

**City Council Capital Facilities Committee
Special Meeting
Wednesday, April 5, 2017 – 11:00 a.m.
City Manager's Conference Room**

Summary Notes

1. Call to Order – The meeting was called to order at 11:08 a.m.
2. Roll Call: Committee Members Present: Mayor Claudia Bill-de la Peña and Councilmember Joel Price. Also present: City Manager Andrew Powers, Deputy City Manager/Human Resources Director Gary Rogers, Finance Director John Adams, Public Works Director Jay Spurgin, Deputy Finance Director Jaime Boscarino, Deputy Public Works Director Cliff Finley, Budget Officer Brent Sakaida, Facilities Manager Liz Perez, Sr. Financial Analyst Gilbert Punsalan, and Executive Assistant Ellen Rosa.
3. Public Comments – None
4. Finance Director John Adams opened the meeting by saying the focus of this meeting was to review the Capital Improvement Program (CIP) with committee members in advance of the CIP Budget Study Session scheduled for the City Council Meeting on April 11, 2017. He said staff has been working on the CIP Budget since November 2016.
5. Finance Director John Adams presented a PowerPoint of the Draft FY 2017-2019 CIP Budget which includes ten categories and which is projected at \$32.5M for FY 2017-18 and \$26.9M for FY 2018-19, for a total projected amount of \$59.1M for the two-year budget period.

The presentation also included a review of the ten-year CIP Budget history. Mayor Bill-de la Peña asked Finance Director John Adams how much we currently had in reserves, which he briefly explained and said he could provide her further information or review it with her at a future regular meeting between the Mayor and City Manager.

Finance Director John Adams continued the presentation, with a review and discussion of City Council Priorities for FY 2016-17, challenges for FY 2017-19, pavement maintenance needs and deferred pavement maintenance requirements, as well as the cost of deferring pavement maintenance, the Road Repair and Accountability Act of 2017 (California legislature was expected to vote on Wednesday, April 5 or Thursday, April 6), ten-year history and five-year projections for Capital Projects Fund Revenue for CIP and Lighting Fund for traffic signal maintenance.

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There was a brief conversation about the \$2.5M carry-over grant funding for CRPD's Sapwi Trails Community Park project. This item is scheduled for the April 11, 2017 City Council Meeting (Department Report by Deputy Finance Director Jaime Boscarino). This project includes public improvements.

6. Finance Director John Adams summarized and completed his presentation with a request for questions and/or comments.
7. Next Meeting Date – To be determined
8. Adjournment - The meeting was adjourned at 12:14 p.m.

