

**City Council Capital Facilities Committee
Special Meeting
Monday, April 1, 2019; 11:30 a.m.
City Manager's Conference Room**

Summary Notes

1. **Call to Order** – The meeting was called to order at 11:39 a.m.
2. **Roll Call:** Committee Members Present: Councilmember Claudia Bill-de la Peña and Councilmember Bob Engler. Also present: City Manager Andrew Powers, City Attorney Tracy Noonan, Deputy City Manager/HR Director Gary Rogers, Finance Director Jaime Boscarino, , Public Works Director Jay Spurgin, Cultural Affairs Director Barry McComb, CRPD General Manager Jim Friedl, Deputy Public Works Director Cliff Finley, Facilities Manager Liz Perez, Engineering Division Manager Nader Heydari, Budget Officer Brent Sakaida, Theatres Technical Supervisor Michael Tachco, CRPD Administrator Tom Hare, CRPD Recreation & Community Services Administrator Rochelle Callis, and Administrative Support Supervisor, Anne Mumo.

Public: Acorn Reporter Becca Whitnall.

3. **Public Comments:** None.
4. **CIP Budget:**

Councilmember Bill-de la Peña opened the meeting by inviting Finance Director Jaime Boscarino to present the City's CIP Budget. The CIP Budget is set to be presented at tomorrow's (April 2, 2019) City Council meeting. Jaime provided background information on the CIP budget process, including the CIP Budget format, how the CIP Budget ties in to the City Council's top priorities, snapshots from the City's budget history going back 10 years, top ten CIP projects, CIP themes, and funding sources.

5. **Public Works Projects Update:**

Engineering Division Manager Nader Heydari provided updates and a forecast of 2019 Construction Projects. They are as follows:

- Thousand Oaks Boulevard Sewer Main Extension – CI 5529
- Lang Ranch Reservoir – CI 5291
- Hill Canyon Treatment Plant & Village Glen Traffic Signals – MI 2543
- Landscape Demonstration Medians – MI 2545

- Los Robles Golf Course Groundwater Pilot Study – CI 5395
- Hill Canyon Treatment Plant Digester #3 Rehabilitation – MI 2533
- Conejo Creek Park North Waterline – Phase 2 – CI 5519
- La Granada Pump Station – CI 8082
- Thousand Oaks Boulevard Streetscape – CI 5391
- Wastewater Collection Lining – CI 5396
- Tara Reservoir – CI 5290
- Conejo Canyons Bridge – CI 5527
- Transportation Center Bus Parking – CI 5269

6. Teen/Adult Centers Project:

CRPD Administrator Tom Hare provided updates on the teen and adult center renovations. The budget for this project is \$3 million. This is a revised scope from the original project Teen Center Gym Expansion. CRPD staff performed significant outreach with Teen and Adult Community Center users to determine what improvements would be the most beneficial. Based on the feedback, the following renovations are proposed:

Adult Center Renovations:

- Restroom renovations to replace plumbing, fixtures
- Rehab exterior (back area)

Teen Center Renovations:

- Improvements to interior storage locations
- Ceiling renovations in gym
- Kitchen improvements/expansion
- Construction of new outdoor space to include hardcourt for uses such as basketball, stage area for outdoor performances, and drought tolerant landscaping.

The project is expected to be complete by Summer of 2020.

7. Kavli Theatre Renovations:

The Kavli theatre will be closed August and September 2019 for renovations which shall consist of the following:

- Seating refurbishment
- Lighting upgrades



Summary Notes – Capital Facilities Meeting
April 1, 2019
Page 3

- Interior painting
- Backstage refurbishments

The project was estimated to cost approximately \$1.1 million, however, bids came in at approximately \$2.2 million. Staff attribute the higher bids to the short timeline to get the renovations done to minimize closure time of the theatre and meet the Civic Arts Plaza's 25 Anniversary Celebration in October. Staff have recommended that the project move forward.

8. Committee Member Comments:

None.

9. Next Meeting Date – to be determined

10. Adjournment – The meeting was adjourned at 1:04 p.m.

CMO:120-21\AMH:\COMMON\Capital Facilities Committee\2019\2019 Summary Notes\Summary Notes 04 01 19.docx

