Action Plan
PY 2021-2022

Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD)

Public Review – March 31 to April 30, 2021
City Council Public Hearing – May 11, 2021
HUD Submittal by the County of Ventura – Sept 2021

For more information, contact Community Development Analyst
Lynn Oshita, Community Development Department
loshita@toaks.org or (805) 449-2391.
www.toaks.org
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**Attachments**

- Citizen Participation Comments
- HUD Application and Certifications
Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Thousand Oaks receives an annual entitlement of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The City of Thousand Oaks allocates these federal resources to the preservation of affordable housing units and for public/social services activities of local non-profits. All these activities primarily benefit the lower-income population in Thousand Oaks.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Executive Summary of this 2021-22 Annual Action Plan includes the following components:

- 2021 Thousand Oaks CDBG Budget
- Annual Action Plan 2021 Summary Table
- Thousand Oaks Low and Moderate Income Areas Map (Census Tracts and Block Groups)

This Action Plan reflects Year 2 of the 2020-2024 Ventura County Regional Consolidated Plan (RCP) which includes the City of Thousand Oaks. In 2020, the City collaborated with the County of Ventura, and other Ventura County cities, to prepare the RCP which contains regional objectives and outcomes for the Housing and Homeless Needs Assessment (NA), Housing Market Analysis (MA), and Five-Year Strategic Plan (SP). The RCP lists the High Priority needs to be addressed for Thousand Oaks, including:

- New Rental Housing
- Housing Support and Stability
- Homeownership Opportunities
- Rehabilitation & Preservation of Existing Housing Units
- Assistance for Senior Residents
- Social Services
- Homelessness
In 2020, the City joined the Ventura County HOME Consortium with the Ventura Urban County serving as the lead entity. Because of this, the following sections are included only in the Action Plan for the County of Ventura: Affordable Housing (AP-55), Public Housing (AP-60), and Homeless and Other Special Needs Activities (AP-65).

2021 Program Budget Amended

2021-22 CDBG ACTION PLAN BUDGET
City Council Approved Original Budget on 5/11/2021
Amendment #1 (Minor) Revised Budget 5/13/2021

CDBG Resources:  $573,100 + 8,445 = $581,545 Revised

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$573,100</td>
<td>2021-22 CDBG Entitlement Grant</td>
</tr>
<tr>
<td></td>
<td>8,445</td>
<td>HUD Correction Notice 5/13/2021 of increased allocation</td>
</tr>
<tr>
<td></td>
<td>$ 581,545</td>
<td>Total CDBG Resources Revised</td>
</tr>
</tbody>
</table>

2020-21 Action Plan Activity Includes

- $ 385,445 for Community Development Projects revised $377,000 + $8,445 (65%)
- $ 85,000 for Public/Social Services Grants (15%)
- $111,100 for CDBG Program Administration (20%)

A. Area Housing Authority – Los Arboles Apartments (HS0001)
- Replace 3 Roofs (12 affordable units) Revised budget $180,000 + 8,445.
  $ 188,445

B. Many Mansions – Shadow Hills Apartments (HS0002)
- Concrete and Asphalt Repairs (100 affordable units)
  $ 47,000

C. Habitat for Humanity – Habitat Home Repair (HS0003)
- Mobile Home Rehabilitation Rehab for Low-Income Owner/Occupants (5 units)
  $ 75,000

D. Senior Alliance for Empowerment (SAFE) - Home Rehabilitation (HS0004)
- Mobile Home Rehabilitation Rehab for Low-Income Owner/Occupants (5 units)
  $ 75,000

E. Public and Social Services Grants – Non-Homelessness
- Lutheran Social Services, Emergency Assist. - BG9822 (50 clients) $20,000
- Lutheran Social Services, Drop-In Center - BG0003 (120 clients) $20,000
- Senior Concerns, Meals on Wheels - BG9818 (125 clients) $17,000
- Many Mansions, Adult & Family Services - BG9828 (490 clients) $10,000
- Westminster Free Clinic, Economic Response - BG2026 (650 clients) $10,000
- County of Ventura, RAIN Facility - BG9833 (4 homeless clients) $8,000
  $ 85,000

F. CDBG Program Administration
- Includes City’s Administration costs (BGADMN) & County of Ventura Fair Housing Program cost (BG2024).
  $111,100

TOTAL 2021 CDBG BUDGET REvised
$ 581,545
## Annual Action Plan 2021 Summary Table

**Start Year:** 2021  
**End Year:** 2022

<table>
<thead>
<tr>
<th>Priority</th>
<th>Goal Name</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Improve the Supply of Affordable Housing</td>
<td>Rehabilitate 112 Rental Housing Unit and 10 Homeowner Housing Units.</td>
</tr>
<tr>
<td>High</td>
<td>Increase Social Services</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 1435 Persons Assisted</td>
</tr>
<tr>
<td>High</td>
<td>Work to End Homelessness</td>
<td>Homeless prevention: 4 Persons Assisted</td>
</tr>
<tr>
<td>High</td>
<td>Effective Administration</td>
<td>Payable to City to recover a portion of implementation costs for CDBG program</td>
</tr>
</tbody>
</table>

### 2021 Summary Table

#### Thousand Oaks Low and Moderate Income Areas Map

Prepared by: City of Thousand Oaks Community Development Department (6/2019)

- **Low/Moderate Income Areas**
  - Ventura County
  - Los Angeles County
  - City of Thousand Oaks
  - Other City Boundaries

- **Major Roads**

- Based on 2015-2019 American Community Survey data and 2019 exception percentage (36.50% within Thousand Oaks)

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*OMB Control No: 2506-0117 (exp. 09/30/2021)*
3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past Performance 2015-19 Ventura County Regional Consolidated Plan

The following summarizes the City of Thousand Oaks CDBG-funded accomplishments for Years 1 through 5 of the 2015-19 Ventura County Regional Consolidated Plan (Con Plan). CDBG-funded activities addressed two of the High Priority needs identified in the Con Plan:

1) Improving the quality and accessibility of homeownership and rental housing through rehabilitation

2) Provide supportive services for lower and moderate-income residents, persons with disabilities, seniors, youth, and other special needs populations.

Year 1: 2015-16 (PY 2015 CDBG-funded activities.)

- $43,130 was allocated for Single-Family Rehabilitation at mobile homes and other single-family units occupied by very low-income seniors. Six units were completed during 2015-16. Repairs included Electrical, Plumbing, Roofing, HVAC, Earthquake Bracing, Coach Leveling, and Windows.
- $230,000 was allocated for Multi-Unit Rehabilitation at low-income, affordable rentals including $70,000 at Richmond Terrace Apartments (26 units), and $160,000 at Los Arboles Apartments (44 units). Repairs included replacing water heaters, carports, lighting, and sidewalks.
- $83,593 was allocated for Public and Social Services grants to 7 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Lutheran Social Services, Senior Concerns, Conejo Free Clinic, Long Term Care, Westminster Free Clinic, County of Ventura RAIN program, and Many Mansions Case Management.

Year 2: 2016-17 (PY 2016 CDBG-funded activities.)

- $135,072 was committed for Multi-Unit Rehabilitation at low-income, affordable rental Glenn Oaks Senior Apartments (39 units), including replacing refrigerators, lighting, and HVAC in-wall units.
- $189,055 was allocated for Single-Family Rehab at Ranch Mobile Home Park (11 units) and Thunderbird Oaks Mobile Home Park (6 units), including roofing, windows, electrical, plumbing, coach leveling.
- $88,753 was allocated for Public and Social Services grants to 6 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Lutheran Social Services, Senior Concerns, Conejo Free Clinic, Long Term Care, Westminster Free Clinic, County of Ventura RAIN program.
Year 3: 2017-18 (PY 2017 CDBG-funded activities.)

- $88,753 was allocated for Public and Social Services grants to 6 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Lutheran Social Services, Senior Concerns, Conejo Free Clinic, Long Term Care, Westminster Free Clinic, County of Ventura RAIN program.
- $8,293 (as of May 1, 2018) was expended by Subrecipient Habitat for Humanity of Ventura County for priority rehab at single-family, low-income owner/occupied units.
- $145,000 was expended to improve energy-efficient windows and doors at 26-unit, low-income Richmond Terrace Apartments.
- $220,000 was allocated for the interior improvements of the community primary food bank, Manna of the Conejo. No funds have been expended.

Year 4: 2018-19 (PY 2018 CDBG-funded activities.)

- $88,036 was allocated for Public and Social Services grants to 6 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Senior Concerns, Lutheran Social Services, Long Term Care, Westminster Free Clinic, Conejo Free Clinic, and County of Ventura RAIN program.
- $31,185.81 was expended by Subrecipient Habitat for Humanity of Ventura County for priority rehab at 2 single-family, low-income owner/occupied units and evaluated of the next group of applications for rehabilitation.
- $35,000.00 was expended for Subrecipient Senior Alliance of Empowerment for priority mobile home rehabilitation program to very low-income seniors. 4 units received energy-efficient furnaces, in progress to rehab units for new roofs and window and started evaluation for the next group of applications for rehabilitation.
- $120,000 was expended by Many Mansions to complete the improvements at 26-unit, low-income Richmond Terrace Apartments. Exterior wood shingles were replaced, and security cameras were installed.
- No CDBG funds were spent on the Manna Foodbank improvement project. The City defunded $220,000 and canceled IDIS Activity #411. Funds were made available for reallocation with the PY 2019 Action Plan.

Year 5: 2019-20 (PY 2019 CDBG-funded activities.)

- $86,126 was allocated for Public and Social Services grants to 7 local, non-profit providers of critical services to at-risk Thousand Oaks residents. Subrecipients included Senior Concerns, Long Term Care, Westminster Free Clinic, Conejo Free Clinic, St. Vincent de Paul, County of Ventura RAIN program, and Turning Point Foundation.
- $99,383.46 was expended by Subrecipient Habitat for Humanity of Ventura County for priority rehab at 17 single-family, low-income owner/occupied units.
• $233,750 was expended for the Subrecipient Senior Alliance of Empowerment for priority mobile home rehabilitation program to 44 very low-income seniors.

• $120,000 was expended by Many Mansions to complete the roof replacement improvements at 26-unit, low-income Richmond Terrace Apartments.

• $250,000 was expended by the Area Housing Authority of the County of Ventura to complete the elevator modernization projects at Glen Oaks Apartments and Florence Janss Public Housing site benefitting 101 low-income senior units.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The following is a summary of events from the City Citizen Participation section of this Annual Action Plan.

• 2021-22 Needs Assessment Public Hearing
• 2021-22 Request for Proposals
• 2021-22 Draft Annual Action Plan Public Review
• City Council Public Hearing – Approval of Annual Action Plan

2021-22 Needs Assessment Public Hearing

The City of Thousand Oaks, Community Development Department, held a Needs Assessment public hearing (administrative hearing) via Zoom on Thursday, January 21, 2021 with twenty attendees representing sixteen organizations. Six speakers and four written comments provided testimony, as described in the Summary of Public Comments section below.

2021-22 Request for Proposals

From January 8 through February 12, 2021, the City solicited applications from community stakeholders for potential CDBG-funded activities that would address the unmet needs of at-risk Thousand Oaks residents.

Four Community Development (project) proposals were received, and the City is recommending partial CDBG funding to these four proposals for this Annual Action Plan.

Fifteen Public Service proposals were received, and City is recommending full or partial funding to six CDBG Public Service proposals for this Annual Action Plan.

The four Community Development proposals and six Public Service proposals were described earlier in this Annual Action Plan and are also summarized in the 2021 CDBG Funding Applications description under the Public Consultation section below.
2021-22 Draft Annual Action Plan Public Review

Staff posted the Draft 2021-22 Annual Action Plan for 30 days of public review and comment from March 31 through April 30, 2021. HUD released the PY 2021 CDBG allocation amount in a letter dated February 25, 2021, and the City prepared the Draft CDBG budget for public review as described in HUD Notice CPD-21-02. The Annual Action Plan was posted to the City website with paper copies made available at no charge upon request. The review period was publicized via a prominent display ad in the local free newspaper, the Thousand Oaks Acorn, and via a legal notice in the local newspaper of record, the Ventura County Star. The City also placed notices and posted the draft Action Plan on its website on the Community Development Department page.

City Council Public Hearing Approval of Annual Action Plan

The 2021-22 Annual Action Plan is a topic of the City Council public hearing on May 11, 2021. With City Council unanimous approval (5-0 vote), the City Manager can 1) submit CDBG Action Plan to HUD, 2) adjust CDBG Action Plan if HUD revises allocations, and 3) finalize CDBG Action Plan documents. A list of the public speakers from May 11, 2021, public hearing is included in the final version of this Action Plan for PY 2021 CDBG allocation of $573,100.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments which were received at the CDBG Needs Assessment Hearing, during the Annual Action Plan public review, and at the final City Council Public Hearing, will be included in the final version of this Annual Action Plan.

Applications were received by the City during the 2021-22 Needs Assessment period (January 8 through February 12, 2021.) The City does not have the resources to fund each application at the requested amount. The summary of applications is in the Appendices Section to this Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City accepted all comments presented during the 2021-22 CDBG needs assessment hearing, consultation processes, and public review process.

7. Summary

See Appendices Section for copies of comments received during the Needs Assessment and during the Citizen Participation Process.
For a description of efforts made by the City to broaden public participation, see Sections AP-10 and AP-12 of this document.

From January 8 through February 12, 2021, the City conducted a needs assessment with a public hearing held on January 21, 2021. April 30, 2021, ended the 30-day public review period for the draft 2021 CDBG Action Plan. On May 3, 2021, an email from HUD informed the City the PY 2021 CDBG allocation of $573,100 was inaccurate, and the allocation for Thousand Oaks is $581,545. On May 11, 2021, prior to the City Council public hearing, HUD confirmed by email the February 25, 2021 letter showing PY 2021 allocation of $573,100 was the correct allocation for Thousand Oaks.

On May 11, 2021, the City Council approved the 2021 CDBG Action Plan, which included the 2021-22 CDBG Entitlement Grant allocation of $573,100 per HUD allocation letter dated February 25, 2021. As a participating member of the Ventura County HOME Consortium, the County of Ventura submitted the Thousand Oaks 2021 Action Plan to HUD on May 14, 2021.

On May 19, 2021, the City received an official HUD correction notice dated May 13, 2021, which increased the 2021 CDBG allocation total by $8,445, which revised the allocation to $581,545. The Thousand Oaks Citizen Participation Plan under City Council Resolution 2020-013 allowed the City Manager to approve funding revisions to the CDBG Action Plan, provided said changes total less than 10 percent of the annual grant amount.

On May 21, 2021, the City Manager approved Minor Amendment Number 1 to the 2021 CDBG Action Plan for the revised 2021 CDBG Action Plan budget of $581,545. The City made the necessary Action Plan amended updates.
PR-05 Lead & Responsible Agencies - 91.200(b)

1. **Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>THOUSAND OAKS</td>
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<td>CDBG Administrator</td>
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<td>Community Development Department</td>
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<td>HOPWA Administrator</td>
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<tr>
<td>HOME Administrator</td>
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<tr>
<td>ESG Administrator</td>
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<td>N/A</td>
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<tr>
<td>HOPWA-C Administrator</td>
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</tbody>
</table>

*Table 1 – Responsible Agencies*

**Narrative**

**2020-2024 Consolidated Plan**

The City of Thousand Oaks collaborated with the County of Ventura, County Executive Office, and other Ventura County cities, on the development of a regional Consolidated Plan for the Ventura County geographical area. Implementation of Consolidated Plan policies and activities are administered within the jurisdictional boundaries of the City of Thousand Oaks by the Community Development Department. HUD accepted the Substantial Amendment to the 2020-2024 Ventura County Regional Consolidated Plan version 1.0 on March 20, 2021.

**2021-22 Annual Action Plan (Update to the 2020-24 Consolidated Plan)**

The City of Thousand Oaks, Community Development Department, prepares and implements the Annual Action Plan updates and the annual CAPER reports. The City is a Community Development Block Grant (CDBG) entitlement community. Since the City joined the Ventura County HOME Consortium in 2020, the Ventura Urban County as lead entity submits the CDBG Action Plan to HUD for the City of Thousand Oaks. Thousand Oaks does not receive Emergency Solutions Grants (ESG) or Housing Opportunities for Persons With AIDS (HOPWA) funds from HUD.

**Consolidated Plan Public Contact Information**
The primary persons responsible for administering 2021-22 Ventura County Regional Consolidated Plan policies and activities for the City of Thousand Oaks are the following:

- Andrew P. Powers, City Manager
- Kelvin Parker, Community Development Director
- Marjan Behzadi, Operations Manager
- Lynn Oshita, Community Development Analyst
- David Brown, Senior Accountant

The primary CDBG Program contacts are Marjan Behzadi mbehzadi@toaks.org or (805) 449-2328 and Lynn Oshita loshita@toaks.org or (805) 449-2391.
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

**Housing Collaborations for the preservation of existing affordable housing units**

The City of Thousand Oaks collaborates with the following local housing providers:

- The Area Housing Authority of the County of Ventura (AHA); local Public Housing Authority (PHA).
- Many Mansions, a private, non-profit Community Housing Development Organization (CHDO).
- Senior Alliance for Empowerment (SAFE), a private, non-profit agency that advocates for seniors living in low-income, mobile home parks.
- Habitat for Humanity of Ventura County, a private, non-profit agency with affiliates around the world that uses volunteer labor to rehabilitate aging homes, install ADA-compliant improvements, and construct new single-family homes for low-income households.

**Public and Social Services Collaborations**

The City supports the local safety net for at-risk households by matching 15 percent of the annual CDBG grant with at least $100,000 from the City Social Services Endowment Fund (SSEF), a General Fund resource. The City partners with public and private social services providers to ensure that the most vulnerable City residents have access to essential services, including health, nutrition, and, as available, emergency shelter.

**Continuum of Care, Fair Housing, Public Safety, and Other Regional Collaborations**

The City of Thousand Oaks collaborates with the County of Ventura for fire and police services and for the regional coordination of the Ventura County Continuum of Care Alliance.

The City partners with the County Executive Office, and with other Ventura County cities, on the preparation of regional elements comprising the 2020-2024 Consolidated Plan for the U.S. Department of Housing and Urban Development (HUD).

This collaboration includes an update of the Analysis of Impediments (AI) to Fair Housing Choice in Ventura County. The City also collaborates with the County of Ventura and the Housing Rights Center of Los Angeles on a Fair Housing counseling program for Thousand Oaks residents.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).
Efforts to Promote Decent Housing

The City and the former Thousand Oaks Redevelopment Agency (RDA) invested $62 million to create new, multi-family affordable rental housing units, including $9.2 million invested in public housing. In addition, the City of Thousand Oaks has invested several millions in CDBG funds for multi-family unit rehabilitation at Area Housing Authority (AHA) and Many Mansions-owned affordable housing complexes. The City use CDBG funds for a single-family, low-income, owner-occupied rehabilitation program. Housing rehabilitation activities will continue for the new CDBG program year beginning July 1, 2021.

The City’s Efforts to Support the Delivery of Public and Social Services:

Each year, the City of Thousand Oaks leverages 15 percent of the City CDBG entitlement grant with at least $100,000 from the City General Fund Social Services Endowment Fund (SSEF). These funds are used to provide Non-Homeless Supportive Services through non-profit subrecipients.

The City also partners with the County of Ventura and the Housing Rights Center of Los Angeles on a Fair Housing counseling program and supports the Ventura County Continuum of Care Alliance, chaired by the County of Ventura, County Executive Office.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Thousand Oaks collaborates with the Ventura County Continuum of Care Alliance and with various public and social services providers (local safety net) to address the needs of homeless persons and non-homeless persons with special needs. The City does not receive ESG funds from HUD.

The City collaborates with the following entities on behalf of the regional Ventura County Continuum of Care Alliance:

- The County of Ventura, County Executive Office
- The Area Housing Authority of the County of Ventura
- Many Mansions
- United Way of Ventura County
- The Ventura Council of Governments.

The City of Thousand Oaks participates in the local Continuum of Care by awarding supportive grants to local public and social service agencies catering to the basic housing, medical and welfare needs of homeless persons and those at-risk for homelessness. The City leverages 15 percent of the annual CDBG grant with at least $100,000 from the City General Fund Social Service Endowment Fund (SSEF) to fund
supportive grants to local safety net agencies that assist youth, families, seniors, and the disabled through life-enhancing programs and services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Thousand Oaks does not receive ESG funding. The City participates in the Ventura County Continuum of Care Alliance (CoC) and collaborates with local public and social services agencies that administer HMIS for the local Continuum of Care region. The CoC has seen a significant increase in participation as an infusion of State of California funding included requirements to participate in HMIS and coordinated entry through the Pathways to Home system. The CoC has a focus to place the most vulnerable homeless persons in permanent housing as quickly as possible. The CoC has oversight to subcommittees in the areas of a) Data and Systems Performance, b) Housing and Services, c) HMIS, and d) Public Information and Outreach.

2. Agencies, groups, organizations and others who participated in the process and consultations
<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>Area Housing Authority of the County of Ventura</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Agency/Group/Organization Type</td>
<td>PHA</td>
</tr>
<tr>
<td>2</td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td>3</td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>See section AP-60 Public Housing - 91.220(h).</td>
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<tr>
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<tr>
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<td>Agency/Group/Organization</td>
<td>Area Housing Authority of the County of Ventura</td>
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<tr>
<td>2</td>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
</tr>
<tr>
<td>3</td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td>4</td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Spoke at the Needs Assessment public hearing. Requested $338,536 for roof replacement at Los Arboles apartments. Outcome: CDBG grant of $188,445 for 12 affordable units for decent and safe housing.</td>
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<tr>
<td></td>
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</tr>
<tr>
<td></td>
<td>Agency/Group/Organization</td>
<td>Boys and Girls Club of Greater Conejo</td>
</tr>
<tr>
<td>3</td>
<td>Agency/Group/Organization Type</td>
<td>Services-Children</td>
</tr>
<tr>
<td>4</td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>5</td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing. Requested $20,000 in CDBG funds for the Strong Communities, Resilient Youth Program.</td>
</tr>
<tr>
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<td>Agency/Group/Organization</td>
<td>Cabrillo Economic Development Corporation</td>
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<tr>
<td>4</td>
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<td>5</td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
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<tr>
<td>5</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>CAREGIVERS Volunteers Assisting the Elderly</td>
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<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Non-Homeless Special Needs</td>
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<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Requested $22,950 in CDBG funds for the Volunteer Caregiving for Vulnerable, Low-Income Seniors program.</td>
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<td>6</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>City of Oxnard</td>
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<td><strong>Agency/Group/Organization Type</strong></td>
<td>Other government - Local</td>
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<tr>
<td></td>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Attended Needs Assessment public hearing.</td>
</tr>
<tr>
<td>7</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>CONEJO VALLEY SENIOR CONCERNS</td>
</tr>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services-Elderly Persons</td>
</tr>
<tr>
<td></td>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td></td>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Attended Needs Assessment public hearing.</td>
</tr>
<tr>
<td>8</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>Conejo, Simi, Moorpark Association of Realtors</td>
</tr>
<tr>
<td></td>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>-------------------------</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended Needs Assessment public hearing.</td>
<td></td>
</tr>
</tbody>
</table>

9. Agency/Group/Organization: Ventura County Regional Continuum of Care  
Agency/Group/Organization Type: Services-homeless  
Regional organization

<table>
<thead>
<tr>
<th>What section of the Plan was addressed by Consultation?</th>
<th>Homelessness Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City collaborates with this local group that is affiliated with the Ventura County Continuum of Care Alliance, an umbrella organization that represents local agencies working to end homelessness in the county. Outcome: Continuum of Care funds assist 20 chronically homeless persons housed at Esseff Village Apts. and 13 formerly homeless persons housed at Richmond Terrace Apts.</td>
</tr>
</tbody>
</table>

10. Agency/Group/Organization: County of Ventura  
Agency/Group/Organization Type: Service-Fair Housing  
Other government - County

<table>
<thead>
<tr>
<th>What section of the Plan was addressed by Consultation?</th>
<th>Housing Need Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City collaborates with the County of Ventura and the Housing Rights Center of Los Angeles on a CDBG-funded. Fair Housing Counseling Program. Outcome: Approximately 50 persons annually will receive services.</td>
</tr>
</tbody>
</table>

11. Agency/Group/Organization: Ventura County - Human Services Agency  
Agency/Group/Organization Type: Services-homeless  
Other government - County
| What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Provides administrative support for activities to implement the regional Ventura County Plan to End Homelessness. Outcome: Thousand Oaks residents will be assisted, primarily through supportive housing programs of Many Mansions and other agencies, funded through the Ventura County Continuum of Care.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>RAIN Transitional Living Center</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-homeless</td>
</tr>
</tbody>
</table>
| What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth |
<p>| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Requested $8,000 in CDBG funds for operations of the RAIN Transitional Living Center, a regional facility located in Camarillo, CA. Outcome: An estimated 4 Thousand Oaks homeless families would be assisted in transitional housing, meals, counseling, transportation, case management, referrals to other services. |
| Agency/Group/Organization | Grey Law |
| Agency/Group/Organization Type | Services-Elderly Persons |
| What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Requested $10,000 in CDBG funds to support legal services for seniors, focusing on aging-related issues. |
| Agency/Group/Organization | Habitat for Humanity of Ventura County |
| Agency/Group/Organization Type | Services - Housing |
| What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |</p>
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Harbor House</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-homeless</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homeless Needs - Chronically homeless, Homeless Needs - Families with children, Homelessness Needs - Veterans, Homelessness Needs - Unaccompanied youth</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Requested $130,000 in CDBG funds for Emergency Assistance Program.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>Hospice of the Conejo</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Children, Services-Elderly Persons, Services-Persons with Disabilities</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Spoke at Needs Assessment public hearing. Requested $5,000 in CDBG funds for the Compassionate Care for our Community program.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>Livingston Memorial Visiting Nurse Association</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Elderly Persons, Services-Persons with Disabilities, Services-Health</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------</td>
</tr>
</tbody>
</table>
| 18 | Lutheran Social Services of Southern California | Services-homeless | Attended and provided a written statement at Needs Assessment public hearing. Requested $5,000 in CDBG funds for the Subsidized Care for Low Income program. | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth |
|   | Many Mansions | Housing  
Services - Housing  
Services-Children  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-homeless | Spoke and provided written statement at Needs Assessment public hearing. Requested $65,000 in CDBG funds for Emergency Assistance program. Outcome: CDBG grant of $20,000 for an estimated 150 homeless and at-risk persons would be assisted. Requested $55,000 in CDBG funds for Drop-In Center program. Outcome: CDBG grant of $20,000 for an estimated 333 homeless and at-risk persons would be assisted. | Housing Need Assessment  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy |
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Senior Alliance for Empowerment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Elderly Persons</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Spoke at the Needs Assessment public hearing. Requested $963,500 in CDBG funding for Home Rehabilitation. Outcome: A CDBG grant of $75,000 for an estimated 5 owner/occupant, very low-income senior rehabbed mobile home.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Southeast Ventura County YMCA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Children</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Provided written statement during the Needs Assessment period.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Turning Point Foundation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Persons with Disabilities, Services-homeless</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homeless Needs - Chronically homeless</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Agency requested $33,470 in CDBG funds for the Our Place Safe Haven program.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>UNITED CEREBRAL PALSY</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>---------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Persons with Disabilities</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Attended the Needs Assessment public hearing. Requested $10,000 in CDBG funds for the Community Access program.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>United Way of Ventura County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Regional organization</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Provides coordination and leadership in collaboration with the Ventura County Continuum of Care Alliance for implementation of goals and objectives identified in the Plan to End Homelessness in Ventura County. Outcome: Facilitation of activities to implement Plan to End Homelessness in Ventura County.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Ventura Council of Governments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Regional organization</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Homelessness Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Acts as the Interagency Council on Homelessness (IACH) and sets policy for implementation of the Plan to End Homelessness in Ventura County. Outcome: Facilitation of activities to implement Plan to End Homelessness in Ventura County.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>VILLA ESPERANZA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Persons with Disabilities</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>No.</td>
<td>Agency/Group/Organization</td>
</tr>
<tr>
<td>-----</td>
<td>---------------------------</td>
</tr>
<tr>
<td>27</td>
<td>Westminster Free Clinic</td>
</tr>
<tr>
<td>28</td>
<td>Women of Substance and Men of Honor</td>
</tr>
</tbody>
</table>

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.
Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>County of Ventura Interagency Task Force to Implement the Plan to End Homelessness</td>
<td>The City collaborates with the County of Ventura and other designated organizations to help implement an updated Plan to End Homelessness in Ventura County.</td>
</tr>
</tbody>
</table>

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Thousand Oaks is collaborating with the Ventura County Regional Continuum of Care Board to address homelessness in Thousand Oaks as part of a multi-jurisdictional approach to update the Plan to End Homelessness in Ventura County. The plan establishes core requirements, practices, and recommendations to end homelessness. This plan forms the development goals for the Strategic Plan.
AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

City Council Resolution 2020-013 is the Citizen Participation Plan (CPP) for Thousand Oaks to implementation the HUD Consolidated Plan process. The CPP is designed to encourage participation and to receive public comment in the development of the Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

The City provides at least 30 day prior notice to public review periods and at least 14 day notice of CDBG-related public hearings by: (1) posting on City website www.toaks.org; (2) a Legal Notice in the Ventura County Star; and (3) a Display Ad in the Thousand Oaks Acorn, a free newspaper widely read by Thousand Oaks residents. In the most recent City survey, respondents named the Thousand Oaks Acorn as their number 1 source for City news. Since City Hall is temporary closed to public traffic due to the COVID-19 pandemic, paper copy of notices and documents were not made available for public review at the Community Development Department public counter. When City Hall reopens to public traffic, documents will be made available at the public counter. Paper or electronic copies are provided, by request, to any interested person. All comments received by the City are accepted and included in the final Annual Action Plan. Five years of the CDBG documents are posted on the website for public review.

Annual Needs Assessments occurred from 1/8/2021 to 2/12/2021. A public hearing via video conference was held on 1/21/2021 with twenty attendees, six speakers and four written comments. Comments received were from the public and stakeholders on the needs of the lower-income persons in Thousand Oaks that may potentially be addressed by the City using CDBG funds or another funding resource. The formal Needs Assessment period closed on 2/12/2021 with the receipt by the City of fifteen PY 2021 CDBG applications, addressed in detail elsewhere in this document.


City Council Public Hearing Following the minimum 30 days of public review, the draft PY 2021-22 CDBG Annual Action Plan was reviewed by the Thousand Oaks City Council at a final public hearing at 6:00 p.m., 5/11/2021. Following the public hearing, the City Council approval to authorize the City Manager to proportionately adjust the allocations if HUD revises the amount of the CDBG grant and to authorize the City Manager to finalize and execute related documents in connection with the CDBG Action Plan. A list of the public speakers from the 5/11/2021, public hearing is included in the final version of this Action Plan. City Council minutes are posted on the website www.toaks.org.
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of Response / attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td>On 1/7/2021, the City provided notice to CDBG-related Needs Assessment period and public hearing: (1) a Legal Notice in the Ventura County Star; and (2) a Display Ad in the Thousand Oaks Acorn, a free newspaper widely read by Thousand Oaks residents. (In the most recent City survey, respondents named the Thousand Oaks Acorn as their number 1 source for City news.)</td>
<td>A summary of comments are provided under the Citizen Participation portion of this report.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of Response / attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
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<td>------------</td>
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<td>----------------------------------</td>
<td>-------------------------------</td>
<td>--------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>2</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>On 2/12/2021, 20 people attended the duly noticed Needs Assessment public meeting and administrative hearing via video conference. 6 public speakers and 4 written comments were provided as shown in the summary column herewith.</td>
<td>McGehee, Goodspeed, Naone, Harris, Escalante-Dalton, and Murata provided comments. Southeast Ventura County YMCA, Conejo Valley Senior Concerns, Lutheran Social Services of Southern California, and Livingston Memorial Visiting Nurse Association provided written comments. Summary comments are provided under the Citizen Participation portion of this report.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of Response / attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
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<td>-----------------------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>3</td>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td>On 3/25/2021 and on 4/22/2021, the City provided 30 days prior notice to the CDBG Action Plan public review periods and City Council public hearing by: (1) a Legal Notice in the Ventura County Star; and (2) a Display Ad in the Thousand Oaks Acorn, a free newspaper widely read by Thousand Oaks residents. (In the most recent City survey, respondents named the Thousand Oaks Acorn as their number 1 source for City news.)</td>
<td>No public comments received.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
</tbody>
</table>

Annual Action Plan 2021

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of Response / attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>A final public hearing provides opportunity for public comments on the 2021-22 CDBG Annual Action Plan at the duly noticed, May 11, 2021 City Council meeting.</td>
<td>M. Nigh provided comments. A summary of comments provided under the Citizen Participation portion of the final Action Plan.</td>
<td>All comments were accepted.</td>
<td><a href="http://www.toaks.org">www.toaks.org</a></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Thousand Oaks receives an annual entitlement grant of Community Development Block Grant (CDBG) funds. These Federal resources are dedicated to the preservation of affordable housing units, community development, and public/social services activities that benefit lower-income persons and households.

At the public hearing on 5/11/2021, City Council discussed and took action on the annual CDBG allocation for PY 2021 of $573,100.

On May 19, 2021, the City received an official HUD correction notice dated May 13, 2021, which increased the 2021 CDBG allocation total by $8,445, which revised the allocation to $581,545. On May 21, 2021, the City Manager approved the revised $581,545 CDBG allocation in the Minor Amendment Number 1 to the 2021 CDBG Action Plan.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Annual Allocation $</th>
<th>Program Income $</th>
<th>Prior Year Resources $</th>
<th>Total $</th>
<th>Expected Amount Available Remainder of ConPlan $</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public-federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>581,545</td>
<td>0</td>
<td>0</td>
<td>581,545</td>
<td>1,744,635</td>
<td>Thousand Oaks PY2021 allocation is $573,100. The estimated total for the remaining Con Plan years of PY2022, PY2023, and PY2024 is $1,744,635.</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In PY 2021, up to 15 percent of the CDBG entitlement grant for public and social services will leverage $100,000 from the City General Fund Social Services Endowment Fund (SSEF) to increase the budget for grants to local non-profit agencies providing essential services to low-income persons and households.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

This item is not applicable to the City of Thousand Oaks. Most City-owned property is used for City operations or is deed-restricted with limitation on new uses.

Discussion

See Executive Summary section for CDBG PY 2021 budget.
## Annual Goals and Objectives

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Improve the Supply of Affordable Housing</td>
<td>2020</td>
<td>2024</td>
<td>Affordable Housing</td>
<td>Geographic Area</td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td>CDBG: $385,445</td>
<td>Rental units rehabilitated: 112 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit</td>
</tr>
<tr>
<td>2</td>
<td>Increase Social Services</td>
<td>2020</td>
<td>2024</td>
<td>Non-Homeless Special Needs</td>
<td>Geographic Area</td>
<td>Social Services</td>
<td>CDBG: $77,000</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 1435 Persons Assisted</td>
</tr>
<tr>
<td>3</td>
<td>Work to End Homelessness</td>
<td>2020</td>
<td>2024</td>
<td>Homeless</td>
<td>Geographic Area</td>
<td>Homelessness</td>
<td>CDBG: $8,000</td>
<td>Homelessness Prevention: 4 Persons Assisted</td>
</tr>
<tr>
<td></td>
<td>Effective Administration</td>
<td>2020</td>
<td>2024</td>
<td>Administration</td>
<td>New Rental Housing</td>
<td>Housing Support and Stability</td>
<td>Homeownership Opportunities</td>
<td>Rehabilitation</td>
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<td>4</td>
<td>Effective Administration</td>
<td>2020</td>
<td>2024</td>
<td>Administration</td>
<td>New Rental Housing</td>
<td>Housing Support and Stability</td>
<td>Homeownership Opportunities</td>
<td>Rehabilitation</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary
### Goal Descriptions

<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
</table>
| 1 | Improve the Supply of Affordable Housing | 14A Rehab; Single-Unit Residential: Renovation of 10 Mobile Homes to benefit very low income owner/occupants.  
Subrecipient A: Habitat for Humanity of Ventura County, 1850 Eastman Avenue, Oxnard, CA 93030. Organization DUNS Number: 123202264. PY 2021 CDBG Funds: $75,000 for mobile home health and safety repairs and improvements to owner occupied very low-income households. National Objective: Low/Mod Housing (LMH); 5 units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3).  
Subrecipient B: Senior Alliance for Empowerment, 234 Dinsmore Avenue, Thousand Oaks, CA 91362. Organization DUNS Number: 041568438. PY 2021 CDBG Funds: $75,000 for mobile home health and safety repairs and improvements to owner occupied very low-income households. National Objective: Low/Mod Housing (LMH); 5 units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3).  
14B, Multi-Unit Residential: Renovation of 112 units at affordable rental complexes to benefit low-income occupants.  
Subrecipient C: Area Housing Authority of the County of Ventura, 1400 W Hillcrest Dr, Newbury Park, CA. Organization DUNS Number: 108880337. PY 2021 CDBG Funds: $188,445 which includes the original budget of $180,000 and the minor amendment budget of $8,445 for improvements at Los Arboles Apartments (Replace 3 roofs); Subrecipient to be responsible for project administration and Federal prevailing wage compliance. National Objective: Low/Mod Housing (LMH); 12 Units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3).  
Subrecipient D: Many Mansions (non-profit housing corporation), 1259 E. Thousand Oaks Boulevard, Thousand Oaks, CA. Organization DUNS Number: 168672236. PY 2021 CDBG Funds: $47,000 for improvements at Shadow Hills (Concrete and Asphalt Repairs); Subrecipient to be responsible for project administration and Federal prevailing wage compliance. National Objective: Low/Mod Housing (LMH); 100 Units Rehabbed. IDIS Objective/Outcome: Decent Housing = Sustainability (DH-3). |
<table>
<thead>
<tr>
<th>2</th>
<th>Goal Name</th>
<th>Increase Social Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Goal Description</strong></td>
<td><strong>Public/Social Services:</strong> Operational grants to 5 local, non-profit agencies providing critical public/social services to low-income persons. Public/Social Services Grants: Increase the number of low-income persons to be assisted; increase the scope of services to be provided (Food, Medical Care, and Basic Services). <strong>National Objective/Outcome:</strong> Low/Mod Clientele (LMC). <strong>IDIS Objective/Outcome:</strong> Suitable Living Environment = Availability/Accessibility (SL-1).</td>
</tr>
<tr>
<td></td>
<td><strong>Subrecipient A:</strong> Lutheran Social Services, 80 E. Hillcrest Dr Ste 101, Thousand Oaks, CA 91360. Organization DUNS Number: 198953929. PY 2021 CDBG Funding: $20,000 for the Emergency Assistance Program (rent, mortgage, utility, medical, transportation, food and clothing assistance.) An estimated 50 City residents will be served. Matrix code 05Q.</td>
<td></td>
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<tr>
<td></td>
<td><strong>Subrecipient B:</strong> Lutheran Social Services, 80 E. Hillcrest Dr Ste 101, Thousand Oaks, CA 91360. Organization DUNS Number: 198953929. PY 2021 CDBG Funding: $20,000 for the Drop-In Center (food pantry, sack lunches, hygiene supplies, clothing, mail services, access to a printer, restroom, showers, and computer; and laundry service) An estimated 120 City residents will be served. Matrix code 05Z.</td>
<td></td>
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<tr>
<td></td>
<td><strong>Subrecipient C:</strong> Conejo Valley Senior Concerns, 401 Hodencamp Road, Thousand Oaks, CA 91360. Organization DUNS Number: 829531557. PY 2021 CDBG Funding: $17,000 for the Meals on Wheel Program (Delivery of a hot lunch and a cold evening snack for homebound seniors, 365 days a year.) An estimated 125 City residents will be served. Matrix code 05A.</td>
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<tr>
<td></td>
<td><strong>Subrecipient D:</strong> Many Mansions, 1259 E. Thousand Oaks Boulevard, Thousand Oaks, CA. Organization DUNS Number: 168672236. PY 2021 CDBG Funds: $10,000 for Adult &amp; Family Services Program (life skills education and food assistance to increase stability, functionality, and quality of life) An estimated 490 City residents will be served. Matrix code 05Z.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Subrecipient E:</strong> Westminster Free Clinic, 2673 San Miguel Circle, Thousand Oaks, CA 91360 (Not Service Site. Organization DUNS Number: 141256771. PY 2021 CDBG Funding: $10,000 for the Economic Response Program (medical services, education, and advocacy for very low-income persons and no other access to care) An estimated 650 City residents will be served. Matrix code 05M.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Goal Name</td>
<td>Work to End Homelessness</td>
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</tr>
<tr>
<td></td>
<td>Goal Description</td>
<td><strong>Public/Social Services</strong>: Operational grants to 1 local, non-profit agency providing critical homelessness public/social services to low-income persons. Public/Social Services Grants: Increase the number of low-income persons to be assisted; increase the scope of services to be provided (Homelessness Services). <strong>National Objective/Outcome</strong>: Low/Mod Clientele (LMC). <strong>IDIS Objective/Outcome</strong>: Suitable Living Environment = Availability/Accessibility (SL-1). Subrecipient A: County of Ventura, Human Services Agency, 855 Partridge Drive, Ventura, CA 93003. Organization DUNS Number: 176041101. PY 2021 CDBG Funding: $8,000 for the RAIN Transitional Living Center (transitional housing, case management, and supportive services) An estimated 4 City residents will be served. Matrix code 03T.</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>4</th>
<th>Goal Name</th>
<th>Effective Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Goal Description</td>
<td><strong>21A General Program Administration</strong>: Recover a portion of City costs to manage CDBG program, which includes Fair Housing counseling program in partnership with the County of Ventura and the Housing Rights Center of Los Angeles. PY 2021 CDBG administrative budget is $111,100.</td>
</tr>
</tbody>
</table>
AP-35 Projects - 91.420, 91.220(d)

Introduction

As a result of needs identified during the City 2021-22 Needs Assessment public hearing (1/21/2021) and based on the written applications submitted to the City by 2/12/2021, the City prepared a PY 2021 Annual Action Plan for the following CDBG activities:

- Multi-Unit Residential Rehabilitation, [14B]; Affordable, Multi-Unit Housing, $235,445 as amended
- Single-Family Residential Rehabilitation, [14A]; Single-Family Units; $150,000
- CDBG Program Administration; $111,100
- Public/Social Services; $85,000

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2021 Multi-Unit Residential Rehabilitation Area Housing Authority</td>
</tr>
<tr>
<td>2</td>
<td>2021 Multi-Unit Residential Rehabilitation Many Mansions</td>
</tr>
<tr>
<td>3</td>
<td>2021 Single-Family Residential Rehabilitation Habitat for Humanity</td>
</tr>
<tr>
<td>4</td>
<td>2021 Single-Family Residential Rehabilitation SAFE</td>
</tr>
<tr>
<td>5</td>
<td>2021 Public/Social Services Grants Non-Homeless</td>
</tr>
<tr>
<td>6</td>
<td>2021 Public/Social Services Grants Homelessness</td>
</tr>
<tr>
<td>7</td>
<td>2021 CDBG Program Administration</td>
</tr>
</tbody>
</table>

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Due to housing shortages, extremely low vacancy rates, and the high living costs in the City, many families and individuals continue to experience housing insecurity, homelessness, and the risk of becoming homeless. Maintaining existing multi-family and single-family affordable housing units is one of the most important needs for the City. In addition, the City needs to support the local provision of essential public and social services primarily to the vulnerable populations, including those who are homeless or at risk of homelessness, and to very low-income individuals and households. The number of persons seeking services increases annually, especially for elderly and the disabled. Furthermore, the COVID-19 pandemic increased the need for funding to support low-income Thousand Oaks residents.
### AP-38 Project Summary

#### Project Summary Information

<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Description</th>
<th>Target Date</th>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2021 Multi-Unit Residential Rehabilitation Area Housing Authority</td>
<td>Area Housing Authority: [14B] Multi-Unit Residential Rehabilitation, Los Arboles Apartments Improvements at housing complex restricted to low-income renters. The revised project budget is $188,445 which includes the City Council approved 5/11/2021 original budget of $180,000 and the 5/21/2021 minor amendment of $8,445.</td>
<td>6/30/2022</td>
<td>12 low-income households.</td>
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<tr>
<td>2</td>
<td>2021 Multi-Unit Residential Rehabilitation Many Mansions</td>
<td>Many Mansions: [14B] Multi-Unit Residential Rehabilitation, Shadow Hills Apartments Improvements at housing complex restricted to low-income renters.</td>
<td>6/30/2022</td>
<td>100 low-income households.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Shadow Hills: 227 E. Wilbur Rd, Thousand Oaks, CA 91360; Census Tract 6800, Block Group 3.</td>
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<tr>
<td><strong>Planned Activities</strong></td>
<td>Concrete and Asphalt Repairs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>2021 Single-Family Residential Rehabilitation Habitat for Humanity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>Citywide Mobile Homes.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Improve the Supply of Affordable Housing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Rehabilitation Preservation of Existing Housing</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $75,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Habitat for Humanity Habitat Home Repair Program: [14A], Single-Unit Rehabilitation at Mobile Home Parks; Critical repairs and rehabilitation of mobile home coaches owned/occupied by very low-income.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>An estimated 5 very low-income senior owner occupants will benefit from this activity.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Location Description</strong></th>
<th>Critical improvements to low and very low-income owner-occupied units. Potential improvements include windows, doors, fixture replacement, flooring, plumbing, electrical, walk-in shower, grab bars, and wheelchair ramps.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Critical improvements to low and very low-income owner-occupied units. Potential improvements include windows, doors, fixture replacement, flooring, plumbing, electrical, walk-in shower, grab bars, and wheelchair ramps.</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>2021 Single-Family Residential Rehabilitation SAFE</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>Citywide Mobile Homes.</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Improve the Supply of Affordable Housing</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Rehabilitation Preservation of Existing Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $75,000</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Senior Alliance for Empowerment (SAFE) - Home Rehabilitation: [14A], Single-Unit Rehabilitation at Mobile Home Parks; Critical repairs and rehabilitation of mobile home coaches owned/occupied by very low-income.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>An estimated 5 very low-income senior owner occupants will benefit from this activity.</td>
</tr>
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</tr>
<tr>
<td>Location Description</td>
<td>Citywide Mobile Homes.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Critical improvements to very low-income senior owner-occupied units. Potential improvements include replacing Windows, Roof, and HVAC.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5</th>
<th>Project Name</th>
<th>2021 Public/Social Services Grants Non-Homeless</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Increase Social Services</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Social Services</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $77,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>[05] Public/Social Services Grants; Operational grants to support 5 local, non-profit organizations providing essential services to persons and households at risk of homelessness.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>1,435 low-income persons are estimated to benefit from this activity.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>Service delivery points Citywide in Thousand Oaks.</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Operational grants to the following non-profit providers and activities to benefit primarily low-income persons at-risk for homelessness:</td>
<td></td>
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<td></td>
<td>• Lutheran Social Service: $20,000 for Emergency Assistance [05Q]</td>
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<tr>
<td></td>
<td>• Lutheran Social Service: $20,000 for Drop-In Center [05Z]</td>
<td></td>
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<tr>
<td></td>
<td>• Conejo Valley Senior Concerns: $17,000 for Meals on Wheels Program [05A]</td>
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<td></td>
<td>• Many Mansions: $10,000 for Adult and Family services [05Z]</td>
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<td></td>
<td>• Westminster Free Clinic: $10,000 for Medical Care for the Uninsured [05M]</td>
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</tbody>
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<table>
<thead>
<tr>
<th>6</th>
<th>Project Name</th>
<th>2021 Public/Social Services Grants Homelessness</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Work to End Homelessness</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homelessness</td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td>---------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $8,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>[03T] Public/Social Services Grants; Operational grants to support 1 local, non-profit organization providing essential services to persons and households at risk of homelessness.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>4 low-income persons are estimated to benefit from this activity.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>Service delivery points Citywide in Thousand Oaks. RAIN: 1732 S. Lewis Road, Camarillo, CA. 93010</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Operational grant to the County of Ventura: $8,000 for the RAIN Transitional Living Center [03T] providing activities to benefit primarily the homeless population.</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Project Name</th>
<th>2021 CDBG Program Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Effective Administration</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Housing Support and Stability</td>
</tr>
<tr>
<td></td>
<td>Rehabilitation Preservation of Existing Housing</td>
</tr>
<tr>
<td></td>
<td>Social Services</td>
</tr>
<tr>
<td></td>
<td>Homelessness</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $111,100</td>
</tr>
<tr>
<td>Description</td>
<td>Use of up to 20 percent of the 2021 CDBG entitlement to reimburse the City for a portion of its costs to implement and manage the CDBG program.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2022</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Approximately 1,500 lower-income City residents will benefit from the City CDBG-funded activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Citywide in Thousand Oaks.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Recover a portion of City costs from managing CDBG programs and funding for Fair Housing counseling program in partnership with County of Ventura, administration of grant funds for CDBG activities of Residential Rehabilitation and Public Social Services.</td>
</tr>
</tbody>
</table>
**AP-50 Geographic Distribution - 91.420, 91.220(f)**

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All CDBG-funded activities will qualify for HUD funding based on beneficiary income, not on location inside a low-mod income block group. Projects and programs located outside of a low-mod income block group are Vallecito Mobile Home Park Single-Unit Rehabilitation; Shadow Hills Apartments, Multi-Family Rehabilitation; Many Mansions, Adult and Family Service; Westminster Free Clinic Medial Program; and County of Ventura, RAIN Facility.

**Census Tract 5909, Block Group 1:** Elms Plaza Mobile Home Park, Ventu Estates Mobile Home Park and Ventu Villas Mobile Home Park, Single-Unit Rehabilitation

**Census Tract 6500, Block Group 2:** Los Arboles Apartments, Multi-Family Rehabilitation

**Census Tract 7000, Block Group 2:** Human Services Center (Under One Roof) as services delivery point for: Lutheran Social Services; Senior Concerns, public services

**Census Tract 7100, Block Group 1:** Lakestone Mobile Home Park and Ranch Mobile Home Park, Single-Unit Rehabilitation

**Census Tract 7100, Block Group 2:** Thunderbird Oaks Mobile Home Park and Twin Palms Mobile Home Park Single-Unit Rehabilitation

**Thousand Oaks does not have a Geographic Distribution Target Area.** The Thousand Oaks CDBG Action Plan is connected to the 2020-2024 Ventura County Regional Consolidated Plan (RCP). Other jurisdictions in the RCP may have a Geographic Distribution Target Area that is not related to Thousand Oaks.

**Geographic Distribution**

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
</table>

Table 8 - Geographic Distribution
Rationale for the priorities for allocating investments geographically

According to the American Community Survey Data (2011-2015) and 2019 Exception Percentage of 36.50% for the City of Thousand Oaks, the above-listed census tract block group locations are inside CDBG-eligible areas. Activities located outside low-mod block groups, qualify for CDBG funding based on beneficiary income.

Discussion

All sites selected for CDBG funded activities in 2021-22 are located within HUD-designated low-income block groups or qualify based on beneficiary income.
Annual Action Plan
2021

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Prior to the adoption of the City 2014-2021 Housing Element, several ordinances were adopted by the City Council that lessened the City policies to act as barriers to the development of new affordable housing. As described below, Ordinances 1547-NS, 1555-NS and 1569-NS, amended the Municipal Code to facilitate the development of future affordable housing units. The City annually reviews the progress of Housing Element programs. The City also continues to take steps in removing governmental constraints on the maintenance, improvement, and development of housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2014-2021 Housing Element update implemented the terms of certain City ordinances which facilitate the development of housing for special needs persons.

Ordinance 1547-NS defines transitional and supportive housing as permitted, subject to the same standards as conventional residential uses in the same zones. This ordinance also removes constraints on housing for disabled persons by (a) establishing procedures for making reasonable accommodations, and (b) removing the limit on the number of unrelated persons that can live together as a family.

Ordinance 1555-NS revised the approval justifications for a residential planned development permit to avoid developmental constraints.

Ordinance 1569-NS allows parking structures and reduced setbacks for buildings over 25 feet high to accommodate affordable housing.

In February 2015, the Conejo Recreation and Park District (CRPD) voted to reduce State-mandated Quimby fees for Thousand Oaks Boulevard, which cleared a major financial hurdle for developers seeking to build multi-family housing on the Boulevard. The CRPD board voted to allow developers seeking to build within the Thousand Oaks Boulevard Specific Plan area (from Duesenberg Drive in the east to Moorpark Road to the west), to pay a set fee of $9,533 per unit. The fee will increase 3 percent annually which roughly mirrors the increase in property values in the City.

In November 2018, the Hill and Woolsey Fires destroyed or significantly damaged 73 residences. To remove governmental constraints, the City initiated an expedited rebuilding process to help homeowners and designated Fire Recovery Concierge to assist property owners in recovering and rebuilding as quickly as possible.
To increase housing options throughout the community, in 2019, the City initiated a comprehensive general plan update and began re-evaluating the growth limitations set by Measure E, the Inclusionary Housing Ordinance, the minimum density for each residential property, and policies that increase housing options for the missing middle.

**Discussion**

See above.
**AP-85 Other Actions - 91.420, 91.220(k)**

**Introduction**

The City collaborated with the County of Ventura and local Ventura County cities on a regional 2020-2024 Ventura County Consolidated Plan. The PY 2021 Annual Action Plan describes the 2nd year (2021-22) of the 5-year Consolidated Plan period (July 2020-June 2024).

On May 14, 2021, as a participating member of the Ventura County HOME Consortium, the County of Ventura submitted to HUD the Thousand Oaks 2021 Action Plan, which City Council approved on May 11, 2021. On May 19, 2021, the City received an official HUD correction notice dated May 13, 2021, which increased the 2021 CDBG allocation total by $8,445, which revised the allocation to $581,545. On May 21, 2021, the City Manager approved Minor Amendment Number 1 to the 2021 CDBG Action Plan. The City made appropriate changes as authorized in the Citizen Participation Plan in City Council Resolution 2020-013.

**Actions planned to address obstacles to meeting underserved needs**

**Housing Rehabilitation:** With insufficient resources to construct new affordable housing units, the high priority for the City is to preserve existing affordable multi-family and single-family units through residential rehabilitation programs.

**Social Services Endowment Fund (SSEF):** The City annually leverages 15 percent of its CDBG entitlement grant with at least $100,000 in local Social Services Endowment Funds (SSEF) to support the efforts to providers of public and social services to help address the underserved needs of low- and very low-income City residents.

**Actions planned to foster and maintain affordable housing**

During 2021-22 the City will focus its efforts on residential rehabilitation.

**Multi-Family Improvements.**

- Subrecipient Area Housing Authority of the County of Ventura will be replacing roofs to 3 buildings at Los Arboles Apartments benefiting 12 affordable units.
- Subrecipient Many Mansions will be conducting Concrete and Asphalt Repairs at Shadow Hills Apartments benefiting 100 affordable units.

**Single-Family Improvements.**

- Subrecipient, Habitat for Humanity, will be rehabbing 5 mobile homes, owned and occupied by very low-income households.
• Subrecipient, the Senior Alliance for Empowerment (SAFE), will be rehabbing 5, low-income, mobile homes occupied by very low-income senior households.

Ventura County HOME Consortium

In 2020, the County of Ventura and Cities of Camarillo, Simi Valley, and Thousand Oaks formed the Ventura County HOME Consortium and drastically increased the amount of HOME Investment Partnerships Program funding dedicated to affordable housing. With the County of Ventura as the lead agency and partner with these cities, the HOME Consortium hopes to spur new affordable housing development within the HOME Consortium area.

Actions planned to reduce lead-based paint hazards

As described in the 2020-24 Ventura Regional Consolidated Plan, SP-65, Ventura County Health Care Agency provides services and information to county-wide residents regarding childhood lead exposure and prevention. Information on Childhood Lead Poisoning Prevention Program (CLPPP) is located at http://www.vchca.org/childhood-lead-poisoning-prevention-program.

There is no lead-based paint in any publicly owned or publicly assisted rental housing units in Thousand Oaks. The Community Development Department maintains brochures at its public counter to inform contractors, property owners, and renters of the options to reduce the adverse effects of lead paint and lead dust in privately-owned buildings. The brochure is also posted on the City website.

Actions planned to reduce the number of poverty-level families

Public and Social Services Grants - Through its non-profit partners that deliver public and social services to at-risk persons and households, the City supports numerous programs that assist working mothers to retain full-time employment through pre-school programs, after-school tutoring, food supplementation, low or no-cost medical care, and other services. Examples are:

• Lutheran Social Services, Emergency Assistance to Homeless and At-Risk Persons
• Many Mansions, Adult & Family Services
• Westminster Free Clinics, Low-Cost Medical Services

Actions planned to develop institutional structure

To address the needs of lower-income residents and households, the City of Thousand Oaks collaborates with the County of Ventura, the Area Housing Authority of the County of Ventura, non-profit housing provider Many Mansions, the Ventura County Continuum of Care Alliance, the Homelessness Ad Hoc Committee, the Conejo Recreation and Park District, the Conejo Valley Unified School District, Lutheran Social Services, Westminster Free Clinic, Senior Concerns, and other non-profit organizations.
Actions planned to enhance coordination between public and private housing and social service agencies

To preserve, repair, and rehabilitate local affordable, single-family and multi-family rental units, the City works closely with:

- The Area Housing Authority of the County of Ventura (AHA);
- Non-profit affordable housing provider Many Mansions;
- The Senior Alliance for Empowerment (SAFE); and
- Habitat for Humanity of Ventura County

The City leverages 15 percent of the CDBG entitlement grant with at least $100,000 in local Social Services Endowment Funds (SSEF) to increase access to services for low- and very low-income persons.

Discussion

2021 Monitoring Activities: For this Annual Action Plan, the City will conduct monitoring on CDBG-funded sub-recipients. Items for review are based on the CDBG contract and CDBG monitoring checklist (Exhibit 3-16, Guide for Review of Sub-recipient/Community-Based Development Organization Management). The City will monitor for CDBG compliance, good performance, and generation of program income.

Residential Rehabilitation Programs (Multi-Unit): The CDBG sub-recipients will be contractually required to administer the Federal prevailing wage and Section 3 programs for activities that require the implementation of those programs. The City will monitor Affordable Rent Standards, as published by the Area Housing Authority of the County of Ventura, which in general are as of March 2021: 0-BR $1,275; 1-BR $1,550; 2-BR $1,943; 3-BR $2,709.

Residential Rehabilitation Programs (Single Family, Owner-Occupancy) and Public/Social Services Activities: The purpose of the City monitoring activities is to help ensure that Federal CDBG funds are used in accordance with Federal regulations and for ensuring project compliance. CDBG is governed by Final Rule, 24 CFR Part 85, and 24 CFR Part 570. The basic objective of the monitoring process is for the City to monitor the performance of the Subrecipient/Grantee against goals and performance standards, as stated in their contract.
Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City will spend 80 percent of PY 2021 CDBG funds for activities that benefit persons of low and moderate income. The City does not expect its Subrecipients to generate program income in PY 2021; however, the City will monitor its PY 2021 CDBG-funded activities for the potential generation of program income.

The City is a Community Development Block Grant (CDBG) entitlement community. The City joined the Ventura County HOME Consortium in 2020.

The City of Thousand Oaks is not a participating jurisdiction and currently does not receive funds for the ESG and HOPWA programs.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 80.00%

Discussion

The City of Thousand Oaks is not an ESG and HOPWA program participating jurisdiction. The City joined the Ventura County HOME Consortium in 2020. The County of Ventura, as the lead entity, reports HOME activities.
## Citizen Participation Comments

<table>
<thead>
<tr>
<th>Event</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>City Council Public Hearing</td>
<td>May 11, 2021</td>
</tr>
</tbody>
</table>
Citizen Participation Comments


- Thousand Oaks Acorn Display Ad on 1/7/2021
- Ventura County Star Legal Notice on 1/7/2021
- Notification on City Website www.toaks.org
- Administrative Hearing Minutes on 1/21/2021
- 2021-22 CDBG Application Requests for Funding

All public comments accepted.

See next page.
NOTICE OF ADMINISTRATIVE PUBLIC HEARING and
NOTICE OF 2021 – 2022 LOWER-INCOME NEEDS ASSESSMENT

NOTICE IS HEREBY GIVEN that an Administrative Hearing, as provided by law, will be held by the COMMUNITY DEVELOPMENT DEPARTMENT of the CITY OF THOUSAND OAKS, on the matter listed below.

Said PUBLIC HEARING will be held Thursday, January 21, 2021 at 6:00 p.m., via video conference/teleconference. City Hall, 2100 Thousand Oaks Boulevard, Thousand Oaks, California is currently closed to the public. Pursuant to the Governor’s Executive Order N-29-20, this meeting may be conducted via video conference and/or teleconference. Agenda with information about the meeting will be posted on the City website at: www.toaks.org/cdd

If you would like to speak on this item during the video conference and/or teleconferenced meeting, or participate by submitting written comments, send email to communitydevelopment@toaks.org and indicate the agenda item number in the subject line and include your phone number, or call (805) 449-2500 no later than 10:00 a.m. the day of the meeting to be heard on the following matter:

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Effective January 8 through February 12, 2021, the City invites interested parties to comment and identify the above unmet needs that could potentially be addressed with the City’s annual CDBG entitlement funding from HUD. The City also invites non-profit providers to apply for a portion of the City’s CDBG funding for an activity or service that primarily benefits lower-income persons.

Notice of Funding Applications
Applications and instructions for the above funding will be available online at www.toaks.org/cdd starting on January 8, 2021 and applications will be due by February 12, 2021 at 5:00 PM.

Inquiries concerning the CDBG Needs Assessment or this Public Hearing may be directed to: Community Development Analyst Lynn Oshita, loshita@toaks.org or at (805) 449-2391.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or other services in conjunction with this meeting or notice, please contact the Community Development Department, (805) 449-2500 at least 48 hours in advance to make your request.

DATED: December 21, 2020

for: Cynthia M. Rodriguez City Clerk
City of Thousand Oaks, California

Published: January 7, 2021 (Ventura County Star and Thousand Oaks Acorn)
Complaint

From Page 1

sufficient cash on hand to make the payments," said the complaint, a copy of which was provided to the Acorn by Price.

"This demonstrates either a comingling of funds or donations or expenditures from outside organizations in violation of (the law)," McNamee said.

Reached Wednesday, McNamee said he received an email from the FPPC that morning. Such a notification is required within 72 hours of receiving a complaint. Price said he filed his complaint around 7:30 p.m. Monday.

"I just got an email from the FPPC and have addressed the issues of not filling out the forms correctly," said McNamee, who came over 400 votes deficit on election night to eventually gain the council seat.

Price had served on the council from 2012 to 2018 before losing reelection.

The FPPC is a nonpartisan board responsible for overseeing matters related to the state Political Reform Act of 1974, which regulates campaign finances, conflicts of interest and lobbying. While the commission cannot overturn the results of an election, it can issue costly fines.

According to City Clerk Cynthia Rodriguez, the latest filings from McNamee were amendments for the July 1 through Sept. 19 and Sept. 20 through Oct. 7 reporting periods. Those came in around 4:30 p.m. and 5:45 p.m. Dec. 29, while City Hall was closed for the holidays. Another form, this one used to close out a campaign, was turned in Dec. 30.

Asked why his campaign disclosure forms do not mention of his ad with the Acorn or the October mailer, McNamee, who served as his own campaign treasurer because he was unable to find a representative who was familiar with election reporting, said he misunderstood how expenses were to be reported.

"I was approaching it on a cash basis, which is how I run my business," McNamee said. "When I ask for a mailer to go out, I get a bill and that's when I report it." FPPC rules require reporting on an accrual basis, meaning candidates must list expenditures as they take them on, not as the bills come due.

The only significant expenditures listed on McNamee’s campaign disclosures before the latest amendments: $6,200 to Landslide Communications for slate mailers, $1,920 to Chase for an unspecified purpose and $1,200 to Aaron Thomas & Associates for campaign signs.

There is also a $1,600 payment to the city for inclusion of a candidate’s statement in the voters guide and a $1,441 payment to Voter Newsletter for inclusion on a slate card. Not listed: a payment made to the Acorn on Sept. 2 for $1,920 (a second payment of $4,800 was received Dec. 28).

Price, a retired LAPD homicide detective who spent almost $80,000 on his campaign, said he launched an investigation into McNamee’s campaign finances after he noticed what he believed to be some reporting errors.

"It was really the Acorn (adver-

siment) that tipped me off to what I thought was a serious error," Price said. "That caused me to dive deeper… It was then that I found, hey, he sent a mailer out but nowhere on his reporting does he show it." Price said he’s since discovered inconsistencies that can’t be chalked up to simple ignorance.

"It is the belief of this complainant that these additional facts establish a pattern of conduct that continued throughout the election cycle in a manner that misled and confused the electorate," the complaint says.

Price said he believes his opponent was trying to keep T.O. voters from knowing who was backing his campaign.

McNamee said nothing could be further from the truth. He has credited his platform and the work of his volunteers with his victory. The money, he said, was mostly his.

"(Price) can look at my (amended) reporting," McNamee said. "I funded over 80% of my campaign.

Having been in office less than a month and having only attended a few meetings, the 59-year-old chiropractor said he didn’t know why Price filed the complaint but that he still considers him a nice guy and a gentleman.

Asked about his motives for reporting McNamee to the FPPC and whether it was tantamount to sour grapes, Price said it was not.

"I can take a loss. I played sports all my life and I can take getting beat, but there are rules when you play, and I spent my entire life following the rules, enforcing the rules," Price said. "I’m somebody who believes the rules are there for a reason, and I think he needs to be held accountable.”

Once it has officially recorded Price’s complaint, the commission can take multiple years to render a verdict. In 2018, failed T.O. council candidate Dan Roundtree and his campaign consultant were fined $3,500 for not including identifying information on a mass mailing sent during the 2015 special election three years earlier.

Asked if he felt McNamee’s alleged actions affected the outcome of the election, Price, a resident of Newbury Park, said, "there is no doubt” and if money came from backers of a certain political slant, voters may have chosen not to cast their vote for the candidate. Price said he’s undecided on his next step.

"At this point, I’m going to wait and see what the FPPC does. As things move forward or not, I’ll make other decisions then,” he told the Acorn.

"I’m not going to start any kind of recall campaign," Price said, stressing the “I’m” and noting others have already breached the topic on social media, an action he said he didn’t think was realistic.

Notice of Administrative Public Hearing

NOTICE OF ADMINISTRATIVE PUBLIC HEARING
NOTICE OF 2021 - 2022 LOWER-INCOME NEEDS ASSESSMENT

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The City estimates a CDBG budget for Community Development Block Grant (CDBG) funds of $375,000 and a CDBG budget for Public Services of $86,000.

Effective January 9 through February 12, 2021, the City invites interested parties to comment and identify the above writen needs that could potentially be addressed with the City’s annual CDBG entitlement funding from HUD. The City also invites non-profit providers to apply for a portion of the City's CDBG funding for an activity or service that primarily benefits lower-income persons.

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DATED: December 21, 2020

for

Cynthia M. Rodriguez City Clerk
City of Thousand Oaks, California

Published: January 7, 2021 (Ventura County Star and Thousand Oaks Acorn)

C61483-1091 COMMON Funding & Redevelopment2021 CDBG2021 LEGAL/News

City of Thousand Oaks

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Cynthia M. Rodriguez City Clerk
City of Thousand Oaks, California

Published: January 7, 2021 (Ventura County Star and Thousand Oaks Acorn)

C61483-1091 COMMON Funding & Redevelopment2021 CDBG2021 LEGAL/News

29 CAREER EDUCATION PROGRAMS
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Business, including Hospitality Management & Business Administration.
Technology, including CyberSecurity, Computer Science, & Engineering.
Early Childhood Education, including Kinder & Elementary Teaching.
Media Arts including Film & TV, Technical Theater & More.
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DATED: December 21, 2020

Signed: Laura Maguire, Deputy City Clerk for Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California
Publish: January 7, 2021
Ad#4537311
Community Development

City Hall Closed

City Hall is closed to the public at this time. Public counter services are still being provided remotely via phone, email, or videoconference. Limited appointments are available for services that cannot be conducted remotely. Please visit the Virtual Counter for information on how to obtain building permits, schedule inspections, and submit planning project applications.

Residential Resale Reports Required

Residential Resale Reports are once again required. Please visit the Residential Resale Report page for more information.

COVID-19 Construction Guidelines

To help prevent the spread of COVID-19, the City has issued protocols applicable to construction sites, construction workers, and home repair businesses. Download the COVID-19 Construction Guidelines

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About Community Development

The Community Development Department's mission is to be stewards of the City's General Plan, and to assist the community with land development, housing, construction, code compliance, open space, and regional issues, all of which must be kept in balance with the City's environment and resources. Department responsibilities include:

- Planning Division
- Building Division
- Permit Processing
- Code Compliance
- Affordable Housing
- Open Space Acquisition & Management
- Redevelopment Successor Agency
**2021-22 CDBG Program — Needs Assessment (Community Development and Public Services)**

Effective January 8 through February 12, 2021, the City of Thousand Oaks is inviting interested parties to assist in identifying the unmet needs of lower-income persons and households in Thousand Oaks that could potentially be addressed with a portion of the City’s annual Community Development Block Grant (CDBG) entitlement funding from the U.S. Department of Housing and Urban Development.

The City is also inviting non-profit housing and community development providers to apply for a portion of the City’s CDBG funding for an activity that primarily benefits lower-income persons. The funding year begins July 1, 2021 through June 30, 2022. City estimates budget of $375,000 for Community Development Projects and $86,000 for public services. Applications will be available on January 8, 2021.

A “Needs Assessment Public Hearing” is scheduled for Thursday, January 21, 2021 at 6:00 PM, via Zoom. All CDBG applicants and other interested parties are invited to attend.

- Notices: Needs Assessment, Administrative Public Hearing and Funding Applications
- CDBG Application (available 1/8/2021)
- Application Instructions and Grant Requirements (available 1/8/2021)

For more information, please contact Lynn Oshita (loshita@toaks.org) in the City’s Community Development Department.
2021 Low-Income Residents’ Needs Assessment

ADMINISTRATIVE HEARING

January 21, 2021

SUMMARY NOTES

CALL TO ORDER:

Community Development Operations Manager/Hearing Officer Marjan Behzadi called the meeting to order at 6:00 p.m. via videoconference. In addition to staff, 20 persons were present. After a brief welcome, Ms. Behzadi recognized Community Development Analyst Lynn Oshita for staff comments. Assistant City Attorney Patrick Hehir was available for questions. Staff members Office Supervisor Michelle McMurtry and Recording Secretary Lori Goor were also present.

STAFF COMMENTS:

The City of Thousand Oaks annually receives an entitlement grant from the Federal government known as the Community Development Block Grant or CDBG. These funds are provided by the U.S. Department of Housing and Urban Development or HUD. CDBG funding must be used to primarily benefit lower-income persons or households.

- The July 1, 2021 CDBG grant is estimated to be approximately $578,000. Sixty-Five percent of this amount, $375,000 would be available for community development projects. The City expects an approximate budget of $86,000 for public services.

- Now through Friday, February 12, 2021, the City is soliciting CDBG funding applications from non-profit agencies seeking an award of CDBG funds to address an unmet need of the lower-income households. The application can be found on the City’s website www.toaks.org on the Community Development page.

- Staff will evaluate the 2021 CDBG proposals and prepare a proposed spending plan that is expected to be available for 30 days of public review, as soon as the US Department of Housing and Urban Development advises the City of the actual dollar amount of the City’s CDBG entitlement grant. The City’s CDBG funding year begins in July 2021 and ends in June 2022.
In compliance with the City’s “Citizen Participation Plan,” under City Council Resolution 2020-013, this administrative hearing is being held to receive public comments on the needs of the City’s lower-income persons. These needs may potentially be addressed by the City using CDBG funds or another funding resource.

Hearing Officer Behzadi opened the Public Hearing.

PUBLIC COMMENTS:

Community Development Operations Manager Marjan Behzadi invited those present to provide comments on the needs of low-income Thousand Oaks residents. There were six speakers whose comments are summarized below and on the following page.

Speakers:

1) Bud McGehee, Area Housing Authority, Ventura County, thanked the City for supporting affordable housing. They manage five properties in the City for seniors and families and they look forward to submitting their application.

2) Kathy Goodspeed, Senior Alliance for Empowerment (SAFE), noted many requests from low income seniors in mobile homes for new roofs, energy efficiency windows, heating and air conditioning systems, etc. Thanked the City for support.

3) Dr. Kanoe Naone, Boys & Girls Club of Greater Conejo Valley, provides academic and social/emotional supportive service to youth and continued served through the pandemic for working lower-income families. Many are struggling academically because of food and housing insecurity which increased the need for more supportive services for lower-income families. The organization have been safely open as an essential service; no one is turned away due to inability to pay. Organization have not laid off any workers and have had zero cases of COVID. Organization will be submitting application.

4) Dichele Harris, Lutheran Social Services located in Thousand Oaks, thanked the City for support. Organization serve the homeless and low-income individuals providing a food pantry and financial assistance with gas/electric bills, and auto maintenance/registration. Short-term motel stays are paid with CDBG-CV funds.

5) Karen Escalante-Dalton, Westminster Free Clinic provides medical and mental health care for the uninsured and operate out of the Methodist Church in Thousand Oaks through volunteer doctors and professionals. Clinic offers
intern teen training program in the health care field. They serve those highly impacted by COVID pandemic, many clients are restaurant and hotel workers and housekeepers. Increased number of people were serviced due to pandemic. Healthy food is also provided. Thanked the City for past funding and support.

There were four items of correspondence in the Supplemental Packet representing the following agencies: Southeast Ventura County YMCA, Senior Concerns, Lutheran Social Services of Southern California/Ventura County, and Livingston Memorial VNA & Hospice.

Hearing Officer Behzadi closed the public hearing in receiving comments on identifying low-income residents’ needs, then reopened it to receive one further speaker.

Speaker:

6) Susan Murata, Hospice of the Conejo, stated they have been in the community for 44 years and provide hospice services free of charge and thanked the City for their support.

The public hearing was closed.

It was noted that written comments on the needs of low-income Thousand Oaks residents may also be submitted to Lynn Oshita in the Community Development Department any time by February 12, 2021.

**CDBG WORKSHOP:**

Ms. Oshita provided a presentation on the CDBG Application Workshop, followed by a question and answer period.

There were several questions from the audience to which staff responded.

The following organizations were represented via the webinar registration as follows:

- Ellen Muscarella and Rick Schroeder, Many Mansions
- Lee Sherman, Livingston Memorial Visiting Nurse Association
- Jim Wolf, Kathy Goodspeed and Gayle Heninger, Senior Alliance for Empowerment (SAFE)
• Jacqueline Jimenez, Habitat for Humanity of Ventura County
• Bud McGehee, Area Housing Authority of the County of Ventura
• Dr. Kanoe Naone, Boys & Girls Club of Greater Conejo Valley
• Janet Young, Conejo Valley Senior Concerns
• Karen Escalante-Dalton, Westminster Free Clinic
• Susan Murata, Hospice of the Conejo
• Dichele Harris, Lutheran Social Services of Southern California
• Amy Simons, United Cerebral Palsy of Los Angeles, Ventura & Santa Barbara Counties
• Roel Briones and Denise Ledesma, City of Oxnard
• Evelyn Schultz, Conejo, Simi, Moorpark Association of Realtors
• Denise Bickerstaff, Cabrillo Economic Development Corporation
• Rosalinda Vint, Women of Substance & Men of Honor
• Michael Williams, Grey Law of Ventura County

**ADJOURNMENT:**

There being no further business, Community Development Operations Manager/Hearing Officer Marjan Behzadi closed the public hearing and adjourned the meeting at 6:41 p.m.

Summary notes approved on February 8, 2021 by:

\[Signature\]

Marjan Behzadi, Hearing Officer
Community Development Department
Administrative Hearing

SUPPLEMENTAL

Dated January 21, 2021

Meeting of

January 21, 2021

(Memo and Correspondence)
To: Kelvin Parker, Community Development Director
From: Lynn Oshita, Community Development Analyst
Date: January 21, 2021
Subject: Correspondence Received for Low Income Residents’ Needs Assessment/ CDBG

Attached is correspondence received for the subject case.

Attachment: Correspondence
Hi Lynn,

On behalf of the Southeast Ventura County YMCA, I would like to highlight the increased demand for educational programming supporting underprivileged youth in our community. The extended period of distance learning is significantly impacting our youth and their learning. Underprivileged youth are particularly at risk of falling behind their peers. The local YMCA provides a summer academic and enrichment program to assist underprivileged youth who are not reading at grade level. In 2020, this program took place in person, with all COVID safety guidelines in place. The children on average gained 3+ months in both reading and math. Funding from the City’s CDBG would ensure CVUSD children continue to have access to this program for Summer 2021.

Thank you, Lynn. Please let me know if there is anything else you may need.

Have a great weekend!

Megan Glynn  
Chief Development Officer  
SOUTHEAST VENTURA COUNTY YMCA  
31105 Thousand Oaks Blvd.  
Westlake Village, CA 91362
Hi Lynn,

I sent this with a note. Sorry. Attached are our comments to be put into the public record regarding the CDBG Needs Assessment.

I will be on the call tomorrow evening, but will not be speaking.

Thanks.

Janet

Janet Young
Director of Development

Senior Concerns
401 Hodencamp Road
Thousand Oaks, CA 91360
www.seniorconcerns.org

Join us for Senior Concerns’ Neftin Westlake Mazda Virtual Love Run the entire month of February 2021. Go to www.LoveRunWestlake.com to register or learn more. This year we have a Doggie Dash too, only $15 registration.

See a day in the life of Senior Concerns here: http://bit.ly/SeniorConcerns
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See a day in the life of Senior Concerns here: http://bit.ly/SeniorConcerns
When we look at the needs of lower income residents of Thousand Oaks, in particular our senior community we now must do so through the lens of the COVID-19 pandemic.

The contagious nature of COVID-19 has resulted in stay at home orders and social distancing policies that have an incredible impact on seniors’ day-to-day lives and activities, and will impact their lives for most of 2021, and perhaps beyond. Older adults in our community are staying home, having significantly reduced interaction with the outside world.

Loneliness and social isolation for older adults can have a deep psychological impact, sometimes leading to depression and anxiety. Maybe less well known is the profound impact loneliness has on physical health. One study found loneliness had similar health effects on older adults as smoking 15 cigarettes a day.

It is important that as a city we work in partnership to ensure the basic needs of older adults are met during a pandemic, during a natural disaster, such as fire, and on an ongoing basis. This means having programs in place that can deliver meals, food and supplies for seniors sheltered at home. It means ensuring connectedness for seniors who may live alone. It means, having programs that can help seniors remain in community as they age, and providing accurate and timely information related to the virus and vaccines.

Food insecurity is a major problem impacting our low-income seniors. According to the Ventura County Area Agency on Aging 39% of all seniors age 65+ in our community do not have enough income to meet their most basic needs, such as healthy food, as measured by the Elder Economic Security Standard Index.

Programs such as Senior Concerns’ Meals On Wheels Program are vital, both in addressing food insecurity, as well as in providing vital social connections to homebound seniors. The pandemic has truly shown how vital Senior Concerns’ Meals On Wheels Program is to the seniors in Thousand Oaks. Senior Concerns is also the only local coordinating agency for the State’s Great Plates Program. By serving as the coordinating agency, we are able to sign seniors up for this program, access their needs, provide daily check ins, and link them to other supportive programs.

In mid-March 2020, Senior Concerns was delivering approximately 800 meals per week through the Meals On Wheels Program. Today, January 2021, Senior Concerns is delivering more than 4,000 meals per week.

To further ensure seniors have access to food and supplies, Senior Concerns’ launched a pantry in April 2020 that provides non-perishable food items, paper goods, cleaning supplies and personal care items to low income seniors throughout the Conejo Valley. We are making about 100 deliveries of pantry items per week, and will continue this program for as long as is needed.

There are additional challenges for seniors who are living alone during the pandemic. How can they access support and medical care? How do they access the vaccine? How do they combat isolation, and communicate with family and friends?
To help ensure seniors have the tools available to monitor their health and stay healthy, Senior Concerns developed and has delivered to date 1,000 COVID-19 Tool Kits. These Tool Kits contain such needed items as a thermometer, pulse oximeter, disposable and cloth masks, and gloves, antiseptic wipes and hand sanitizer, along with a Tool Kit booklet that talks about the signs and symptoms of COVID-19, and what to do if one is feeling sick. We are grateful to the City of Thousand Oaks for their support of this important project.

Our Senior Advocates have proven to be a tremendous and valuable resource for the senior community, especially during the pandemic. Our phones are ringing off the hook with seniors asking about the vaccine – how can they sign up, where can they go to get vaccinated, what are the rules about who is eligible? For seniors who don’t have computer access, our Advocates are signing the seniors up and providing them with all the necessary information to ensure they can quickly and easily take advantage of the vaccine.

Our specially trained Senior Advocates also advise and counsel seniors in a variety of areas including housing, transportation, Medicare, Social Security, food programs, legal and financial services, homeless resources, Veteran’s benefits, and elder abuse. Seniors are not charged for this service.

While the Goebel Center has remained closed except for drive up meals and tax preparation, Senior Concerns Advocates remain accessible full time via phone and Zoom.

We also need to ensure there are programs and supports in place for seniors with dementia and their family caregivers.

Today in Ventura County there are 14,000 people living with Alzheimer’s disease. By 2050, there will be 40,000 people living with the disease and 100,000 people caring for them (Alzheimer’s Association). Most people with dementia will be cared for at home by a family member, who themselves may experience a variety of physical, emotional, financial, and social burdens associated with the caregiving role.

The number of family caregivers will not keep pace with the growing number of frail, older people. The caregiver support ratio is calculated as the number of potential caregivers aged 45-64 for every person age 80+. In 2010, the ratio was 7 potential caregivers for every senior age 80+. By 2030, that number is expected to fall to 3:1.

Senior Concerns has become a recognized expert and resource to help seniors and family caregivers as they age. Our programs – including an Adult Day Program for seniors with cognitive or physical impairment, Meals On Wheels for homebound seniors in Thousand Oaks and Newbury Park, and Senior Advocacy/Case Management – are helping guide our aging community and their caregivers to age successfully.

As you consider how to allocate the city’s grant funding this year, please consider the needs of our growing senior population at this time and, in particular, those with low income, to help ensure they can continue to age in place and in this beautiful community.
Hi,

I apologize for just getting this to you today. Here are my public comments for tonight's needs assessment meeting. This is based on comments and opinions of staff, volunteers, and clients at LSS.

- The city of Thousand Oaks needs a year-round homeless shelter program. As a city, we are not doing our part in sheltering our homeless neighbors/residents. The nearest shelters are in Oxnard and we can't keep sending people who become homeless in Thousand Oaks to other cities for shelter or housing. We're doing exactly what we don't want other cities to do to us.
  - The need for shelter will only increase after the pandemic ends. Many families and individuals will find themselves without homes as they will not be able to pay their back rent.
  - A shelter will help prevent or reduce the number of homeless individuals sleeping and living around local businesses. This should be a comprehensive program that not only includes shelter but also case management, mental health services, and transitional housing services. Concerns about people migrating from other areas can be addressed by having residential limits/requirements to stay at the shelter.
- We need more affordable housing. In searching for places for our homeless clients to rent we've found the average studio or 1-bedroom apartment to be between $1,700 to $1,900 and landlords require that individuals who apply for these apartments to have incomes that are 2 to 3 times the amount of rent that they're asking for (i.e. $3,400 to $5,700 a month). This is a huge barrier to finding homes for individuals who are on fixed incomes (e.g. senior adults, those with disabilities, and those who make minimum wage). Either there needs to be more incentives offered to landlords to increase the number of affordable/low-cost units. Or the city needs to increase the required number of affordable housing units before approving the building of a new multi-family home.
- Public Restrooms/Porta Potties during the pandemic, or other potential states of emergency. We've heard complaints about those experiencing homelessness using the restroom outside. This is due to public restrooms being unavailable. We can't expect people to "hold-it" forever, or walk a mile a more just to use the restroom.
- We need more mental health clinics and inpatient substance abuse treatment options.
Especially for those experiencing homelessness. Most substance abuse treatment facilities only take private insurance, which many low-income individuals cannot afford. Additionally, Ventura County Behavioral health is overburdened and is only taking on new clients who threaten to harm themselves.

- The city attorney's office, TOPD, and the DA will be starting a homeless court program for individuals who are homeless and have persistent, ongoing interactions with our county justice system. And they want the local nonprofit agencies to help with these individuals and find solutions. From what we heard, people are constantly being ticketed or arrested for things like camping, public urination/defecation, loitering/trespassing, and drug possession/possession of drug paraphernalia. We have also seen and heard of people with severe mental illness being arrested because of the combative behaviors that are directly linked to their illness. If we are ever going to reduce the number of homeless individuals and reduce the number of individuals interacting with the justice system for these reasons then the city needs a year-round shelter program, mental health clinics, and substance abuse treatment options.

That's all I have for now. Will our comments make it? And what are the next steps? Please let me know if you need anything else from me.

Thank You,

Dichele

Dichele Harris, MPPA
Area Director, Ventura County
Lutheran Social Services of Southern California

80 E. Hillcrest Drive, Suite 101
Thousand Oaks, CA, 91360
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Hello, and greetings from Livingston Memorial,

I would like to submit the attached written comments for tonight’s meeting for agenda item number 4. I do not need to speak at the meeting.

City of Thousand Oaks – 2021 Livingston VNA & Hospice

Livingston would like to thank the City of Thousand Oaks for its previous and continued support of our Subsidized Care Program. This program covers the cost of care for low-income patients who reside in Thousand Oaks and are certified by their doctors as home-bound. Many of these patients lack adequate insurance to cover the cost of their care, and as the only non-profit home healthcare agency in the county, it is part of our mission to care for them, regardless of their ability to pay. So far we have served 7 patients as part of our current FY 20-21 CDBG contract.

We expect the number of patients needing this care to rise significantly due to the effects of COVID-19 pandemic. The unemployment rate for Ventura County was 4.6% in March 2020 and is now 7.1%, down from a record high of 13.9% in April 2020. Many people have lost employer sponsored health insurance in the past year, with COBRA benefits running out or being unaffordable. This may result in a higher number of patients in need of this program.

We have also had to adapt to new ways of providing care in order to comply with best practices for communities in the purple tier of COVID-19 infection, including the increased use of PPE. The good news is that treating patients in their homes is the safest way possible for them to recover and avoid a visit to the emergency room, easing the burden on our County’s already overwhelmed healthcare system. We provided care to 153 COVID-19 patients as of the end of 2020, and over a dozen of these patients remain in our care. We have not only provided vital health services to these patients, but have been a link for families unable to visit their loved ones due to social distancing guidelines. Livingston is proud and grateful to be of such service to our community in this difficult time. We once again thank you for your support in caring for our most vulnerable community members.

Thanks,
Lee Sherman  
Grants Writer  
Livingston Memorial VNA & Hospice  
1996 Eastman Ave., Suite 101  
Ventura, CA 93003  

www.lmvna.org  

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2021-22 CDBG Application Requests for Funding

From January 8 to February 12, 2021, the City solicited public comments and applications from community stakeholders for potential CDBG-funded activities that would address the unmet needs of at-risk Thousand Oaks residents. During this period the City held an administrative Needs Assessment public hearing on January 21, 2021. Twenty attendees representing sixteen diverse non-profit organizations attended the public hearing. Six speakers and four written comments provided testimony.

**Community Development Project Applications:** The City received four Community Development project proposals during the Need Assessment period.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Project Type</th>
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</thead>
<tbody>
<tr>
<td>Area Housing Authority of the County of Ventura</td>
<td>Multi-Family Rehabilitation (Los Arboles)</td>
</tr>
<tr>
<td>Many Mansions</td>
<td>Multi-Family Rehabilitation (Shadow Hills)</td>
</tr>
<tr>
<td>Habitat for Humanity of Ventura County</td>
<td>Single-Family Rehabilitation</td>
</tr>
<tr>
<td>Senior Alliance for Empowerment (SAFE)</td>
<td>Single-Family Rehabilitation</td>
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</table>

**Public Services Applications:** The City received fifteen Public Services proposals during the Need Assessment period.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Program</th>
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</thead>
<tbody>
<tr>
<td>Boys &amp; Girls Clubs of Greater Conejo Valley</td>
<td>Strong Communities, Resilient Youth</td>
</tr>
<tr>
<td>Caregivers</td>
<td>Volunteer Caregiving for Vulnerable, Low-Income Seniors</td>
</tr>
<tr>
<td>Conejo Valley Senior Concerns</td>
<td>Meals on Wheels</td>
</tr>
<tr>
<td>County of Ventura</td>
<td>RAIN Transitional Living Center</td>
</tr>
<tr>
<td>Grey Law of Ventura County, Inc</td>
<td>Legal Services for Seniors</td>
</tr>
<tr>
<td>Harbor House</td>
<td>Emergency Assistance</td>
</tr>
<tr>
<td>Hospice of the Conejo</td>
<td>Compassionate Care for our Community</td>
</tr>
<tr>
<td>Livingston Memorial Visiting Nurse Assoc.</td>
<td>Subsidized Care for Low Income</td>
</tr>
<tr>
<td>Lutheran Social Services of So. CA</td>
<td>Drop-In Center</td>
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<td>Lutheran Social Services of So. CA</td>
<td>Emergency Assistance</td>
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<td>Many Mansions</td>
<td>Adult &amp; Family Services</td>
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<td>Turning Point Foundation</td>
<td>Our Place Safe Haven</td>
</tr>
<tr>
<td>United Cerebral Palsy of Los Angeles, Ventura and Santa Barbara Counties</td>
<td>Community Access</td>
</tr>
<tr>
<td>Villa Esperanza Services</td>
<td>Employment Services for Adult with Intellectual / Developmental Disabilities</td>
</tr>
<tr>
<td>Westminster Free Clinic</td>
<td>Economic Response</td>
</tr>
</tbody>
</table>
Citizen Participation Comments


- Thousand Oaks Acorn Display Ad on 3/25/2021
- Ventura County Star Legal Notice on 3/25/2021
- Notification on City Website www.toaks.org

No public comments received. All public comments accepted.

See next page.
NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW

This meeting may be conducted via videoconference and/or teleconference.

THE PUBLIC IS INVITED to review (3/31/2021 to 4/30/2021) and comment on draft document prepared for the U.S. Department of Housing and Urban Development (HUD). The document describes local community development and service needs and how federal funds can be used to address those needs. The City Council will consider these documents following a public hearing scheduled for the May 11, 2021 City Council meeting.

The Draft 2021-22 Action Plan informs HUD how the City of Thousand Oaks plans to use its annual and prior years Community Development Block Grant (CDBG) funds totaling approximately $573,100 from July 1, 2021 through June 30, 2022 for services and activities that primarily benefit lower-income residents. Funds will be used to improve the quality of affordable housing units, to support public and social services, and for program administration.

As of March 31, 2021, these documents will be posted to the City’s website www.toaks.org on the Community Development Department page. Written comments on the draft documents should be directed to Community Development Analyst Lynn Oshita at Community Development Department, City of Thousand Oaks, 2100 Thousand Oaks Blvd, Thousand Oaks, CA 91362 or loshita@toaks.org.

This PUBLIC HEARING is scheduled to be heard by the City Council on Tuesday, May 11, 2021 at 6:00 p.m., or as soon thereafter as the matter can be heard. The Andrew P. Fox City Council Chambers at 2100 Thousand Oaks Boulevard, Thousand Oaks, CA 91362 is closed for public meetings at this time. If you would like to speak on this item during a video conferenced and/or teleconferenced meeting, advise the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151 no later than 5:00 p.m. the day of the meeting. You may also participate by submitting comments by email to cityclerk@toaks.org indicating the agenda item number in the subject line by 5:00 p.m. the day of the meeting. See City Council Agenda for details.

Please note that this information is subject to change as a result of the Public Health Emergency declared by the County of Ventura on March 12, 2020. Inquiries concerning this Public hearing may be directed to: Community Development Department at (805) 449-2500. If you challenge the decision of the City Council on these matters in court, you may be limited to raising those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the City Clerk Department, (805) 449-2151 at least 48 hours in advance to make your request.

DATED THIS 10th day of March 2021.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

PUBLISH: Ventura County Star, March 25, 2021 (Legal Notice)
Thousand Oaks Acorn, March 25, 2021 (Display Ad)
Borderline

From Page 1 —

Helus. Issues include staffing poli-
cies related to dispancers, issuing
rifles as opposed to more unwisely
shergars and the training of patrol
officers.

One of the recommendations is
to increase the number of offi-
cers carrying ballistic shields and
conduct ongoing training of their
use.

VCSD supervisor patrol vehi-
cles are equipped with 22-by-40-
inches (handheld) shields, but because
Helus was the first shooter to arrive
and did not have a shield in his car,
according to the sheriff’s department
spokesperson, he had to enter the
building and confront the
waiting shooter without that extra
protection.

Even before the after-action
report was made publicly available,
the sheriff’s department had begun
increasing training on how to use
the shields, which were relatively
new onto the market at the time of
the shooting.

“I can tell you we have more
now,” sheriff’s spokesperson Capt.
Eric Burchoc said. “And other depart-
ments are getting them as a direct
detail of the result, and they’re
thinking about them for the future.
They will call and let us know, ‘Hey,
we got your Helus shields.’

Another equipment-related
recommendation involved body
armor. The manufacturers of the
‘bullet-proof vests’ all VCSD pa-
rol deputies are required to wear
recommend replacing them every
five years, though that doesn’t
mean they’re no longer good after
that time frame, he said.

“After the Borderline, an audit
was conducted, and it was deter-
mined some deputies at the Border-
line were wearing body armor that
was over five years old and was due
for replacement,” the report said.

In fact, Helus’ vest was going
on two decades.

According to a report by the
Ventura County Star, assistant chief
medical examiner Dr. Orono Mena
indicated that even if the suspect’s
vest had been a year old, rather
than 17, the outcome was likely
have been the same.

The lethal, rifle-fired bullets
that lodged in Helus’ heart entered
near the sergeant’s chin, too high
to hit the actual vest, though did
go through a vest strap. Mena told
the paper.

In the audit mentioned in the
incident report, the sheriff’s office
found 270 vests that were older
than five years.

“There was no mechanism in
place to ensure all deputies with
expired body armor were attend-
ing (replacement) fittings,” the
report said.

Now the department will track
expiration dates and send emails
departments to deputies asking them to sign up for a fitting, a process the
office once employed but had been
dropped, Lehman said.

The department has also equips
all patrol vehicles with heavier-duty vests capable of stopping bullets fired by rifles.

The vests wouldn’t be worn at
times but would always be available
when needed to slip over clothing
and daily body armor, the report said.

A communications problem
occurred because the sheriff’s
computer-aided dispatch system
time at the time did not have a code
for an active shooter situation. The
dispatcher entered the incident as
an assault with a deadly weapon.

“The (assault with a deadly
weapon) call did not relay the full
scope of an active shooter incident,
nor did it prompt a greater initial
response,” investigators found.

An active shooter code has since
been added to the system as an op-
tion, and there was a recommenda-
tion to audit call types to determine
relevance and appropriateness.

Confusion

Most of the recommendations
involve policies. Some would
likely have cleared up the confusion
that reigned in the minutes after
shots were fired.

The watch commander, who is
responsible for all patrol operations
and answers multiple phone calls—
typically from staff members and
media—was swamped the night of
Nov. 7, leading to a breakdown in
communications in the dispatch
center, which received 87 calls to
911 in the first 15 minutes of the
incident, the report said.

“The increased number of
phone calls caused a delay in
authorizing units to respond from
other stations and the request for
resources, such as SWAT, to the
scene,” said the investigators, who
found that an automated communi-
cation system to activate additional
resources could be helpful.

They also recommended the
watch commander be provided with
greater direction in requesting
mutual aid from other local law
enforcement agencies and that there
be a “move-up” system in place in
which nearby officers respond to
the watch commander’s office to
assist in answering calls and other
essential duties.

Perhaps one of the greatest
needs for improvement came from
the scene itself.

“A critical incident such as the
Borderline shooting requires strong
leadership and decision-making
skills by those in supervisory posi-
tions,” the report said. “Supervisors
must be expected to immediately
assume command and control direction to involved
personnel in order to quickly es-
tablish a clear picture, purpose,
and expectations.”

Command and control were
not established in the minutes after
Helus entered the building.

Once Helus left to make entry,
a second sergeant who arrived at
the site after his shift should have
assumed operation command of
the exterior resources, the investi-
gators said. Instead, he and several
patrol deputies set up a perimeter
and waited, unaware that Helus
lay bleeding in the doorway after
confronting the shooter.

“Establishing a preliminary
command post as soon as possible
and taking stock of the resources
available at the time would have
given greater clarity and coordi-
nation of incoming resources,”
the report said.

The investigators recommended
including a supervisory component
for active shooter training and for
longer term incidents, developing
incident management teams with
expertise in command, control, and
resources.

When they found officers acted
appropriately, investigators noted
that. For instance, they found that
Helus and California Highway
Patrol Officer Todd Barrett’s initial
entrance into the building was ap-
propriate. The team made an appeal
that these actions be recognized as
well.

“The committee set out to
undertake a bias-free review, striving
for the professional development
of not only our own department,
but also for the law enforcement
profession as a whole,” the report
said. “It is the committee’s hope
that other first responder entities
and stakeholders can benefit from
the findings of this report. While
the focus of this critique was on iden-
tifying areas for improvement, there
were many facets of the response
which were done well and included
acts of bravery and heroism, which
should not be ignored.”

To read the full report, go to
venturastaffing.org/public-resource-
es/reports.

March 25, 2023 Thousand Oaks Acorn

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Please note that this information is subject to change as a result of the Public Health Emergency declared by the County of Ventura on March 12, 2020. Inquiries concerning this Public hearing may be directed to the Community Development Department at (805) 446-2900. If you need special assistance in attending this meeting, please contact the City Clerk Department, (805) 446-2151 at least 48 hours in advance to make your request.
CITY OF THOUSAND OAKS CITY CLERK
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA  91362-2996

State of California)
)
County of Ventura)

I hereby certify that the Ventura County Star Newspaper has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following dates to wit:

03/25/2021

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Dated this March 25, 2021; in Green Bay, Wisconsin, County of Brown

[Signature]
Legal Clerk

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# of Affidavits: 1
NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW

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matters in court, you may be limited to raising those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing. In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the City Clerk's Department, (805) 449-2151 at least 48 hours in advance to make your request.

DATED THIS 10th day of March 2021.

Signed: Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California
Pub: March 25, 2021
#6484278
Citizen Participation Comments

City Council Public Hearing, May 11, 2021

- Ventura County Star Legal Notice on 4/22/2021.
- Notification on City Website www.toaks.org.

One public comment in support of the 2021 CDBG Action Plan received at the public hearing from M. Nigh, Executive Director of the Area Housing Authority of the County of Ventura. All public comments accepted.

See next page.
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DATED THIS 10th day of March 2021.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

PUBLISH: Ventura County Star, April 22, 2021 (Legal Notice)
Thousand Oaks Acorn, April 22, 2021 (Display Ad)
Letters

From Page 8 —

Where did he get that figure? We know Sacramento didn’t ask us to build that exact amount, why that much? [Editor’s note: The figure is based on a 2017 study by city staff intended to determine the total residential capacity of the general plan in 1996, which is the base for Measure E.]

What does a Berkeley-consulting firm know about the culture of Thousand Oaks? We can see from the type of question asked that we are getting no input.

Yes, this started 18 months ago, and there are people who have been in this since the beginning. Please stop wasting residents’ taxpayer money and time and do what we ask of you: No revamping the general plan. We love our city as is.

Invaluable information from skewed surveys need to be tossed. New surveys getting more that 2,000 from online and bogus pop-up displays misinforming residents is not my idea of due diligence.

Every resident needs to email the City Council. The wool is being pulled over their eyes.

Vladim Manzhoz
Newbury Park

Parks trampled 1st Amendment

This week I signed my name to a recall petition against Supervisor Linda Parks. It isn’t personal. I voted for her and even had a yard sign out for her back when she ran for City Council.

I believe she and her fellow supervisors made a serious mistake when they willfully chose to violate the First Amendment and engage in political activity while holding office.

We’ve heard your “explanations.” They don’t hold water, and I believe you know that.

A promise to do better in the future might go a long way toward salvaging your political future.

Dirk DeKreek
Thousand Oaks

Parks is being scapegoated

A casual reader might be for- gotten for not understanding ex- actly why a group wants to recall Linda Parks.

For the record, know that the Board of Supervisors voted 4-1 to overturn the COVID restrictions in Ventura County. Linda Parks was one. Why not recall all four?

As it happens there is a law that states that a sitting member cannot be recalled during the first 90 days of their term. This puts the other three off limits.

So understand what they are asking you to sign for: the re- moval of one supervisor who is being scapegoated for the board’s decision.

Regarding the effort to recall Supervisor Parks, I see that now that all the lawsuits against busi- nesses which defied health orders were dropped when we moved to a lower tier, the recall folks have now changed their tune.

Their flyer announcing another

one of their Lynn Road protests says they are “extremely disgust- ed that Linda Parks put forth a totally false, completely political resolution on behalf of all Ventura calling the national 2020 election free and fair.”

We’ve seen their signs calling for her recall, alongside a confed- erate flag. They believe that she should lose her office because she claimed that their claims were extreme.

Frankly, I believe that re- moving a person for disagreeing with you on an election that is no longer a matter of dispute (ask all 50 states and scores of legal decisions) is extreme, a serious overreaction that does not serve their cause well.

To label her statement totally false and political smacks of schoolyard disputation. Cite your evidence. To ask the taxpayers to pay for their misplaced sense of grievance is uncalled for.

Ms. Parks has been widely supported and reelected time and again because of her expertise in planning, fighting for SOAR and dedication to the values of sensi- ble growth and preservation of what makes our valley and county unique.

These accusations dishonest a dedicated public servant.

For the good of the county, please don’t sign the petition.

Robert Koetke
Newbury Park

Ask who’s funding petition

So now that the county has approved the latest version of the “Recall Linda Parks” petition, I have finally come across an actual petition.

Sadly, anyone bamboozled into signing will be handing over their personal information, making themselves easy targets for fundraising efforts. Also, before you sign, be sure you are shown a valid “Official Top Funders” sheet.

Signature gatherers are re- quired to show this to you so you’ll know who is funding this absurdity.

Yes, Ms. Hibbits’ Acorn letter was correct. We are now dealing with the fringe. I also agree with Mr. Fatheringham’s (Letters, April 1) conclusion that we are indeed dealing with extremists who could care less that over 500,000-plus U.S. citizens are now dead because of COVID-19.

So be very careful what you sign. Be sure to read the entire petition and ask to see the “Official Top Funders” sheet. It’s required. Maybe we will find out if it’s Big Oil and Gas, or wetland prop- erty owners, or ministers who just want to run for supervisor.

Joan Edwards
Westlake Village

Don’t bow to outside pressure

As a tax-paying homeowner of Newbury Park I don’t support “outside” hate groups swiping lies across our City Council meet- ings and I don’t support a social justice commission to come in to destroy our community and inflect

—Please Page 10—

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DATED THIS 10th day of March, 2021.

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California

PUBLIC HEARING: Ventura County Star, April 22, 2021 (Legal Notice)

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PUBLIC HEARING: Ventura County Star, April 22, 2021 (Legal Notice)
CITY OF THOUSAND OAKS CITY CLERK
2100 E THOUSAND OAKS BLVD

THOUSAND OAKS, CA 91362-2996

State of California)
County of Ventura)

I hereby certify that the Ventura County Star Newspaper has
been adjudged a newspaper of general circulation by the
Superior Court of California, County of Ventura within the
provisions of the Government Code of the State of
California, printed in the City of Camarillo, for circulation in
the County of Ventura, State of California; that I am a clerk of
the printer of said paper; that the annexed clipping is a true
printed copy and publishing in said newspaper on the
following dates to wit:

04/22/2021

I certify under penalty of perjury, under the laws of the State
of California, that the foregoing is true and correct.

Dated this April 22, 2021; in Green Bay, Wisconsin, County
of Brown

Legal Clerk

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Signed: Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks, California
Pub: April 22, 2021
#4686202

Publication Cost: $235.64
Ad No: 0004686202
Customer No: 303881
PO #: 1

# of Affidavits: 1
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City of Thousand Oaks, California
Pub: April 22, 2021
#4686202
<table>
<thead>
<tr>
<th>HUD Application and Certifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Federal Assistance (SF-424)</td>
</tr>
<tr>
<td>Assurances – Construction Programs (SF-424D)</td>
</tr>
<tr>
<td>Certifications</td>
</tr>
</tbody>
</table>
Application for Federal Assistance SF-424

* 1. Type of Submission: [ ] Preaplication  [ ] Application  [ ] Changed/Corrected Application
* 2. Type of Application: [ ] New  [ ] Continuation  [ ] Revision
* If Revision, select appropriate letter(s):

* 3. Date Received:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Thousand Oaks

* b. Employer/Taxpayer Identification Number (EIN/TIN):

* c. Organizational DUNS:

* d. Address:

2100 Thousand Oaks Blvd.

* Street1:  

Street2:  

* City: Thousand Oaks  

County/Parish:  

* State: CA: California  

Province:  

* Country: USA: UNITED STATES  

* Zip / Postal Code: 91362-2903

* e. Organizational Unit:

Department Name: Community Development

Division Name:  

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.

* First Name: Lynn  

Middle Name:  

* Last Name: Oshita  

Suffix:  

Title:  

Organizational Affiliation:  

* Telephone Number: 805/449-2391

Fax Number:  

* Email: loshita@toaks.org
**Application for Federal Assistance SF-424**

| **9. Type of Applicant 1:** Select Applicant Type: |
| C: City or Township Government |
| **Type of Applicant 2:** Select Applicant Type: |
| **Type of Applicant 3:** Select Applicant Type: |
| **Other (specify):** |

**10. Name of Federal Agency:**
US Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**
14-218

**CFDA Title:**
Community Development Block Grant (CDBG) Program

**12. Funding Opportunity Number:**

**Title:**

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**15. Descriptive Title of Applicant's Project:**
2021-22 Action Plan for Thousand Oaks, CA (2020-2024 Ventura County Regional Consolidated Plan)

Attach supporting documents as specified in agency instructions.
**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**
- *a. Applicant 26 CD*
- *b. Program/Project 26 CD*

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**
- *a. Start Date: 07/01/2021*
- *b. End Date: 06/30/2022*

**18. Estimated Funding ($):**
- *a. Federal 573,100.00*
- *b. Applicant*
- *c. State*
- *d. Local*
- *e. Other*
- *f. Program Income 573,100.00*
- *g. TOTAL 573,100.00*

**19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on [ ]
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [X] c. Program is not covered by E.O. 12372.

**20. Is the Applicant Delinquent On Any Federal Debt?** (If "Yes," provide explanation in attachment.)
- [ ] Yes
- [X] No

If "Yes", provide explanation and attach

**21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** [X] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr.  
Middle Name:  
* Last Name: Powers  
Suffix:  
* Title: City Manager  
* Telephone Number: 805/449-2148  
Fax Number:  
* Email: apowers@toaks.org  
* Signature of Authorized Representative:  
* Date Signed: 05/11/2021
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

**SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL**

**APPLICANT ORGANIZATION**

City of Thousand Oaks

**DATE SUBMITTED**

05/11/2021
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

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Signature of Authorized Official Date

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Title
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021-22 (one year) __________ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

______________________________  _______________________
Signature of Authorized Official  Date

City Manager

Title
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

______________________________ _____________
Signature of Authorized Official Date

City Manager
Title
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature of Authorized Official  Date  5/11/2021

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City Manager

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Title
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

_______________________________  ______________________
Signature of Authorized Official             Date

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Title
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

_______________________________ ______________
Signature of Authorized Official Date

_______________________________
Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

APPLICANT ORGANIZATION

DATE SUBMITTED

City Manager

City of Thousand Oaks

05/11/2021
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

City Manager
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) __2021-22 (one year)__ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

__________________________  9/1/2021
Signature of Authorized Official  Date

City Manager

Title
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official  Date
City Manager
Title
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

9/1/2021

Signature of Authorized Official

Date

City Manager

Title
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

_________________________________________  ________________
Signature of Authorized Official                  Date

_________________________________________
Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.