

City Council
REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE
Tuesday, August 25, 2020, 6:00 P.M.
Andrew P. Fox City Council Chambers



Public advisory: The City Council facilities are closed to the public.
You may view the City Council meeting broadcast live on TV
(Frontier Channel 3, Spectrum Channel 10), the City's website
(www.toaks.org/TOTV), and YouTube (CityofThousandOaks).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

Al Adam, Mayor
Claudia Bill-de la Peña, Mayor Pro Tem
Bob Engler, Councilmember
Ed Jones, Councilmember

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Mark A. Towne, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Deputy Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

Public Input: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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August 25, 2020

RES. NO. 2020-040
ORD. NO. 1680-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Engler, Jones, Bill-de la Peña, and Mayor Adam
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. COVID-19 Update
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 7 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
 - A. [Thousand Oaks Alliance for the Arts \(TOArts\) Operations and Programming Update](#)

RECOMMENDATION: Receive and file TOArts operations and programming update for previous six months ending June 30, 2020
 - B. [Community Attitude Survey](#)

RECOMMENDATION: Receive 2020 Community Attitude Survey Report
 - C. [COVID-19 Community Funding](#)

RESOLUTION AMENDING FY 2020-21 COMMUNITY GRANT PROGRAMS IN RESPONSE TO COVID-19, AND APPROVING BANK OF AMERICA PERFORMING ARTS CENTER RENT RELIEF PROGRAM, SOCIAL SERVICES EMERGENCY RELIEF PROGRAM, AND RESIDENTIAL RENTAL ASSISTANCE PROGRAM FOR COVID-19 IMPACTED THOUSAND OAKS RESIDENTS RES. NO. 2020-

9. DEPARTMENT REPORTS: (Continued)

C. COVID-19 Community Funding (Continued)

RECOMMENDATION:

1. Adopt resolution suspending Community Events Endowment Fund and Sports Facilities Endowment Fund grants for calendar year 2020, authorizing City Manager to establish and execute program and guidelines for Bank of America Performing Arts Center Rent Relief and Social Services Emergency Relief programs and reallocating \$200,000 in funds for programs, and authorizing City Manager to establish and execute program and guidelines for COVID-19 Rental Assistance program
2. Approve additional budget appropriation and expenditure in amount of \$1,000,000 from A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-1120-611-5920 (Project #C19RAP, Grants & Donations)
3. Approve additional budget appropriation and expenditure in amount of \$18,000 for software and marketing from A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-0830-646-3370 (Project #19RAP, Community Promotion, \$8,000) and to A/C 001-0410-612-3122 (Project # C19RAP, Software Licenses, \$10,000)
4. Approve transfer in an amount not to exceed \$100,000 from A/C 001-1120-611-5920 (Grants & Donations) to A/C 681-0000-484-0000 (Project #BOFARR, Theatres Fund – Other Reimbursements) to cover cost of rental credits as part of Bank of America Performing Arts Center Rent Relief program

10. COMMITTEE/COMMISSION/BOARD REPORTS: None

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS: None

- A. Follow-up reports on meetings/conferences attended by Councilmembers

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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August 25, 2020

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

14. CLOSED SESSION: Video conference

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: City Attorney; Pursuant to Government Code Section 54957(b)(1)
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: City Manager; Pursuant to Government Code Section 54957(b)(1)
- C. CONFERENCE WITH LABOR NEGOTIATORS – City designated representatives: Mayor Al Adam and Human Resources Director Tim Giles; unrepresented employee: City Attorney; Pursuant to Government Code Section 54957.6
- D. CONFERENCE WITH LABOR NEGOTIATORS – City designated representatives: Mayor Al Adam and Human Resources Director Tim Giles; unrepresented employee: City Manager; Pursuant to Government Code Section 54957.6
- E. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Initiation of litigation; Pursuant to Government Code Section 54956.9(d)(4). (1 Potential Case)
- F. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Gregory Tchejeyan v. The City Council of the City of Thousand Oaks*; Case No.: 56-2020-00541772-CU-WM-VTA; Pursuant to Government Code Section 54956.9(a)

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjourn to Regular Meeting September 8, 2020

Agenda Post Date/Time: August 20, 2020, 5:00 p.m.

EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify July 8, 2020; July 15, 2020; July 22, 2020; July 29, 2020; August 5, 2020; August 12, 2020; and August 19, 2020; approve August 26, 2020; and approve September 1, 2020, subject to review and ratification
- B. [Minutes of City Council meeting of July 7, 2020](#)
- C. [No Appropriation/Expenditure Required: Council on Aging Appointments \(Bill-de la Peña/Engler\); reappointment of Stephanie Belding; appointments of Dr. William Bleuel, Gail Ginell, Patricia Lownes, and Thelma Williams to serve two-year terms ending July 2022](#)
- D. [Approved Expenditure: Amendments to Thousand Oaks Alliance for the Arts \(TOArts\) Bylaws and Mission Statement; ratify restated TOArts bylaws and mission statement](#)
- E. [Approved Expenditure: Transfer of City-Owned Open Space Properties to Conejo Open Space Conservation Agency \(COSCA\) for Long-Term Ownership and Management; authorize City Manager, or designee, to execute all documents necessary to effectuate transfer of 83 parcels of open space totaling 92.40 acres, acquired by City of Thousand Oaks for permanent open space to COSCA for long-term ownership and management](#)
- F. [Approved Expenditure: Hill Canyon Treatment Plant \(HCTP\) Secondary Clarifier No. 3 Concrete/Coating Rehabilitation Project \(MI 2588\); Professional Services Agreement with HDR, Inc. in amount not to exceed \\$107,607 for preparation of condition assessment report and construction ready plans and specifications, plus extra services of \\$10,760, term ending 12/31/2021; authorize expenditure in amount of \\$118,367 \(\\$107,607 agreement, plus \\$10,760 extra services\) A/C 624-8250-682-5500 \(MI 2588, HCTP Secondary Clarifier No. 3 Concrete/Coating Rehabilitation Project\)](#)

7. CONSENT CALENDAR: (Continued)

- G. Approved Expenditure: Bus Shelter and Bus Stop Cleaning and Maintenance; three-year agreement through 09/30/2023 with ShelterClean Services, Inc. for not-to-exceed amount of \$149,323; includes \$109,323 for regular cleaning maintenance services and \$40,000 for unscheduled repairs and services (extra services); authorize \$76,432 expenditure A/C 651-5540-682-5699 (Buses/Contracted Services) for FY 2020-21
- H. Approved Expenditure: Unit W - Wastewater Pipe and Maintenance Hole Lining (CI 5530); authorize staff to advertise project for construction bids
- I. No Appropriation/Expenditure Required: Out of Agency Water and Wastewater Service Agreement (OASA) between R. Lee and City to provide water and wastewater services for new single-family residence at 1983 Rudolph Drive, APN 673-0-160-210, in unincorporated Ventu Park area of Thousand Oaks; authorize City Engineer to apply for OASA with Ventura Local Agency Formation Commission (LAFCo) and execute all required documents; authorize City Manager to execute Indemnity Agreement with LAFCo
- J. Additional Appropriation: Civic Arts Plaza (CAP) Mechanical System Upgrade (CI 5086); Change Order No. 7 to Construction Contract 12062-2019 with Bon Air, Inc. in amount of \$150,000, plus \$15,000 contingency; Second Amendment to agreement 11662-2017 with Glumac in amount of \$10,000 for additional construction administration services; \$117,000 budget appropriation and expenditure A/C 001-0000-311-1000 (General Fund - Fund Balance) to A/C 001-3570-612-8200 (CI 5086, Building Improvements); project design, plans, specifications and working details of Change Order No. 7