

## Planning Commission

### REGULAR MEETING

Monday, April 12, 2021 6:00 P.M.

Andrew P. Fox City Council Chambers

**Public advisory: The City of Thousand Oaks facilities are closed to the public.**



Pursuant to the Governor's Executive Order N-29-20, the April 12, 2021 meeting of the Planning Commission will be conducted via videoconference and/or teleconference and broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), the City's website ([www.toaks.org/TOTV](http://www.toaks.org/TOTV)), and YouTube at (CTO Meetings). Most Commissioners will be participating via videoconference and will not be physically present in Chambers.

You may participate in the meeting by submitting your **written comments** by email to [communitydevelopment@toaks.org](mailto:communitydevelopment@toaks.org) (please indicate the agenda item number in the subject line). To give the Recording Secretary adequate time to provide your comments to the Commission, please submit your comments prior to 10:00 a.m. on the day of the meeting.

If you would like to **speak** on an agenda item, please follow the link: [Click to Request to Speak](#) or advise [communitydevelopment@toaks.org](mailto:communitydevelopment@toaks.org) or call (805) 449-2500 no later than 10:00 a.m. on the day of the meeting. Please see page two for more information.

**Nelson Buss, Chair**  
**David Newman, Vice Chair**  
**Don Lanson, Commissioner**  
**Justin Link, Commissioner**  
**Sharon McMahon, Commissioner**

#### Staff

Kelvin Parker, Community Development Director  
Kari Finley, Interim Deputy Community Development Director  
Patrick Hehir, Assistant City Attorney

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**Americans with Disabilities Act (ADA):** Pursuant to the Executive Order, and in compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Planning Division, (805) 449-2500 within 48 hours of the meeting.

## PLANNING COMMISSION AGENDA

April 12, 2021

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The following is provided to assist with public participation:

**Agenda Availability:** The Planning Commission Agenda is posted at the entrance to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Hall is currently closed. The Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised Planning Commission Meetings are re-broadcast Thursday and Saturday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

**Supplemental Information:** Any agenda related information received and distributed to the Planning Commission after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed: one available on the Thursday preceding the Planning Commission meeting and/or the second one on Monday at the meeting. The Thursday Supplemental Packets, if any, are available for public review on the City’s website.

Please be advised that communications directed to the Planning Commission are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited and will be printed/posted as submitted.

**Public Input:** Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to follow this link: [Click to Request to Speak](#) or advise the Community Development Department at [communitydevelopment@toaks.org](mailto:communitydevelopment@toaks.org) or call (805) 449-2500 no later than 10:00 a.m. on the day of the meeting. If you wish to speak via telephone you will be asked to provide a phone number where you can be reached when your item is being discussed. If you wish to speak via videoconference you will be provided meeting information. Persons addressing the Planning Commission are requested to state their name and community of residence for the record. Any supporting materials or written comments should be emailed to the Recording Secretary no later than 10:00 a.m. on the day of the meeting. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

**Consent Calendar:** Matters listed on the Consent Calendar do not require significant reporting and/or discussion for decision, or are considered to be routine, and will be approved by one motion as recommended. There will be no separate discussion unless a Commissioner or staff member requests separate discussion prior to approval.



1. **CALL TO ORDER:** 6:00 P.M.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Commissioners Lanson, Link, McMahon, Newman, and Chair Buss
4. **WRITTEN COMMENTS / ANNOUNCEMENTS / SUPPLEMENTAL PACKET / CONTINUANCES**
5. **PUBLIC COMMENTS**
6. **CONSENT CALENDAR:**
  - A. [Minutes of Planning Commission Meeting of March 29, 2021](#)
7. **PUBLIC HEARINGS:**
  - A. [Subject: Special Use Permit \(SUP\) 2020-70327](#)

**Applicant:** Harcan Enterprises, Inc. (Future Elite Academy)

**Location:** 2382 Townsgate Road

**Request:** To allow a sports training facility with an alternative use of parking facilities within an existing industrial complex.

**Recommendation:** Adopt the resolution denying SUP 2020-70327, based on the findings contained in the resolution.

**Planner:** Senior Planner Lori Young
8. **DEPARTMENT REPORTS:**
  - A. [Presentation on the Climate and Environmental Action Plan \(CEAP\)](#)

**Recommendation:** Receive presentation on the development of the City's Climate and Environmental Action Plan and its relationship to the Thousand Oaks 2045 General Plan Update.



- B. [Consistency of the City Capital Improvement Program \(CIP\) for FYs 2021-2022 and 2022-2023 with the Thousand Oaks General Plan](#)

**Recommendation:** Find the Proposed Capital Improvement Program for Fiscal Years (FYs) 2021-22 and 2022-23 to be consistent with the Thousand Oaks General Plan as stated in the resolution, and direct staff to convey this finding to City Council.

**9. COMMISSION COMMENTS AND AB 1234 REPORTS**

**10. STAFF UPDATE:**

- A. Follow-up items, announcements and upcoming issues.  
B. [Upcoming Planning Commission Meetings.](#)

**11. ADJOURNMENT:** to 6:00 p.m. on April 26, 2021

