

Planning Commission

REGULAR MEETING

Via Video/Teleconference

Monday, February 7, 2022 6:00 P.M.



Public advisory: City meeting facilities are closed to the public at this time.

Pursuant to Assembly Bill 361, the February 7, 2022, Planning Commission meeting will be conducted via video/teleconference.

The meeting will be broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), and YouTube (www.youtube.com/ctomeetings). If you would like to **speak** on an agenda item REMOTELY (NOT in person) please follow the link: [Click to Request to Speak](#) or advise communitydevelopment@toaks.org or call (805) 449-2500. Please see page two for more information. You may participate by submitting **written comments** by email to communitydevelopment@toaks.org (please indicate the agenda item number in the subject line); if received by noon on the day of the meeting, written comments will be provided to the Commission before the meeting and made part of the record; written comments submitted after noon will be made part of the record and provided to the Commission after the meeting.

David Newman, Chair
Sharon McMahon, Vice-Chair
Nelson Buss, Commissioner
Don Lanson, Commissioner
Justin Link, Commissioner

Staff

Kelvin Parker, Community Development Director
Stephen Kearns, Planning Division Manager
Kari Finley, Planning Division Manager
Patrick Hehir, Chief Assistant City Attorney

The following is provided to assist with public participation:

Agenda Availability: The Planning Commission Agenda is posted at the entrance to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. The Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised Planning Commission Meetings are re-broadcast Thursday and Saturday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV (Frontier Channel 3, Spectrum Channel 10).

Supplemental Information: Any agenda related information received and distributed to the Planning Commission after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed: one available on the Thursday preceding the Planning Commission meeting and/or the second one on Monday before the meeting. The Thursday Supplemental Packets, if any, are available for public review on the City’s website.

Please be advised that communications directed to the Planning Commission are public record and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited and will be printed/posted as submitted.

Public Input: Any person who wishes to speak REMOTELY (not in person) regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to follow this link: [Click to Request to Speak](#) or advise the Community Development Department at communitydevelopment@toaks.org or call (805) 449-2500. If you wish to speak via videoconference you will be provided meeting information. Persons addressing the Planning Commission are requested to state their name and community of residence for the record. Any supporting materials or written comments should be sent to communitydevelopment@toaks.org (please indicate the agenda item number in the subject line); if received by noon on the day of the meeting, written comments will be provided to the Commission before the meeting and made part of the record; written comments submitted after noon will be made part of the record and be provided to the Commission after the meeting. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

Consent Calendar: Matters listed on the Consent Calendar do not require significant reporting and/or discussion for decision, or are considered to be routine, and will be approved by one motion as recommended. There will be no separate discussion unless a Commissioner or staff member requests separate discussion prior to approval.



1. **CALL TO ORDER:** 6:00 P.M.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Commissioners Buss, Lanson, Link, McMahon, and Chair Newman
4. **WRITTEN COMMENTS / ANNOUNCEMENTS / SUPPLEMENTAL PACKET / CONTINUANCES**
5. **PUBLIC COMMENTS**
6. **CONSENT CALENDAR:**
 - A. [Minutes of Planning Commission Meeting of January 10, 2022](#)
7. **PUBLIC HEARING:**
 - A. [Subject: Special Use Permit \(SUP\) 2021-71168](#)

Applicant: The Doggy Den, Inc.

Location: 975 Business Center Circle

Request: To approve a Special Use Permit to allow a new indoor dog kennel and training facility, including an outdoor play area, within an existing industrial building.

Recommendation: Adopt resolution approving Special Use Permit (SUP) 2021-71168 based on the findings and subject to the conditions described therein.

Planner: Assistant Planner Tabitha McAtee
 - B. [Subject: Special Use Permit \(SUP\) 2021-71153](#)

Applicant: Matan Dog Training

Location: 742 Hampshire Road, Suite A

Request: To approve a Special Use Permit for the operation of a dog kennel facility at an industrial tenant space.

Recommendation: Adopt resolution approving Special Use Permit (SUP) 2021-71153 based on the findings and subject to the conditions described therein.

Planner: Associate Planner Wil Chua



8. DEPARTMENT REPORTS:

None

9. COMMISSION COMMENTS AND AB 1234 REPORTS

10. STAFF UPDATE:

- A. Follow-up items, announcements and upcoming issues.
- B. [Upcoming Planning Commission Meetings.](#)

11. ADJOURNMENT: to 6:00 p.m. March 14, 2022 Planning Commission Meeting

Agenda Post Date/Time: February 2, 2022 1:00 p.m.

Americans with Disabilities Act (ADA): In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Planning Division, (805) 449-2500. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City ensuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

cdd:115-02\LG\H:\COMMON\Planning Commission\Agenda Packet\2022\2022-02-07\02072022 PC Agenda.docx

