

**City Council**  
**REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE**  
**Tuesday, September 8, 2020, 6:00 P.M.**  
**Andrew P. Fox City Council Chambers**



**Public advisory: The City Council facilities are closed to the public.**  
**You may view the City Council meeting broadcast live on TV**  
**(Frontier Channel 3, Spectrum Channel 10), the City's website**  
**([www.toaks.org/TOTV](http://www.toaks.org/TOTV)), and YouTube (CityofThousandOaks).**

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

**Al Adam, Mayor**  
**Claudia Bill-de la Peña, Mayor Pro Tem**  
**Bob Engler, Councilmember**  
**Ed Jones, Councilmember**

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Mark A. Towne, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Deputy Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

**MISSION STATEMENT:**  
**Extraordinary Service to the Citizens We Serve is Our Purpose**

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

**Public Input:** To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at [cityclerk@toaks.org](mailto:cityclerk@toaks.org) or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

3

September 8, 2020

RES. NO. 2020-041  
ORD. NO. 1680-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE: Remembrance of September 11, 2001
3. ROLL CALL: Councilmembers Engler, Jones, Bill-de la Peña, and Mayor Adam
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
  - A. COVID-19 Update
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 5 thru 6 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
  - A. [Purchase and Implementation of Land Management System](#)

RECOMMENDATION:

1. Award professional services agreement with Tyler Technologies, Inc. of Plano, Texas for purchase, licensing, and implementation of land management system software in an amount of \$1,864,498 over the five-year term of the agreement. The agreement is not-to-exceed \$791,740 in the first year (which includes \$72,000 for extra services, if needed), and an estimated \$248,892 in year two, subject to adjustment based on the number of licensed users and subject to a five percent annual increase thereafter
2. Authorize City Manager to execute professional services agreement subject to approval by the City Attorney.
3. Authorize acceptance and approve a budget appropriation in the amount of \$310,000 to A/C 001-4010-435-9900 (Other Revenue from State), in grant funds to offset the first-year cost, to be received from the State of California SB 2 Planning Grants Program; and authorize City Manager to execute necessary documents and agreements to accept the grant funds
4. Approve expenditure in the amount of \$791,740 from A/C 001-4010-641-8630 (Capital Outlay – Software)

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

4

September 8, 2020

10. COMMITTEE/COMMISSION/BOARD REPORTS: None
11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None
12. COUNCIL ISSUES/RECOMMENDATIONS: None
  - A. Follow-up reports on meetings/conferences attended by Councilmembers
13. CITY MANAGER:
  - A. Follow-up items
  - B. Announcements and upcoming issues
14. CLOSED SESSION: Teleconference
  - A. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Suzanne Rosenthal vs. City of Thousand Oaks*; Case No.: 56-2019-00531953-CU-PO-VTA; Pursuant to Government Code Section 54956.9(a)
  - B. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Brit Nicole Marie Tsumpes v. City of Thousand Oaks*; Case No.: 56-2020-00539890-CU-PO-VTA; Pursuant to Government Code Section 54956.9(a)
15. PUBLIC NOTICES: None
16. ADJOURNMENT:

Adjourn to Regular Meeting September 22, 2020

Agenda Post Date/Time: September 3, 2020, 5:00 p.m.

## EXHIBIT A

### 7. CONSENT CALENDAR:

#### *RECOMMENDATIONS FOR ITEMS A. THROUGH G. ARE TO APPROVE*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify August 26, 2020 and September 1, 2020; approve September 9, 2020, and approve September 16, 2020, subject to review and ratification
- B. [Minutes of City Council meeting of August 25, 2020](#)
- C. [No Appropriation/Expenditure Required: 2020 League of California Cities \(LCC\) Annual Conference Business Meeting; designate Councilmember Bob Engler as Voting Delegate and Legislative Affairs Manager Mina Layba as Alternate Voting Delegate to represent City at 2020 LCC Annual Conference Business Meeting 10/09/2020, as a result of COVID-19 pandemic, conference will be held online with virtual general assemblies, breakout sessions and business meeting; City Clerk to affirm and sign 2020 Annual Conference Voting Delegate Alternate Form and City Manager's Office staff to fax to LCC by 09/30/2020](#)
- D. [Approved Expenditure: Biosolids Hauling and Beneficial Reuse Services; award three-year General Services Agreement to Synagro, Inc. for amount not-to-exceed \\$2,445,200; authorize expenditure of \\$649,200 for FY 2020-21 A/C 621-8250-682-5691 \(Biosolids Contracted Services\)](#)
- E. [Additional Appropriation: City Water Systems Plans/Reports Updates \(MI 2594\); award Professional Services Agreement to Kennedy Jenks Consultants, Inc. not-to-exceed \\$275,200 for engineering services in connection with preparation of updates to Risk and Resiliency Assessment, Emergency Response Plan, and Urban Water Management Plan, with term ending 06/30/2021, and \\$27,500 for extra services; \\$53,200 budget appropriation A/C 613-0000-341-9900 \(Water Capital Facilities Replacement – Net Position\) to A/C 613-5310-682-5699 \(MI 2594, Water System Plans/Reports Updates\); and \\$84,800 A/C 612-0000-341-9900 \(Water Capital – Net Position\) to A/C 612-5310-682-5699 \(MI 2594, Water System Plans/Reports Updates\); authorize \\$100,000 budget carryover; \\$30,000 A/C 612-8030-682-8300 to A/C 612-5310-682-5699 and \\$70,000 A/C 613-8030-682-8300 to A/C 613-5310-682-5699 for Water System Plans/Reports Updates \(MI 2594\) from FY 2019-20 to FY 2020-21; \\$70,000 budget appropriation transfer A/C 612-5310-682-5500 \(MI 2578, Urban Water Management Plan Update\) to A/C 612-5310-682-5699 \(MI 2594, Water System Plans/ Reports Updates\); authorize \\$308,000 expenditure \(\\$275,200 agreement, \\$27,500 extra services, \\$5,300 City-furnished materials and supplies\); \\$184,800 A/C 612-5310-682-5699 \(MI 2594, Water System Plans/Reports Updates\), and \\$123,200 A/C 613-5310-682-5699 \(MI 2594, Water System Plans/Reports Updates\)](#)

7. CONSENT CALENDAR: (Continued)

- F. [Additional Appropriation: Lunch at the Library Summer 2020 Grant; authorize acceptance of California State Library Lunch at the Library Summer 2020 Grant of \\$5,000 to provide materials for children at four Many Mansions Housing Development sites in Thousand Oaks; \\$5,000 budget appropriation and expenditure A/C 110-0000-435-9900 \(CS2020, Other Revenue from State, Other Reimbursements\) to A/C 110-7010-673-6930 \(CS2020, Library, Other Services, Special Programs\)](#)
  
- G. [No Appropriation/Expenditure Required: 2021 City Council meeting schedule; adopt resolution](#)

RESOLUTION SETTING CITY COUNCIL MEETING SCHEDULE FOR  
CALENDAR YEAR 2021 RES. NO. 2020-\_\_\_\_\_