

MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION

CITY OF THOUSAND OAKS

MEETING OF MARCH 14, 2022

The regular meeting of the Planning Commission was called to order at 6:00 p.m. in the Andrew P. Fox City Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California, with Commissioners Buss, Lanson, Link, McMahon, and Chair Newman.

Also present were Staff Members: Community Development Director Parker, Deputy Community Development Director Dugan, Chief Assistant City Attorney Hehir, Planning Division Manager Kearns, Associate Planner Magaña, COSCA Administrator Stark, COSCA Analyst Huber, Deputy Public Works Director Heydari, Deputy City Clerk Maguire, IT Supervisor Beltchev, Senior Administrative Secretary Sosner, and Senior Recording Secretary Goor. Also participating via videoconference were Deputy Community Development Director Dugan, Community Development Office Supervisor McMurtry, and Consultant Melissa Whittemore of Rincon.

WRITTEN COMMENTS / ANNOUNCEMENTS / SUPPLEMENTAL PACKET / CONTINUANCES:

Supplemental packet material – none.

Community Development Director Parker introduced the new Deputy Community Development Director, John Dugan. He also thanked Planning Division Managers Kari Finley and Steve Kearns for their service as Acting Deputy Community Development Director and Planning Commission Secretary for the past year.

PUBLIC COMMENTS: None.

CONSENT CALENDAR:

A. Minutes of Planning Commission Meeting on February 7, 2022.

Motion by Commissioner Link to approve the Consent Calendar, carried 5-0 by the following vote: Ayes – Buss, Lanson, Link, McMahon, and Chair Newman; Noes – None; Absent – None; Abstain – None.

PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider Development Permit (DP) 2019-70457, Protected Tree Permit (PTP) 2019-70624, and Mitigated Negative Declaration (MND) 2019-70483; located at APN: 667-0-120-160 west side of Hill Canyon Road, approximately 1.75 miles south of Santa Rosa Road/Hill Canyon Road intersection, approximately 330 feet northwest of the treatment ponds at Hill Canyon Treatment Plant; Applicant: City of Thousand Oaks. Associate Planner Magaña presented the report and responded to questions along with COSCA Analyst Huber, COSCA Administrator Stark, Deputy Public Works Director Heydari, and Consultant Melissa Whittemore of Rincon who spoke via videoconference. It was noted this is a joint project between the City and the Conejo Open Space Conservation Agency (COSCA), a joint powers authority between the City and the Conejo Recreation & Park District.

Public Speakers: None

Written Statements: 0 items of written were received.

Chair Newman closed the public hearing.

Motion by Commissioner Lanson to approve Mitigated Negative Declaration (MND) 2019-70483 and Mitigation and Monitoring and Reporting Program in accordance with the California Environmental Quality Act and adopt the Resolution approving Development Permit (DP) 2019-70457 and Protected Tree Permit (PTP) 2019-70624 based on the findings and subject to the conditions in the staff report, carried 5-0 by the following vote: Ayes – Buss, Lanson, Link, McMahon, and Chair Newman; Noes – None; Absent – None; Abstain – None.

DEPARTMENT REPORTS:

None; however, Deputy Community Development Director Dugan stated he is pleased to be here to work with everyone, and to be a resource for the City.

COMMISSION COMMENTS AND AB 1234 REPORTS:

Commissioner Lanson welcomed Deputy Community Development Director Dugan, thanked Planning Division Manager Kearns for his outstanding service during the pandemic, and inquired regarding the status of the General Plan Update. Planning Division Manager Kearns responded that the Housing Element has been sent to HCD, but a response has not been received; the Alternative Land Use needs to be finalized by City Council; those documents are being worked on.

Commissioner Buss will take notes at the upcoming Planning Commissioners Academy and report back.

Chair Newman thanked Planning Division Managers K. Finley and Kearns for their work during the pandemic.

STAFF UPDATE:

- A. Follow-up items, announcements, and upcoming issues. None.
- B. Upcoming Planning Commission Meetings. Planning Division Manager Kearns reported they are working on several items, but none are scheduled to date.

ADJOURNMENT: Planning Commission adjourned at 7:05 p.m. to 6:00 p.m. on Monday, March 28, 2022, for a regular meeting.



David Newman, Chair
Planning Commission

9 MAY 2022

Date Approved