

**City Council Capital Facilities Committee
Special Meeting
Monday, July 9, 2018; 10:30 a.m.
City Manager's Conference Room**

Summary Notes

1. **Call to Order** – The meeting was called to order at 10:36 a.m.
2. **Roll Call:** Committee Members Present: Councilmember Claudia Bill-de la Peña and Councilmember Joel Price. Also present: City Manager Andrew Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, Finance Director John Adams, Public Works Director Jay Spurgin, Cultural Affairs Director Barry McComb, Deputy Finance Director Jaime Boscarino, Deputy Public Works Director Cliff Finley, Facilities Manager Liz Perez, Library Services Director Heather Cousin, Assistant City Attorney/Risk Manager Tim Giles, Communications & Marketing Analyst Robin Godfrey, Communications & Marketing Analyst Ashley Humes, and Administrative Support Supervisor, Anne Mumo.

Public: Acorn Reporter Becca Whitnall.

3. **Public Comments:** None.
4. **Thousand Oaks Community Art Gallery Update:**

Councilmember Bill-de la Peña opened the meeting by inviting Library Services Director Heather Cousin to give an update on the gallery's operations. Opened in 1991, the gallery, owned and operated by the City, was envisioned by Council to promote local artists and be accessible to all groups. When staff met with stakeholders in February 2018, several concerns were brought to the forefront – equal access, liability, and gallery staffing.

After a brief discussion, Council directed/approved staff to address these concerns. Next steps involve meeting with gallery renters, identifying and implementing a new reservation system, and revising/enhancing the gallery's online presence.

5. **Facilities Projects Update:**

Facilities Manager Liz Perez, City Manager Drew Powers, and Cultural Affairs Director Barry McComb provided updates on the current and upcoming projects.

Civic Arts Plaza:

- Re-design of the building's frontage elements and on-going department reconfigurations in relation to the Downtown Master Plan.
- Mechanical upgrades affecting equipment that is 25 years old.
- Roof renovations.
- Exterior painting.
- Raising the building's freeway sign.

Teen and Goebel Centers:

- Roof renovations.
- Floor/carpet renovations (Goebel Center)
- Replacement of two air conditioning original mechanical units (Goebel Center).

Kavli Theatre:

- Interior painting to be completed in August/September 2019 in time for CAP's 25 Anniversary Celebration.
- Lighting upgrades.
- Seat upgrades/replacement.

6. Public Works Update:

Deputy Public Works Director Cliff Finley gave brief updates on the following:

- 12-month Construction Forecast
- 2018 Pavement Overlay & Slurry Project
- Westlake Boulevard Sidewalk & Bike Lane Project

7. Committee Member Concerns:

There was a brief discussion on the changes that would be taking place in CalTrans Management with the upcoming retirement of their Director. Public Works staff will keep the committee updated on developments.

8. Next Meeting Date – to be determined

9. Adjournment – The meeting was adjourned at 11:26 a.m.

