authority (PHA).
- Many Mansions, a private, non-profit Community Housing Development Organization (CHDO).
- Senior Alliance for Empowerment (SAFE), a private, non-profit agency that advocates for seniors living in low-income, mobile home parks.
- Habitat for Humanity of Ventura County, a private, non-profit agency with affiliates around the world that uses volunteer labor to rehabilitate aging homes, install ADA-compliant improvements, and construct new single-family homes for low-income households.

**Public and Social Services Collaborations**

The City supports the local safety net for at-risk households by leveraging 15 percent of the annual CDBG grant with at least $100,000 from the Community Social Services Grants (SSG), a local General Fund resource. The City partners with public and private social services providers to ensure that the most vulnerable City residents have access to essential services, including health, nutrition, and, as available, emergency shelter.

**Continuum of Care, Fair Housing, Public Safety, and Other Regional Collaborations**

The City of Thousand Oaks collaborates with the County of Ventura for fire and police services and for the regional coordination of the Ventura County Continuum of Care Alliance.

The City partners with the County Executive Office, and with other Ventura County cities, on the preparation of regional elements comprising the 2020-2024 Consolidated Plan for the U.S. Department of Housing and Urban Development (HUD).

This collaboration includes an update of the Analysis of Impediments (AI) to Fair Housing Choice in Ventura County. The City also collaborates with the County of Ventura and the Housing Rights Center of Los Angeles on a Fair Housing counseling program for Thousand Oaks residents.
Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Efforts to Promote Decent Housing

The City and the former Thousand Oaks Redevelopment Agency (RDA) invested $62 million to create new, multi-family affordable rental housing units, including $9.2 million invested in public housing. In addition, the City of Thousand Oaks has invested several millions in CDBG funds for multi-family unit rehabilitation at Area Housing Authority (AHA) and Many Mansions-owned affordable housing complexes. The City use CDBG funds for a single-family, low-income, owner-occupied rehabilitation program. Housing rehabilitation activities will continue for the new CDBG program year beginning July 1, 2022.

The Efforts to Support the Delivery of Public and Social Services:

Each year, the City of Thousand Oaks leverages 15 percent of the City CDBG entitlement grant with at least $100,000 from the City General Fund Community Social Services Grants (SSG). These funds are used to provide Non-Homeless Supportive Services through non-profit subrecipients.

The City also partners with the County of Ventura and the Housing Rights Center of Los Angeles on a Fair Housing counseling program and supports the Ventura County Continuum of Care Alliance, staffed by the County of Ventura, County Executive Office.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Thousand Oaks collaborates with the Ventura County Continuum of Care Alliance and with various public and social services providers (local safety net) to address the needs of homeless persons and non-homeless persons with special needs. In 2018, the City signed a Memorandum of Understanding with the County of Ventura for improving the regional coordination and interagency collaboration and responding strategically to use of available resources. The City does not receive ESG funds from HUD.

The City collaborates with the following entities on behalf of the regional Ventura County Continuum of Care Alliance:

- The County of Ventura, County Executive Office
- The Area Housing Authority of the County of Ventura
- Many Mansions
- United Way of Ventura County
- The Ventura Council of Governments.
The City of Thousand Oaks participates in the local Continuum of Care by awarding supportive grants to local public and social service agencies catering to the basic housing, medical and welfare needs of homeless persons and those at-risk for homelessness. The City leverages 15 percent of the annual CDBG grant with at least $100,000 from the City General Fund Community Social Services Grants (SSG) to fund supportive grants to local safety net agencies that assist youth, families, seniors, and the disabled through life-enhancing programs and services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Thousand Oaks does not receive ESG funding. The City participates in the Ventura County Continuum of Care Alliance (CoC) and collaborates with local public and social services agencies that administer HMIS for the local Continuum of Care region. The CoC has seen a significant increase in participation as an infusion of State of California funding included requirements to participate in HMIS and coordinated entry through the Pathways to Home system. The CoC has a focus to place the most vulnerable homeless persons in permanent housing as quickly as possible. The CoC has oversight to subcommittees in the areas of a) Data and Systems Performance, b) Housing and Services, c) HMIS, and d) Public Information and Outreach.

2. **Agencies, groups, organizations and others who participated in the process and consultations**

<table>
<thead>
<tr>
<th>1</th>
<th>Agency/Group/Organization</th>
<th>Adelante Communidad Conejo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Children, Services-Elderly Persons, Services-Education</td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing and provided comments.</td>
<td></td>
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<tr>
<td>No.</td>
<td>Agency/Group/Organization</td>
<td>What section of the Plan was addressed by Consultation?</td>
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<td>-----</td>
<td>--------------------------------------------</td>
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<tr>
<td>2</td>
<td>Area Housing Authority of the County of Ventura</td>
<td>Housing Need Assessment</td>
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<td>CONEJO VALLEY SENIOR CONCERNS</td>
<td>Non-Homeless Special Needs</td>
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<td>County of Ventura</td>
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<tr>
<td>---------------------------</td>
<td>-------------------</td>
<td></td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Service-Fair Housing Other government - County</td>
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<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
<td></td>
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<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing and provided comments. Requested $30,000 in CDBG funds for the Senior Meals on Wheels Program. Outcome: CDBG grant of $30,000 CDBG Grant for serving an estimated 225 special needs persons.</td>
<td></td>
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<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Ventura County - Human Services Agency</th>
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</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-homeless</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</td>
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<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City collaborates with the County of Ventura and the Housing Rights Center of Los Angeles on a CDBG-funded. Fair Housing Counseling Program. Outcome: Approximately 50 persons annually will receive services.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Easterseals of Southern California</th>
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<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Persons with Disabilities Services-Health</td>
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<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
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<tr>
<td>Agency/Group/Organization</td>
<td>Habitat for Humanity of Ventura County</td>
</tr>
<tr>
<td>---------------------------</td>
<td>----------------------------------------</td>
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<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services - Housing</td>
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<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Non-Homeless Special Needs</td>
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<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Attended Needs Assessment public hearing and provided comments. Requested $150,000 in CDBG funds for Habitats Home Repair Program that assists people to age in place in their homes by installing disabled access improvements and other priority repairs. The program uses volunteer labor.</td>
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<th>Agency/Group/Organization</th>
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<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services - homeless</td>
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| **What section of the Plan was addressed by Consultation?** | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Attended Needs Assessment public hearing and provided comments. |

<table>
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<tr>
<th>Agency/Group/Organization</th>
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| **Agency/Group/Organization Type** | Services - Elderly Persons  
Services - Persons with Disabilities  
Services - Health |
<p>| <strong>What section of the Plan was addressed by Consultation?</strong> | Non-Homeless Special Needs |</p>
<table>
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<tr>
<th>Agency/Group/Organization</th>
<th>Lutheran Social Services of Southern California</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-homeless</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing and provided comments. Requested $60,000 in CDBG funds for Emergency Assistance program and Drop In Center.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Many Mansions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing and provided comments. Requested $192,000 for Stucco Repair at Hacienda de Feliz Apartments and $172,000 for exterior woods, gutters, and conduits replacement at Richmond Terrace Apartments. Requested $20,000 for Adult &amp; Family Services Program. Outcome: $364,000 in CDBG funds for Decent and safe housing. For affordable 52 units.</td>
</tr>
<tr>
<td>#</td>
<td>Agency/Group/Organization</td>
</tr>
<tr>
<td>----</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>14</td>
<td>Momentum</td>
</tr>
<tr>
<td>15</td>
<td>Senior Alliance for Empowerment</td>
</tr>
<tr>
<td>16</td>
<td>St. Vincent de Paul Conference</td>
</tr>
<tr>
<td>17</td>
<td>Turning Point Foundation</td>
</tr>
</tbody>
</table>
| What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Agency requested $30,000 in CDBG funds for the Our Place Safe Haven program.</td>
</tr>
<tr>
<td>18 Agency/Group/Organization</td>
<td>United Way of Ventura County</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Regional organization</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Provides coordination and leadership in collaboration with the Ventura County Continuum of Care Alliance for implementation of goals and objectives identified in the Plan to End Homelessness in Ventura County. Outcome: Facilitation of activities to implement Plan to End Homelessness in Ventura County.</td>
</tr>
<tr>
<td>19 Agency/Group/Organization</td>
<td>Ventura Council of Governments</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Regional organization</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The Ventura Council of Governments (VCOG), in their role as Interagency Council on Homelessness for the County of Ventura, receives reports from the Ventura County Continuum of Care Alliance Board. It is anticipated that the Interagency Council on Homelessness (IACH) will take these reports on the progress to prevent and end homelessness back to their respective jurisdictions for their consideration.</td>
</tr>
<tr>
<td>20 Agency/Group/Organization</td>
<td>Ventura County Regional Continuum of Care</td>
</tr>
</tbody>
</table>
| Agency/Group/Organization Type | Services-homeless  
Regional organization |
<table>
<thead>
<tr>
<th>What section of the Plan was addressed by Consultation?</th>
<th>Homelessness Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City collaborates with this local group that is affiliated with the Ventura County Continuum of Care Alliance, an umbrella organization that represents local agencies working to end homelessness in the county. Outcome: Continuum of Care funds assist 20 chronically homeless persons housed at Esseff Village Apts. and 13 formerly homeless persons housed at Richmond Terrace Apts.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Ventura County Community Development Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Housing Services - Housing</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Requested $200,000 for Hope to Home Down Payment Assistance program.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Westminster Free Clinic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Health</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing and provided comments. Requested $30,000 for Economic Response program. Outcome: CDBG grant of $30,000 to serve an estimated 1,000 low-income families and youth.</td>
</tr>
</tbody>
</table>

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.
Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>County of Ventura Interagency Task Force to Implement the Plan to End Homelessness</td>
<td>The City collaborates with the County of Ventura and other designated organizations to help implement an updated Plan to End Homelessness in Ventura County.</td>
</tr>
<tr>
<td>Housing Element</td>
<td>City Council</td>
<td>The Housing Element goals provide housing opportunities for persons with special needs, preserve existing affordable housing opportunities, and affirmatively further fair housing.</td>
</tr>
</tbody>
</table>

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Thousand Oaks is collaborating with the Ventura County Regional Continuum of Care Board to address homelessness in Thousand Oaks as part of a multi-jurisdictional approach to update the Plan to End Homelessness in Ventura County. The plan establishes core requirements, practices, and recommendations to end homelessness. This plan forms the development goals for the Strategic Plan.

The City of Thousand Oaks Housing Element provides opportunities and goals to affirmatively further fair housing.
AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

City Council Resolution 2020-013 is the Citizen Participation Plan (CPP) for Thousand Oaks to implementation the HUD Consolidated Plan process. The CPP is designed to encourage participation and to receive public comment in the development of the Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

The City provides at least 30-day notice of public review period on CDBG-related documents and at least 14-day notice of CDBG-related public hearings by: (1) posting on City website www.toaks.org; (2) a Legal Notice in the Ventura County Star; and (3) a Display Ad in the Thousand Oaks Acorn, a free newspaper widely read by Thousand Oaks residents. In the most recent City survey, respondents named the Thousand Oaks Acorn as their number 1 source for City news. Notices and documents were made available for public review at the Community Development Department public counter. Paper or electronic copies are provided, by request, to any interested person. All comments received by the City are accepted and included in the final Annual Action Plan. Five years of the CDBG documents are posted on the website.

Annual Needs Assessments occurred from 11/19/2021 to 1/18/2022. A public hearing was held in person and via video conference on 12/2/2021. Eleven non-profit organizations were represented. Four persons were present in person and 14 were present via videoconference. Thirteen individuals spoke during the public comment section of the hearing. Comments received were from the public and stakeholders on the needs of the lower-income persons in Thousand Oaks that may potentially be addressed by the City using CDBG funds or another funding resource. The formal Needs Assessment period closed on 1/18/2022 with the City receiving fifteen PY 2022 CDBG applications, addressed in detail elsewhere in this document.

Public Review of Draft 2022-23 Annual Action Plan occurred from 3/15/2022 to 4/14/2022. As of March 1, 2022, HUD had not released the PY2022 CDBG allocation amount, and the City prepared the Draft CDBG budget for public review on an estimated budget.

City Council Public Hearing Following the minimum 30 days of public review, the draft PY 2022-23 CDBG Annual Action Plan was reviewed by the Thousand Oaks City Council at a final public hearing at 6:00 p.m., 4/26/2022. Following the public hearing, the City Council approve (5-0) the authorization of the City Manager to adjust the allocations if HUD revises the amount of the CDBG grant and to finalize and execute related documents in connection with the CDBG Action Plan. A list of the public speakers from the 4/26/2022, public hearing is included in the final version of this Action Plan. City Council minutes are posted on the website www.toaks.org.
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of Response / attendance</th>
<th>Summary of Comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Newspaper Ad</td>
<td>Non-targeted / broad community</td>
<td>On 11/18/2021, the City provided notice to CDBG-related Needs Assessment period and public hearing: (1) a Legal Notice in the Ventura County Star; and (2) a Display Ad in the Thousand Oaks Acorn, a free newspaper widely read by Thousand Oaks residents.</td>
<td>A summary of comments is provided under the Citizen Participation portion of this report.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
<tr>
<td>2</td>
<td>Public Hearing</td>
<td>Non-targeted / broad community</td>
<td>On 12/2/2021, 11 organizations attended the duly noticed Needs Assessment public meeting and administrative hearing via in person or videoconference. 13 public speakers provided comments as shown in the summary column herewith.</td>
<td>Gonzales, Sherman, Marine, Sundeen, Chen, Young, Escalante-Dalton, Hibbitts, Perry, Groenveld, Krol, Parkinson, and Marcantonio provided comments. Summary comments are provided under the Citizen Participation portion of this report.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of Response /attendance</td>
<td>Summary of Comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------</td>
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<td>-------------------------------</td>
<td>-----------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>3</td>
<td>Newspaper Ad</td>
<td>Non-targeted / broad community</td>
<td>The City provided 30 days prior notice to the CDBG Action Plan public review periods and City Council public hearing by: (1) a Legal Notice in the Ventura County Star (3/10/2022); and (2) a Display Ad in the Thousand Oaks Acorn (3/11/2022), a free newspaper widely read by Thousand Oaks residents. Additionally, the City provided City Council public hearing legal notice in the Ventura County Star on 4/12/2022.</td>
<td>A summary of comments provided under the Citizen Participation portion of the final Action Plan.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
<tr>
<td>4</td>
<td>Public Hearing</td>
<td>Non-targeted / broad community</td>
<td>A final public hearing provides opportunity for public comments on the 2022-23 CDBG Annual Action Plan at the duly noticed, April 26, 2022, City Council meeting.</td>
<td>R. Sepulveda provided comments. A summary of comments provided under the Citizen Participation portion of the final Action Plan.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach

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Annual Action Plan 2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Thousand Oaks receives an annual entitlement grant of Community Development Block Grant (CDBG) funds. These Federal resources are dedicated to the preservation of affordable housing units, community development, and public/social services activities that benefit lower-income persons and households.

At the public hearing on 4/26/2022, City Council discuss and took action on the annual CDBG allocation for PY 2022 and estimated budget. City Council authorized City Manager to adjust the proposed allocations when HUD provides or revises the amount of the FY 2022-23 CDBG grant. The 2022 CDBG allocation notice of $557,972 was received by the City on June 9, 2022 and City Manager made the authorized adjustments.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>557,972 0 44,032 602,004 1,115,944</td>
<td>Thousand Oaks PY2022 allocation is $557,972. The estimated total for the remaining Con Plan years of PY2023, and PY2024 is $1,115,944.</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City is a participating member of the Ventura County HOME Consortium, and the County of Ventura administers the HOME match requirement. In PY 2022, up to 15 percent of the CDBG entitlement grant for public and social services will leverage $100,000 from the City General Fund Community Social Services Grants (SSG) to increase grant opportunities to local non-profit agencies providing essential services to low-income persons and households.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

This item is not applicable to the City of Thousand Oaks. Most City-owned property is used for City operations or is deed-restricted with limitation on new uses. CDBG funds in this Action Plan will not be used on City owned properties or projects.

Discussion

See Executive Summary section for CDBG PY 2022 budget.
## Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Improve the Supply of Affordable Housing</td>
<td>2020</td>
<td>2024</td>
<td>Affordable Housing</td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td>CDBG: $411,004</td>
<td>Rental units rehabilitated: 52 Household Housing Unit Homeowner Housing Rehabilitated: 4 Household Housing Unit</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Increase Social Services</td>
<td>2020</td>
<td>2024</td>
<td>Non-Homeless Special Needs</td>
<td>Social Services</td>
<td>CDBG: $81,000</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 1285 Persons Assisted</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Effective Administration</td>
<td>2020</td>
<td>2024</td>
<td>Administration</td>
<td>Rehabilitation Preservation of Existing Housing Social Services</td>
<td>CDBG: $110,000</td>
<td>Other: 1 Other</td>
<td></td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary
### Goal Descriptions

<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Improve the Supply of Affordable Housing</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>14A Rehab; Single-Unit Residential: Renovation of 4 Mobile Homes to benefit very low-income owner/occupants.</strong></td>
<td>Subrecipient A: Senior Alliance for Empowerment, 234 Dinsmore Avenue, Thousand Oaks, CA 91362. Organization DUNS Number: 041568438. CDBG Funds of $47,003.81 comprised from (PY 2019 Funds: $43,781.81; PY 2020 Funds: $250; FY 2022 Funds: $2,972) for mobile home health and safety repairs and improvements to owner occupied very low-income households. National Objective: Low/Mod Housing (LMH); 4 units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3).</td>
</tr>
<tr>
<td></td>
<td><strong>14B, Multi-Unit Residential: Renovation of 52 units at affordable rental complexes to benefit low-income occupants.</strong></td>
<td>Subrecipient B: Many Mansions, Richmond Terrace Apt. (non-profit housing corporation), 1259 E. Thousand Oaks Boulevard, Thousand Oaks, CA 91362. Organization DUNS Number: 168672236. PY 2022 CDBG Funds: $172,000 for capital improvements at Richmond Terrace (exterior woods, conduits, and gutters replacement) and extend the useful life of the property; Apartment complex lack sufficient funds in their replacement reserve accounts for the capital improvements; Subrecipient to be responsible for project administration and Federal prevailing wage compliance. National Objective: Low/Mod Housing (LMH); 27 Units Rehabbed, including 13 with permanent, supportive services. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3). Subrecipient C: Many Mansions, Hacienda de Feliz Apt. (non-profit housing corporation), 1259 E. Thousand Oaks Boulevard, Thousand Oaks, CA 91362. Organization DUNS Number: 168672236. PY 2022 CDBG Funds: $192,000 for capital improvements at Hacienda de Feliz (stucco repairs) and extend the useful life of the property; Apartment complex lack sufficient funds in their replacement reserve accounts for the capital improvements. Subrecipient to be responsible for project administration and Federal prevailing wage compliance. National Objective: Low/Mod Housing (LMH); 25 Units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3).</td>
</tr>
<tr>
<td>2</td>
<td>Goal Name</td>
<td>Increase Social Services</td>
</tr>
<tr>
<td>---</td>
<td>-----------</td>
<td>-------------------------</td>
</tr>
</tbody>
</table>
| **Goal Description** | **Public/Social Services:** Operational grants to 3 local, non-profit agencies providing critical public/social services to low-income persons. Public/Social Services Grants: Increase the number of low-income persons to be assisted; increase the scope of services to be provided (Food, Medical Care, and Basic Services). National Objective/Outcome: Low/Mod Clientele (LMC). IDIS Objective/Outcome: Suitable Living Environment = Availability/Accessibility (SL-1).  
Subrecipient A: Westminster Free Clinic, 2673 San Miguel Circle, Thousand Oaks, CA 91360 (Not Service Site). Organization DUNS Number: 141256771. PY 2022 CDBG Funding: $30,000 for the Economic Response Program (medical services, education, and advocacy for very low-income persons and no other access to care) An estimated 1,000 low-income City residents will be served. Matrix code 05M.  
Subrecipient B: Conejo Valley Senior Concerns, 401 Hodencamp Road, Thousand Oaks, CA 91360. Organization DUNS Number: 829531557. PY 2022 CDBG Funding: $30,000 for the Meals on Wheel Program (Delivery of a hot lunch and a light dinner for homebound seniors, 365 days a year.) An estimated 225 low-income City residents will be served. Matrix code 05A.  
Subrecipient C: St. Vincent de Paul, 155 E. Janss Road, Thousand Oaks, CA 91360. Organization DUNS Number: 075539609. PY 2022 CDBG Funding: $21,000 for the Emergency Assistance Program (rent, mortgage, or utility assistance.) An estimated 60 low-income City residents will be served. Matrix code 05Q. | |
<table>
<thead>
<tr>
<th>3</th>
<th>Goal Name</th>
<th>Effective Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Goal Description</strong></td>
<td><strong>21A General Program Administration and 21D Fair Housing Activity:</strong> Recover a portion of City costs to manage CDBG program, which includes Fair Housing counseling program in partnership with the County of Ventura and the Housing Rights Center of Los Angeles. PY 2022 CDBG administrative budget is $110,000.</td>
<td></td>
</tr>
</tbody>
</table>
AP-35 Projects - 91.420, 91.220(d)

Introduction

As a result of needs identified during the City 2022-23 Needs Assessment public hearing (12/2/2021) and based on the written applications submitted to the City by 1/18/2022, the City prepared a PY 2022 Annual Action Plan for the following CDBG activities:

- Multi-Unit Residential Rehabilitation, [14B]; Affordable, Multi-Unit Housing, $364,000.00
- Single-Family Residential Rehabilitation, [14A]; Single-Family Units; $47,003.81
- Public/Social Services; $81,000.00
- CDBG Program Administration; $110,000.00

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2022 Multi-Unit Residential Rehab MM Richmond Terrace</td>
</tr>
<tr>
<td>2</td>
<td>2022 Multi-Unit Residential Rehab MM Hacienda de Feliz</td>
</tr>
<tr>
<td>3</td>
<td>2022 Single-Family Residential Rehabilitation SAFE</td>
</tr>
<tr>
<td>4</td>
<td>2022 Public/Social Services Grants Non-Homeless</td>
</tr>
<tr>
<td>5</td>
<td>2022 CDBG Program Administration</td>
</tr>
</tbody>
</table>

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Housing shortages, extremely low vacancy rates, and the high living costs in the city have caused many families and individuals to experience housing insecurity, homelessness, and the risk of becoming homeless. Maintaining existing multi-family and single-family affordable housing units is an important component of supporting the housing needs of Thousand Oaks residents. In addition, the City aims to support the local provisions of essential public and social services primarily to the vulnerable populations, including those who are homeless or at risk of homelessness, and to very low-income individuals and households. The number of persons seeking services increases annually, especially for elderly and disabled residents. The COVID-19 pandemic had an additional impact on the vulnerable populations and increased the need for funding to support low-income Thousand Oaks residents.
## AP-38 Project Summary
### Project Summary Information

<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Target Area</th>
<th>Goals Supported</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2022 Multi-Unit Residential Rehab MM Richmond Terrace</td>
<td>Improve the Supply of Affordable Housing</td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td></td>
<td>CDBG: $172,000</td>
<td>Many Mansions: [14B] Multi-Unit Residential Rehabilitation, Richmond Terrace Apartments Improvements at housing complex restricted to low-income renters. Capital improvement project items are beyond their useful life. Project application for funding submitted to the City described the lack of sufficient funds in their Replacement Reserve Accounts for the capital improvements. Project files will contain supporting documents.</td>
</tr>
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<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>27 low-income households including 13 households who are homeless and disabled.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Richmond Terrace: 760 Warwick Ave, Thousand Oaks, CA 91360; Census Tract 68, Block Group 3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Planned Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Capital improvement project correcting structural concerns by replacing exterior wood, conduits, and gutters.</td>
</tr>
<tr>
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<tr>
<td>2</td>
<td>2022 Multi-Unit Residential Rehab MM Hacienda de Feliz</td>
<td></td>
<td>Improve the Supply of Affordable Housing</td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td>CDBG: $192,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Many Mansions: [14B] Multi-Unit Residential Rehabilitation, Hacienda de Feliz Apartments Improvements at housing complex restricted to low-income renters. Capital improvement project items are beyond their useful life. Project application for funding submitted to the City described the lack of sufficient funds in their Replacement Reserve Accounts for the capital improvements. Project files will contain supporting documents.</td>
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<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
<td></td>
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</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>25 low-income households.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Hacienda de Feliz: 2084-2096 Los Feliz Dr, Thousand Oaks, CA 91362; Census Tract 7100, Block Group 1.</td>
<td></td>
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<tr>
<td><strong>Planned Activities</strong></td>
<td>Capital improvement project replacing stucco for permanent structural integrity.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>3</th>
<th>Project Name</th>
<th>2022 Single-Family Residential Rehabilitation SAFE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Improve the Supply of Affordable Housing</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $47,003</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Senior Alliance for Empowerment (SAFE) - Home Rehabilitation: [14A], Single-Unit Rehabilitation at Mobile Home Parks; Critical repairs and rehabilitation of mobile home coaches owned/occupied by very low-income.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>An estimated 4 very low-income senior owner-occupants will benefit from this activity.</td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Citywide Mobile Homes.</td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Critical improvements to very low-income senior owner-occupied units. Potential improvements include replacing windows, roof, and HVAC.</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>2022 Public/Social Services Grants Non-Homeless</td>
<td></td>
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<td>--------------------------------------</td>
<td>-----------------------------------------------</td>
<td></td>
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<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Goals Supported</strong></td>
<td>Increase Social Services</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Social Services</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $81,000</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>[05] Public/Social Services Grants; Operational grants to support 3 local, non-profit organizations providing essential services to help address the underserved needs of very low-income residents.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>1,285 low-income persons are estimated to benefit from this activity.</td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Service delivery points Citywide in Thousand Oaks.</td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Operational grants to the following non-profit providers and activities to benefit primarily low-income persons at-risk for homelessness:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Westminster Free Clinic (BG2026): $30,000 for Medical Care for the Uninsured [05M]</td>
<td></td>
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<td>• Conejo Valley Senior Concerns (BG9818): $30,000 for Meals on Wheels Program [05A]</td>
<td></td>
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<td></td>
<td>• St. Vincent de Paul (BG2029): $21,000 for Emergency Assistance [05Q]</td>
<td></td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>2022 CDBG Program Administration</td>
<td></td>
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<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Goals Supported</strong></td>
<td>Effective Administration</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Rehabilitation Preservation of Existing Housing Social Services</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $110,000</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Use of up to 20 percent of the 2022 CDBG entitlement to reimburse the City for a portion of its costs to implement and manage the CDBG program.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Approximately 1,500 lower-income City residents will benefit from the City CDBG-funded activities.</td>
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<tr>
<td><strong>Location Description</strong></td>
<td>Citywide in Thousand Oaks.</td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>21A General Program Administration (BGADMIN) and 21D Fair Housing Activity (BG2024); Recover a portion of City costs from managing CDBG programs and funding for Fair Housing counseling program in partnership with County of Ventura, administration of grant funds for CDBG activities of Residential Rehabilitation and Public Social Services.</td>
<td></td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD funding will be available for all CDBG-funded activities based on beneficiary income rather than placement within a low-mod income block group. Projects and programs located outside of a low-mod income block group are: Vallecito Mobile Home Park Single-Unit Rehabilitation; Westminster Free Clinic Medical Program; and St. Vincent de Paul Emergency Assistance Program.

Census Tract 5909, Block Group 1: Elms Plaza Mobile Home Park, Ventu Estates Mobile Home Park, and Ventu Villas Mobile Home Park, Single-Unit Rehabilitation

Census Tract 6800, Block Group 3: Richmond Terrace Apartments, Multi-Family Rehabilitation

Census Tract 7000, Block Group 2: Human Services Center (Under One Roof) as services delivery point for Senior Concerns, public services

Census Tract 7100, Block Group 1: Lakestone Mobile Home Park and Ranch Mobile Home Park, Single-Unit Rehabilitation; Hacienda de Feliz, Multi-Family Rehabilitation

Census Tract 7100, Block Group 2: Thunderbird Oaks Mobile Home Park and Twin Palms Mobile Home Park Single-Unit Rehabilitation

Thousand Oaks does not have a Geographic Distribution Target Area. The Thousand Oaks CDBG Action Plan is connected to the 2020-2024 Ventura County Regional Consolidated Plan (RCP). Other jurisdictions in the RCP may have a Geographic Distribution Target Area that is not related to Thousand Oaks.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
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<tbody>
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</table>

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

According to the American Community Survey Data (2011-2015) and 2019 Exception Percentage of 36.50% for the City of Thousand Oaks, the above-listed census tract block group locations are inside CDBG-eligible areas. Activities located outside low-mod block groups, qualify for CDBG funding based on
beneficiary income.

Discussion

All sites selected for CDBG-funded activities in 2022-23 are located within HUD-designated low-income block groups or qualify based on beneficiary income. All CDBG activities will include an income review of the household.
AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Several ordinances were passed by the City Council prior to the approval of Thousand Oaks 2014-2021 Housing Element, that weakened City policies that acted as roadblocks to the creation of additional affordable housing.

Ordinances 1547-NS, 1555-NS and 1569-NS amended the Municipal Code to facilitate the development of future affordable housing units. The City annually reviews the progress of Housing Element programs. The City also continues to take steps in removing governmental constraints on the maintenance, improvement, and development of housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2014-2021 Housing Element update implemented the terms of certain City ordinances which facilitate the development of housing for special needs persons.

Ordinance 1547-NS defines transitional and supportive housing as permitted, subject to the same standards as conventional residential uses in the same zones. This ordinance also removes constraints on housing for disabled persons by (a) establishing procedures for making reasonable accommodations, and (b) removing the limit on the number of unrelated persons that can live together as a family.

Ordinance 1555-NS revised the approval justifications for a residential planned development permit to avoid developmental constraints.

Ordinance 1569-NS allows parking structures and reduced setbacks for buildings over 25 feet high to accommodate affordable housing.

In February 2015, the Conejo Recreation and Park District (CRPD) voted to reduce State-mandated Quimby fees for Thousand Oaks Boulevard, which cleared a major financial hurdle for developers seeking to build multi-family housing on the Boulevard. The CRPD board voted to allow developers seeking to build within the Thousand Oaks Boulevard Specific Plan area (from Duesenberg Drive in the east to Moorpark Road to the west), to pay a set fee of $9,533 per unit. The fee will increase 3 percent annually which roughly mirrors the increase in property values in the City.

In November 2018, the Hill and Woolsey Fires destroyed or significantly damaged 73 residences. To remove governmental constraints, the City initiated an expedited rebuilding process to help homeowners and designated Fire Recovery Concierge to assist property owners in recovering and rebuilding as quickly
as possible.

To increase housing options throughout the community, in 2019, the City initiated a comprehensive general plan update and began re-evaluating the growth limitations set by Measure E, the Inclusionary Housing Ordinance, the minimum density for each residential property, objective development standards, and policies that increase housing options for the missing middle. After public input and participation in 2020 and 2021, City approved an updated draft of the Housing Element in 2022 for submission to California Department of Housing and Community Development (HCD).

City Council goals for FY 2021-22 and FY 2022-23 include creating a more equitable, accessible, safe, welcoming, and inclusive government and community regardless of race, color, ethnicity, religion, sex, physical or mental ability, sexual orientation, gender identity and expression, age, language, education, and/or socioeconomic status. Another goal is to continue to support production of long-term affordable housing in the City.

Discussion

See above.
Introduction

The City collaborated with the County of Ventura and local Ventura County cities on a regional 2020-2024 Ventura County Consolidated Plan. The PY 2022 Annual Action Plan describes the 3rd year (2022-23) of the 5-year Consolidated Plan period (July 2020-June 2024).

As of March 1, HUD has not released the PY 2022 CDBG allocation amount, and the City prepared the Draft CDBG Action Plan for public review on an estimated budget. Following a scheduled public hearing on April 26, 2022, the City Council approve (5-0) the authorization for the City Manager to adjust the allocations if HUD revises the amount of the CDBG grant and to finalize and execute related documents in connection with the CDBG Action Plan.

The 2022 CDBG allocation notice of $557,972 was received by the City on June 9, 2022 and City Manager made the authorized adjustments.

As a participating member of the Ventura County HOME Consortium, the County of Ventura will submit to HUD the Thousand Oaks 2022 Action Plan.

Actions planned to address obstacles to meeting underserved needs

Housing Rehabilitation: With insufficient resources to construct new affordable housing units, the high priority for the City is to preserve existing affordable multi-family and single-family units through residential rehabilitation programs.

Community Social Services Grants (SSG): The City annually leverages 15 percent of its CDBG entitlement grant with at least $100,000 in local General funded Community Social Services Grants (SSG) to support the efforts to providers of public and social services to help address the underserved needs of low- and very low-income City residents.

Actions planned to foster and maintain affordable housing

During 2022-23 the City will focus its efforts on residential rehabilitation.

Multi-Family Improvements.

- Subrecipient Many Mansions will be replacing exterior woods, conduits, and gutters at Richmond Terrace Apartments benefiting 27 affordable units including 13 units with permanent, supportive services.
- Subrecipient Many Mansions will be conducting stucco repairs at Hacienda de Feliz Apartments
benefiting 25 affordable units.

**Single-Family Improvements.**

Subrecipient, the Senior Alliance for Empowerment (SAFE), will be rehabbing 4, low-income, mobile homes occupied by very low-income senior households.

**Ventura County HOME Consortium**

In 2020, the County of Ventura and cities of Camarillo, Simi Valley, and Thousand Oaks formed the Ventura County HOME Consortium and drastically increased the amount of HOME Investment Partnerships Program funding dedicated to affordable housing. With the County of Ventura as the lead agency and partner with these cities, the HOME Consortium hopes to spur new affordable housing development within the HOME Consortium area.

**Actions planned to reduce lead-based paint hazards**

As described in the 2020-24 Ventura Regional Consolidated Plan, SP-65, Ventura County Health Care Agency provides services and information to county-wide residents regarding childhood lead exposure and prevention. Information on Childhood Lead Poisoning Prevention Program (CL PPP) is located at http://www.vchca.org/childhood-lead-poisoning-prevention-program.

There is no lead-based paint in any publicly owned or publicly assisted rental housing units in Thousand Oaks. The Community Development Department maintains brochures at its public counter to inform contractors, property owners, and renters of the options to reduce the adverse effects of lead paint and lead dust in privately-owned buildings. The brochure is also posted on the City website. Environmental Reviews will be conducted on CDBG activities prior to approval of CDBG funding.

**Actions planned to reduce the number of poverty-level families**

Public and Social Services Grants - Through its nonprofit partners that deliver public and social services to at-risk persons and households, the City supports numerous programs that assist working mothers to retain full-time employment through preschool programs, after school tutoring, food supplementation, low or no-cost medical care, and other services. Examples include St. Vincent de Paul Emergency Assistance Program and Westminster Free Clinics Medical Services.

**Actions planned to develop institutional structure**

To address the needs of lower-income residents and households, the City of Thousand Oaks collaborates with the County of Ventura, the Area Housing Authority of the County of Ventura, nonprofit housing provider Many Mansions, the Ventura County Continuum of Care Alliance, the Homelessness Ad Hoc Committee, the Conejo Recreation and Park District, the Conejo Valley Unified School District, Lutheran
Social Services, Westminster Free Clinic, Senior Concerns, and other non-profit organizations.

**Actions planned to enhance coordination between public and private housing and social service agencies**

To preserve, repair, and rehabilitate local affordable, multi-family rental and single-family ownership units, the City works closely with non-profit affordable housing provider Many Mansions; and the Senior Alliance for Empowerment (SAFE).

The City leverages 15 percent of the CDBG entitlement grant with at least $100,000 in local General funded Community Social Services Grants (SSG) to increase access to services for low- and very low-income persons.

**Discussion**

**2022 Monitoring Activities:** For this Annual Action Plan, the City will conduct monitoring on CDBG funded subrecipients. Items for review are based on the CDBG contract and CDBG monitoring checklist (Exhibit 3-16, Guide for Review of Subrecipient/Community-Based Development Organization Management). The City will monitor for CDBG compliance, environmental reviews, grant performance, and generation of program income.

The CDBG procedure manual has been developed and updated to include the procedures during the coronavirus pandemic. The Citizen Participation Plan was updated in 2020 with a section for Emergency Disasters added. HUD waivers will be used by the City as needed.

**Residential Rehabilitation Programs (Multi-Unit):** The CDBG subrecipients will be contractually required to administer the Federal prevailing wage and Section 3 programs for activities that require the implementation of those programs. The City will monitor Affordable Rent Standards, as published by the Area Housing Authority of the County of Ventura, which in general are as of November 2021: 0-BR $1,650; 1-BR $1,950; 2-BR $2,400; 3-BR $3,200.

**Residential Rehabilitation Programs (Single Family, Owner-Occupancy) and Public/Social Services Activities:** The purpose of the City monitoring activities is to help ensure that Federal CDBG funds are used in accordance with Federal regulations and for ensuring project compliance. CDBG is governed by Final Rule, 24 CFR Part 85, and 24 CFR Part 570. The basic objective of the monitoring process is for the City to monitor the performance of the Subrecipient/Grantee against goals and performance standards, as stated in their contract.
Program Specific Requirements
AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City will spend 80 percent of PY 2022 CDBG funds for activities that benefit persons of low and moderate income. The City does not expect its Subrecipients to generate program income in PY 2022; however, the City will monitor its PY 2022 CDBG-funded activities for the potential generation of program income.

The City is a Community Development Block Grant (CDBG) entitlement community. The City joined the Ventura County HOME Consortium in 2020.

The City of Thousand Oaks is not a participating jurisdiction and currently does not receive funds for the ESG and HOPWA programs.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)
Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0
Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 80.00%
Discussion

The City of Thousand Oaks is not an ESG and HOPWA program participating jurisdiction. The City joined the Ventura County HOME Consortium in 2020. The County of Ventura, as the lead entity, reports HOME activities.
Attachments

- Citizen Participation Comments
- Grantee SF-424's and Certification(s)
Citizen Participation Comments


Scheduled City Council Public Hearing, April 26, 2022

Grantee Unique Appendices

On 4/26/2022, City Council authorized City Manager to adjust the proposed allocations when HUD provides or revises the amount of the City’s FY 2022-23 CDBG grant.
Citizen Participation Comments


- Thousand Oaks Acorn Display Ad on 11/18/2021
- Ventura County Star Legal Notice on 11/18/2021
- Notification on City Website www.toaks.org
- Administrative Hearing Minutes on 12/2/2021
- 2022-23 CDBG Application Requests for Funding

All public comments accepted.

See next page.
NOTICE OF ADMINISTRATIVE PUBLIC HEARING and
NOTICE OF 2022 – 2023 LOWER-INCOME NEEDS ASSESSMENT

NOTICE IS HEREBY GIVEN that a public hearing, as provided by law, will be held by the COMMUNITY DEVELOPMENT DEPARTMENT of the CITY OF THOUSAND OAKS on matters listed below.

Said PUBLIC HEARING will be held Thursday, December 2, 2021 at 6:00 p.m. in the Civic Arts Plaza Board Room, 2100 Thousand Oaks Boulevard, 3rd Floor, Thousand Oaks, California, which will be open to a limited number of public members for meetings. At this time, face masks are required in City facilities for all persons. For details about the meeting, see Administrative Public Hearing Meeting Agenda on the City website at: www.toaks.org/cdd.

Any person is privileged to attend and be heard on this matter.

To assess the community needs of lower-income Thousand Oaks residents and households ("Needs Assessment") for the period July 1, 2022 through June 30, 2023. The City may address identified needs with future federal funds from the U.S. Department of Housing and Urban Development (HUD), including Community Development Block Grant (CDBG) funds of approximately $626,000 or by using other resources, depending on the priority of need and the availability of funds for community development projects and public services (limited to 15% of the annual grant amount). In addition, the City estimates $235,000 in CDBG-CV funds for eligible public services to primarily benefit homeless and lower-income persons through activities related to coronavirus.

Effective November 19, 2021 through January 18, 2022, the City invites interested parties to comment and identify the above unmet needs that could potentially be addressed with the City’s annual CDBG entitlement funding from HUD and the Substantial Amendment to the 2019-20 Action Plan for the CDBG-CV activities. The City also invites non-profit providers to apply for a portion of the City’s CDBG and CDBG-CV funding for an activity or service that primarily benefits lower-income or homeless persons.

**Notice of Funding Applications for CDBG and CDBG-CV**

Applications and instructions for the above funding will be available online at www.toaks.org/cdd starting on November 19, 2021 and applications will be due by January 18, 2022 at 5:00 PM.

Inquiries concerning the CDBG Needs Assessment or this Public Hearing may be directed to: Community Development Analyst Lynn Oshita, loshita@toaks.org or at (805) 449-2391.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Building Division, (805) 449-2500. Assisted listening devices are available at this meeting. Ask the Recording Secretary if you desire to use this device. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

DATED THIS 3rd day of November, 2021.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

Published: November 18, 2021 (Ventura County Star and Thousand Oaks Acorn)
Donda Academy’s basketball team played its season opener earlier this month at the 19,000-seat Target Center in Minneapolis, and although the school that’s proposed to open between Simi Valley and Moorpark has yet to schedule classes, it’s already scheduling additional games.

The high school basketball team representing Kanye West’s first foray into the field of education has dates with several of the nation’s top prep teams, according to multiple ticket websites, even as the rap and fashion mogul is still finalizing plans for a campus in unincorporated Ventura County on Tierra Rejada Road.

Donda lost 92-86 to Minnesota Preparatory Academy at the Target Center on Nov. 6, according to a YouTube video posted by the Grind Session, which organizes high school basketball tournaments.

Before the game, the audience included West—who recently had his name legally changed to Ye, pronounced “yee”—watched a video honoring his late mother, Donda, for whom the tuition-free private school is named.

Donda played its second game last week against Premier Academy (Houston) at Coppell High School in Texas, winning 88-65.

Jake White, assistant coach for Link Academy, another team competing at the tournament in Texas, told the Acorn he was excited for his players to go up against Ye’s team, which has already attracted some of the nation’s top recruits.

“Donda has garnered quite a big notoriety,” he said. “To be the best, we have to beat the best.”

Donda will play West Virginia Prep School and Georgia’s Skill Factory at the State Farm Arena in Atlanta on Nov. 26 and 27, according to the team’s holiday hoopsgiving website.

School stays mum

Attempts to reach anyone working for Donda Academy in an official capacity have been unsuccessful, and messages to teammates and coaches on the Donda basketball team were not returned.

Donda Academy Inc. requested a change of occupancy for the former Simi Valley Stoneridge Preparatory School property at 1625 Tierra Rejada Road, according to an Aug. 30 permit report issued by Ventura County’s building and safety division.

In October, a building and safety official said the classroom rooms were ready for use.

Applications are being accepted on Donda’s website for the 2021-22 school year.

While the website is mostly blank—there is no mention of staff or when classes might begin—it does include a vision statement: “Finding the intersection between faith and the innovation of the future, Donda Academy is focused on equipping students with the skills, knowledge, and values necessary to thrive and serve in the ever-changing world.”

Donda has not applied for the 2021-22 school year.

Wood said, he is not against school basketball is not prep school basketball, and high school basketball cannot be compared to an education-based team like the one he coaches.

“Prep school is not high school basketball, and high school basketball is not prep school,” he said. “It’s a totally different set of priorities.”

He said he thinks most parents would be hesitant about enrolling their children in a school like Donda due to the lack of information about the curriculum.

“I think most people believe that ‘student’ still comes first in ‘student-athlete,’” Moore said. “As long as the school is not exploiting its basketball players, parents, he said, he is not against Donda.

“As long as they have the right intentions, I don’t see an issue with it,” he said. “At the end of the day, it is up to the parents.”

GAME ON—Donda Academy players, wearing black uniforms, lost 92-86 to Minnesota Preparatory Academy at the Target Center on Nov. 6. The Kanye West-backed team is said to represent West’s yet-to-open private prep school between Moorpark and Simi Valley.

School starts mum

Atmosphere attempts to reach anyone working for Donda Academy in an official capacity have been unsuccessful, and messages to teammates and coaches on the Donda basketball team were not returned.

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While the website is mostly blank—there is no mention of staff or when classes might begin—it does include a vision statement: “Finding the intersection between faith and the innovation of the future, Donda Academy is focused on equipping students with an education that will last in the ever-changing world.”

Donda has not applied for

California Interscholastic Fed eration membership, and the deadline for the current school year was in May, according to CIF. The ([j]dondoacadsports Ins tagram account describes the school as "nonaffiliated.")

Wolfgang Wood, the head boys’ basketball coach for St. Bonaventure High School, told the Acorn, “I’m not surprised that there hasn’t been a focus on academics. That seems to be the norm for prep schools.”

As a non-CIF school, Donda’s team would not be able to play against CIF schools during the regular season. Wood said this means the team would likely travel for the majority of games.

Ryan Moore, Moorpark High School’s head boys’ basketball coach, said a team like Donda’s cannot be compared to an education-based team like the one he coaches.

“Prep school is not high school basketball, and high school basketball is not prep school,” he said. “It’s a totally different set of priorities.”

He said he thinks most parents would be hesitant about enrolling their children in a school like Donda due to the lack of information about the curriculum.

“I think most people believe that ‘student’ still comes first in ‘student-athlete,’” Moore said. “As long as the school is not exploiting its basketball players, parents, he said, he is not against Donda.

“As long as they have the right intentions, I don’t see an issue with it,” he said. “At the end of the day, it is up to the parents.”

Thousand Oaks Acorn November 18, 2021 Page 5

DONDA ACADEMY

By Makena Huey makena@thoa.com

Notice of Funding Applications for CDGB and CDGB-CV

Applications and instructions for the above funding will be available online at www.toaks.org starting on November 19, 2021 and applications will be due by January 18, 2022 at 5:00 PM.

Inquiries concerning the CDGB Needs Assessment or this Public Hearing may be directed to: Community Development Analyst Lynn Ohlbaum, lohlbaum@toaks.org or at (805) 449-2391.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Building Division, (805) 449-2500. Assistive listening devices are available at this meeting. Ask the Recording Secretary if you desire to use this device.

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DATED THIS 3rd day of November, 2021.

City of Thousand Oaks

Published: November 18, 2021 (Ventura County Star and Thousand Oaks Acorn)
cdb4b6c-10-HCDOM/Housing & Redevelopment2022 CDGB2022 LEGAL/Needs
CITY OF THOUSAND OAKS COMMUNITY DEV
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA 91362-2996

State of California
County of Ventura

I hereby certify that the Ventura County Star Newspaper has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following editions dates to wit:

11/18/2021

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Dated this November 18, 2021; in Green Bay, Wisconsin, County of Brown

[Signature]
Legal Clerk

Publication Cost: $243.08
Ad No: 0004997341
Customer No: 305626
PO #: 

# of Affidavits: 1
NOTICE OF ADMINISTRATIVE PUBLIC HEARING and NOTICE OF 2022 – 2023 LOWER-INCOME NEEDS ASSESSMENT

NOTICE IS HEREBY GIVEN that a public hearing, as provided by law, will be held by the COMMUNITY DEVELOPMENT DEPARTMENT of the CITY OF THOUSAND OAKS on matters listed below.

Said PUBLIC HEARING will be held Thursday, December 2, 2021 at 6:00 p.m. in the Civic Arts Plaza Board Room, 2100 Thousand Oaks Boulevard, 3rd Floor, Thousand Oaks, California, which will be open to a limited number of public members for meetings. At this time, face masks are required in City facilities for all persons. For details about the meeting, see Administrative Public Hearing Meeting Agenda on the City website at: www.toaks.org/cdd. Any person is privileged to attend and be heard on this matter.

To assess the community needs of lower-income Thousand Oaks residents and households ("Needs Assessment") for the period July 1, 2022 through June 30, 2023. The City may address identified needs with future federal funds from the U.S. Department of Housing and Urban Development (HUD), including Community Development Block Grant (CDBG) funds of approximately $636,000 or by using other resources, depending on the priority of need and the availability of funds for community development projects and public services (limited to 15% of the annual grant amount). In addition, the City estimates $235,000 in CDBG-CV funds for eligible public services to primarily benefit homeless and lower-income persons through activities related to coronavirus.

Effective November 19, 2021 through January 18, 2022, the City invites interested parties to comment and identify the above unmet needs that could potentially be addressed with the City’s annual CDBG entitlement funding from HUD and the Substantial Amendment to the 2019-20 Action Plan for the CDBG-CV activities. The City also invites non-profit providers to apply for a portion of the City’s CDBG and CDBG-CV funding for an activity or service that primarily benefits lower-income or homeless persons.

Notice of Funding Applications for CDBG and CDBG-CV

Applications and instructions for the above funding will be available online at www.toaks.org/cdd starting on November 19, 2021 and applications will be due by January 18, 2022 at 5:00 PM. Inquiries concerning the CDBG Needs Assessment or this Public Hearing may be directed to: Community Development Analyst Lynn Oshita, loshita@toaks.org or at (805) 449-2391.

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Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

DATED THIS 3rd day of November, 2021.

Signed: Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California
Published: November 18, 2021
#4997341
Community Development

City Hall Hours

City Hall will be open starting Monday, May 10th, 2021 from 7:30 am to 5:00 pm Monday-Thursday and alternating Friday's from 8:00 am to 5:00 pm. Services are still being provided remotely via phone, email, or videoconference. Please visit the Virtual Counter for more information.

*Hours are subject to change so please check prior to your visit. Some services are not yet available in-person, but will continue to remain virtual. City Hall will remain closed outside of this 2-hour window until further notice.

Residential Resale Reports Required

Residential Resale Reports are once again required. Please visit the Residential Resale Report page for more information.

COVID-19 Construction Guidelines

To help prevent the spread of COVID-19, the City has issued protocols applicable to construction sites, construction workers, and home repair businesses. Download the COVID-19 Construction Guidelines

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About Community Development

The Community Development Department's mission is to be stewards of the City's General Plan, and to assist the community with land development, housing, construction, code compliance, open space, and regional issues, all of which must be kept in balance with the City's environment and resources. Department responsibilities include:

- Planning Division
- Building Division
- Permit Processing
- Code Compliance
- Affordable Housing
- Open Space Acquisition & Management

https://www.toaks.org/departments/community-development
2022-23 CDBG Program — Needs Assessment

(Community Development and Public Services)

Between November 19, 2021 and January 18, 2022, the City of Thousand Oaks is inviting interested parties to assist in identifying the unmet needs of lower-income persons and households in Thousand Oaks that could potentially be addressed with a portion of the City’s annual Community Development Block Grant (CDBG) entitlement funding from the U.S. Department of Housing and Urban Development or by using other Federal resources depending on the priority of need and the availability of funds.

Non-profit housing and community development organizations are also invited to apply for a share of the City’s CDBG funding for an activity that primarily serves low-income people. The fiscal year runs from July 1, 2022 through June 30, 2023. The City estimates a portion of $626,000 in CDBG allocation for community development projects and public services (limited to 15% of the annual grant amount). In addition, the City estimates $235,000 in CDBG-CV funds for qualified public services, primarily to benefit homeless and low-income persons through coronavirus-related activities.

On Thursday, December 2, 2022, at 6:00 p.m., a “Needs Assessment Public Hearing” will be held in the Board Room at City Hall (2100 Thousand Oaks 3rd Floor). Applicants for the CDBG as well as other interested parties are invited to attend. See Administrative Hearing Agenda below for meeting detail and option to participate via teleconference.

- Program Year 2022-23 Needs Assessment Letter
- Notices: Needs Assessment, Administrative Public Hearing, & Funding Applications
- Administrative Hearing Agenda (Posted 11/18/2021)
- CDBG Application
- Application Instructions and Grant Requirements
- Ventura County Regional Specific Plan priority list & Thousand Oaks Housing Element goals
- Sample CDBG Contracts
- CDBG Grant Workshop (Posted 12/3/2021)

For more information, please contact Lynn Oshita (loshita@toaks.org) in the City’s Community Development Department.
CALL TO ORDER:
Community Development Operations Manager/Hearing Officer Marjan Behzadi called the meeting to order at 6:05 p.m. in the Civic Arts Plaza Boardroom, 2100 Thousand Oaks Boulevard, 3rd Floor, Thousand Oaks, CA 91362. The meeting was conducted in person and via videoconference. In addition to staff, 4 persons were present in person and 14 were present via videoconference. Community Development Analyst Lynn Oshita, IT Supervisor Atanas Beltchev, and Senior Recording Secretary Lori Goor were also present, and Office Supervisor Michelle McMurtry was present via videoconference.

STAFF COMMENTS:
After a brief welcome, Hearing Officer Behzadi recognized Community Development Analyst Oshita for staff comments who reported the City of Thousand Oaks annually receives an entitlement grant from the Federal government known as the Community Development Block Grant or CDBG. These funds are provided by the U.S. Department of Housing and Urban Development (HUD). CDBG funding must be used to primarily benefit low-income persons or households.

- The July 1, 2022 CDBG grant is estimated to be approximately $582,000. Sixty-Five percent of this amount, $378,000 would be available for community development projects and approximately $44,000 available from the prior year, for an approximate budget of $422,000 for community development projects.

- The City expects approximately $118,000 for City administration and $86,000 for public services primarily benefitting low-income households.

- In addition to the regular HUD allocation, the City estimates $235,000 in Special CDBG-CV Cares Act Funding for eligible public services to primarily benefit the homeless and those at risk of becoming homeless through activities related to the Coronavirus. This estimate may increase as funding becomes available. Should there be a compelling urgent need to fund before July 1, 2022, HUD has made waivers available.
Now through Tuesday, January 18, 2022, the City is soliciting CDBG funding applications from non-profit agencies seeking an award of CDBG or CDBG-CV funds to address an unmet need of the lower-income households. The application can be found on the City’s website www.toaks.org on the Community Development page.

Staff will evaluate the 2022 CDBG and CDBG-CV proposals and prepare a proposed spending plan that is expected to be available for 30 days of public review, as soon as the HUD advises the City of the actual dollar amount of the City’s entitlement grant. The City’s CDBG funding year begins in July 2022 and ends in June 2023.

In compliance with the City’s “Citizen Participation Plan,” under City Council Resolution 2020-013, this administrative hearing is being held to receive public comment on the needs of the City’s lower-income persons. These needs may potentially be addressed by the City using CDBG funds or another funding resource.

Hearing Officer Behzadi opened the Public Hearing.

PUBLIC COMMENTS:

Community Development Operations Manager Marjan Behzadi invited those present in person and via teleconference to provide comments on the needs of low-income Thousand Oaks residents. There were 14 speakers whose comments are summarized below and on the following pages.

Speakers:

1) **Espy Gonzales**, Ventura County Human Services Agency RAIN Transitional Living Center serves the increasing numbers of homeless and noted an increase in domestic violence. They provide supportive services such as self-sufficiency classes.

2) **Lee Sherman**, Livingston Memorial Visiting Nurses Association provides home health care for homebound patients with a percentage who are low-income. They have also provided services for those who have lost loved ones through grief and bereavement services.

3) **Heidi Marine**, Quality Assurance Manager for Many Mansions serving chronically homeless individuals and families and several low-income individuals. Seen an increase in food insecurity. They run a food share and solicit grocery gift cards, permanent supportive housing, low income housing, and case management. Many Mansions provides permanent supportive housing and low-income housing.
4) **Maria Sundeen**, Grants Manager Many Mansions added that they are also a developer finding and rehabilitating properties to build affordable housing. They have 18 apartments and they are building more in primarily Ventura County, with some in L.A. County.

5) **Jamie Chen**, Habitat for Humanity of Ventura County, supporting lower income families in home ownership units with critical health and safety home repairs.

6) **Janet Young**, Development Director Conejo Valley Senior Concerns, noting financial hardship, food insecurity, elder abuse, caregiver burnout, and social isolation have increased with the pandemic. Since March 2020 they have increased home-delivered meals by 375%; provided 256% more services for family caregivers; and fielded 315% more calls from seniors needing help with insurance, low-income housing, elder abuse, and legal and financial services. Thousand Oaks has a growing senior population being cared for in their homes and a need to support low-income seniors.

7) **Karen Escalante-Dalton**, Westminster Clinic providing care for the low income working poor uninsured providing free volunteer-based care to primarily adults including primary care, medication, diagnostic testing, mental health counseling, dental, vision, and chronic disease support and education. Assistance is provided via free healthy food and in applying for Housing Is Key Program. Teen support is provided by assisting those seeking careers in health care.

8) **Sally Hibbitts**, Director of Resources Adelante Communidad Conejo delivering food for food insecure families for primarily low-income Spanish-speaking families in the central core of the City. They are a 100% volunteer organization. Currently focus has shifted to a monthly free community marketplace and a food bank. Supermarkets, recreation facilities, public meeting spaces, computer training within walking distance are a concern as are sidewalks.

9) **Lisa Perry**, Momentum, let everyone know that their grout was formerly known as United Cerebral Palsy.

10) **Sheri Groenveld**, Director of Operations Harbor House providing services for the poor and homeless in the Conejo Valley including food insecurity through a meal program, street outreach in encampments, the streets, and the parks. Serve 600 meals a week. Case management is provided with house clients with rental and utility assistance and car repairs. Need for food and shelter for homeless and resources to keep those housed in their homes.
11) **Ed Krol**, Treasurer St. Vincent de Paul Society providing emergency rental assistance, car repairs, utilities, and a Saturday drive through food and grocery gift certificates program for City residents. They are an all-volunteer agency.

12) **Jennifer Parkinson**, Boys & Girls Club of Greater Conejo Valley serving those low-income residents who cannot work from home with food, tutoring for kids, social-emotional wellness. They are having their 20th anniversary and have had 80,000 kids come through their doors.

13) **Jacqueline Marcantonio**, Habitat for Humanity of Ventura County Home Repair Program for safety and critical needs of low-income home owners noted the rise in single-family detached home residents requesting assistance where in the past it was primarily mobile home residents.

The following organizations were represented via the voluntary in-person attendance sheet:

- Espy Gonzales, HSA RAIN Transitional Living Center
- Jim Wolf and Kathy Goodspeed, Senior Alliance for Empowerment (SAFE).
- Christopher Ojeda, no affiliation noted.

The following organizations were represented via teleconference:

- Jacqueline Marcantonio and Jamie Chen, Habitat for Humanity of Ventura County
- Janet Young, Conejo Valley Senior Concerns
- Rick Schroeder, María Sundeen, and Heidi Marine, Many Mansions
- Sheri Groenveld, Harbor House
- Jennifer Parkinson, Boys & Girls Club of Greater Conejo Valley
- Lisa Perry, Momentum
- Karen Escalante-Dalton, Westminster Clinic
- Lee Sherman, Livingston Memorial Visiting Nurse Association
- Sally Hibbits, Adalante Communidad Conejo
- Ed Krol, St. Vincent de Paul Society
- Sarah Mailes, City of Thousand Oaks, City Manager’s Office

**CDBG WORKSHOP:**

Ms. Oshita provided a presentation on the CDBG Application Workshop, followed by a question and answer period.
It was noted that written comments may also be submitted to Lynn Oshita in the Community Development Department any time by January 18, 2022.

**ADJOURNMENT:**

There being no further business, Community Development Operations Manager/Hearing Officer Marjan Behzadi closed the public hearing and adjourned the meeting at 7:20 p.m.

Summary notes approved on December 6, 2021 by:

Marjan Behzadi  
Hearing Officer  
Community Development Department

[Attached file: 2021Minutes]
2022-23 CDBG Application Requests for Funding

From November 19, 2021, to January 18, 2022, the City solicited public comments and applications from community stakeholders for potential CDBG-funded activities that would address the unmet needs of at-risk Thousand Oaks residents. During this period the City held an administrative Needs Assessment public hearing on December 2, 2021. Four persons were present in person and 14 were present via videoconference representing eleven diverse nonprofit organizations attended the public hearing. Thirteen speakers provided testimony during the hearing or applicant workshop.

Community Development Project Applications: The City received five Community Development project proposals during the Need Assessment period.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Habitat for Humanity of Ventura County</td>
<td>Single-Family Rehabilitation</td>
</tr>
<tr>
<td>Many Mansions</td>
<td>Multi-Family Rehabilitation (Hacienda de Feliz)</td>
</tr>
<tr>
<td>Many Mansions</td>
<td>Multi-Family Rehabilitation (Richmond Terrace)</td>
</tr>
<tr>
<td>Senior Alliance for Empowerment (SAFE)</td>
<td>Single-Family Rehabilitation</td>
</tr>
<tr>
<td>Ventura County Community Development Corporation</td>
<td>Down Payment Assistance</td>
</tr>
</tbody>
</table>

Public Services Applications: The City received ten Public Services proposals during the Need Assessment period.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys and Girls Clubs of GCV</td>
<td>Youth Leadership &amp; Life Skills</td>
</tr>
<tr>
<td>Conejo Valley Senior Concerns</td>
<td>Meals on Wheels / Home Delivered Meals</td>
</tr>
<tr>
<td>County of Ventura</td>
<td>RAIN Transitional Living Center</td>
</tr>
<tr>
<td>Easterseals of So. CA</td>
<td>Diagnostic Clinics</td>
</tr>
<tr>
<td>Lutheran Social Services</td>
<td>Drop-In Center</td>
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<tr>
<td>Lutheran Social Services</td>
<td>Emergency Assistance</td>
</tr>
<tr>
<td>Many Mansions</td>
<td>Adult &amp; Family Services</td>
</tr>
<tr>
<td>St. Paschal Baylon</td>
<td>St. Vincent de Paul</td>
</tr>
<tr>
<td>Turning Point Foundation</td>
<td>Our Place Safe Haven: Emergency Shelter and Navigation Center</td>
</tr>
<tr>
<td>Westminster Free Clinic</td>
<td>Economic Response</td>
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</table>
Citizen Participation Comments


- Ventura County Star Legal Notice on 3/10/2022
- Thousand Oaks Acorn Display Ad on 3/11/2022
- Notification on City Website [www.toaks.org](http://www.toaks.org)

All public comments accepted.

See next page.
NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW

THE PUBLIC IS INVITED to review and comment on draft documents prepared for the U.S. Department of Housing and Urban Development (HUD). The review period is from March 15, 2022, to April 14, 2022. The City Council will consider these documents and any budget updates for recommendations following a public hearing scheduled for the April 26, 2022, City Council meeting.

The documents outline local community development and service needs, as well as how federal funds could be used to address those needs based on budget estimates. Projects associated with the rehabilitation repairs of existing structures are Categorically Exempt from California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State CEQA Guidelines. Public Service Programs and Administration are exempt under CEQA Section 15061(b)(3).

The Draft 2022-23 Action Plan informs HUD on how the City of Thousand Oaks (City) expects to use the estimated $626,000 in annual and prior years’ Community Development Block Grant (CDBG) funds for programs and activities that primarily assist lower-income residents between July 1, 2022, and June 30, 2023. The money will go toward improving the quality of affordable housing units, supporting public and social services, and administering the program.

The Draft Substantial Amendment to the 2019-20 Action Plan (SA 2019 Action Plan) informs HUD how City intends to use the Community Development Block Grant Coronavirus (CDBG-CV) funds. City transferred unused available funds from CDBG-CV Administrative activity and the closed CDBG-CV Economic Development Activity to CDBG-CV Public Services. Approximately $235,000 is available for Public Service activities aimed at preventing, preparing for, and responding to the Coronavirus (COVID-19) pandemic which will largely assist the homeless and lower-income individuals by providing food, health, shelter/housing, and other coronavirus supportive services.

These documents will be available on City’s Community Development Department website, www.toaks.org/cdd. Beginning March 15, 2022, written comments on the draft documents will be accepted by Lynn Oshita, Community Development Analyst at loshita@toaks.org or mailed to City of Thousand Oaks, 2100 Thousand Oaks Blvd, Thousand Oaks, CA 91362.

This City Council PUBLIC HEARING will take place in the Andrew P. Fox City Council Chambers at 2100 East Thousand Oaks Boulevard, Thousand Oaks and via videoconference and/or teleconference on Tuesday, April 26, 2022, at 6:00 p.m., or as soon as the matter can be heard. If you would like to speak on this item you may fill out a speaker card at the meeting or if you wish to speak via video conference and/or teleconference, please register at www.toaks.org/agendas. You can also submit written comments by visiting www.toaks.org/agendas or by email to cityclerk@toaks.org with the agenda item number in the subject line. For further information, see City Council Agenda.

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Please note that as a result of the Public Health Emergency proclaimed by the County of Ventura on March 12, 2020, this information is subject to change. If you challenge the decision of the City Council on this matter in court, you may be limited to raising those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or before this public hearing.

DATED THIS 17th day of February, 2022.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

PUBLISH: Ventura County Star, March 10, 2022 (Legal Notice)
Thousand Oaks Acorn, March 10, 2022 (Display Ad)
CITY OF THOUSAND OAKS CITY CLERK
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA 91362-2996

State of California)
)
County of Ventura)

I hereby certify that the Ventura County Star Newspaper has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following editions dates to wit:

03/10/2022

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Dated this March 10, 2022; in Green Bay, Wisconsin, County of Brown

[Signature]
Legal Clerk
NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW

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The documents outline local community development and service needs, as well as how federal funds could be used to address those needs based on budget estimates.

Projects associated with the rehabilitation repairs of existing structures are Categorically Exempt from California Environmental Quality Act (CEQA) pursuant to Section 15331 of the State CEQA Guidelines. Public Service Programs and Administration are exempt under CEQA Section 15361(b)(3).

The Draft 2022-23 Action Plan informs HUD on how the City of Thousand Oaks (City) expects to use the estimated $226,600 in annual and prior years' Community Development Block Grant (CDBG) funds for programs and activities that primarily assist lower-income residents between July 1, 2022, and June 30, 2023. The money will go toward improving the quality of affordable housing units, supporting public and social services, and administering the program.

The Draft Substantial Amendment to the 2019-20 Action Plan (SA 2019 Action Plan) informs HUD how City intends to use the Community Development Block Grant Coronavirus (CDBG-CV) funds. City transferred unused available funds from CDBG-CV Administrative activity and the closed CDBG-CV Economic Development Activity to CDBG-CV Public Services. Approximately $205,000 is available for Public Service activities aimed at preventing, preparing for, and responding to the Coronavirus (COVID-19) pandemic which will largely assist the homeless and lower-income individuals by providing food, health, shelter/housing, and other coronavirus supportive services.

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This City Council PUBLIC HEARING will take place in the Andrew P. Fox City Council Chambers at 7:00
East Thousand Oaks Boulevard, Thousand Oaks and via videoconference and/or teleconference on Tuesday, April 26, 2022, at 6:00 p.m., or as soon as the matter can be heard. If you would like to speak on this item you may fill out a speaker card at the meeting or if you wish to speak via video conference and/or teleconference, please register at www.tolaks.org/agendas. You can also submit written comments by visiting www.tolaks.org/agendas or by email to cityclerk@tolaks.org with the agenda item number in the subject line. For further information, see City Council Agenda.

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DATED THIS 17th day of February, 2022.

SIGNED: Cynthia M. Rodriguez, City Clerk.
City of Thousand Oaks, California

PUBLISHED: March 10, 2022
AD No. 3140209
**Students stand with Ukraine**

Above and at left, students from Westlake High School hold signs at a rally they organized for Ukraine on March 4 at Westlake and Thousand Oaks boulevards. Organizers plan to hold the demonstration from 2:15 to 3:30 p.m. every Friday for the foreseeable future. For more information, check the group’s Instagram, westlakeufkraine.

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The Draft 2022-23 Action Plan informs HUD on how the City of Thousand Oaks (City) expects to use the estimated $626,000 from CDBG-CV funding for Public Service Programs and Administration.

The Draft Substantial Amendment to the 2019-20 Action Plan (SA 2019 Action Plan) informs HUD how City intends to use the Community Development Block Grant Community Development Block Grant (CDBG-CV) funds. City transferred unused available funds from CDBG-CV Administrative activity and the closed CDBG-CV Economic Development Activity to CDBG-CV Public Services. Approximately $235,000 is available for Public Service activities aimed at preventing, preparing for, and responding to the Coronavirus (COVID-19) pandemic which will largely assist the homeless and lower-income individuals by providing food, health, shelter/housing, and other coronavirus supportive services.

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DATED THIS 17th day of February, 2022,

City of Thousand Oaks, California

PUBLISHER: Ventura County Star, March 10, 2022 (Legal Notice)
Thousand Oaks Acorn, March 10, 2022 (Display Ad)

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**Volunteers needed for 28th annual Love Run**

**Fundraiser planned for Sun., June 5**

In preparation for the 28th annual Love Run on Sun., June 5 in Westlake, Senior Concerns is seeking individual volunteers and volunteer groups from employers, service groups, nonprofits and faith-based organizations to work in a variety of race day roles. Volunteers can help with race-day check-in and packet pickup, work as course monitors, staff water stations along the race routes, assist with the race expo and fill many other roles that help make the event happen.

The Love Run features a half marathon that will be run on a part street/part trail course. Runners and walkers can also participate in a 10K, 5K or 1-mile fun run. The event is open to families. The Finish Line Festival is expected to attract vendors handing out samples and sharing information with a wellness-centered theme.

More than 2,000 people from the community are expected to attend. Volunteers will get front-row spectator seats to the races, a volunteer shirt and a free pancake breakfast.

This annual event supports Senior Concerns’ Meals on Wheels program, which delivers nutritious meals to homebound seniors in the community. Before the pandemic, Senior Concerns was delivering 800 meals per week. At the height of the pandemic, 4,800 meals were delivered. Currently, the volunteer drivers are bringing more than 2,000 meals per week to seniors.

To sign up as a volunteer, go to loverunwestlake.com/get-involved-volunteer-with-us.
Community Development

City Hall Hours
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- Building Division
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- Notice of Public Review and Public Hearing
- Draft 2022-23 CDBG Action Plan
- Draft SA 2019 Action Plan for CDBG-CV
- Summary of SA 2019 Action Plan for CDBG-CV

https://www.toaks.org/departments/community-development
Citizen Participation Comments

Scheduled City Council Public Hearing, April 26, 2022

- Ventura County Star Legal Notice on 3/10/2022
- Thousand Oaks Acorn Display Ad on 3/11/2022
- Notification on City Website www.toaks.org
- Ventura County Star Legal Notice on 4/12/2022

All public comments accepted.

See next page.
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DATED THIS 17th day of February, 2022.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

PUBLISH: Ventura County Star, March 10, 2022 (Legal Notice)
Thousand Oaks Acorn, March 10, 2022 (Display Ad)
CITY OF THOUSAND OAKS CITY CLERK
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA 91362-2996

State of California)
) )
County of Ventura)

I hereby certify that the Ventura County Star Newspaper has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following editions dates to wit:

03/10/2022

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Dated this March 10, 2022; in Green Bay, Wisconsin,
County of Brown

LC

Legal Clerk

Publication Cost: $324.92
Ad No: 0005140269
Customer No: 303881
PO #: 

# of Affidavits: 1
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DATED THIS 17th day of
February, 2022.
Signed; Cynthia M.
Rodriguez, City Clerk,
City of Thousand Oaks,
California
PUBLISH: March 10, 2022
AD No. 3140289
CITY OF THOUSAND OAKS CITY CLERK
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA 91362-2996

State of California)
)
County of Ventura)

I hereby certify that the Ventura County Star Newspaper has
been adjudged a newspaper of general circulation by the
Superior Court of California, County of Ventura within the
provisions of the Government Code of the State of
California, printed in the City of Camarillo, for circulation in
the County of Ventura, State of California; that I am a clerk of
the printer of said paper; that the annexed clipping is a true
printed copy and publishing in said newspaper on the
following editions dates to wit:

04/12/2022

I certify under penalty of perjury, under the laws of the State
of California, that the foregoing is true and correct.

Dated this April 12, 2022; in Green Bay, Wisconsin, County
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[Signature]
Legal Clerk
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Signed:
Cynthia M. Rodriguez,
City Clerk,
City of Thousand Oaks,
California
Publish: April 12, 2022
Ad#5164989
Community Development

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https://www.toaks.org/departments/community-development
City Council Public Hearing Notices

Public Hearings scheduled for City Council consideration to be heard in the near future are posted below. City Council Public Hearings are conducted at the date and time listed on the notice.

City Council Public Hearing Notices

MINUTES OF THE CITY COUNCIL
Thousand Oaks, California                                                                      April 26, 2022

1. CALL TO ORDER:
   Mayor Bob Engler called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Engler led the pledge of allegiance.

3. ROLL CALL:
   Present: Councilmembers Bill-de la Peña, Adam, McNamee, Jones, and Mayor Engler present in chambers.
   Also present in person and via video conference: City Manager Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Finance Director Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Cliff Finley, Cultural Affairs Director Jonathan Serret, Human Resources Director Tim Giles, Library Services Director Jennifer Patterson, Police Chief Jeremy Paris, Deputy City Manager Gary Rogers, Community Development Operations Manager Marjan Behzadi, Community Development Analyst Lynn Oshita, Sustainability Division Manager Helen Cox, Senior Sustainability Analyst John Brooks, Deputy City Clerk Laura Maguire, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Senior Video Specialist Alma Trejo-Rodriguez, and Assistant Analyst Sandra Delgado.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: None.

5. SPECIAL PRESENTATIONS:
   A. Mayor Engler presented proclamation announcing Public Works Week to Public Works Director Finley.

6. PUBLIC COMMENTS:
   City Manager Powers and City Attorney Noonan addressed public comments.

7. CONSENT CALENDAR:
   (See Exhibit A for Consent Calendar Listing)
MINUTES OF THE CITY COUNCIL

Thousand Oaks, California  2  April 26, 2022

8. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: FY 2019-20 Amended CDBG-CV & FY 2022-23 CDBG Action Plans presented by Community Development Analyst Oshita. Community Development Director Parker and Community Development Operations Manager Behzadi available for questions.

Speakers: Rena Sepulveda, Turning Point Foundation.

Written Statements: None.

Mayor Engler closed the public hearing.

Motion by Councilmember Jones to approve for submittal to U.S. Department of Housing and Urban Development (HUD) Third Substantial Amendment to the FY 2019-20 Community Development Block Grant Coronavirus (CDBG-CV) Action Plan to transfer funds within projects in Coronavirus Aid, Relief, and Economic Security (CARES) Act CDBG-CV and FY 2022-23 Community Development Block Grant (CDBG) Action Plan in Federal funds; authorize City Manager to adjust the proposed allocations when HUD provides or revises the amount of the City’s FY 2022-23 CDBG grant; and authorize City Manager to finalize and execute grant agreements and related documents in connection with FY 2022-23 CDBG Action Plan and Substantial Amendment to the FY 2019-20 CDBG-CV Action Plan; find that federally funded activities related to the Third Substantial Amendment to the FY 2019-20 CDBG-CV Action Plan and FY 2022-23 CDBG Action Plan are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to sections 15301 and 15061(b)(3), carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

9. STUDY SESSIONS: None.

10. DEPARTMENT REPORTS:

A. Hillcrest Affordable Housing Update presented by Deputy City Manager Rogers and RSG Principal Tara Matthews. City Manager Powers and City Attorney Noonan responded to questions.


Motion by Councilmember Bill-de la Peña to approve staff’s recommendation, with direction to prepare Request For Proposals with a broad scope to consider for-sale and rentals considering very low-income category, including electric and for-sale properties as a preference, carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.
10. **DEPARTMENT REPORTS**: (Continued)

   B. Water Supply Update presented by Sustainability Division Manager Cox and Calleguas Municipal Water District Manager of Resources Dan Drugan. Public Works Director Finley and City Manager Powers responded to questions. Senior Sustainability Analyst Brooks available for questions.

   Speaker: James Scott, Westlake Village.

   Motion by Councilmember McNamee to receive and file report, carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

11. **COMMITTEE/COMMISSION/BOARD REPORTS**: None.

12. **CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS**: None.

13. **COUNCIL ISSUES/RECOMMENDATIONS**: None.

14. **CITY MANAGER**:

   A. Announcements and upcoming issues: City Manager Powers provided an update on the May 10, 2022, City Council Meeting which will be the annual Goals Session to be held in the Founder’s Room of the Kavli Theatre.

15. **CLOSED SESSIONS REQUESTED**: None.

16. **PUBLIC NOTICES**: None.

17. **ADJOURNMENT**:

   City Council adjourned at 9:39 p.m. to Regular Meeting on Tuesday, May 10, 2022.

Attest:

Bob Engler, Mayor
City of Thousand Oaks City Council

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

**AGENDA POSTED**: April 21, 2022
**MINUTES APPROVED**: May 24, 2022

*The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.*

CCD:610-60/diz/1h:\common\minutes\2022\20220426.docx
EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH G. ARE TO APPROVE

Motion by Councilmember Jones to approve Consent Calendar except for Items 7.C. [Conejo Canyons Bridge at Hill Canyon Treatment Plant Project (CI 5527)]; 7.D. [Conejo School Road/Willow Lane Sidewalk and Bike Lanes Project (CI 5492)]; and 7.F. (Inclusionary Housing Program Feasibility and Non-residential Development Linkage Fee Nexus Analysis and Fee Studies), carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

Motion by Councilmember McNamee to approve Item 7.C., carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

Motion by Councilmember Adam to approve Item 7.D., carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

Motion by Councilmember Bill-de la Peña to approve Item 7.F., carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

A. General, Utilities, Golf Course, and Theatres Demands

RECOMMENDATION:

Ratify April 13, 2022, and April 20, 2022; approve April 27, 2022, May 4, 2022, May 11, 2022, and May 18, 2022, subject to review and ratification.

B. Minutes of City Council meeting of April 12, 2022

RECOMMENDATION:

Approve.

C. Conejo Canyons Bridge at Hill Canyon Treatment Plant Project (CI 5527)

RECOMMENDATION:

Authorize staff to advertise the Conejo Canyons Bridge at Hill Canyon Treatment Plant Project (CI 5527) for construction bids.
7. **CONSENT CALENDAR: (Continued)**

D. Conejo School Road/Willow Lane Sidewalk and Bike Lanes Project (CI 5492)

**RECOMMENDATION:**

1. Approve Change Order No. 4 to Contract No. 12663-2021 with Los Angeles Engineering, Inc. (Covina, CA), in the amount of $365,329.75, for a new not-to-exceed amount of $5,312,364.50.

2. Approve budget appropriation in the amount of $408,333; which includes $101,210 from A/C #135-0000-311-1000 (TDA, Fund Balance) to A/C #135-5310-631-8300 (CI 5492, Conejo School Road/Willow Lane Sidewalk), $19,223 from A/C #136-0000-311-1000 (TDA Article 3 Gas Tax, Fund Balance) to A/C #136-5310-631-8300 (CI 5492, Conejo School Road/Willow Lane Sidewalk), $147,900 from AC #537-0000-311-1000 (Developer Fees, Fund Balance) to A/C #537-5310-631-8300 (CI 5492, Conejo School Road/Willow Lane Sidewalk), and $140,000 from A/C #613-0000-341-9900 (Water Capital Facility, Net Position) to A/C #613-8030-682-8300 (CI 5492, Conejo School Road/Willow Lane Sidewalk).

3. Authorize expenditure in the amount of $408,333 ($365,329.75 construction contract Change Order No. 4 plus $43,003.25 additional construction contingency) for the Conejo School Road and Willow Lane Sidewalk and Bike Lanes Project (CI 5492); which includes $101,210 from A/C #135-5310-631-8300; $19,223 from A/C #136-5310-631-8300; $147,900 from AC #537-5310-631-8300 and $140,000 from A/C #613-8030-682-8300.

4. Delegate authority to the City Engineer to approve changes to the design, plans, specifications, and working details of the project on work directives and change orders up to the project contingency value.
7. CONSENT CALENDAR: (Continued)

E. Meadows Reservoir Emergency Repairs (CI 5663)

RECOMMENDATION:

1. Approve First Amendment to Professional Services Agreement No. 12993-2022 with HDR Engineering, Inc. (Ventura, CA) for additional design services and construction support services for the Meadows Reservoir emergency repairs, in the amount of $142,820, for a new revised not-to-exceed amount of $282,820, plus $25,000 for additional extra services.

2. Approve Change Order No. 1 to Contract No. 12990-2022 with Spiess Construction Company, Inc., on a Time and Material basis, to perform emergency construction work in connection with Meadows Reservoir Emergency Repairs Project (CI 5663) in the amount not to exceed $1,700,000, for a new not-to-exceed amount of $2,100,000, plus a contingency of $200,000.

3. Approve budget appropriation in the amount of $2,067,820 from A/C #613-0000-341-9900 (Water Capital Fund – Net Position) to A/C #613-8030-682-5500 (CI 5663, Meadows Reservoir Emergency Repairs).

4. Authorize expenditure in the amount of $2,067,820 ($142,820 Amendment to HDR Professional Services Agreement; $25,000 Extra Services; $1,700,000 Construction Change Order to Speiss; and $200,000 construction contingency) from A/C #613-8030-682-5500 (CI 5663, Meadows Reservoir Emergency Repairs).

5. Authorize City Manager to execute First Amendment and Change Order No. 1 with HDR, Inc., and Spiess Construction Company, Inc., for up to the approved limits (Recommendations 1 and 2) for the Meadows Reservoir Emergency Repairs Project (CI 5663).

6. Delegate authority to the City Engineer to approve the project design, plans, specifications, and working details.
7. CONSENT CALENDAR: (Continued)

F. Inclusionary Housing Program Feasibility and Non-residential Development Linkage Fee Nexus Analysis and Fee Studies

RECOMMENDATION:

1. Approve Professional Services Agreement with Keyser Marston Associates, Inc. (KMA, Los Angeles, CA) for preparation of inclusionary housing program feasibility and non-residential linkage nexus analysis and fee studies in an amount $206,000 with a term ending June 30, 2023. Contract not-to-exceed total includes $171,000 for base contract services and $35,000 for extra services.

2. Approve additional budget appropriation in the amount of $31,000 from A/C #001-0000-311-1000 (General Fund, Fund Balance) to A/C #001-4010-641-5699 (Project Number IHPNDL, Contracted Services).

3. Authorize expenditure in the amount of $206,000 from A/C #001-4010-641-5699 (Project Number IHPNDL, Contracted Services).

4. Authorize the City Manager to approve the final scope of work and execute the Agreement.

G. State Community Development Evacuation Planning Grant

RECOMMENDATION:

1. Accept joint receipt of State Community Development Block Grant Mitigation funding up to $98,976 total, with the cities of Moorpark and Simi Valley for evacuation planning and public outreach.

2. Approve budget appropriation and expenditures in the amount of $33,000 from A/C # 001-5090-434-9900 (General Fund, State Grant Revenue) to A/C# 001-5090-627-57-99 (Payments to Other Agencies).

3. Approve a Memorandum of Understanding between the cities of Moorpark, Simi Valley, and Thousand Oaks governing the joint administration of the grant authorizing the City Manager to administer the City of Thousand Oaks’ portion of the grant program and sign other documents as may be required.
To: Andrew Powers, City Manager  

From: Marjan Behzadi, Operations Manager  

Date: June 9, 2022  

Subject: U.S. Department of Housing and Urban Development (HUD) Allocation for Program Year 2022 Community Development Block Grant (CDBG) Action Plan (FY 2022-23)

The estimated CDBG Action Plan for 2022 was approved by City Council on April 26, 2022, and included $581,968.19 in estimated resources, as stated in Attachment #1 and Table 1. This amount, plus the monies moved from 2019 and 2020, equals $626,000.00.

| Table 1. Estimated CDBG Resources as of 4/26/2022 City Council Meeting |
|-----------------|-------------------------------------|
| $ 581,968.19    | 2022-23 CDBG Entitlement Grant (estimated) |
| 43,781.81       | Reallocated Funds from 2019 Habitat Humanity |
| 250.00          | Reallocated Funds from 2020 United Cerebral Palsy |
| **$ 626,000.00**| Total Estimated CDBG Resources |

At the same meeting, City Council authorized City Manager to adjust the amount of the expected allocations if HUD revises the final amount of City’s CDBG grant for FY 2022-23. City Council 4/26/2022 minutes, page 2 (Attachment #2) shows actions taken with the CDBG public hearing.

City received HUD’s actual amount for the 2022-23 CDBG Entitlement Grant distribution on June 9, 2022 (Attachment #3). The City’s allotment was cut by $23,996.19. The City now has a 2022 CDBG entitlement grant of $557,972. As shown in Attachment #4 and Table 2 this amount, together with reallocated monies from 2019 and 2020, brings the total CDBG resources to $602,003.81.

| Table 2. Actual CDBG Resources as of May 13, 2022 |
|-----------------|-------------------------------------|
| $ 557,972.00    | 2022-23 CDBG Entitlement Grant |
| 43,781.81       | Reallocated Funds from 2019 Habitat Humanity |
| 250.00          | Reallocated Funds from 2020 United Cerebral Palsy |
| **$ 602,003.81**| Total CDBG Resources |

Staff asks that the $23,996.19 budget allocation reduction be applied to the Senior Alliance for Empowerment (SAFE) mobile home rehabilitation project, bringing the total...
budget for SAFE down from $71,000 to $47,003.81. Staff is requesting City Manager to sign the HUD Application and accompanying documentation.

Upon City Manager’s approval, staff will prepare the 2022 CDBG Action Plan for the County of Ventura, as the lead agency for the HOME Consortium, for submission to HUD.

PREPARED BY: Lynn Oshita, Community Development Analyst

<table>
<thead>
<tr>
<th>FY 2022-23 CDBG Budget is approved by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew P. Powers</td>
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<tr>
<td>6/9/2022</td>
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<tr>
<td>Andrew P. Powers, City Manager</td>
</tr>
</tbody>
</table>

ATTEST:

Cynthia M. Rodriguez, City Clerk

Attachments:
- Attachment #1 – 2022 CDBG Action Plan Estimated Budget (April 2022)
- Attachment #2 – 4/26/2022 City Council Minutes
- Attachment #3 – 2022 CDBG HUD Allocation Notification Letter
- Attachment #4 – 2022 CDBG Action Plan Budget (May 2022)
## 2022-23 CDBG ACTION PLAN BUDGET

City Council Meeting 4/26/2022

<table>
<thead>
<tr>
<th>CDBG Resources: $626,000 (estimated)</th>
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<td>$ 626,000.00 Total CDBG Resources</td>
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<p>| | |</p>
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<tr>
<td>$ 435,000 for Community Development Projects (~65%)</td>
<td></td>
</tr>
<tr>
<td>$ 81,000 for Public/Social Services Grants (~15%)</td>
<td></td>
</tr>
<tr>
<td>$ 110,000 for CDBG Program Administration (~20%)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>A. Many Mansions – Richmond Terrace Apartments (HS9236)</th>
<th>$ 172,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replace exterior wood, conduits, and gutters (27 affordable units)</td>
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</table>

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<thead>
<tr>
<th>B. Many Mansions – Hacienda de Feliz Apartments (HS9237)</th>
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<td>Stucco Repairs (25 affordable units)</td>
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</table>

<table>
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<tr>
<th>C. Senior Alliance for Empowerment (SAFE)* - Home Rehabilitation (HS9238)</th>
<th>$ 71,000</th>
</tr>
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<tbody>
<tr>
<td>Mobile Home Rehabilitation Rehab for Low-Income Owner/Occupants (5 units)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>D. Public and Social Services Grants – Non-Homelessness</th>
<th>$ 81,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westminster Free Clinic, Economic Response - BG2026 (1,000 clients)</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Senior Concerns, Meals on Wheels - BG9818 (225 clients)</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>St. Paschal Baylon, St. Vincent de Paul - BG2029 (60 clients)</td>
<td>$ 21,000</td>
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</tbody>
</table>

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<thead>
<tr>
<th>E. CDBG Program Administration</th>
<th>$ 110,000</th>
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</thead>
<tbody>
<tr>
<td>Includes City’s Administration costs (BGADMN) &amp; County of Ventura Fair Housing Program cost (BG2024).</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL 2022 CDBG BUDGET (estimated) $ 626,000**

*Should HUD’s annual allocation differ from the estimated budget, the SAFE project will be adjusted accordingly.*
MINUTES OF THE CITY COUNCIL
Thousand Oaks, California 2 April 26, 2022

8. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: FY 2019-20 Amended CDBG-CV & FY 2022-23 CDBG Action Plans presented by Community Development Analyst Oshita. Community Development Director Parker and Community Development Operations Manager Behzadi available for questions.

Speakers: Rena Sepulveda, Turning Point Foundation.

Written Statements: None.

Mayor Engler closed the public hearing.

Motion by Councilmember Jones to approve for submittal to U.S. Department of Housing and Urban Development (HUD) Third Substantial Amendment to the FY 2019-20 Community Development Block Grant Coronavirus (CDBG-CV) Action Plan to transfer funds within projects in Coronavirus Aid, Relief, and Economic Security (CARES) Act CDBG-CV and FY 2022-23 Community Development Block Grant (CDBG) Action Plan in Federal funds; authorize City Manager to adjust the proposed allocations when HUD provides or revises the amount of the City’s FY 2022-23 CDBG grant; and authorize City Manager to finalize and execute grant agreements and related documents in connection with FY 2022-23 CDBG Action Plan and Substantial Amendment to the FY 2019-20 CDBG-CV Action Plan; find that federally funded activities related to the Third Substantial Amendment to the FY 2019-20 CDBG-CV Action Plan and FY 2022-23 CDBG Action Plan are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to sections 15301 and 15061(b)(3), carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None.

9. STUDY SESSIONS: None.

10. DEPARTMENT REPORTS:

A. Hillcrest Affordable Housing Update presented by Deputy City Manager Rogers and RSG Principal Tara Matthews. City Manager Powers and City Attorney Noonan responded to questions.


Motion by Councilmember Bill-de la Peña to approve staff’s recommendation, with direction to prepare Request For Proposals with a broad scope to consider for-sale and rentals considering very low-income category, including electric and for-sale properties as a preference, carried 5-0 by the following vote: Ayes – Bill-de la Peña, Adam, McNamee, Jones, and Engler; Noes – None
May 13, 2022

The Honorable Bob Engler  
Mayor of Thousand Oaks  
2100 E Thousand Oaks Boulevard  
Thousand Oaks, CA 91362-2996  

Dear Mayor Engler:

I am pleased to inform you of your jurisdiction’s Fiscal Year (FY) 2022 allocations for the Office of Community Planning and Development’s (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations. Public Law 117-269 includes FY 2022 funding for these programs. Your jurisdiction’s FY 2022 available amounts are as follows:

- Community Development Block Grant (CDBG) $557,972  
- Recovery Housing Program (RHP) $0  
- HOME Investment Partnerships (HOME) $0  
- Housing Trust Fund (HTF) $0  
- Housing Opportunities for Persons With AIDS (HOPWA) $0  
- Emergency Solutions Grant (ESG) $0

Individuals and families across the country are struggling to recover from four converging crises impacting housing stability: the COVID-19 pandemic, economic hardships, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction’s CDBG allocation for this year and outstanding Section 108 balances as of May 13, 2022, you also have $2,789,860 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction’s existing CDBG funding to access low-interest, long-term financing to invest in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community’s activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource regarding the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

Jemine A. Bryon  
Acting General Deputy Assistant Secretary for Community Planning and Development
**2022-23 CDBG Action Plan Budget**

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| $411,003.81 | for Community Development Projects (~65%) |
| $81,000.00 | for Public/Social Services Grants (~15%) |
| $110,000.00 | for CDBG Program Administration (~20%) |

A. **Many Mansions – Richmond Terrace Apartments (HS9236)** $172,000.00
   - Replace exterior wood, conduits, and gutters (27 affordable units)

B. **Many Mansions – Hacienda de Feliz Apartments (HS9237)** $192,000.00
   - Stucco Repairs (25 affordable units)

C. **Senior Alliance for Empowerment (SAFE)* - Home Rehabilitation (HS9238)** $47,003.81
   - Mobile Home Rehabilitation Rehab for Low-Income Owner/Occupants (4 units)
   - $43,781.81 (2019 Fund) + 250.00 (2020 Fund) + 2,972 (2022 Fund) = $47,003.81

D. **Public and Social Services Grants – Non-Homelessness** $81,000.00
   - Westminster Free Clinic, Economic Response - BG2026 (1,000 clients) $30,000
   - Senior Concerns, Meals on Wheels - BG9818 (225 clients) $30,000
   - St. Paschal Baylon, St. Vincent de Paul - BG2029 (60 clients) $21,000

E. **CDBG Program Administration** $110,000.00
   - Includes City’s Administration costs (BGADMN) & County of Ventura Fair Housing Program cost (BG2024).

**Total 2022 CDBG Budget** $602,003.81

*Should HUD’s annual allocation differ from the estimated budget, the SAFE project will be adjusted accordingly.*
HUD Application and Certifications

<table>
<thead>
<tr>
<th>Application for Federal Assistance (SF-424)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assurances – Non-Construction Programs (SF-424B)</td>
</tr>
<tr>
<td>Assurances – Construction Programs (SF-424D)</td>
</tr>
<tr>
<td>Certifications</td>
</tr>
</tbody>
</table>
Application for Federal Assistance SF-424

* 1. Type of Submission: ☑ Application
   ☐ Preapplication
   ☐ Changed/Corrected Application

* 2. Type of Application: ☑ New
   ☐ Continuation
   ☐ Revision

* If Revision, select appropriate letter(s): 

* Other (Specify): 

* 3. Date Received: 

4. Applicant Identifier: B-22-MC-06-0549

5a. Federal Entity Identifier: 

5b. Federal Award Identifier: 

State Use Only: 

6. Date Received by State: 

7. State Application Identifier: 

8. APPLICANT INFORMATION:

* a. Legal Name: City of Thousand Oaks

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-2367314

* c. UEI: VN9KJ0X3NE3

d. Address:

* Street1: 2100 Thousand Oaks Blvd.

Street2: 

* City: Thousand Oaks

County/Parish: 

* State: CA: California

Province: 

* Country: USA: UNITED STATES

* Zip / Postal Code: 91362-2903

e. Organizational Unit:

Department Name: Community Development

Division Name: 

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: 

* First Name: Lynn

Middle Name: 

* Last Name: Oshita

Suffix: 

Title: 

Organizational Affiliation: 

* Telephone Number: 805/449-2391

Fax Number: 

* Email: loshita@toaks.org
# Application for Federal Assistance SF-424

**9. Type of Applicant 1: Select Applicant Type:**

- [ ] City or Township Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**Other (specify):**

**10. Name of Federal Agency:**

US Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

14-218

**CFDA Title:**

Community Development Block Grant (CDBG) Program

**12. Funding Opportunity Number:**

**Title:**

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**15. Descriptive Title of Applicant's Project:**


Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant: 26 CD
   * b. Program/Project: 26 CD

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2022
   * b. End Date: 06/30/2023

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant: 0.00
   * c. State: 0.00
   * d. Local: 0.00
   * e. Other: 0.00
   * f. Program Income: 0.00
   * g. TOTAL: 557,972.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
   [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   [x] c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   [ ] Yes
   [x] No

   ** If "Yes", provide explanation and attach

21. * By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
   [x] ** I AGREE

   ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: ___________________________  * First Name: Andrew
Middle Name: ______________________
* Last Name: Powers
Suffix: ____________________________

* Title: City Manager
* Telephone Number: 805/449-2146  Fax Number: ______________________
* Email: apowers@rook.org

* Signature of Authorized Representative: ___________________________  * Date Signed: 6/9/2022
ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1503 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

[Signature]

APPLICANT ORGANIZATION

City of Thousand Oaks

DATE SUBMITTED

6/9/2022
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget. Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4729-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-816), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11998; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

[Signature]

APPLICANT ORGANIZATION
City of Thousand Oaks

TITLE
City Manager

DATE SUBMITTED
6/9/2022
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

[Signature]

6/9/2022

Date

City Manager

Title
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-23 (one year) [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

City Manager
Title

Signature of Authorized Official
Date

Audra P. Powers
6/9/2022
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Signature of Authorized Official

City Manager

Title

6/9/2022
Date
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

__________________________  6/9/2022
Signature of Authorized Official  Date

City Manager

Title
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
Discharge Policy — The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

__________________________  ________________________
Signature of Authorized Official  Date

__________________________
Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.