

City Council
REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE
Tuesday, October 13, 2020, 6:00 P.M.
Andrew P. Fox City Council Chambers



Revised Agenda
Posted 10/9/20 to
add Item 11.A.

Public advisory: The City Council facilities are closed to the public.
You may view the City Council meeting broadcast live on TV
(Frontier Channel 3, Spectrum Channel 10), the City's website
(www.toaks.org/TOTV), and YouTube (CityofThousandOaks).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

Al Adam, Mayor
Claudia Bill-de la Peña, Mayor Pro Tem
Bob Engler, Councilmember
Ed Jones, Councilmember

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Mark A. Towne, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Deputy Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

Public Input: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

10. STUDY SESSION:

- A. [Water and Wastewater Connection Fees Update Study and Proposed Rate Adjustments](#)

RECOMMENDATION:

1. Approve the 2020 Water and Wastewater Connection Fees Update Study
2. Authorize October 27, 2020 as the Public Hearing date to establish the Wastewater Plant Investment Fee, Water Plant Investment Fee, Special Facilities Surcharge Fees, and Fire Flow Surcharge Fees, to be effective January 1, 2021

11. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. [Traffic and Transportation Advisory Commission Appointment \(Bill-de la Peña\)](#)

RECOMMENDATION: Appoint Mic Farris to fill an unscheduled vacancy to serve an unexpired term ending December 2022

12. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

13. COUNCIL ISSUES/RECOMMENDATIONS: None

- A. Follow-up reports on meetings/conferences attended by Councilmembers

14. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

15. CLOSED SESSION: Teleconference

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Initiation of Litigation; Pursuant to Government Code Section 54956.9(d)(4). (1 Potential Case)

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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October 13, 2020

16. PUBLIC NOTICES: None

17. ADJOURNMENT:

Adjourn in memory of:

- Brian Patrick Hetherington, City Employee
- Marion Margaret Schillo, distinguished community member and wife of former Councilmember and Ventura County Supervisor Frank Schillo

to Regular Meeting October 27, 2020

Agenda Post Date/Time: October 8, 2020, 5:00 p.m.

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EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH N. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify September 9, 2020, and September 16, 2020; approve September 23, 2020, and September 30, 2020, and approve October 7, 2020, October 14, 2020, and October 21, 2020, subject to review and ratification
- B. [Minutes of City Council meeting of September 8, 2020](#)
- C. No Appropriation/Expenditure Required: [Santa Monica Mountains Conservancy Advisory Committee \(SMMCAC\) Appointment](#) (Bill-de la Peña); re-appointment of Janet Wall to serve two-year term ending September 2022
- D. Approved Expenditure: [Hill Canyon Treatment Plant \(HCTP\) Digester No. 1 Cleaning Project \(MI 2564\)](#); project design, specifications, and Addenda Nos. 1 and 2 for construction; award construction contract to Synagro-WWT, Inc., in amount of \$168,800, plus \$16,880 contingency; authorize expenditure in amount of \$185,680 (\$168,800 construction contract, \$16,880 construction contract contingency) A/C 624-8250-682-5500 (MI 2564, HCTP Digester No. 1 Cleaning Project); delegate authority to City Engineer to approve changes in design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount
- E. Approved Expenditure: [Hill Canyon Treatment Plant \(HCTP\) Facility Exterior Painting Project Phase 1 \(MI 2584\)](#); project design, specifications, and Addenda Nos. 1 and 2 for construction; award construction contract to Ray-Mac Painting, Inc., in amount of \$199,999, plus \$19,999 contingency; authorize expenditure in amount of \$219,998 (\$199,999 construction contract, \$19,999 contingency) A/C 624-8250-682-5500 (MI 2584, HCTP Facility Exterior Painting Project Phase 1); delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project approved contingency amount

7. CONSENT CALENDAR: (Continued)

- F. Approved Expenditure: [Conejo School Road/Willow Lane Sidewalk and Bike Lanes Project \(CI 5492\)](#); authorize staff to advertise for construction bids
- G. Approved Expenditure: [Rancho Road Sidewalks and Bike Lanes Project \(CI 5308\)](#); authorize staff to advertise for construction bids; Budget Appropriation transfer in amount of \$939,684 A/C 543-5310-631-8300 (CI 5308, Rancho Rd Sidewalks & Bike Lanes) to A/C 183-5310-631-8300 (CI 5308, Rancho Rd Sidewalks & Bike Lanes)
- H. Approved Expenditure: [Hill Canyon Treatment Plant \(HCTP\) Coating/Concrete Rehabilitation Secondary Clarifier No. 2 \(MI 2532\)](#); Change Order No. 3 to Contract No. 12398-2020 with Cushman Contracting Corporation in amount of \$22,511.81 for revised not-to-exceed amount of \$437,187.65; Third Amendment to Professional Services Agreement No. 12022-2019 with AECOM Technical Services, Inc. for additional Construction Phase Support Services in amount of \$5,175, for revised not-to-exceed amount of \$138,649; authorize additional expenditure of \$27,687 (\$22,512 construction change order, \$5,175 for additional construction support services) A/C 624-8250-682-5500 (MI 2532, HCTP Coating/Concrete Rehabilitation Secondary Clarifier No. 2 Project)
- I. Approved Expenditure: [Thousand Oaks Transit \(TOT\) Program Pandemic Response Update; affirm TOT program and fare adjustments implemented to date in response to COVID-19 pandemic](#); authorize Public Works Director or designee to implement additional TOT program and policy adjustments to protect public and return service to normal operations after lifting of current health emergency
- J. Approved Expenditure: [Supervisory Control and Data Acquisition \(SCADA\) Upgrades/ Replacements \(CI 5284\)](#); list of pre-qualified contractors to bid; authorize staff to advertise for construction bids

7. CONSENT CALENDAR: (Continued)

- K. Approved Expenditure: [Municipal Service Center \(MSC\) Security Fencing Improvements \(OES 014\)](#); project design, plans, and specifications, including Addendum No. 1; award construction contract to Red Hawk Fence in amount of \$139,682, plus \$13,968 contingency; accept total of \$146,974 grant funds; \$104,208 from East County Transit Alliance (ECTA) Vehicle Security Cameras awarded in FY 2013-14, and \$42,766 from Transit Digital Radio System awarded in FY 2012; \$8,676 budget appropriation A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-5650-631-8300 (OES 014 MSC Security Fencing Improvements); authorize expenditure in the amount of \$155,650 (\$139,682 construction contract; \$13,968 contingency; \$2,000 City furnished materials and supplies), \$146,974 A/C 651-5310-683-8300 (OES 014 MSC Security Fencing Improvements), and \$8,676 A/C 001-5650-631-8300 (OES 014 MSC Security Fencing Improvements); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project on work directives and change orders up to project approved contingency amount
- L. Approved Expenditure: [County of Ventura \(County\) In-Person Voting Memorandum of Understanding \(MOU\) between City and County for Ventura County Elections Division In-Person Voting Facilities at Civic Arts Plaza and Newbury Park Library](#), effective 10/30/2020 through 11/4/2020; authorize City Manager or designee to execute future Amendments to Agreement
- M. Approved Expenditure: [Southern California Edison \(SCE\) - Public Safety Power Shutoff \(PSPS\) Community Resource Center License Agreement](#); between City and SCE at Grant R. Brimhall and Newbury Park Libraries for five-year term, effective 10/13/2020; authorize City Manager or designee to execute future Amendments to Agreement
- N. Approved Expenditure: [Purchase of Two BMW Police Motorcycles from BMW of Ventura County in amount of \\$61,165.56](#); authorize expenditure in amount of \$61,166 A/C 001-6610-621-8400 (General Fund, Police Equipment over \$5,000), fully offset by A/C 001-6610-621-8900 (General Fund, Police Fixed Asset Replacement)