

Planning Commission

REGULAR MEETING

Monday, September 21, 2020 6:00 P.M.

Andrew P. Fox City Council Chambers

Public advisory: The City of Thousand Oaks facilities are closed to the public.



Pursuant to the Governor's Executive Order N-29-20, the August 24, 2020 meeting of the Planning Commission will be conducted via videoconference and/or teleconference and broadcast live on TV (Frontier Channel 3, Spectrum Channel 10), and the City's website. Most Commissioners will be participating via videoconference and will not be physically present in Chambers.

You may participate in the meeting by submitting your **written comments** by email to communitydevelopment@toaks.org (please indicate the agenda item number in the subject line). To give the Recording Secretary adequate time to provide your comments to the Commission, please submit your comments prior to 10:00 a.m. on the day of the meeting.

If you would like to **speak** on an agenda item, please follow the link: [Click to Request to Speak](#) or advise communitydevelopment@toaks.org or call (805) 449-2500 no later than 10:00 a.m. on the day of the meeting. Please see page two for more information.

Don Lanson, Chair
Nelson Buss, Vice Chair
Kevin Kohan, Commissioner
Sharon McMahon, Commissioner
David Newman, Commissioner

Staff

Kelvin Parker, Deputy Community Development Director/Interim Community Development Director
Patrick Hehir, Assistant City Attorney

Americans with Disabilities Act (ADA): Pursuant to the Executive Order, and in compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the Planning Division, (805) 449-2500 within 48 hours of the meeting.

PLANNING COMMISSION AGENDA

September 21, 2020

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The following is provided to assist with public participation:

Agenda Availability: The Planning Commission Agenda is posted at the entrance to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Hall is currently closed. The Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised Planning Commission Meetings are re-broadcast Thursday and Saturday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

Supplemental Information: Any agenda related information received and distributed to the Planning Commission after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed: one available on the Thursday preceding the Planning Commission meeting and/or the second one on Monday at the meeting. The Thursday Supplemental Packets, if any, are available for public review on the City’s website.

Please be advised that communications directed to the Planning Commission are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited and will be printed/posted as submitted.

Public Input: Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to follow this link: [Click to Request to Speak](#) or advise the Community Development Department at communitydevelopment@toaks.org or call (805) 449-2500 no later than 10:00 a.m. on the day of the meeting. If you wish to speak via telephone you will be asked to provide a phone number where you can be reached when your item is being discussed. If you wish to speak via videoconference you will be provided meeting information. Persons addressing the Planning Commission are requested to state their name and community of residence for the record. Any supporting materials or written comments should be emailed to the Recording Secretary no later than 10:00 a.m. on the day of the meeting. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

Consent Calendar: Matters listed on the Consent Calendar do not require significant reporting and/or discussion for decision, or are considered to be routine, and will be approved by one motion as recommended. There will be no separate discussion unless a Commissioner or staff member requests separate discussion prior to approval.



1. **CALL TO ORDER:** 6:00 P.M.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Commissioners** Buss, Kohan, McMahon, Newman, and Chair Lanson
4. **WRITTEN COMMENTS / ANNOUNCEMENTS / SUPPLEMENTAL PACKET / CONTINUANCES**
5. **PUBLIC COMMENTS**
6. **CONSENT CALENDAR:**
 - A. [Minutes of Planning Commission Meeting of August 24, 2020](#)
7. **PUBLIC HEARINGS:**
 - A. **Subject:** [Continuance of Appeal of Development Permit Minor Modification \(DPMN\) 2020-70184](#)

Applicant: Appellant: Mandy Jacob; Applicant: New Cingular Wireless PCS, LLC a Delaware Limited Liability Company, by: AT&T Mobility Corporation, Its Manager

Location: 1 Amgen Center Drive B27

Request: Appellant is requesting the Planning Commission reverse the administrative decision approving DPMN 2020-70184, thereby denying the request to upgrade an existing wireless communications facility at 1 Amgen Center Drive.

Recommendation: Adopt the resolution denying the appeal, thereby upholding the administrative approval of Development Permit Minor Modification (DPMN) 2020-70184.

Planner: Associate Planner Wil Chua



- B. Subject:** [Special Use Permit Minor Modification \(SUMN\) 2020-70422](#)
Applicant: Los Robles Hospital & Medical Center
Location: 215 West Janss Road
Request: To allow expansion of an existing helipad, including removal of three parking spaces, on the rooftop of the parking structure at Los Robles Hospital. The subject property is located at 215 West Janss Road and is zoned PL (Public, Quasi-Public and Institutional Lands and Facilities).

Recommendation: Adopt the resolution approving Special Use Permit Minor Modification (SUMN) 2020-70422 based on the findings and subject to the conditions contained in the resolution.

Planner: Senior Planner Lori Young

- C. Subject:** [Special Use Permit \(SUP\) 2020-70218](#)
Applicant: The Mighty Axe
Location: 215 North Moorpark Road, Unit I
Request: To allow a new entertainment venue in an existing commercial building including axe-throwing, arcade games, and onsite alcohol sales.

Recommendation: Adopt the Resolution approving Special Use Permit (SUP) 2020-70218, based on the findings and subject to the conditions contained in the resolution.

Planner: Assistant Planner Tabitha McAtee

8. DEPARTMENT REPORTS:

- A. None

9. COMMISSION COMMENTS AND AB 1234 REPORTS

10. STAFF UPDATE:

- A. Follow-up items, announcements and upcoming issues.
B. [Upcoming Planning Commission Meetings.](#)

11. ADJOURNMENT: to 6:00 p.m. on October 12, 2020

