



# SMALL BUSINESS HAZARDOUS WASTE DISPOSAL FACT SHEET

California State and Federal law requires all business and industries that generate, store or accumulate hazardous waste to comply with regulations for proper treatment, storage and disposal of these wastes.

## What if I only have a small amount of hazardous waste?

Generators of small quantities of hazardous waste known as **Conditionally Exempt Small Quantity Generators (CESQGs)** may be conditionally exempt from many of these regulations if they ensure delivery of the waste to permitted hazardous waste management facilities.

The City of Thousand Oaks allows City of Thousand Oaks eligible small generators to participate in the Household Hazardous Waste Collection Program.

## How Do I Know if My Business is Eligible?

1. Your business must be located within the City of Thousand Oaks incorporated area.
2. Your business must generate less than 220 pounds of most hazardous waste (i.e. paints, solvents, photographic chemicals). This is **approximately** equal to 27 gallons of liquid with a comparable weight to water. *These guidelines are set out in the Code of Federal Regulations 40 CFR 265.5 and the California Code of Regulations Title 22, section 66260.10*

## How Do I Participate?

Participation is by appointment only. **You must pre-register** by calling Clean Harbor's (city contractor) Conditionally Exempt Small Quantity Generator line at **(805) 987-0717** no later than five business days before you wish to participate. You will be asked to submit a brief inventory form listing the waste to be disposed.

## How Much Does it Cost?

A disposal fee will be charged based on the type and amount of waste. The City is paying for the labor charges associated with the processing and handling of your waste. This represents a significant savings to small businesses.

When you call you will be given an estimate of the costs.

*(continued on reverse)*

## What Information Do You Need When I Call?

A clear, complete description of your hazardous waste is necessary to determine whether the waste can be accepted into the program. You will have to provide the following information:

- Name, address and phone number of your company.
- Estimate of how much waste is generated per month and per year.
- Chemical name or trade name of waste to be disposed.
- Size, type and number of containers to be brought in.
- Your generator ID number.

## How Do I get a Generator Identification Number?

In the state of California, every business which generates any amount of hazardous waste is required to have a Generator Identification Number.

### Permanent ID Numbers

Please complete DTSC Form 1385 which can be found at [http://www.dtsc.ca.gov/IDManifest/ID\\_Numbers.cfm](http://www.dtsc.ca.gov/IDManifest/ID_Numbers.cfm)

### Temporary ID numbers

These are only good for 90 days and are typically used for one time projects [http://hwts.dtsc.ca.gov/GetEPAID\\_index.cfm](http://hwts.dtsc.ca.gov/GetEPAID_index.cfm)

Businesses must have a generator number and provide it to the SQG Coordinator before bringing the waste to the collection site.

## How Do I Transport the Waste?

Wastes should be transported to the collection event site in non-leaking, preferably original containers. For safety, place all wastes in a trunk, pickup bed or other ventilated area that is separate from passengers.

## What if I have additional questions?

Contact the City directly by:

- Visiting our website at [www.toaks.org/GoGreen](http://www.toaks.org/GoGreen) and clicking on the business section.
- Sending us an email at [gogreen@toaks.org](mailto:gogreen@toaks.org)
- Calling the City of Thousand Oaks at 805-449-2400 and ask for a member of the GoGreen Team.

