

City Council
REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE
Tuesday, December 15, 2020, 6:00 P.M.
Andrew P. Fox City Council Chambers



Public advisory: The City Council facilities are closed to the public.
You may view the City Council meeting broadcast live on TV
(Frontier Channel 3, Spectrum Channel 10), the City's website
(www.toaks.org/TOTV), and YouTube (CTO Meetings).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

Claudia Bill-de la Peña, Mayor
Bob Engler, Mayor Pro Tem
Al Adam, Councilmember
Ed Jones, Councilmember
Kevin McNamee, Councilmember

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Kelvin Parker, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

Public Input: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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December 15, 2020

RES. NO. 2020-053
ORD. NO. 1683-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Adam, Jones, McNamee, Engler, and Mayor Bill-de la Peña
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. COVID-19 Update
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 8 for Consent Calendar listing)
8. PUBLIC HEARING:
 - A. [Solar Carport at the Municipal Service Center Project \(CI 5265\)](#)

RECOMMENDATION:

1. Approve project design, specifications, and Addenda No. 1 and 2 for construction of Solar Carport at Municipal Service Center Project (CI 5265)
2. Award Energy Services Agreement for design and construction of Solar Canopies, under Government Code section 4217.10 et seq. procurement process, to SitelogIQ (Sacramento, CA) in amount of \$1,459,374, plus contingency of \$145,937, with term ending December 20, 2021
3. Approve budget appropriation in amount of \$295,000; \$15,000 from A/C #631-0000-341-9900 (Solid Waste Fund, Net Position) to A/C #631-5310-682-8300 (CI 5265, Solid Waste/Solar Carport at MSC), \$60,000 from A/C #142-0000-311-1000 (Landscape Fund, Fund Balance) to A/C #142-5630-632-8300 (CI 5265, Landscaping/Solar Carport at MSC), and \$220,000 from A/C #651-0000-341-9900 (Transportation Fund, Net Position/TDA Funds) to A/C #651-5540-682-8300 (CI 5265, Transit TDA/Solar Carport at MSC)

8. PUBLIC HEARING: (Continued)

A. Solar Carport at the Municipal Service Center Project (CI 5265)
(Continued)

RECOMMENDATION: (Continued)

4. Authorize expenditure in amount of \$1,610,311 (\$1,459,374 design and construction contract, \$145,937 contingency, and \$5,000 for City furnished materials and supplies), \$1,075,137 from A/C 651-5540-682-8300, \$200,000 from A/C 613-5310-682-8300, \$200,000 from A/C 624-5310-682-8300, \$55,000 from A/C 631-5310-682-8300, \$55,000 from A/C 142-5630-632-8300, and \$25,174 from A/C 001-5310-631-8300 (CI 5265, Solar Carport at the Municipal Service Center Project)
5. Delegate authority to City Engineer to approve changes in design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount

9. DEPARTMENT REPORTS:

A. [Community Development Department Update: Prescreening Process for General Plan Amendments](#)

RESOLUTION AMENDING POLICY FOR PRESCREENING GENERAL PLAN LAND USE MAP AMENDMENTS THAT REQUIRE ALLOCATIONS OF RESIDENTIAL CAPACITY AND RESCINDING RESOLUTION NO. 2018-015 RES. NO. 2020-_____

RECOMMENDATION: Adopt resolution to modify process for prescreening amendments to the General Plan that require allocations of residential capacity

10. COMMITTEE/COMMISSION/BOARD REPORTS:

A. [City Investment Review Committee Annual Report](#)

RECOMMENDATION: Receive and file report

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS: None
 - A. Follow-up reports on meetings/conferences attended by Councilmembers
13. CITY MANAGER:
 - A. Follow-up items
 - B. Announcements and upcoming issues
14. CLOSED SESSION: None
15. PUBLIC NOTICES: None
16. ADJOURNMENT:

Adjourn in memory of:

 - o Leon Stevens, former City employee and long-time community volunteer to Regular Meeting January 12, 2021

Agenda Post Date/Time: December 10, 2020, 5:00 p.m.

EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH N. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify November 18, 2020, November 25, 2020, and December 2, 2020; approve December 9, 2020, December 16, 2020, December 23, 2020, December 30, 2020, and approve January 6, 2021, subject to review and ratification
- B. [Minutes of City Council meetings of November 17, 2020 and December 8, 2020](#)
- C. [No Appropriation/Expenditure Required: Ventura County Citizens Transportation Advisory Committee \(VCCTAC\) Appointment](#) (Bill-de la Peña); re-appointment of Chaise Rasheed to fill regular position on VCCTAC, term ending December 2022
- D. [No Appropriation/Expenditure Required: Investment Review Committee Appointments](#) (Engler); re-appointment of incumbent Jim Hoagland and appointment of Cody Sorenson to serve two-year terms ending January 2023
- E. [Financial Impact to be Determined: Termination of Cable Franchise Agreement](#); Frontier Communications, Inc.'s (Frontier) request for early termination of cable franchise agreement (Cont. No. 7855-2006); authorize City Manager to prepare and execute necessary documents to terminate City's cable franchise agreement to assist Frontier in obtaining California Public Utility Commission's approval for State franchise
- F. [Approved Expenditure: State Lobbyist Contract; award Professional Services Agreement](#) to Joe A. Gonsalves and Son with not-to-exceed amount of \$33,000 per year for state lobbying services for three-year term with two additional one-year options to extend; authorize staff to waive formal Request for Proposal/Qualifications (RFP/Q) process for professional lobbyist services and approve Joe A. Gonsalves and Son pursuant to Thousand Oaks Municipal Code Section 3-10.501; authorize expenditure in amount of \$33,000 per year for FY 2020-21 through FY 2022-23 A/C 001-1120-611-5750 (Contract Service Payment to Agencies/Management Fees)

7. CONSENT CALENDAR: (Continued)

- G. [No Appropriation/Expenditure Required: Agricultural Land Lease Agreement](#); three-year land lease agreement for City-owned property, sections of Assessor Parcel 520-0-180-245 and 520-0-180-155, with Underwood and Sons, LLC, beginning at 12:01 a.m. 01/01/2021, and ending at midnight 12/31/2023, with option to extend agreement for three-years
- H. [Financial Impact to be Determined: Cooperative Fleet Card Agreement with Western States Contracting](#) Alliance-National Association of State Procurement Offices contract NASPO VALUEPOINT # 00612-Category 2 for use of U.S. Bank Voyager fleet cards through 06/30/2021 for purchase of vehicle fuel for City vehicles from local gas stations; fuel purchases made with U.S. Bank Voyager fleet cards in amount not to exceed \$175,000; expenditure in amount of \$168,000 A/C 001-5640-631-3512 (Fleet Maintenance/Fuel) and \$7,000 A/C#001-6660-621-3512 (Police Services/Fuel) for FY 2020-21
- I. [Additional Appropriation: 2020 Pavement Overlay Program \(CI 5503\)](#); Change Order No. 6 to Cont. No. 12356-2020 with Sully-Miller Contracting Company in amount not-to-exceed \$14,483.25 for pavement tapered milling; budget appropriation and expenditure in amount of \$37,800 A/C 133-0000-311-1000 (Gas Tax 2106, Fund Balance) to A/C 133-5610-631-8300 (CI 5503, Pavement Overlay Program FY 2019-21)
- J. [Additional Appropriation: Second Amendment to Fire Alarm and Suppression Systems Services Agreement](#) (Cont. No.11936-2018) with Cal Building Systems, Inc. to add \$15,710, with a not-to-exceed amount of \$300,000 over lifetime of contract; budget appropriation and expenditure in amount of \$7,900 A/C 001-0000-311-1000 (General Fund - Fund Balance) to A/C 001-3594-612-5623 (General Fund – Facilities Maintenance, Hill Canyon Fire Protection Systems)
- K. [Approved Expenditure: Rancho Potrero Community Equestrian Center \(RPCEC\) Interim Memorandum of Understanding \(MOU\)](#); Fifth Amendment to Interim MOU (Cont. No. 11980-2019) with Ride On, LA (Ride On) for operation of RPCEC

7. CONSENT CALENDAR: (Continued)

L. [Approved Expenditure: Safety Compliance and Culture Project](#); First Amendment to Cont. No. 12241-2019 with Citadel Environmental Services, Inc. to add \$85,000, with new not-to-exceed amount of \$370,000, and extend term through 12/31/21; expenditures in amount of \$85,000: \$18,870 A/C 621-8250-682-5699 (Hill Canyon Treatment Plant), \$18,870 A/C 611-8030-682-5699 (Water Distribution), \$9,435 A/C 621-8220-682-5699 (Wastewater Collections), \$8,245 A/C 001-5610-631-5699 (Roads), \$8,245 A/C 001-5630-632-5699 (Landscape), \$5,865 A/C 177-5320-631-5699 (Stormwater), \$4,760 A/C 001-5660-631-5699 (Storm Drains), \$4,760 A/C 142-5630-632-5699 (Landscape Assessment District, Zone: AD), \$3,570 A/C 001-5650-631-5699 (MSC Facility/Administrative), \$1,190 A/C 621-8240-682-5699 (Industrial Waste), and \$1,190 A/C 611-8070-682-5699 (Water Quality Assurance)

M. [No Appropriation/Expenditure Required: Conflict of Interest Resolution Update; adopt resolution](#)

RESOLUTION UPDATING DESIGNATED EMPLOYEES, OFFICERS, AND DISCLOSURE CATEGORY LIST FOR FAIR POLITICAL PRACTICES ACT REQUIREMENTS (CONFLICT OF INTEREST) AND RESCINDING RESOLUTION NO. 2018-077 RES. NO. 2020-_____

N. [Approved Expenditure: Los Feliz Sidewalk Project – Phase II \(CI 5426\); adopt resolution](#)

RESOLUTION ADOPTING NEGATIVE DECLARATION FOR LOS FELIZ SIDEWALK PROJECT (CI 5426) RES. NO. 2020-_____