

**City Council Capital Facilities Committee
Special Meeting
Thursday, January 16, 2020; 9 a.m.
City Manager's Conference Room**

Summary Notes

1. **Call to Order** – The meeting was called to order at 9:20 a.m.
2. **Roll Call:** Committee Members Present: Mayor Pro Tem Claudia Bill-de la Peña and Councilmember Bob Engler. Also present: City Manager Andrew Powers, Assistant City Manager Ingrid Hardy, Deputy City Manager Gary Rogers, Finance Director Jaime Boscarino, Human Resources Director Tim Giles, Public Works Director Jay Spurgin, COSCA Administrator Brian Stark, and Office Supervisor Joana Smith.

Public: None.

3. **Public Comments:** None.
4. **Equestrian Center Update:**

Mayor Pro Tem Bill-de la Peña opened the meeting and invited Human Resources Director Tim Giles to provide the following updates:

Recommendation at the January 28, 2020 City Council meeting will be to approve extending partnership with a nonprofit (Ride On) to operate the Equestrian Center. Boarders and customers have been satisfied with Ride On and their operations approach. Ride On has been responsive to boarders' requests, and willing to communicating with regarding their needs. City has been in a landlord-tenant contractual arrangement, as to not interfere with the business practice of the Center. During this transition with Ride On, the relationship has become more of a partnership. Fee increase for users will be for the continued operation without requiring funding by taxpayers. The City has been more involved, but is not experienced in equestrian operations; therefore, being able to defer to an operator that has expertise, has a long-standing reputation/rapport with the community, is a capable partner with the City, will provide the opportunity to institute a new model with this partnership. Mayor Pro Tem Bill-de la Peña mentioned an opportunity to include Conejo Recreation & Park District as well, as CRPD currently runs programs at an equestrian center outside the City.

The recommendation on January 28, 2020, will specifically be to request approval for another interim six-month agreement, which will allow staff to pursue and negotiate a long-term agreement. During this interim, there will be the opportunity to determine

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equipment and other operational needs. As a result, the City will be more invested in the facility and improvements that are needed.

This is currently Phase 1 – as the City learns more about how much Ride On can invest, whether a partnership involves CRPD, more investigation into how the City can progress to a more independent operation of the Center, then additional discussion can take place for future operations.

5. Next Meeting Date – to be determined
6. Adjournment – The meeting was adjourned at 9:57 a.m.

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