

USER FEE  
**MANUAL**

FISCAL YEARS  
2011-12 & 2012-13

EXTRAORDINARY SERVICE TO THE CITIZENS WE SERVE IS OUR PURPOSE AND PRODUCT





# City of Thousand Oaks

## **2011 User Fee Manual** **(Fees, Fines, Penalties, Rates, and Assessments)** Fiscal Years 2011-2012 and 2012-2013

# City of Thousand Oaks

## 2011 User Fee Manual (Fees, Fines, Penalties, Rates, and Assessments)

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**2011 User Fee Manual was adopted on April 26, 2011 by Resolution No. 2011-015 (User Fees), Resolution No. 2011-016 (Police Facilities Fee), Resolution No. 2011-017 (Traffic Development Impact Fees); fees are effective July 1, 2011.**

**Print Date: May 31, 2011**

**SECTION I - FEE DETAIL SHEETS**

# City Clerk

# City of Thousand Oaks User Fees Summary

## City Clerk - 2011

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## City of Thousand Oaks User Fees Detail City Clerk - 2011

Fee Type	Fee Title				Fee #
User Fee	Verification of Residency				CK-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
City Clerk	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Provides citizens with verification of residency					
Accounts Credited With Fee Receipts					
001-2210-449-40-00 Other Services - City Clerk Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 20.00					

## City of Thousand Oaks User Fees Detail City Clerk - 2011

Fee Type	Fee Title				Fee #
User Fee	Document Certification And Copying				CK-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
City Clerk	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Provide copies of certified documents as requested.					
Accounts Credited With Fee Receipts					
001-2210-449-99-00 Other Services - Other					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 20.00 Per document 2) \$ 0.15 Per page (CW-01A) 3) \$ 1.00 Per page color copy (CW-01A)					

## City of Thousand Oaks User Fees Detail City Clerk - 2011

Fee Type	Fee Title				Fee #
User Fee	Municipal Code				CK-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
City Clerk	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Provide copies of the Municipal Code of the City of Thousand Oaks.            The Municipal Code may be purchased by section or as a complete book. Supplement fee dependent upon printing and postage cost.</p>					
Accounts Credited With Fee Receipts					
001-2210-425-30-00 Other - Sale of material / PUB/ DIR					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 30.00 Processing charge per subscriber per supplement, PLUS; 2) \$ 0.15 Per page (Per CW-01A)					

## City of Thousand Oaks User Fees Detail City Clerk - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Election & Measure E Service				CK-13
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
City Clerk	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Planning, processing, and counting the results of an election for an assessment district within the City or required by a development action such as a general plan amendment or other entitlement application (pursuant to Measure E requirements).					
Accounts Credited With Fee Receipts					
856-0000-241-99-00 Election Services					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) The District is billed for the full costs of staff time. 2) The planning applicant shall post a deposit equal to 110% of the costs, as estimated by the City Clerk after Council has agreed with the proposed general plan/urban boundary change and at least 20 days prior to submitting a proposed ballot measure to the County Clerk (Measure E).					

# Citywide

# City of Thousand Oaks User Fees Summary

## Citywide - 2011

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CW-05	Filming/Video Services	Page 18
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## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Public Records Reproduction				CW-01A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Provide machine copies of documents as requested. All departments except Library 001-xxxx-449-99-00 (Insert Department/Division cost center)					
Accounts Credited With Fee Receipts					
001-1210-449-20-00					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$     0.15    Per page 2) \$     1.00    Per page color copy  <div style="text-align: center; margin-top: 20px;">           See PW-26 for Department of Public Works Reproduction Fees which may be utilized on a Citywide basis.         </div>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Media Reproduction Charge				CW-01B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for copies of CD/DVD Discs: City Council and Planning Commission meetings. 001-xxx-449-99-00 (Insert Department/Division cost center)					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 10.00 Per each copy plus the cost of media, if not supplied 2) \$ 2.00 CD/DVD Disc					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Fax				CW-02
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Send fax transmissions on request. 001-xxx-449-99-00 (Insert Department/Division cost center)					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      10.00    For first 5 pages 2) \$      1.00    For each additional page					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Research/Document Retrieval Service				CW-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
001-xxx-449-99-00 (Insert Department/Division cost center)					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) Time and materials costs          Refer to fully burdened hourly rate table          First 30 minutes free plus any actual out of pocket costs.</p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	City Facilities Rentals- Library				CW-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p><b>INSURANCE COVERAGE REQUIRED</b>            Group 1. City Departments, Commissions or Committees.            Group 2: Non-profit and City supported organizations, other government agencies. Non-profit organizations must submit proof of non-profit status from State or IRS.            Group 3: Business &amp; commercial (for profit) organizations (also includes other groups that cannot provide evidence of non-profit status). No admission fees or product sales allowed.</p>					
Accounts Credited With Fee Receipts					
110-0000-486-00-00 Library Admin - Other misc. revenue					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>GRANT R. BRIMHALL LIBRARY (MARVIN E. SMITH &amp; CONFERENCE ROOMS)</b>            Requests for use can be made by reservation through the Library and subject to Library policies.            Group 1 - No charge            Group 2 - No charge            Group 3 - \$100.00/hour for the Marvin E. Smith Room &amp; \$40.00/hour for the Conference Room  <b>Holidays &amp; other non-business hours</b>            Group 1 &amp; 2 - \$50.00/hour            Group 3 - \$150.00/hour for the Marvin E. Smith Room &amp; \$70.00/hour for the Conference Rm</p> <p><b>TECHNOLOGY TRAINING ROOM</b>            Group 1 &amp; 2 - No charge            Group 3 - \$100.00/hour  <b>Holidays &amp; other non-business hours</b>            Group 1 &amp; 2 - \$50.00            Group 3 - \$150.00/hour  <b>This Room is currently not available for Public Use.</b></p> <p><b>NEWBURY PARK BRANCH LIBRARY MEETING ROOM</b>            Group 1 - No charge            Group 2 - No charge            Group 3 - \$80.00/hour  <b>Holidays &amp; other non-business hours</b>            This meeting room is not available during non-business hours.</p> <p><b>Note: For all Rooms: \$25.00 additional charge if food/beverages are served.</b></p> <p><b>INSURANCE COVERAGE IS REQUIRED:</b>            Insurance may be purchased through the City; \$15.00 insurance processing fee is required.</p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	City Facility Rentals - Civic Arts Plaza				CW-04A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p><b>INSURANCE COVERAGE REQUIRED</b>            Group 1. City Departments, Commissions or Committees.            Group 2: Non-profit and City supported organizations, other government agencies. Non-profit organizations must submit proof of non-profit status from State or IRS.            Group 3: Business &amp; commercial (for profit) organizations (also includes other groups that cannot provide evidence of non-profit status). No admission fees or product sales allowed.</p>					
Accounts Credited With Fee Receipts					
001-0000-471-99-00 Rental of City Facilities - Other rents					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>BOARD, OAK &amp; PARK ROOMS - City Facility Rentals</b>            Requests for use can be made by reservation through the Cultural Affairs Department and subject to its policies.  <b>Monday - Friday 7:00 am - 5:00 pm (Group 1 may reserve room after 5:00 pm)</b>            Group 1 - No charge            Group 2 - No charge            Group 3 - \$50.00/hour for Board Room, \$30.00/hour for Oak Room, \$20.00/hour for Park Room  <b>Weekend, Holiday, 7:00am - 8:00 pm</b>            Requests are made through the Cultural Affairs Department in conjunction with Theatre related or City approved events.            Hourly fee below and \$50.00/hour (2-hour minimum fee to unlock/lock room)            Group 1 - No charge            Group 2 &amp; 3 - \$50.00/hour for Board Room, \$30.00/hour for Oak Room, 20.00/hour for Park Room            Group 2 &amp; 3 - \$50.00/hour fee if (1) Refreshments are served (2) Custodial staff required to clean room (3) Overtime cost if room not vacated by the time stated in application.</p> <p><b>CAP PARK &amp; COURTYARD OF THE OAKS</b>            Requests for use can be made by reservation through the Cultural Affairs Department and subject to its policies.            Group 2 - \$200.00 plus 10% of sales            Group 3 - \$300.00 plus 15% of sales            Note: City Special Event Permit review is required for all activities with over 300 potential attendees            \$50.00 fee for electricity use in addition to \$50.00 per hour with 2 hour minimum to turn on/off on weekends and after business hours.  <b>INSURANCE COVERAGE IS REQUIRED:</b>            Insurance may be purchased through the City; \$15.00 insurance processing fee is required.</p> <p><b>For information: Contact Cultural Affairs Department (CAD) at (805)449-2700.</b></p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	City Facility Rentals - Thousand Oaks Community Gallery				CW-04B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
<p>Group 1: City Departments, Commissions, and Committees</p> <p>Group 2: Non-profit and City supported organizations, other government agencies. Non-profit organizations must submit proof of non-profit status from State or IRS.</p> <p>Group 3: Business &amp; commercial (for profit) organizations (also includes other groups that cannot provide evidence of non-profit. No admission fees or product sales allowed.</p>					
<b>Accounts Credited With Fee Receipts</b>					
001-1250-486-00-00					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<p><b>THOUSAND OAKS COMMUNITY GALLERY - ART EXHIBITION FEES</b></p> <p>Requests for use can be made by reservation through the Theatre Department.</p> <p>Monday - Friday 7:30 am - 10:00 pm</p> <p>1) \$ 530.00 for full month for non-profit groups</p> <p>2) \$ 365.00 for half month for non-profit groups</p> <p>3) \$ 575.00 for full month for individual artists</p> <p>4) \$ 400.00 for half month for individual artists</p> <p>5) \$ 75.00 SECURITY AND MAINTENANCE DEPOSIT</p> <p style="padding-left: 40px;">Refundable if no false alarms generated or repair work needed following exhibition</p>					
<p><b>THOUSAND OAKS COMMUNITY GALLERY - SPECIAL EVENTS &amp; ART WORKSHOPS</b></p> <p>Requests for use can be made by reservation through the Theatre department.</p> <p>1) 20% of all sales and/or commissions generated as a result of workshop sponsore by members of a group.</p> <p>2) 10% of total workshop tuition - sponsored by member user groups.</p> <p>3) \$ 60.00 per day for special events - sponsored by non-member user groups</p> <p>4) 20% of all sales and/or commissions generated as a result of event-sponsored by non-member user group</p> <p>5) 10% of total workshop tuition - sponsored by non-member user groups.</p> <p>6) \$ 30.00 Required from users that do not participate on the Gallery Steering Committee; refundable if application denied</p>					
<p><b>INSURANCE COVERAGE REQUIRED:</b></p> <p>Insurance may be purchased through the City; \$15.00 insurance processing fee is required.</p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	City Facility Rentals - Cameron Center				CW-04C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Insurance Coverage Required            Group 1: City Departments, Commissions, and Committees.            Group 2: Non-profit and City supported organizations, other government agencies. Non-profit organizations must submit proof of non-profit status from State or IRS.            Group 3: Business &amp; commercial (for profit) organizations (also includes other groups that cannot provide evidence of non-profit status). No admission fees or product sales allowed.</p>					
Accounts Credited With Fee Receipts					
001-3572-471-10-00					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>CAMERON CENTER</b>            Requests for use can be made by reservation through the Finance Department and subject to Finance Department policies.  <b>Monday - Friday 7:30am - 10:00pm</b>            Group 1 - No charge            Group 2 - No charge            Group 3 - \$100.00 per event  <b>Weekend &amp; Holiday, 7:00am - 10:00pm</b>            Group 1 - No charge            Group 2 &amp; 3 - \$100.00 per event</p> <p><b>INSURANCE COVERAGE IS REQUIRED:</b>            Insurance may be purchased through the City; \$15.00 insurance processing fee is required.</p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Los Robles Golf Course Banquet Facility				CW-04D
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fees for the rental of Los Robles Golf Course Banquet Facility. Reservations made through Los Robles Golf Course Operator. Deposit and Insurance required. Rental subject to Finance Department policies.					
Accounts Credited With Fee Receipts					
001-3560-471-30-00					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>Los Robles Golf Course</b></p> <p>The Los Robles Golf Course is operated by Eagle Golf Management under contract with the City of Thousand Oaks.</p> <p>For Green Fees and Reservations contact the Los Robles Golf Course at: (805) 495-6471 or</p> <p>For information about the Banquet Facility and Community Center contact: (805) 495-6421 ext. 229</p> <p><b>Glenn Kendall, Jr. Grand Ballroom (Seats 270)</b>  <b>West Ballroom (Seats 170)</b>  <b>East Ballroom (Seats 100)</b></p> <p>The course is located at:          299 South Moorpark Road          Thousand Oaks, CA 91361</p> <p><b>City Sponsored Events up to twelve times per year will be at no charge subject to approval from the Finance Director.</b></p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
User Fee	Filming/Video Services				CW-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Insurance Coverage Required            Group 1: City Departments, Commissions, and Committees.            Group 2: Non-profit and City supported organizations, other government agencies. Non-profit organizations must submit proof of non-profit status from State or IRS.            Group 3: Business &amp; commercial (for profit) organizations (also includes other groups that cannot provide evidence of non-profit status). No admission fees or product sales allowed.</p> <p>Fee Charged for filming/video services.            001-xxx-449-99-00 (Insert Department/Division cost center)</p>					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>A. Forum Theatre/Board Room Productions (Remote)</b></p> <p>1) \$ 120.00 Per Hour Groups 1, 2, 3 Monday to Friday, 7:30 AM to 5:30 PM</p> <p>2) \$ 180.00 Per Hour Groups 1, 2, 3 Saturday, Sunday, Holiday Monday to Friday, before 7:30 AM and after 5:30 PM</p> <p><b>B. Camera Package (Operator, Camera, audio and light kit); Digital Video Editing</b></p> <p>3) \$ 60.00 Per Hour, Groups 1, 2, 3 Monday to Friday, 7:30 AM to 5:30 PM</p> <p>4) \$ 90.00 Per Hour, Groups 1, 2, 3 Saturday, Sunday, Holiday Monday to Friday, before 7:30 AM and after 5:30 PM</p> <p>Minimum charge is based on 3 hours            Fee does not include equipment rental, cost of tape and other supplies            Fee for unique requests is subject to determination by Theatres Director</p>					

## City of Thousand Oaks User Fees Detail Citywide - 2011

Fee Type	Fee Title				Fee #
Fine	Municipal Code Violations - Civil Fine				CW-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Citywide	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fine levied for violations of the Municipal Code (Section 1-2.205) Accounts credited with Fees: 001-xxx-459-30-00; CAO Compliance (1710), CCD Code Compliance and Unpermitted Construction (6310)					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 100.00 For a First Code Violation. 2) \$ 200.00 Second Code Violation of the same Code Section within one year. 3) \$ 500.00 For each additional Code Violation of the same Code Section within one year.					

# **Community Development - Building Division**

## City of Thousand Oaks User Fees Summary Community Development - Building Division - 2011

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## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Certificates of Occupancy - Simple				B-02A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review plans and perform on-site inspections					
Accounts Credited With Fee Receipts					
001-6110-422-03-00 Construction Permits - Certificates of Occupancy					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 100.00 Per application 2) \$ 30.00 Per hour research/investigations -simple: One address, no history 3) \$ 60.00 Per hour research/investigations -complex: More than one address, extensive history					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Certificates of Occupancy - Complex				B-02B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Review plans and perform on-site inspections.					
<b>Accounts Credited With Fee Receipts</b>					
001-6110-422-03-00 Construction Permits - Certificates of Occupancy					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
1)            T&M    Time and materials					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Temporary Certificate of Occupancy				B-02C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015			
Definition/Comments					
Review plans and perform onsite inspections.					
Accounts Credited With Fee Receipts					
001-6110-422-03-00 Construction Permits - Certificates of Occupancy					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)    \$242.00    per application.					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Disabled Access Administrative Appeal				B-03A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process disabled access appeal administratively.					
Accounts Credited With Fee Receipts					
001-6110-422-21-03 Plan Check - Disabled Access Plan Check					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 205.00 Per appeal					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Disabled Access Board Appeal				B-03B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process disabled access appeal. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-6110-422-21-03 Plan Check - Disabled Access Plan Check					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 815.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Building Permit Fee				B-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Building inspection fee based upon the value of all construction work for which the permit is issued.					
<b>Accounts Credited With Fee Receipts</b>					
001-6110-422-01-01 General Building Permits-Building					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
1) \$	33.06	For issuance of each permit			
2) \$	35.50	(\$1 to \$500 valuation)			
3) \$	35.50	For the first \$500 plus \$4.60 for each additional \$100 or fraction thereof, to and including \$2,000 (\$501 to \$2,000 valuation)			
4) \$	104.50	For the first \$2,000 plus \$21.02 for each additional \$1,000 or fraction thereof, to and including \$25,000 (\$2,001 to \$25,000 valuation)			
5) \$	587.96	For the first \$25,000 plus \$15.17 for each additional \$1,000 or fraction thereof, to and including \$50,000 (\$25,001 to \$50,000 valuation)			
6) \$	967.21	For the first \$50,000 plus \$10.51 for each additional \$1,000 or fraction thereof, to and including \$100,000 (\$50,001 to \$100,000 valuation)			
7) \$	1,492.71	For the first \$100,000 plus \$6.40 for each additional \$1,000 or fraction thereof, to and including \$500,000 (\$100,001 to \$500,000 valuation)			
8) \$	4,052.71	For the first \$500,000 plus \$3.16 for each additional \$1,000 or fraction thereof, to and including \$1,000,000 (\$500,001 to \$1,000,000 valuation)			
9) \$	5,632.71	For the first \$1,000,000 plus \$2.58 for each additional \$1,000 or fraction thereof (\$1,000,001 and up valuation)			
Plus					
10) \$	2.30	Per sheet to scan Building Plans			
Applicants requesting Inspection Services outside of normal business hours or unusual inspections; the Fee will be determined by the Building Official					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Building Plan Review				B-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Plan review for compliance with the Building Code					
Accounts Credited With Fee Receipts					
001-6110-422-21-01 Plan Check-General					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)	85%	Of the permit fee as shown in Building Permit Fees (B-04)			
2)	50%	Of the permit fee as shown in Building Permit Fees (B-04) for recurring phases of the same subdivision as determined by the Building Official			

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	State Review and Inspection Fee - Energy Regulations				B-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Plan Review for Compliance with the State Energy Code.					
Accounts Credited With Fee Receipts					
001-6110-422-21-02 Plan Check-Energy Fees					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$	0.05	Per sq. ft for non-residential buildings (exception: \$0.02 per sq. ft for shell buildings where tenant space is yet to be determined)			
2) \$	0.03	Per sq. ft for tenant improvements			
3) \$	0.03	Per sq. ft for new residential buildings and major remodels on commercial buildings			

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	State Code Review and Inspection Fee - Disabled Access				B-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
For review of plans and field inspection to determine compliance with disabled access regulations mandated by the State of California, Title 24.					
Accounts Credited With Fee Receipts					
001-6110-422-21-03 Plan Check - Disabled Access Plan Check					
001-6110-422-01-05 Inspection-Handicapped Permit					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) Plan review services for all new construction subject to state mandated disabled access requirements 10%   Of the building code plan review fee 2) Field inspection services for all new construction subject to state mandated disabled access requirements 10%   Of the building code permit fee					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
Assessment	Building Standards Admin. Special Revolving Fund (SB 1473)				B-07A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	n/a	
Definition/Comments					
Per Chapter 719, Statutes of 2008 (SB 1473, Calderon), effective 1/1/09, requires City to collect fee from applicant for a building permit for deposit in the Building Standards Administration Special Revolving Fund, quarterly.					
Accounts Credited With Fee Receipts					
001-0000-205-21-00 Intergovt. Payable - Due to State (SB1473)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
	Fee	Permit Valuation			
	\$ 1.00	\$1 - 25,000			
	\$ 2.00	\$25,001 - 50,000			
	\$ 3.00	\$50,001 - 75,000			
	\$ 4.00	\$75,001 - 100,000			
		Add \$1 for every \$25,000 or fraction thereof above \$100,000			

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	SMIP - Strong Motion Instrumentation Program				B-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
State mandated fee based upon project valuation fee used to improve seismic safety.					
Accounts Credited With Fee Receipts					
851-0000-205-20-00 Intergovernmental Payable-Due to State					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      0.21    Per \$1,000 of valuation for Non-Residential buildings 2) \$      0.10    Per \$1,000 of valuation for Residential buildings					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Demolition Permit Fee				B-09
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Permit fee for review and inspection of demolition of a building or structure					
Accounts Credited With Fee Receipts					
001-6110-422-01-01 General Building Permits-Building					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 70.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Building Relocation Fee				B-10
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for inspection of structure to be relocated from a lot within or outside of the City to a lot within the City					
Accounts Credited With Fee Receipts					
001-6310-422-12-00 Construction Permits- Inspection/Investigation					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) Actual time and expense with a minimum of \$255.00 for the first 3 hours          Construction of foundation, structure alteration, repair or addition to relocation structure shall be under separate permit with appropriate permit fees due.</p>					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Residential Resale Code Compliance				B-11
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for records search/management and field inspections of residential properties undergoing sale or transfer of ownership.					
Accounts Credited With Fee Receipts					
001-4310-447-75-00 Building Fees-Building Record Fee					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 65.00 Records search 2) \$ 245.00 Records search and inspection 3) \$ 30.00 To finalize Open Permits - Simple 4) Fee determined by Building Official to finalize Open Permits - Complex					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Notice of Compliance				B-12
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Resolution of code violations per Section 8-1.05 of the Thousand Oaks Municipal Code					
Accounts Credited With Fee Receipts					
001-6110-422-01-01 General Building Permits-Building					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 600.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Certification of Registration				B-13
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Certify the qualifications of Special Inspectors as required by the Building Code. Fee for initial Certification and Annual Renewal					
Accounts Credited With Fee Receipts					
001-6110-422-01-01 General Building Permits-Building					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 200.00 Initial application 2) \$ 70.00 Annual recertification 3) \$ 70.00 Initial application for inspectors employed by a Special Inspection Agency currently Certified by the Building Official.					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Filing Fee - Board of Appeals				B-14
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee to file appeal of Building Official's decision to the Board of Appeals					
Accounts Credited With Fee Receipts					
001-6310-422-12-00 Construction Permits- Inspection/Investigation					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 500.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Technology Fee				B-15
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Digital Equipment and Systems for Field Inspectors					
Accounts Credited With Fee Receipts					
001-6110-422-01-01 General Building Permits-Building					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            0.02%    of the Building Permit Valuation (B-04)					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Mechanical Permit Fees				B-16
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for inspection of mechanical installations					
Accounts Credited With Fee Receipts					
001-6110-422-01-04 General Building-Mechanical					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$	33.06	For the issuance of each permit			
2) \$	9.72	For issuing each supplemental permit			
PLUS the following Unit Fee Schedule:					
3) \$	19.92	for the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU/H			
4) \$	24.48	for the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU/H			
5) \$	19.92	for the installation or relocation of each floor furnace including vent			
6) \$	19.92	for the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater			
7) \$	18.12	for the installation or relocation of each manufactured/free-standing fireplace			
8) \$	9.72	for the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit			
9) \$	13.92	for the installation of return air and supply ducts not associated with new appliance installation, per 1,000 sq ft - minimum \$10.00			
10) \$	18.48	for the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by this code			
11) \$	19.80	for the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 BTU/H			
12) \$	36.48	for the installation or relocation of each boiler or compressor over three horsepower to and including 15 horsepower, or each absorption system over 100,000 BTU/H to and including 500,000 BTU/H			
13) \$	49.98	for the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 BTU/H to and including 1,000,000 BTU/H.			
14) \$	74.52	for the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or for each absorption system over 1,000,000 BTU/H to and including 1,750,000 BTU/H			
15) \$	124.38	for the installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 BTU/H.			
16) \$	14.28	for each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto (Note: this fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere			
17) \$	14.28	for each air-handling unit over 10,000 cubic feet per minute			
18) \$	24.36	for each evaporative cooler other than portable type			
19) \$	18.12	for each cooling tower			
20) \$	9.72	for each ventilation fan connected to a single duct			
21) \$	14.28	for each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit			
22) \$	45.12	for the installation of each commercial hood which is serviced by mechanical exhaust, including the ducts for such hood			
23) \$	14.28	for each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code			

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Mechanical Plan Review Fee				B-17
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for review of plans to determine compliance with the mechanical code					
Accounts Credited With Fee Receipts					
001-6110-422-21-01 Plan Check-General					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            85%    of the permit fee as shown in the schedule of Mechanical Permit Fees (B-16)					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Plumbing Permit Fees				B-18
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for inspection of plumbing installations					
Accounts Credited With Fee Receipts					
001-6110-422-01-02 General Building-Plumbing					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
Permit Issuance					
1) \$ 33.06 for the issuance of each permit					
2) \$ 9.72 for issuing each supplemental permit					
Unit Fee Schedule					
3) \$ 10.44 for each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection thereof)					
4) \$ 22.56 for each bulding sewer					
5) \$ 10.44 rainwater systems, per drain (inside building)					
6) \$ 37.56 for each cesspool (where permitted)					
7) \$ 67.68 for each private sewage disposal system					
8) \$ 10.44 for each new water heater and/or vent					
9) \$ 10.44 for each replacement water heater and/or vent					
10) \$ 15.06 for each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps					
11) \$ 10.44 for installation, alteration or repair of water piping and/or water-treating equipment, each					
12) \$ 10.44 for repair or alteration of drainage or vent, each fixture					
13) \$ 10.44 for each residential lawn sprinkling system, including backflow protection devices thereof					
14) \$ 22.56 for each non-residential irrigation system, including backflow protection devices thereof					
15) for atmospheric-type vacuum breakers not included in item 12					
\$ 15.06 1 to 5					
\$ 3.00 over 5, each					
16) for backflow protective devices other than atmospheric-type vacuum breakers					
\$ 10.44 1 to 5					
\$ 2.76 over 5, each					
17) \$ 7.50 for each gas piping system of one to four outlets					
18) \$ 1.38 for each gas piping system of five or more outlets, per outlet					
19) \$ 15.06 for each medical gas system up to five outlets					
\$ 1.38 for each additional outlet					
20) \$ 7.50 for each medical vacuum system, per pump					
21) \$ 60.12 for each graywater system					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Plumbing Plan Review Fee				B-19
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for review of plans to determine compliance with the plumbing code					
Accounts Credited With Fee Receipts					
001-6110-422-21-01 Plan Check-General					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            85%    of the permit fee as shown in the schedule of Plumbing Permit Fees (B-18)					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Electrical Permit Fees				B-20 (1)
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Fee for inspection of electrical installations					
<b>Accounts Credited With Fee Receipts</b>					
001-6110-422-01-03 General Building-Electrical					
<b>Fee Structure</b>			<b>Project Number</b>		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<p>Permit Issuance</p> <p>1) \$ 33.06 For the issuance of each permit.</p> <p>2) \$ 9.72 For issuing each supplemental permit.</p> <p>New Residential Buildings and Additions</p> <p>The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.</p> <p>3) \$ 69.60 Multi-family residential: (Building code occupancy classification R-1: Apartments and condominiums) having three or more dwelling units not including the area of garages, carports, per 1,000 square feet.</p> <p>4) \$ 69.60 Single-family and two-family residential: (Building code occupancy classification R-3) not including the area of garages, carports and other minor accessory buildings constructed at the same time, per 1,000 square feet.</p> <p style="padding-left: 40px;">Note: For alterations of existing residential buildings, the unit fee schedule shall be used.</p> <p>New Non-Residential Buildings and Additions</p> <p>The following fees shall include all basic wiring and electrical equipment within each structure, but does not include motors, compressors and other power apparatus rated by HP, KVA, KW or KVAR on the roof or exterior of the building, nor services. Fees for these items shall be as listed in the unit fee schedule and shall be in addition to the fee determined by square footage.</p> <p>5) \$ 83.52 The fee for buildings with A, E, H, or I occupancy classifications shall be, per 1,000 square feet</p> <p>6) \$ 55.68 The fee for buildings with B, M, F-1 and F-2 occupancy classifications shall be, per 1,000 s.f.</p> <p>7) \$ 41.76 The fee for buildings with S and U occupancy classifications under 5,000 sq. ft. shall be, per 1,000 s.f.</p> <p>8) \$ 27.84 The fee for buildings with S and U occupancy classifications over 5,000 sq. ft. shall be, per 1,000 s.f.</p> <p>Swimming Pools and Spas</p> <p>9) \$ 66.54 For new swimming pools and spas/hottubs/therapeutic whirlpools for residential occupancies including a complete system of necessary branch circuit wiring, bonding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each</p> <p>10) \$ 67.68 For new public swimming pools and spas/hottubs/therapeutic whirlpools, each</p> <p>11) \$ 22.56 Exception: self-contained or storable pools or spas</p> <p>Temporary Power Service</p> <p>12) \$ 33.06 For temporary service power pools or pedestals with panelboards, each</p> <p>13) \$ 15.56 For temporary lighting and receptacle outlets for Christmas tree sales lots and similar uses, not including other power apparatus, each</p>					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #																																										
User Fee	Electrical Permit Fees				B-20 (2)																																										
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference																																											
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032																																											
Definition/Comments																																															
Fee for inspection of electrical installations																																															
Accounts Credited With Fee Receipts																																															
001-6110-422-01-03 General Building-Electrical																																															
Fee Structure			Project Number																																												
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required																																															
Fee																																															
<p>For building alterations and repairs, or where it is impractical to use a square footage schedule, use the following unit fees.</p> <p>1) For receptacle, switch, lighting or other outlets at which current is used or controlled, except services, feeders and meters, and also for shell buildings</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">\$</td> <td style="width: 10%;">1.38</td> <td style="width: 85%;">first 20, each</td> </tr> <tr> <td>\$</td> <td>0.96</td> <td>additional outlets, each</td> </tr> </table> <p style="margin-left: 20px;">NOTE: for multi-outlet assemblies, each 5 feet or fraction thereof may be considered as one outlet</p> <p>2) For lighting fixtures, sockets or other lamp-holding devices</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">\$</td> <td style="width: 10%;">1.38</td> <td style="width: 85%;">first 20, each</td> </tr> <tr> <td>\$</td> <td>0.96</td> <td>additional fixtures, each</td> </tr> </table> <p>3) \$ 1.38 for theatrical-type lighting fixtures or assemblies, each</p> <p>4) For parking lot lighting standards up to and including 10 per site</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">\$</td> <td style="width: 10%;">9.06</td> <td style="width: 85%;">each</td> </tr> <tr> <td>\$</td> <td>4.56</td> <td>additional standards each</td> </tr> </table> <p>5) \$ 11.28 for installation, alteration or repair of wiring for fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, each</p> <p>6) \$ 18.12 for inspection of idle meters prior to re-energizing</p> <p>7) For power apparatus: motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows:        Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), or kilovolt-amperes-reactive (KVAR):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">\$</td> <td style="width: 10%;">6.42</td> <td style="width: 85%;">up to and including 1, each</td> </tr> <tr> <td>\$</td> <td>16.56</td> <td>over 1 and not over 10, each</td> </tr> <tr> <td>\$</td> <td>33.06</td> <td>over 10 and not over 50, each</td> </tr> <tr> <td>\$</td> <td>66.54</td> <td>over 50 and not over 100, each</td> </tr> <tr> <td>\$</td> <td>99.96</td> <td>over 100, each</td> </tr> </table> <p style="margin-left: 20px;">NOTE: For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.</p> <p>8) \$ 9.72 for trolley and plug-in-type busways, each 100 feet or fraction thereof</p> <p style="margin-left: 20px;">NOTE: An additional fee will be required for lighting fixtures, motors, and other appliances that are connected to trolley and plug-in-type busways. No fee is required for portable tools.</p> <p>9) For illuminated signs, the permit fee shall be based upon the square footage of each sign, as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">\$</td> <td style="width: 10%;">22.56</td> <td style="width: 85%;">1 sq. ft. to 5 sq. ft.</td> </tr> <tr> <td>\$</td> <td>30.12</td> <td>6 sq. ft. to 50 sq. ft.</td> </tr> <tr> <td>\$</td> <td>37.56</td> <td>51 sq. ft. to 300 sq. ft.</td> </tr> </table> <p>10) \$ 41.34 for services of 600 volts or less and not over 200 amperes in rating, each        EXCEPTION: residential sub-panels installed at the same time as original construction of the dwelling</p> <p>11) \$ 53.60 for services of 600 volts or less and over 200 amperes to 1,000 amperes in rating, each</p> <p>12) \$ 167.04 for services over 600 volts or over 1,000 amperes in rating, each</p> <p>13) \$ 24.42 for sub-panels of 600 volts or less and not over 200 amperes in rating, each        For larger sub-panels, use fees as set for new services</p> <p>14) \$ 24.42 for electrical apparatus, conduits and conductors for which a permit is required, but no fee is set        NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatuses, busways, signs or other equipment.</p> <p>15) \$ 83.52 for Solar Photovoltaic System</p>						\$	1.38	first 20, each	\$	0.96	additional outlets, each	\$	1.38	first 20, each	\$	0.96	additional fixtures, each	\$	9.06	each	\$	4.56	additional standards each	\$	6.42	up to and including 1, each	\$	16.56	over 1 and not over 10, each	\$	33.06	over 10 and not over 50, each	\$	66.54	over 50 and not over 100, each	\$	99.96	over 100, each	\$	22.56	1 sq. ft. to 5 sq. ft.	\$	30.12	6 sq. ft. to 50 sq. ft.	\$	37.56	51 sq. ft. to 300 sq. ft.
\$	1.38	first 20, each																																													
\$	0.96	additional outlets, each																																													
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\$	30.12	6 sq. ft. to 50 sq. ft.																																													
\$	37.56	51 sq. ft. to 300 sq. ft.																																													

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Electrical Plan Review Fee				B-21
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for review of plans to determine compliance with the electrical code					
Accounts Credited With Fee Receipts					
001-6110-422-21-01 Plan Check-General					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            85%    of the permit fee as shown in the schedule of Electrical Permit Fee. (B-20)					

## City of Thousand Oaks User Fees Detail

### Community Development - Building Division - 2011

Fee Type	Fee Title				Fee #
User Fee	State Green Building Standards Code Review				B-22
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Building Division	Jul 01, 2011	Resolution No. 2011-015			
Definition/Comments					
For the review of plans and field inspections to determine compliance with Green Building Standard Code regulations mandated by the State of California, Title 24.					
Accounts Credited With Fee Receipts					
001-6110-422-21-01 Plan Check-General					
001-6110-422-01-01 General Building Permits-Building					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) Plan Review    5% of building code plan review fee for all newly constructed buildings subject to State mandated Green Building Standards Code regulations.					
2) Inspections    5% of building code permit fee for all newly constructed buildings subject to State mandated Green Building Standards Code regulations.					

# **Community Development - Planning Division**

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## City of Thousand Oaks User Fees Summary Community Development - Planning Division - 2011

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**City of Thousand Oaks User Fees Summary**  
**Community Development - Planning Division - 2011**

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## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Specific Plan				P-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Evaluate and report to Planning Commission and City Council on proposed Specific Plans.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 8,885.00    Deposit ; PLUS time and materials					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Specific Plan Amendment				P-02
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Evaluate and report to Planning Commission and City Council on proposed amendments to an adopted Specific Plan.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 6,045.00    Deposit; PLUS time and materials; OR \$ 2,880.00    Deposit; PLUS time and materials if processed concurrently with a General Plan Amendment (P-07)					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Environmental Document				P-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Prepare negative declaration or environmental impact report regarding potential environmental impacts related to the development of property					
Accounts Credited With Fee Receipts					
859-0000-241-99-00 Deposits - Other					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 8,640.00    EIR; Deposit; PLUS time and materials 2) \$ 3,600.00    Negative Declaration; Deposit PLUS time and materials					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Events Application				P-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Coordinates the review of requests to conduct special events in the community, includes parade and block party permits. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-6310-425-10-00 Other Permits - Special Event Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 110.00 One or more day event 2) \$ 40.00 Block party PLUS Time and Materials of City staff who are required to work because of the event.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Zone Change				P-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Evaluate and report to Planning Commission and City Council on proposed changes of zone.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 7,835.00    OR 2) \$ 3,705.00    If processed concurrently with a General Plan Amendment					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Municipal Code Text Amendment				P-05A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process request to amend text of Title 9 (Planning and Zoning) of the Municipal Code subject to City Council initiation of a Municipal Code Amendment study.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,640.00  Fee to be deposited with submittal of application and will be returned if City Council declines to initiate study in response to request.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Annexation or Detachment Processing				P-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process request to annex to the City; include report to City Council and application to LAFCO.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,575.00    First 3.0 acres of area included in the annexation/detachment PLUS 2) \$ 40.00    Per acre or portion thereof over 3.0 acres to a maximum fee of \$4,200.00.					
<b>DEPOSIT</b> Note: The fee amounts are City processing fees only. At the time an annexation is filed, the City will also collect a deposit to pay filing fees of LAFCO and the State Board of Equalization, and to pay for the preparation of the map and legal description of the annexation. See annexation application packet for total fees.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	General Plan Amendment				P-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Evaluate and report to City Council on requests to initiate amendments to the City's General Plan. Report to Planning Commission and City Council on amendments if initiated by City Council.					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 7,835.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Farm Animal Permit				P-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Application to maintain farm animals on residential property. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-6310-423-20-12 Animal Licenses-Farm Animals					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 35.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Subdivision Signs				P-09
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Request to display a subdivision advertising sign on residential unimproved property.					
Accounts Credited With Fee Receipts					
001-4210-425-99-00 Other Permits - Other					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 365.00 Filing fee PLUS 2) \$ 305.00 Refundable security deposit to guarantee removal of sign					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Home Occupation				P-10
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review requests to conduct home occupation business activity from a residential zone.					
Accounts Credited With Fee Receipts					
001-4310-425-20-00 Other Permits - Home Occupation Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$     30.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Oak/Landmark Tree Permit Administrative Processing				P-11A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Request for removal/transplant/exemption of/or pruning/encroachment into protected zone of oak or landmark tree. Administrative processing is permitted if three (3) or fewer oak trees are proposed for removal and five (5) or fewer landmark trees, as defined by TOMC Sec. 5-14.02 and Sec. 5-24.02, and no historic trees as defined by TOMC Sec 5-24.02 are proposed for removal. Administrative processing is also permitted for the pruning/encroachment into the protected zone of any number of oak and/or landmark trees and for the removal/transplant of any number of planted nursery grown oak/landmark trees in parking areas; owner planted oak trees exempt with verification. All other applications - see P-11B. (Homeowner Exception - Per City Council, not at full-cost recovery.)</p>					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1)        No Fee    Type A - Dead or hazardous trees 2)        \$    182.00    Type B - Simple encroachments involving no grading or pruning. 3)        \$    187.00    Type C - Permits for existing single family dwelling OR 4)        \$    785.00    For other administrative permits OR \$    465.00    If processed concurrently with another entitlement  PLUS, Actual costs of consulting landscape architect to review the request. 5)        \$    180.00    Deposit when landscape architect review is required.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Oak/Landmark Tree Permit Planning Commission Processing				P-11B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Request for removal/transplant of oak or landmark tree. Planning Commission processing is required if four (4) or more oak trees are proposed for removal/transplant or six (6) or more landmark trees, as defined by TOMC Sec. 5-14.02 and Sec. 5-24.02, or any historic trees as defined by TOMC Sec 5-24.02 are proposed for removal. All other applications - see (P-11A).					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1)      No Fee      Dead or hazardous tree 2)    \$ 4,050.00    Type D - Plus actual cost of consulting landscape architect to review the request OR \$ 2,025.00    If processed concurrently with another entitlement Deposit 3)    \$    180.00    When landscape architect review is required					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Oak/Landmark Tree Permit Minor Modification				P-11C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Request for minor modification to an already approved permit for removal/transplant of/or pruning/encroachment into protected zone of oak or landmark tree. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1)	No Fee	Dead or hazardous tree			
2)	\$ 187.00	Minor modifications at existing single family dwellings OR			
3)	\$ 610.00	Other minor modification applications OR			
4)	\$ 365.00	If processed concurrently with another entitlement			
	PLUS	Actual costs of consulting landscape architect to review the request			
Deposit					
5)	\$ 180.00	When landscape architect review is required			

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Oak/Landmark Tree Permit Major Modification				P-11D
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Request for major modification to an already approved permit for removal/transplant of/or pruning/encroachment into protected zone of oak or landmark tree. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1)      No Fee      Dead or hazardous trees 2)      \$    217.00    Major modifications at existing single family dwellings 3)      \$   3,145.00    Other major modification applications OR 4)      \$   1,565.00    If processed concurrently with another entitlement PLUS      Actual costs of consulting landscape architect to review the request Deposit 5)      \$    180.00    When landscape architect review is required					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Parcel Map Waiver				P-12
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process parcel map waiver to merge lots and/or property into four or fewer parcels without a parcel map.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,010.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Tentative Tract Map				P-13
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process application to subdivide land (5 or more lots).					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
001-5210-422-21-01 Plan Check (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 16,185.00    PLUS \$130.00 per lot					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Tentative Tract Map - Time Extension				P-14
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review applications to extend time permitted to prepare and record final subdivision map.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,410.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Tentative Tract Map - Major Modification				P-15
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed charges to already approved tentative tract, which are major in nature and require Planning Commission approval.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,880.00    Major modification at existing single family dwelling 2) \$ 12,370.00    All other major modifications					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Tentative Tract Map - Minor Modification				P-16
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor changes to approved tentative tract map, which may be processed administratively.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,410.00    Minor modification at existing single family dwelling 2) \$ 3,235.00    All other minor modification applications					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Land Division Administrative Processing				P-17A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process application to subdivide land into 4 or fewer lots, which is processed administratively.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 4,860.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Land Division Planning Commission Processing				P-17B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process application to subdivide land into 4 or fewer lots, which requires Planning Commission review.					
Accounts Credited With Fee Receipts					
001-5210-422-21-01 Plan Check (General)					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 12,460.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Land Division - Time Extension				P-18
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review applications to extend time permitted to prepare and record final land division map.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,855.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Land Division - Major Modification				P-19
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review applications to make major changes to approved Land Division, requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,985.00 Existing single family dwelling 2) \$ 7,225.00 Other than existing single family dwelling					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Land Division - Minor Modification				P-20
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review applications to make minor changes in approved land divisions, not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,160.00 Existing single family dwelling 2) \$ 2,620.00 Other than existing single family dwelling					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Development Permit (Planning Commission)				P-21
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Site plan and architectural review of new construction as required by Municipal Code - major projects requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 15,000.00    Deposit					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Development Permit (Administrative)				P-22
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Site plan and architectural review of new construction as required by Municipal Code - projects not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 5,960.00    For the first 2.0 acres PLUS 2) \$ 1,150.00    Per acre or portion thereof over 2.0 up to 10.0 acres PLUS 3) \$ 764.00    Per acre or portion thereof over 10 acres to a maximum of 30 acres					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Use Permit - Type A				P-23A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Site plan and architectural review of new construction as required by Municipal Code - major projects requiring Planning Commission review.</p> <p>Special Use Permit application not qualifying as Type B or Type C.</p>					
Accounts Credited With Fee Receipts					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 15,000.00    Deposit					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Use Permit - Type B				P-23B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Site plan and architecture review of as required by Municipal Code - major projects requiring Planning Commission review.</p> <p>Special use permit application which does not involve the construction of new site improvements or substantial modification to existing site improvements (e.g. change of use of existing building) and does not qualify as Type C.</p>					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) \$ 11,515.00    Other than Special Use Permit applications for (a) uses comprising an individual tenant occupancy in a multi-tenant building, (b) freestanding signs where required by Sec. 9-4.2310 of the Municipal Code, and (c) on-site sale of alcoholic beverages within 400 feet of residential property.</p> <p>2) \$ 4,795.00    Special Use Permit applications requiring Planning Commission review for (a) uses comprising an individual tenant occupancy in a multi-tenant building, (b) freestanding signs where required by Sec. 9-4.2310 of the Municipal Code, or (c) on-site sale of alcoholic beverages within 400 feet of residential property.</p>					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Use Permit - Type C				P-23C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Site plan and architectural review of as required by Municipal Code - administrative review. (Homeowner Exception - Per City Council, not at full-cost recovery.)</p> <p>Special Use Permit application which can be processed administratively per TOMC 9-4.2804(a)(4).</p>					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,135.00    Except for use associated with single family dwelling or for freestanding ham radio tower 2) \$ 1,010.00    Use associated with single family dwelling 2) \$ 900.00    Freestanding ham radio tower and c-band satellite dish antennas (all or a portion thereof may be waived or reduced in order to avoid a cost prohibitive impact on applicant) (Type C - special use applications which may be considered administratively as listed in Section 9-4.2804(a)(4) of the Municipal Code)					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Residential/Hillside/Trailer Planned Development Permit				P-24
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process applications for approval of Residential Planned Development Permits (RPD), Hillside Planned Development Permits (HPD), and Trailer Planned Development Permits (TPD).					
Accounts Credited With Fee Receipts					
001-5210-422-21-04 Plan Check (General )					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 16,880.00 PLUS 2) \$ 120.00 Per dwelling unit/mobile home space OR 3) \$ 7,840.00 PLUS 4) \$ 120.00 Per dwelling unit/mobile home space If processed concurrently with a Tentative Tract Map or Land Division					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit - Time Extension				P-26A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process requests for time extensions to approved Development Permits, Special Use Permits (Types A and B only), Trailer Park Planned Developments, Residential Planned Developments, or Hillside Planned Developments.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,375.00    OR \$ 1,425.00    If processed concurrently with another entitlement application					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Use Permit (Type C Only) - Time Extension				P-26B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process requests for time extensions to approved Special Use Permits (Type C only).					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 815.00    OR \$ 485.00    If processed concurrently with another entitlement application					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Precise Plan of Design - New Custom Homes				P-27A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process plans for construction of new single family homes.					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,975.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Precise Plan of Design - Alterations to Existing Homes				P-27B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process plans for certain improvements to existing single family homes as specified by TOMC 9-4.1802. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 550.00    Administrative processing 2) \$ 1,025.00    Alterations requiring Planning Commission Review per Resolution 2003-90					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Alterations to Existing Homes - No Precise Plan of Design Required				P-27C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process plans for certain improvements to existing single family homes not requiring Precise Plan of Design entitlement.					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 120.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Variance				P-29
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process applications for variance from Zoning Ordinance requirements.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 5,105.00    OR 2) \$ 3,060.00    If processed concurrently with another entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Grading Design Review				P-30
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and processing of proposed grading plans not associated with a specific planned development permit or subdivision of land.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 6,375.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit - Major Modification				P-31
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed major modifications to approved Development Permits, Special Use Permits, Trailer Planned Development Permits, Residential Planned Development Permits, or Hillside Planned Development Permits, requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 5,000.00 Deposit; PLUS time and materials - other than existing single family dwelling 2) \$ 2,805.00 Existing single family dwelling 3) \$ 1,495.00 Existing single family dwelling, if processed concurrently with a tentative tract map or land division, or major modification thereof					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit - Major Modification - SUP "B"				P-31B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed major modifications to "Type B" Special Use Permits, requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 5,000.00    Deposit; PLUS time and materials					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit - Minor Modification (Not Time Extension)				P-32
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications (excluding time extensions) to approved Development Permits, Special Use Permits, Trailer Park Development Permits, Residential Planned Development Permits, or Hillside Planned Development Permits, not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,610.00    Other than for existing single family dwellings or Type C Special Use Permit  OR 2) \$ 2,590.00    Other than for existing single family dwellings or Type C Special Use Permits, if processed concurrently with a tentative tract map or land division, or modification there to					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - Outdoor Dining (Up to 5 tables)				P-32A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications (including time extensions) to approved Outdoor Dining Development Permits not requiring Planning Commission review. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 875.00 Per application 2) \$ 435.00 If processed concurrently with another entitlement or modification (major or minor) to an entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - SUP Type C				P-32B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications (including time extensions) to approved Type C Special Use Permits not requiring Planning Commission review. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,405.00    Per application 2) \$ 1,735.00    If processed concurrently with another entitlement or modification (major or minor) to an entitlement. 3) \$ 810.00    Use associated with single family dwelling. 4) \$ 820.00    Free standing ham radio tower and C-Band satellite dish antennas.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - New Custom Home				P-32C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications (including time extensions) to approved new custom home not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,975.00    Per application 2) \$ 1,100.00    If processed concurrently with another entitlement or modification (major or minor)to an entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - SFD Existing Home Alteration				P-32D
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications (including time extensions) to approved alteration to an existing home not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 850.00 Per application 2) \$ 600.00 If processed concurrently with another entitlement or modification (major or minor) to an entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - SFD Production Subdivision				P-32E
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process proposed minor modifications to approve the plotting and architectural design of homes (including time extensions) for approved production subdivision not requiring Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 6,645.00    Per application 2) \$ 3,980.00    If processed concurrently with another entitlement or modification (major or minor) to an entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Minor Modification - SFD Alteration Time Extension				P-32F
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review applications to extend time permitted to begin construction of certain improvements to existing single family homes.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 425.00 2) \$ 300.00    If processed concurrent with another entitlement or modification.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Landscape Plan Check				P-35
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process landscape plans for compliance with conditions of project entitlements.					
Accounts Credited With Fee Receipts					
001-4210-447-60-00 Construction/Bldg Fees - Plan Checking/Filing Fee					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
831-0000-241-99-00 Landscape Review Deposits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,135.00 PLUS actual cost of the consultant landscape architect charged against an initial deposit 2) \$ 600.00 Deposit					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Pre-Application Review				P-36
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review of preliminary development plans prior to formal application(s) being submitted. The purpose is to inform the applicant's design team regarding the City's development policies as they relate to the proposed project.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 4,810.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Underground Utility Waiver				P-37
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process applications for waiver of provisions of the City's underground utility ordinance.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,760.00    Other than existing single family dwelling 2) \$ 655.00    Existing single family dwelling OR 3) \$ 1,325.00    Other than existing single family dwelling, if processed concurrently with another entitlement 4) \$ 590.00    Existing single family dwelling, if processed concurrently with another entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Sign Seal Permits				P-38
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review proposed signs for compliance with Municipal Code provisions.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 120.00    On building sign in project with existing Uniform Sign Program 2) \$ 245.00    On building sign in project without Uniform Sign Program 3) \$ 120.00    Monument sign - face change only 4) \$ 305.00    Monument sign - other than face change					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Uniform Sign Program Review or Modification (Existing Projects)				P-38A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process request to establish an Uniform Sign Program or modify an existing program for an existing project.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 485.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Lot Line Adjustments				P-39
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process applications to adjust existing lot lines, without creating any new lots.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,220.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Request for Letter of Public Convenience and Necessity				P-40
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and evaluation of requests for letters of public convenience and necessity related to alcoholic beverage licenses.					
Accounts Credited With Fee Receipts					
001-6310-449-50-00 Other Services - Planning/Code Enforcement Svcs					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 495.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Hearing Continuance Request Planning Commission or City Council Public Hearing				P-41A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Requests to continue scheduled City Council or Planning Commission public hearings.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 360.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Hearing Continuance Request - Administrative Hearing				P-41B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Requests to continue scheduled administrative hearings.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 145.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Development Agreement and Amendment				P-42
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Request to approve a new Development Agreement, or modify the terms of an existing Development Agreement					
Accounts Credited With Fee Receipts					
001-4430-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>City costs on a time and materials basis at the staff hourly rates against an initial deposit.</p> <p>Deposit</p> <p>1) \$ 6,000.00</p>					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Administrative Actions - Other than Mobile Businesses				P-44A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process administrative action applications as authorized under TOMC Sec. 9-4.2805, other than for mobile businesses.					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,240.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Administrative Actions - Mobile Businesses Only				P-44B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process administrative applications for mobile businesses.					
Accounts Credited With Fee Receipts					
001-6310-449-50-00 Other Services - Planning/Code Enforcement Svs					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 150.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Administrative Actions - Time Extensions				P-44C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process requests for Time Extensions to approved Administrative Actions.					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 685.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Re-Application				P-45
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Re-application (where original application is withdrawn prior to hearing for specified reasons).					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>Upon receiving a re-application the Director of Community Development is authorized to negotiate a credit for fees already paid by an applicant who stopped processing on an earlier application and is now resubmitting the same application for the same parcel.</p>					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Certificate of Compliance				P-47
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Application to issue certificate that previously subdivided property complies with subdivision regulations.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,525.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Precise Plan of Design Time Extension				P-48
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Time extension for construction of new single family homes, and for other specified improvements/additions to existing single family homes.					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 290.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Variance - Major Modification				P-49
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process applications for major modifications to approved variance from Zoning Ordinance requirements, which requires Planning Commission review.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,535.00    OR 2) \$ 1,700.00    If processed concurrently with another entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Variance - Minor Modification				P-50
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process applications for minor modifications to approved variance from Zoning Ordinance requirements, which may be processed administratively.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,320.00    OR 2) \$ 795.00    If processed concurrently with another entitlement					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Film Permit				P-51
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Encroachment permit for filming on City right-of-way.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>Administrative Processing Fees</b> 1) \$ 160.00 Still photography per day 2) \$ 315.00 Motion picture per day (PLUS actual costs of any on-site personnel required due to photography or filming (e.g. Police personnel))					
<b>City Buildings/Property (excluding the Civic Arts Plaza)</b> 3) \$ 2,000.00 Per day: For-profit business 4) \$ 1,600.00 Per day: Non-profit organizations					
<b>Use of public streets for filming (excluding legal parking)</b> 5) \$ 1,000.00 Per day: For-profit business 6) \$ 600.00 Per day: Non-profit organizations					
<b>Use of City parking facilities (excluding Civic Arts Plaza)</b> 7) \$ 8.00 Per day: car or standard truck 8) \$ 24.00 Per day: semi-tractor trailers  9) No Fee Bona-fide student as defined in the Municipal Code					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Temporary Use Permit				P-52
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Permit for limited term operation of specific use (e.g. Christmas tree and pumpkin sales lots).					
Accounts Credited With Fee Receipts					
001-6310-449-50-00 Other Services - Planning/Code Enforcement Svs					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 360.00    Type A - New vehicle storage 2) \$ 225.00    Type B - All others					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Appeal of Administrative Decision				P-53
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Appeal of administrative decision to the Planning Commission. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,130.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Appeal of Planning Commission Decision				P-54
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Appeal of Planning Commission decision to the City Council. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,225.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Mobilehome Park Rent Adjustment Request				P-55
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Application by mobilehome park owners subject to the City's Mobile Home Rent Stabilization Ordinance (Chapter 25 of Title 5 of the Thousand Oaks Municipal Code) for administration adjustments to rent, pursuant to TOMC Sec. 5-25.06(a) - Capital Improvements or Sec. 5-25.05(b) - Just and Reasonable Return.					
Accounts Credited With Fee Receipts					
001-0000-484-10-00 Other - Reimbursement Rent Adjustment Fee					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 20.00 PLUS \$5.00 for each space subject to the rent increase.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Apartment Application				P-56
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Application by apartment landlords who are subject to the provisions of Ordinance 956-NS. Application fee for administrative adjustments to rent.					
Accounts Credited With Fee Receipts					
001-0000-484-10-00 Other - Reimbursement Rent Adjustment Fee					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 20.00 PLUS \$5.00 for each unit subject to the rent increase					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Apartment Registration				P-57
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Apartment owners who are subject to the provisions of Ordinance 956-NS. This is the annual registration fee due January 1 of each year.					
Accounts Credited With Fee Receipts					
001-0000-484-10-00 Other - Reimbursement Rent Adjustment Fee					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$    10.00    Per controlled unit					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Mobilehome Registration				P-58
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Mobilehome park owners who are subject to Title 5, Chapter 25 of the Thousand Oaks Municipal Code. This is the annual registration fee due January 1 of each year.					
Accounts Credited With Fee Receipts					
001-0000-484-10-00 Other - Reimbursement Rent Adjustment Fee					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 10.00 Per controlled unit					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Zoning Compliance Letter				P-59
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Upon request, staff time to research and respond.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 180.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Design Review of Existing Commercial/Industrial Projects (Not Requiring Entitlement)				P-60
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Site plan and/or achitectural review of alterations to existing commercial/industrial projects where no Development Permit or Special Use Permit or Modification thereto, is required.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 305.00					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Covenants, Conditions and Restrictions (CC&Rs) Review				P-61
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review Covenants, Conditions and Restrictions (CC&Rs) for compliance with Municipal Code provisions and entitlement conditions.					
Accounts Credited With Fee Receipts					
001-4210-447-40-00 Construction/Bldg Fees - Development Services					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,500.00 PLUS time and materials for City Attorney review.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Emergency Dwelling Permit				P-62
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and process application for use of transportable facility as an emergency dwelling.					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
NO Fee					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Cell and Wireless Communication Facilities				P-63
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To cover payments to City's Wireless Communications consultant for services. Wireless facilities require processing either as an SUP or DP depending on where they are proposed. The application fee pertains to the type of entitlement permit the wireless facility requires.					
Accounts Credited With Fee Receipts					
001-4210-447-60-00 Construction/Bldg Fees - Plan Checking/Filing Fee					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,000.00    Deposit PLUS application fee 2)                    Application fee established by entitlement permit.					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	After Hours Construction Permit				P-64
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process Permit for After Hours Construction					
Accounts Credited With Fee Receipts					
001-4310-447-40-00 Construction/Bldg Fees - Planning Fees/Permits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 45.00 For every three after hour construction days					

## City of Thousand Oaks User Fees Detail

### Community Development - Planning Division - 2011

Fee Type	Fee Title				Fee #
User Fee	Animal Control Fees				P-65
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
CDD - Planning	Jul 01, 2011	Resolution No. 2011-015			
Definition/Comments					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
1) \$	2.00	Small animal (other than dogs and cats)			
2) \$	10.00	Dogs and cats, first impoundment			
3) \$	20.00	Dogs and cats, second impoundment			
4) \$	30.00	Dogs and cats, third impoundment			
5) \$	40.00	Per hour, special handling fee for large animals or animal pickups requiring more than 1 officer and/or special transportation equipment			
Daily Care and Feeding					
6) \$	10.00	Large animals			
7) \$	2.00	Small animals, other than dogs and cats			
8) \$	8.56	Dogs and cats			
Veterinary Services During Impound					
9) \$	5.00	Rabies vaccination, dogs and cats			
10) \$	10.00	Distemper Canine, Hepatitis, Leptospirosis, Parainfluenza, and Parvovirus			
11) \$	10.00	Feline Rhinotracheitis, Calici Panleukpenia and Chlamydia			
12) \$	50.00	Emergency and health maintenance services per treatment			
13) \$	55.00	Health maintenance services performed by Dept. Veterinarian per hour			
14) \$	35.00	Health maintenance services performed by Dept. Animal Health Technician per hour			
Dog License & Tag Fees - Dogs over four months					
15) \$	40.00	Unspayed/unneutered			
16) \$	15.00	Spayed/neutered			
17) \$	6.00	Spayed/neutered dog (senior citizen)			
18)		Reserved			
19)		Reserved			
20) \$	30.00	Delinquency charge for animal license renewal not obtained on or before date of expiration			
21) \$	5.00	Replacement of tag or receipt			
22) \$	5.00	Transfer of ownership			
23) \$	5.00	Discharged military dogs (one-time registration fee)			
24) \$	5.00	Guide dogs, seeing-eye dogs, signal dogs, and service dogs (one-time registration fee)			
25) \$	40.00	Field Enforcement Fee: The owner of an animal found unlicensed by an Animal Control employee in the			
Animal Business Operators Licenses *					
26) \$	125.00	Pet shop			
27) \$	125.00	Grooming parlor/mobile			
28) \$	125.00	Animal menagerie			
29) \$	125.00	Wholesale wild animal dealer			
30) \$	125.00	Stables			
31) \$	125.00	Domestic household dog breeder			
32) \$	100.00	Rodeo (first day or one-day event)			
33) \$	100.00	Animal exhibition (first day or one-day event)			
34) \$	25.00	Additional daily rodeo & animal exhibition inspection fee			
35) \$	25.00	Delinquency charge for late license renewal and for new license not obtained by date required			
36) \$	125.00	Breeder - pygmy pigs			
37) \$	50.00	License - Inspection fee			
*1-6, 11 and 12 may be charged when an inspection is required in response to a complaint					

# Cultural Affairs

# City of Thousand Oaks User Fees Summary

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# City of Thousand Oaks User Fees Summary

## Cultural Affairs - 2011

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## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Kavli Theatre Rental Rates-Non-Profit Organizations				CA-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Kavli Theatre non-profit organization rental rates					
Accounts Credited With Fee Receipts					
681-7710-471-71-10 Performance Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,750.00    Performance Rate  Two performances in one day will be charged one and one-half rental rate. Additional charges include stagehand labor, front of house, and custodial labor. Labor costs may exceed the rent for performances requiring rehearsal and extended take-ins with large crews to set up special lighting, sound, and scenery. There is no labor cost discount for non-profit groups. The City will pass on all direct labor costs to events.					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Kavli Theatre Rental Rate - Profit-Making Organization				CA-02
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs		Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Kavli Theatre Rental Rate - Profit-Making Organization					
Accounts Credited With Fee Receipts					
681-7710-471-71-10 Performance Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) \$ 2,750.00    Or 10% subject to negotiations</p> <p>Two performances in one day will be charged one and one-half rental rate.          Additional charges include stagehand labor, front of house, and custodial labor.          Labor costs may exceed the rent for performances requiring rehearsal and extended take-ins with large crews to set up special lighting, sound, and scenery. There is no labor cost discount for non-profit groups. The City will pass on all direct labor costs to events.</p>					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Kavli Theater-Film/Tape/Live Broadcast for Profit-Making Organization				CA-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Kavli Theater-Film/Tape/Live Broadcast for Profit-Making Organization					
Accounts Credited With Fee Receipts					
681-7710-471-71-10 Performance Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 2,750.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Scherr Forum Rental Rates - Non-Profit				CA-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Non-profit organization rental rates - Scherr Forum					
Accounts Credited With Fee Receipts					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) \$ 600.00 Per performance</p> <p>Two performances in one day will be charged one and one-half rental rate.          Additional charges include stagehand labor, front of house, and custodial labor.          Labor costs may exceed the rent for performances requiring rehearsal and extended take-ins with large crews to set up special lighting, sound, and scenery. There is no labor cost discount for non-profit groups. The City will pass on all direct labor costs to events.</p>					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Scherr Forum Rental Rates - Profit Organization				CA-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Scherr Forum Rental Rates - Profit Organization					
Accounts Credited With Fee Receipts					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) \$ 600.00 Or 10% subject to negotiations</p> <p>Two performances in one day will be charged one and one-half rental rate. Additional charges include stagehand labor, front of house and custodial labor. Labor costs may exceed the rent for performances requiring rehearsal and extended take-ins with large crews to set up special lighting, sound, and scenery. There is no labor cost discount non-profit groups. The City will pass on all direct labor costs to events.</p>					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Performance Day Rehearsal Rates-Kavli Theatre/Scherr Forum				CA-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Performance day rehearsal rates					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)                      No charge					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Non-Performance Day Rehearsal Rate-Kavli Theatre				CA-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Kavli Theatre Non-performance day rehearsal rate					
Accounts Credited With Fee Receipts					
681-7710-471-72-10 Rehearsal Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,350.00    Per day					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Non-Performance Day Rehearsal Rent - Scherr Forum				CA-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Scherr Forum non-performance day rehearsal rent					
Accounts Credited With Fee Receipts					
681-7810-471-72-20 Rehearsal Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 300.00 Per day - Non Profit					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Non-Performance Day Rehearsal Rent-Rehearsal Room				CA-09
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Rehearsal Room					
Accounts Credited With Fee Receipts					
681-7710-471-72-10 Rehearsal Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 150.00 Per day					

## City of Thousand Oaks User Fees Detail Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Service for Tenants - Kavli Theatre				CA-10
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
(Optional Fee) Kavli Theatre Box Office Service					
Accounts Credited With Fee Receipts					
681-7710-471-73-10 Box Office Service - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 750.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Service for Tenants - Scherr Forum				CA-11
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
(Optional Fee) Scherr Forum Box Office Service					
Accounts Credited With Fee Receipts					
681-7710-471-73-10 Box Office Service - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 150.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Patron Charge - Subscription Sales				CA-12
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Mail and phone charges					
Accounts Credited With Fee Receipts					
681-7710-444-30-00 Phone and Mail Order Charges - Kavli Theatre					
681-7810-444-30-00 Phone and Mail Order Charges - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 7.00 Per order					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Patron Facility Charge-Kavli Theatre/Scherr Forum				CA-13
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Window and outlet sales facility charge					
Accounts Credited With Fee Receipts					
681-7710-444-10-60 Kavli Box Office Charges					
681-7810-444-20-60 Scherr Box Office Charges					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      4.00    Per ticket					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Consignment Ticket Facility Charge				CA-13A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged for each consignment ticket sold and collected by Theatre tenants.					
Accounts Credited With Fee Receipts					
681-7710-444-10-60 Kavli Box Office Charges					
681-7810-444-20-60 Scherr Box Office Charges					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      4.00    Per ticket					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Subscription Ticket Facility Charge				CA-13B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged for each subscription ticket in a series.					
Accounts Credited With Fee Receipts					
681-7710-444-10-70 Box Office Charges - Subscription Ticket Kavli					
681-7810-444-20-70 Box Office Charges - Subscription Ticket Scherr					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$    2.00    Per ticket					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Patron Charge/Ticket Exchange				CA-14
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged to exchange ticket from one performance to another performance.					
Accounts Credited With Fee Receipts					
681-7710-444-10-60 Kavli Box Office Charges					
681-7810-444-20-60 Scherr Box Office Charges					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      4.00    Per ticket					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Film/Tape/Live Broadcast-Profit-Making Organization-Scherr Forum				CA-15
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Film/Tape/Live Broadcast-Profit-Making Organization-Scherr Forum					
Accounts Credited With Fee Receipts					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 600.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Film/Tape/Live Broadcast-Non-Profit Organization-Kavli Theatre/Scherr Forum				CA-16
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Film/Tape/Live Broadcast-Non-Profit Organization-Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-486-00-00 Miscellaneous Revenue - Kavli Theatre					
681-7810-486-00-00 Miscellaneous Revenue - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)                      No charge					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Ticket Printing Fee - Kavli Theater				CA-17
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
(Optional Fee) Box Office Ticket Printing Fee - Kavli Theater					
Accounts Credited With Fee Receipts					
681-7710-444-10-50 Reimb Of Ticket Printing - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 300.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Box Office Ticket Printing Fee - Scherr Forum				CA-18
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
(Optional Fee) Box Office Ticket Printing Fee - Scherr Forum					
Accounts Credited With Fee Receipts					
681-7810-444-20-50					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 85.00 Per performance					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	School Educational Rental Rate - Kavli Theatre				CA-19
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
School day educational rental rate - Kavli Theatre. Valid for schools in the Conejo Valley Unified School District.					
Accounts Credited With Fee Receipts					
681-7710-471-71-10 Performance Rent - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,375.00 Per day  In addition, two 1 hr. shows charged rent for one 2-1/2 hr. show					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	School Education Rental Rate - Scherr Forum				CA-20
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
School Day Education Rental Rate - Scherr Forum. Valid for schools in the Conejo Valley Unified School District.					
Accounts Credited With Fee Receipts					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 300.00 Per day  In addition, two 1 hr. shows charged rent for one 2-1/2 hr. show					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Car Displays - Kavli Theater/Scherr Forum				CA-21
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Car Displays - Kavli Theater/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-60-00 Advertising Sales - Kavli Theatre					
681-7810-444-60-00 Advertising Sales - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,450.00 For a 1 to 3 day display for profit-making organizations, plus  2) \$ 220.00 Labor to light displays, if requested. Multiple performances subject to negotiations  3) No Charge For a 1 to 3-day display for non-profit organizations plus 4) \$ 220.00 Labor to light displays, if requested. Multiple performances subject to negotiations.					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Ticket Information Mailing List/Labels				CA-22
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged for a one time use of the Box Office mailing list.					
Accounts Credited With Fee Receipts					
681-0000-486-00-00					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 150.00 Per 100 names					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Technical Labor-Kavli Theatre/Scherr Forum/Founders Room/Lobby & Plaza Use				CA-23
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Technical Labor-Kavli Theatre/Scherr Forum/Founders Room/Lobby & Plaza Use					
Accounts Credited With Fee Receipts					
681-7710-444-10-10 Rehearsal Room Rent					
681-7810-444-20-10 Stagehands Labor - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
Technical labor is billed per hour at the following rates 1) \$ 94.00 Technical Services Manager 2) \$ 71.00 Stage Supervisor (Cost of Stage Supervisor will be waived for local non-profit productions in the Scherr Forum. This is a "Pilot Program" to expire on March 31, 2012, unless further extended by City Council. cc:03082011) 3) \$ 67.00 Head Carpenter 4) \$ 67.00 Head Electrician 5) \$ 67.00 Head Audio 6) \$ 33.00 Follow Spot Operator 7) \$ 33.00 Stagehands					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Front of House Labor - Kavli Theater/Scherr Forum				CA-24
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Front of House Labor - Kavli Theater/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-15 Front of House Labor - Kavli Theatre					
681-7810-444-20-15 Front of House Labor - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
House Manager Labor 1) \$ 350.00 Per performance - Kavli Theatre 2) \$ 100.00 Per performance - Scherr Forum					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Contract Maintenance - Kavli Theater/Scherr Forum				CA-25
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Contract Maintenance - Kavli Theater/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-20 Maintenance Costs - Kavli Theater					
681-7810-444-20-20 Maintenance Costs - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 500.00 Per performance - Kavli Theatre 2) \$ 300.00 Per rehearsal - Kavli Theatre 3) \$ 100.00 Per performance - Scherr Forum					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Staff Usher Labor - Kavli Theater/Scherr Forum				CA-26
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Staff Usher Labor - Kavli Theater/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-15 Front of House Labor - Kavli Theatre					
681-7810-444-20-15 Front of House Labor - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$    15.00    Staff ushers are billed per hour at this rate					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Staff Custodian Labor - Kavli Theatre/Scherr Forum				CA-27
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Staff Custodian Labor - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-15 Front of House Labor - Kavli Theatre					
681-7810-444-20-15 Front of House Labor - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 25.00 Staff Custodian is billed per hour at this rate					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Lamp Use - Kavli Theatre/Scherr Forum				CA-28
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Lamp Use - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-30 Overhead Technical Costs - Kavli Theatre					
681-7810-444-20-30 Overhead Technical Costs - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 100.00 Per performance - Kavli Theatre 2) \$ 50.00 Per performance - Scherr Forum					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Piano Tuning - Kavli Theatre/Scherr Forum				CA-29
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Piano Tuning - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-30 Overhead Technical Costs - Kavli Theatre					
681-7810-444-20-30 Overhead Technical Costs - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 150.00 Piano tuning					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Orchestra Shell Use - Kavli Theatre/Scherr Forum				CA-30
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Orchestra Shell Use - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-444-10-30 Overhead Technical Costs - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 700.00 Kavli Theatre 2) \$ 150.00 Scherr Theatre					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Lobby Merchandise Sales - Kavli Theatre/Scherr Forum				CA-31
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Lobby Merchandise Sales - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-0000-444-50-00 Lobby Sales - Kavli Theatre/Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            20%    of gross sales or a percentage as determined by Community & Cultural Services Director					

## City of Thousand Oaks User Fees Detail Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Parking Fee				CA-32
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Parking Fee					
Accounts Credited With Fee Receipts					
681-7710-471-79-00 Rental of City Facilities - Parking (82%)					
681-7810-471-79-00 Rental of City Facilities - Parking (18%)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      8.00    Per car					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Rental Rates for Founders Room, Lobbies, and Plaza				CA-33
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Rental Rates for Founders Room, Lobbies, and Plaza					
Accounts Credited With Fee Receipts					
681-7710-471-99-00 Rental of City Facilities - Other Rents					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>Multiple Room Use:</p> <p style="padding-left: 20px;">No charge for non-profit organizations during City Hall hours.</p> <p style="padding-left: 20px;">One room at no charge for-profit organizations during City Hall hours. Additional rooms at rates shown below.</p> <p>Non-City Hall hours room rates:</p> <ul style="list-style-type: none"> <li>1) \$ 150.00 Founders Room</li> <li>2) \$ 150.00 Kavli Theatre Lobby</li> <li>3) \$ 150.00 Scherr Forum Lobby</li> <li>4) \$ 150.00 Kavli Theatre Plaza</li> <li>5) \$ 150.00 Scherr Forum Plaza</li> </ul>					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Security Usher Fee - Founders Room, Lobby & Plaza Use				CA-34
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Security user fee during rental of Founders Room, Lobby & Plaza Use					
Accounts Credited With Fee Receipts					
681-7710-444-72-10 Rehearsal Room Rent					
681-7810-444-20-10 Stagehands Labor - Scherr Forum					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 120.00 Per four hours					

## City of Thousand Oaks User Fees Detail Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Custodian Fee - Founders Room, Lobby & Plaza Use				CA-35
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Custodian fee during rental of Founders Room, Lobby & Plaza Use					
Accounts Credited With Fee Receipts					
681-7710-471-72-10 Rehearsal Rent - Kavli Theatre					
681-7810-444-20-10 Stagehands Labor - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 120.00 Per use if food and/or drink is served.					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Rental of Parking Structure - Kavli Theatre/Scherr Forum				CA-36
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Rental of Parking Structure - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-471-79-00 Rental of City Facilities - Parking (82%)					
681-7810-471-79-00 Rental of City Facilities - Parking (18%)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>For Profit Rates</b>  1) \$ 3,700.00 Per Performance - Kavli Theatre 2) \$ 450.00 Per Performance - Scherr Forum					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Equipment Rental				CA-37
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Rental of Theatre Equipment					
Accounts Credited With Fee Receipts					
681-7710-471-99-00 Rental of City Facilities - Other Rents					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 400.00 LCD Projector					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Film Location Fee-Kavli Theatre, Including Technical Support Areas				CA-38
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Film location fee in Kavli Theatre and technical support areas					
Accounts Credited With Fee Receipts					
681-7710-486-00-00 Miscellaneous Revenue - Kavli Theatre					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 6,750.00 Per day for Movies/Video - Non-Profit 2) \$ 1,455.00 Per day for Still Photography - For-Profit 3) \$ 7,000.00 Per day for Movies/Video - For-Profit					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Film Location Fee-Scherr Forum, Kavli Lobby, Forum Lobby, Civic Arts Plaza Grounds				CA-39
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Film location fee for use of Scherr Forum, Kavli Lobby, Forum Lobby, and Civic Arts Plaza Grounds					
Accounts Credited With Fee Receipts					
681-7710-486-00-00 Miscellaneous Revenue - Kavli Theatre					
681-7810-486-00-00 Miscellaneous Revenue - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,510.00 Per day for Movies/Video - Non-Profit 2) \$ 665.00 Per day for Still Photography - For-Profit 3) \$ 4,000.00 Per day for Movies/Video - For-Profit					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Weekly Theatre Rental Rates - Kavli Theatre/Scherr Forum				CA-40
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Weekly Theatre Rental Rates - Kavli Theatre/Scherr Forum					
Accounts Credited With Fee Receipts					
681-7710-471-71-10 Performance Rent - Kavli Theatre					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,975.00    Per week OR \$1 per subscriber, whichever is higher-Scherr Forum - Non-Profit 2) \$ 10,000.00    Per week OR \$1 per subscriber, whichever is higher-Kavli Theatre - Non-Profit 3) \$ 2,000.00    Per week OR \$1 per subscriber, whichever is higher-Scherr Forum - For-Profit 4) \$ 10,000.00    Per week OR \$1 per subscriber, whichever is higher-Kavli Theatre - For-Profit					

## City of Thousand Oaks User Fees Detail

### Cultural Affairs - 2011

Fee Type	Fee Title				Fee #
User Fee	Monthly Theatre Rental Rates - Scherr Forum				CA-41
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Cultural Affairs	Jul 01, 2011	Resolution No. 2011-015			
Definition/Comments					
Monthly Theatre Rental Rates - Scherr Forum					
Accounts Credited With Fee Receipts					
681-7810-471-71-20 Performance Rent - Scherr Forum					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)    \$6,000.00    Per month					

# Finance

# City of Thousand Oaks User Fees Summary

## Finance - 2011

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## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
Fine	Non-Sufficient Funds Returned Checks				F-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Checks in payment for various City services are returned by financial institutions to the City because funds were not available for payment.					
Accounts Credited With Fee Receipts					
001-3010-486-00-00 Other - Miscellaneous Revenue					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$    35.00    Per check					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
Penalty	Delinquent Account Penalties, Interest and Collection Fees				F-02
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>These Penalties and Interest apply to Fine and Fee accounts that are unpaid on the 61st day after the first billing date and that are not otherwise addressed elsewhere in the User Fee Manual. Accounts credited with Fee: XXX-XXXX-459-9999.</p>					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>Penalties: 10% will be applied if bill remains unpaid on the 61st day from the bill date.</p> <p>Interest: 1% of the amount owed for each month thereafter that the fees and penalties remain unpaid.</p> <p>Collection Fees: On the 91st day, unless prohibited by law, the account will be turned over to a collection agency. The collection agency shall add the percentage of their commission to the delinquent amount at time of receipt.</p>					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Listing of Business Tax Certificates Issued				F-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Listing that indicates which businesses have been issued Business Tax Certificates. Listing to include business name, business address, business telephone number, owner's name and type of business. Home based business may be excluded.					
Accounts Credited With Fee Receipts					
001-0000-484-99-00 Business License Fees					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 25.00 Fixed costs 2) \$ 0.15 Per page (CW-01A) 3) \$ 50.00 PLUS \$1.00 for a CD, \$0.25 for additional CD 4) \$ 0.50 Per page for Monthly New Business Report					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Regulatory Business Permits				F-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Fees charged for Business Permits					
Accounts Credited With Fee Receipts					
001-3310-421-40-00 Business Tax Certificate - Permit Fee					
<b>Fee Structure</b>			<b>Project Number</b>		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<p><b>Regulatory Permits Fees</b></p> <p>1) \$ 25.00 Junk, 2nd hand, antique, pawnbrokers</p> <p>2) \$ 50.00 Dance</p> <p>3) \$ 100.00 Carnival/per day</p> <p><b>Regulatory Processing Fees</b></p> <p>4) \$ 110.00 New</p> <p>5) \$ 55.00 Renewal</p> <p><b>Decal Fees</b></p> <p>6) \$ 5.00 Ice cream trucks, street vendors, hot dog carts</p> <p><b>ID Badge Fees</b></p> <p>7) \$ 6.00 Taxi, ice cream trucks, street vendors, hot dog carts, massage therapists, door to door sales</p> <p><b>Issuance Fee</b></p> <p>8) \$ 10.00 Ice cream trucks, street vendors, hot dog carts, massage therapists &amp; establishments, door to door sales</p> <p><b>Health Inspection Fee</b></p> <p>9) \$ 100.00 Annual health inspection</p> <p><b>Public Property Fee</b></p> <p>10) \$ 250.00 Street vendors, hot dog carts</p>					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	New Business Tax Certificate Processing				F-05A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged to process new Business Tax Certificate.					
Accounts Credited With Fee Receipts					
001-3310-421-50-00 Business Tax Certificate - Processing					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$     60.00    Per business tax certificate 2) \$     11.00    Reprinting business tax certificate					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Business Tax Certificate Renewal Processing				F-05B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee charged to process renewing Business Tax Certificate.					
Accounts Credited With Fee Receipts					
001-3310-421-50-00 Business Tax Certificate - Processing					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 13.00 Per business tax certificate					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
Penalty	Delinquent Parking Citation Processing				F-06A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Delinquent Parking Citation Processing.					
Accounts Credited With Fee Receipts					
001-3310-459-40-00 Other Fines - Parking Citations					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 15.00 Administrative charge for processing delinquent citations.					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
Fine	Parking Citation Issuance				F-06B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee for parking citation issuance.					
Accounts Credited With Fee Receipts					
001-3310-459-40-00 Other Fines - Parking Citations					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 380.00 Parking in handicapped space 2) \$ 380.00 Parking in crosshatch lines of handicapped space 3) \$ 120.00 Parking in firelane 4) \$ 50.00 Other parking violations 5) \$ 27.00 Late payment penalties 6) \$ 3.00 DMV attachment					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Disabled Parking Citation Cancellation Fee				F-06C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Disabled Parking Citation Cancellation Fee.					
Accounts Credited With Fee Receipts					
001-3310-459-40-00 Other Fines - Parking Citations					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 15.00					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Resident Golf Card				F-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Resident golf card provides residents with 24 hour automated reservation capability and allows them to make reservations eight days in advance. The card holder also receives a reduction in the green fees.					
Accounts Credited With Fee Receipts					
671-0000-442-30-00 Golf Course Fees - Membership Fees					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 30.00 Resident golf card (good for three years) 2) \$ 15.00 Duplicate / Replacement card (if lost)					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Los Robles Golf Course Fees				F-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Los Robles Golf Course					
Accounts Credited With Fee Receipts					
671-0000-442-10-00 Green Fees					
671-0000-442-20-00 Cart Fees					
671-0000-442-40-00 Driving Range					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p><b>Los Robles Golf Course</b></p> <p>The Los Robles Golf Course is operated by Eagle Golf Management under contract with the City of Thousand Oaks.</p> <p>For Green Fees and Reservations contact the Los Robles Golf Course at: (805) 495-6471 or</p> <p>For information about the Banquet Facility and Community Center contact: (805) 495-6421 ext. 229</p> <p>The course is located at: 299 South Moorpark Road Thousand Oaks CA 91361</p>					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Print Shop Services				F-10
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Labor and material cost recovery are charged back to requesting Department/Agency.					
<b>Accounts Credited With Fee Receipts</b>					
001-3520-612-79-00 Reprographics					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<p>Black &amp; White Copies (8 1/2 x 11")</p> <p>1) \$ 0.040 Per copy for copy jobs under 1,000 copies</p> <p>2) \$ 0.025 Per copy for copy jobs over 1,000 copies</p> <p style="padding-left: 40px;">Special quality or colored paper at slightly higher rates</p> <p style="padding-left: 40px;">Labor rates as specified below will be charged for job set-up with a minimum of five minutes</p> <p>Color Copies (8 1/2 x 11")</p> <p>3) 0.65 Per color copy - 1 to 500 copies</p> <p>4) 0.55 Per color copy - over 500 copies</p> <p style="padding-left: 40px;">Special quality or colored paper at slightly higher rate. Rates may be reduced based on volume.</p> <p style="padding-left: 40px;">Labor rates as specified below will be charged for job set-up with a minimum of five minutes</p> <p>Bindery and Press Work at labor rates as specified below plus material costs</p> <p>Paper for City-wide copiers and desk printers at actual material costs</p> <p>Labor Rates</p> <p><b>Print Operator</b></p> <p>5) \$ 65.00 Outside Agencies</p> <p>6) \$ 60.00 In-house Departments</p> <p><b>Graphic Design</b></p> <p>7) \$ 55.00 Outside Agencies</p> <p>8) \$ 50.00 In-house Departments</p>					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Mail Services				F-11
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Mail Services - Inserts					
Accounts Credited With Fee Receipts					
001-3520-612-79-00 Reprographics					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 115.00 Non profit organization - administration, labor and set up fee.  <div style="text-align: center;">Fee waived if flyers are printed by Print Shop</div>					

## City of Thousand Oaks User Fees Detail

### Finance - 2011

Fee Type	Fee Title				Fee #
User Fee	Financial Reports				F-15
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Finance	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Financial reports and budgets requested by citizens and/or other agencies.					
Accounts Credited With Fee Receipts					
001-3010-485-00-00 Other - Sale of Material/Pub/Dir					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 25.00 Plus postage for Operating Budget 2) \$ 15.00 Plus postage for Capital Improvements Budget 3) \$ 40.00 Plus postage for Operating and Capital Improvements Budgets 4) \$ 15.00 Plus postage for Comprehensive Annual Financial Report 5) \$ 10.00 Plus postage for Redevelopment Agency Annual Report 6) \$ 10.00 Plus postage for Budget Summary 7) \$ 15.00 Plus postage for User Fee Manual					
Actual postage costs will be added to Fee for each Document.					

# Library

# City of Thousand Oaks User Fees Summary

## Library - 2011

LI-01	Overdue Materials	Page 197
LI-03	Copy Machine	Page 198
LI-04	Library Card	Page 199
LI-05	Test Proctoring Fee	Page 200
LI-06	Microfilm Copy	Page 201
LI-07	Processing for lost/damage materials	Page 202
LI-09	Census Microfilm	Page 203

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## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
Fine	Overdue Materials				LI-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Charge for materials not returned by due date. \$.25 cents per day is in the midrange of fines charged by all libraries (\$.15-\$.35) in the Southern California Library Cooperative.					
Accounts Credited With Fee Receipts					
110-7010-451-00-00 Fines and Penalties - TO Library fines 110-7410-451-00-00 Fines and Penalties - NP Library fines					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      0.25      Per item/per day					

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
User Fee	Copy Machine				LI-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Charge for use of copy machine					
Accounts Credited With Fee Receipts					
110-0000-441-10-00 Library User Fees-Public Printing/Copying					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$	0.15	Debit Card - per copy for black and white copies			
2) \$	0.20	Cash - per copy for black and white copies			
2) \$	1.00	Per copy for color copies			

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
User Fee	Library Card				LI-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Charge for replacement of library card.					
Accounts Credited With Fee Receipts					
110-7010-451-00-00 Fines and Penalties - TO Library fines					
110-7410-451-00-00 Fines and Penalties - NP Library fines					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      5.00					

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
User Fee	Test Proctoring Fee				LI-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Library staff administers tests at individuals request.					
Accounts Credited With Fee Receipts					
110-7010-486-00-00 T.O. Lib.-Other Misc Revenue					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 50.00 First hour 2) \$ 25.00 Per additional hour or partial hour					

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
User Fee	Microfilm Copy				LI-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Charge for use of microfilm copy machines.					
Accounts Credited With Fee Receipts					
110-0000-441-10-00 Library User Fees-Public Printing/Copying					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      0.25    Per copy					

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
Fine	Processing for lost/damage materials				LI-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Charge for lost/damage materials					
Accounts Credited With Fee Receipts					
110-7010-451-00-00 Fines and Penalties - TO Library fines					
110-7410-451-00-00 Fines and Penalties - NP Library fines					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 10.00 Per copy - PLUS actual repair and replacement cost.					

## City of Thousand Oaks User Fees Detail

### Library - 2011

Fee Type	Fee Title				Fee #
User Fee	Census Microfilm				LI-09
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Library	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Census microfilm					
Accounts Credited With Fee Receipts					
110-7010-486-00-00 T.O. Lib.-Other Misc Revenue					
110-7410-486-00-00 N.P. Lib.-Other Misc Revenue					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      7.00    Per reel					

# Police

# City of Thousand Oaks User Fees Summary

## Police - 2011

LE-01	Traffic Accident Report	Page 206
LE-02	False Alarm	Page 207
LE-03	Emergency Response Restitution	Page 208
LE-03A	Social Host Ordinance Fines	Page 209
LE-04	Bicycle License	Page 210
LE-05	Administrative Fee for Towing of Certain Vehicles	Page 211
LE-06	Noise/Loud Party Response	Page 212

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## City of Thousand Oaks User Fees Detail

### Police - 2011

Fee Type	Fee Title				Fee #
User Fee	Traffic Accident Report				LE-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee collected at East Valley Sheriff Station. Copy of police report or traffic accident.					
Accounts Credited With Fee Receipts					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      11.00    Per report					

## City of Thousand Oaks User Fees Detail Police - 2011

Fee Type	Fee Title				Fee #
Fine	False Alarm				LE-02
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Police response to false alarms					
Accounts Credited With Fee Receipts					
001-3310-459-10-00 Other Fines - Alarm Fines					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)           Free   1st call per year 2)           Free   2nd call per year 3)   \$   100.00   3rd call per year 4)   \$   200.00   4th call per year 5)   \$   500.00   All additional calls  Late charges and penalties are levied per Section 5-13.06 of the Thousand Oaks Municipal Code 6)           10%   Penalty if payment is not received within thirty days 7)           1%    Penalty per month thereafter that fines and penalties are not paid					

## City of Thousand Oaks User Fees Detail

### Police - 2011

Fee Type	Fee Title				Fee #
User Fee	Emergency Response Restitution				LE-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Payment by defendant for the cost of emergency response services in "driving under the influence" (DUI) accidents.					
Accounts Credited With Fee Receipts					
001-0000-459-50-00 Other Fines - DUI Penalties					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)	\$ 2.00	Per minute, per officer, not to exceed \$1,500.00 per single incident plus damage to City property and /or injuries to City personnel.			

## City of Thousand Oaks User Fees Detail Police - 2011

Fee Type	Fee Title				Fee #
Fine	Social Host Ordinance Fines				LE-03A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Fines Charged for violation of the Social Host Ordinance					
<b>Accounts Credited With Fee Receipts</b>					
001-0000-459-60-00 Social Host Ord Fines					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<b>Penalties</b>					
1)    \$2,500.00    First violation or any violation within 24hours of first violation 2)    \$3,500.00    Second violation with one year of first violation 3)    \$5,000.00    Third violation within one year of first violation					
<b>Juvenile Communty Service</b>					
4)    60 hours    In lieu of \$2,500 penalty 5)    80 hours    In lieu of \$3,500 penalty 6)    100 hours    In lieu of \$5,000 penalty					

## City of Thousand Oaks User Fees Detail

### Police - 2011

Fee Type	Fee Title				Fee #
User Fee	Bicycle License				LE-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee collected at East Valley Sheriff Station					
Accounts Credited With Fee Receipts					
001-0000-423-10-00					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      5.00    Per bicycle registration and license 2) \$      5.00    Transfer of registration and license  Fee may be waived for City promotional events					

## City of Thousand Oaks User Fees Detail

### Police - 2011

Fee Type	Fee Title				Fee #
User Fee	Administrative Fee for Towing of Certain Vehicles				LE-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
<p>Fee collected at East Valley Sheriff Station.          Requires Police to impound vehicles for up to 30 days of persons driving as unlicensed or driving while their driver's license has been suspended or revoked.</p>					
Accounts Credited With Fee Receipts					
001-6630-449-75-00					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 160.00 Standard tow fee 2) \$ 240.00 All arrests tow fee 3) \$ 300.00 Unlicensed/revoked or suspended drivers 4) \$ 400.00 DUI					

## City of Thousand Oaks User Fees Detail

### Police - 2011

Fee Type	Fee Title				Fee #
Fine	Noise/Loud Party Response				LE-06
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Police	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fee collected by the City Finance Department. Enforcement costs and response fees after a first warning within twenty-four (24) hours.					
Accounts Credited With Fee Receipts					
001-6620-449-99-00					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)	\$ 2.00	Per minute, per officer, not to exceed \$1,500.00 per single incident plus damage to City property and/or injuries to City personnel.			

# Public Works

# City of Thousand Oaks User Fees Summary

## Public Works - 2011

PW-01	Final Map	Page 216
PW-03	Lot Line Adjustment	Page 217
PW-04	Public and Private Improvement Plan Check	Page 218
PW-05	Public and Private Improvement Inspection	Page 219
PW-06A	Encroachment Permit - Minor	Page 220
PW-06C	Encroachment Permit - Oversize Load	Page 221
PW-06D	Encroachment Permit - Weekend Sign	Page 222
PW-06E	Encroachment Permit - Newsrack (Annual)	Page 223
PW-06F	Encroachment Permit - Annual Permit	Page 224
PW-06H	Encroachment Permit - House Moving	Page 225
PW-06J	Encroachment Permit - Monitoring Wells Annual Permit	Page 226
PW-07	Grading Plan Check	Page 227
PW-08	Grading Inspection	Page 228
PW-09	Construction Water Meter	Page 229
PW-10	Paving Maintenance Permit	Page 230
PW-11	Permit Application - Industrial Waste Discharge - Type 1	Page 231
PW-12	Permit Application - Industrial Waste Discharge - Type II	Page 232
PW-13	Renewal Application - Industrial Waste Discharge	Page 233
PW-14	Disconnect/Reconnect Water Service	Page 234
PW-14A	Installation/Removal of Water Service Flow Restrictor	Page 235
PW-15	Testing of Water Meters for Accuracy at Customer's Request	Page 236
PW-16	Fire Flow Calculations	Page 237
PW-17	Quitclaim Review	Page 238
PW-18	Easement/Legal Review	Page 239
PW-19	Backflow Inspection and Testing	Page 240
PW-20	Right-Of-Way Abandonment, Surplus Property Disposition Review	Page 241
PW-21	Special Agreement Review	Page 242
PW-22	Construction Change Order	Page 243
PW-23	Municipal Code Amendment	Page 244
PW-24	After Hours Construction Permit	Page 245
PW-25	Appeal of Administrative or Traffic and Transportation Commission Decision	Page 246
PW-26	Reproduction Fees	Page 247
PW-27	Street Name Change	Page 248
PW-28	Street Number Change	Page 249
PW-30A	Time Extension - Permits	Page 250
PW-30B	Time Extension - Improvement Agreement	Page 251
PW-31	Construction Water Service Charge	Page 252
PW-32	Damaged Meter Box	Page 253

## City of Thousand Oaks User Fees Summary Public Works - 2011

PW-33	Groundwater Service Charge	Page 254
PW-35	Penalty Fee - Discharge Limit Violation	Page 255
PW-36	Penalty Fee - Grease Trap Maintenance	Page 256
PW-39	Wastewater Fixture Unit Field Count	Page 257
PW-40	Wastewater Administrative Fees For Single Connections	Page 258
PW-41	Wastewater Service Charge	Page 259
PW-42	Water Fire Service/Private Hydrant	Page 260
PW-43	Water Service Charge	Page 261
PW-44	Water Tenant or Lessee Trust Deposit	Page 262
PW-45	Water Conservation Requirements Hardship Waiver	Page 263
PW-46	Preferential Parking Permit Program	Page 264
PW-47	Street and Traffic Sign Installation, Replacement and Striping	Page 265
PW-48	Paratransit - Dial A Ride Fare	Page 266
PW-49	Transportation Cards	Page 267
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PW-54	Solid Waste Collection Rates	Page 271
PW-56	Well Development Fees	Page 272
PW-57	Ventura Co Flood Control District NPDES Benefit Assessment District	Page 273
PW-58	Lighting and Landscape Assessment District	Page 274
PW-61	Stormwater Pollution Prevention Plan Processing Fee	Page 275
PW-62	Stormwater Quality Master Plan Processing Fee	Page 276
PW-63	Storm Drain Inlet Placard	Page 277
PW-63A	Stormwater Inspection Fee	Page 278
PW-63B	Stormwater Quality Permanemt Best Management Practices (BMP) Annual Inspection	Page 279
PW-64	Charge to Vandals for Graffiti Removal	Page 280

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Final Map				PW-01
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Processing a parcel or tract map. Basic fee includes two plan checks and a signature check.					
Accounts Credited With Fee Receipts					
001-5210-422-21-04 Plan Check (General )					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,520.00    For the first three plan checks, PLUS a map review fee by the County of Ventura; actual time and materials. 2)                    Add 15% for each additional plan check. <b>Deposit for County Review fee</b> 3) \$5,060.00    PLUS \$50.00 per lot/parcel for first three plan checks. 4) \$1,010.00    PLUS \$20.00 per lot/parcel for each subsequent review if needed.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Lot Line Adjustment				PW-03
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process lot line adjustment.					
Accounts Credited With Fee Receipts					
001-5210-422-21-07 Plan Check (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 3,035.00    For first three plan checks. 2)        15%    Of original fee for each additional plan check.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Public and Private Improvement Plan Check				PW-04
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To provide plan checking service on proposed public improvements and private property improvements required of a new development.					
Accounts Credited With Fee Receipts					
611-0000-447-60-01 Plan Checking/Filing Fee (Water)					
621-0000-447-60-01 Plan Checking/Filing Fee (WasteWater)					
001-5210-422-21-01 Plan Check (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>Fee is based on Project Valuation</b>					
1) \$ 250.00    \$1,000 - 5,000 2) \$ 500.00    \$5,001 - 10,000 3) \$ 1,000.00    \$10,001 - 25,000 4) \$ 4,000.00    \$25,001 - 100,000 5) \$ 12,000.00    \$100,001 - 300,000 6) \$ 22,000.00    \$300,001 - 500,000 7) \$ 44,000.00    \$500,001 - 1,000,000 8) \$ 70,000.00    \$1,000,001 and over  9) Additional Fee for each plan check in excess of three: 15% of original fee. 10) Special circumstances as determined by Public Works Director, time and materials, PLUS any applicable contract					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Public and Private Improvement Inspection				PW-05
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To inspect public improvements and private property improvements under construction by a developer to ensure that the construction is performed according to approved plans.					
Accounts Credited With Fee Receipts					
611-0000-447-70-00 Inspection/Investigation (Water)					
621-0000-447-70-20 Inspection/Investigation (Wastewater)					
001-5410-422-12-00 Inspection/Investigation (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>Fee is based on Project Valuation</b>					
1) \$ 250.00    \$1,000 - 5,000 2) \$ 500.00    \$5,001 - 10,000 3) \$ 1,000.00    \$10,001 - 25,000 4) \$ 4,000.00    \$25,001 - 100,000 5) \$ 12,000.00    \$100,001 - 300,000 6) \$ 22,000.00    \$300,001 - 500,000 7) \$ 44,000.00    \$500,001 - 1,000,000 8) \$ 70,000.00    \$1,000,001 and over  9) Additional fee for each year in excess of three years of project duration: 15% of original fee 10) Overtime inspection at 1.5 times the hourly rate; PLUS for special circumstances as determined by the Public Works Director, time and materials, PLUS any applicable contract costs.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Minor				PW-06A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process encroachment with a project cost under \$1,000 that requires only one field inspection that is not associated with a development project.					
Accounts Credited With Fee Receipts					
001-5410-422-14-01 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 100.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Oversize Load				PW-06C
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process encroachment permit for oversize, overweight, or overheight load. (Fee is set by State law.)					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 16.00 Per trip 2) \$ 90.00 Annual permit					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Weekend Sign				PW-06D
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process encroachment permit for weekend signs.					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 50.00 For up to five signs					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Newsrack (Annual)				PW-06E
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To review application, issue permit for and inspect newsracks placed in the public right of way.					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 202.00 For each increment of 10 newsracks 2) \$ 5.00 Per day storage fee					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Annual Permit				PW-06F
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To provide encroachment review in cases where an emergency may prohibit prior permitting or the unchanged nature of "boxes" in the public right-of-way allows for permitting on an annual basis.					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 405.00 Annual charge for drop boxes 2) \$ 202.00 Annual charge for each increment of 10 private postage boxes 3) \$ 2,748.00 Utility company trenching for installation, repairs, and maintenance					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - House Moving				PW-06H
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To process a request to move a house into, out of, or around the City.					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 137.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Encroachment Permit - Monitoring Wells Annual Permit				PW-06J
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To review traffic control practices of a company that has a well drilled in the public right-of-way and needs periodic access to the well for monitoring purposes. NEW construction: see PW-06A Encroachment Permit - Minor					
Accounts Credited With Fee Receipts					
001-5410-422-14-03 Encroachment (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 202.00 Annual Permit					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Grading Plan Check				PW-07
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To review plans for the grading of property to ensure compliance with City codes.					
Accounts Credited With Fee Receipts					
001-5210-422-21-06 Plan Check (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>Fee based on cubic yards</b>  1) \$ 300.00    1-100 2) \$ 1,200.00    101 - 500 3) \$ 2,500.00    501 - 1,000 4) \$ 4,500.00    1,001 - 10,000 5) \$ 8,500.00    10,001 - 50,000 6) \$ 15,000.00    50,001 - 100,000 7) \$ 18,445.00    100,001 - 250,000 8) \$ 24,955.00    250,001 - and over  9) Additional fee for each plan check in excess of three: 15% of original fee 10) Special circumstances as determined by the Public Works Director, time and materials, PLUS any contract costs.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Grading Inspection				PW-08
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To inspect grading to ensure compliance with approved plans, including satisfactory completion of all grading work and compliance with erosion control.					
Accounts Credited With Fee Receipts					
001-5410-422-12-00 Inspection/Investigation (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>Fee based on cubic yards</b>					
1) \$ 300.00    1-100 2) \$ 1,200.00    101 - 500 3) \$ 2,500.00    501 - 1,000 4) \$ 4,500.00    1,001 - 10,000 5) \$ 8,500.00    10,001 - 50,000 6) \$ 14,000.00    50,001 - 100,000 7) \$ 18,445.00    100,001 - 250,000 8) \$ 24,995.00    250,001 - and over  9) Additional fee for each year in excess of three years of project duration: 15% of original fee. 10) Overtime inspection at 1.5 times hourly rate; Special circumstances as determined by the Public Works Director, time and materials, PLUS any applicable contract costs.  11) Grading Bond (refundable deposit) A) Less than 10,000 cubic yards (cy) = \$15.00/cy. B) Over 10,000 cy = \$8.00/cy. C) Removal and recompaction = \$8.00/cy.  Additional bonding as negotiated and required by City Engineer.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Construction Water Meter				PW-09
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Installation and removal of construction water meter.					
Accounts Credited With Fee Receipts					
611-0000-448-35-20 Installation - Meter (Water)					
611-0000-241-15-00 Deposits/Construction (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 90.00 PLUS \$620.00 deposit for 3" meter, or a deposit as determined by the Public Works Director for larger meter sizes.					
2) \$ 45.00 For each time meter relocated to another hydrant at the customer's request.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Paving Maintenance Permit				PW-10
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Routine maintenance of existing paved parking areas.					
Accounts Credited With Fee Receipts					
001-5410-422-10-00 Paving					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 658.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit Application - Industrial Waste Discharge - Type 1				PW-11
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Accept and process application for industrial waste discharge - Type 1 (Conventional process and treatment system, all pollutants regulated).					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 830.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Permit Application - Industrial Waste Discharge - Type II				PW-12
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Accept and process application for industrial waste discharge - Type II (Unusual or complex process/treatment system, or proposed discharge of unregulated pollutant).					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,913.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Renewal Application - Industrial Waste Discharge				PW-13
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Accept and process renewal application for industrial waste discharge.					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 253.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Disconnect/Reconnect Water Service				PW-14
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Service call to disconnect for non-payment of water bill or reconnect service after payment.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 33.00 For tagging, disconnect, or reconnect during business hours 2) \$ 65.00 For reconnect at other times.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Installation/Removal of Water Service Flow Restrictor				PW-14A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Service call to install or remove a water service flow restrictor.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 33.00 For installation or removal during normal business hours.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Testing of Water Meters for Accuracy at Customer's Request				PW-15
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Testing of water meters for accuracy at customer's request					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      97.00  Plus add: 2)      \$65.00    3/4" and 1" meters, per test. 3)      \$115.00    2" meters to less than 6" meters, per test. 4)      T&M      6" meters and larger, time and materials.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Fire Flow Calculations				PW-16
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Completion of Section III of the Fire Department form or construction fire flow requirements using a computerized model in the office.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 202.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Quitclaim Review				PW-17
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Processing and recording a quitclaim deed.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
001-5210-486-00-00 Misc. Revenue - General Fund					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 420.00 2) Additional fee for each plan check in excess of three: 15% of original fee. 3) Special circumstances as determined by Public Works Director, time and materials PLUS any applicable contract costs.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Easement/Legal Review				PW-18
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Processing and recording easements and other legal documents.					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
611-0000-486-00-00 Misc Revenue (Water)					
001-5210-486-00-00 Misc. Revenue - General Fund					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 760.00 2) Additional fee for each plan check in excess of three: 15% of original fee. 3) Special circumstances as determined by Public Works Director, time and materials PLUS any applicable contract costs.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Backflow Inspection and Testing				PW-19
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Recover cost for work performed by Ventura County Environmental Health Dept for backflow control.					
Accounts Credited With Fee Receipts					
611-0000-448-21-24 Backflow Prevention (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 35.00 Paid timely 2) \$ 911.00 Delinquent and City pursues					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Right-Of-Way Abandonment, Surplus Property Disposition Review				PW-20
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Processing an abandonment of a street or road easement, or disposition of surplus property.					
Accounts Credited With Fee Receipts					
001-5210-422-21-07 Plan Check (General)					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,518.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Special Agreement Review				PW-21
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Prepare and record special agreements as necessary.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) City costs on a time and materials basis using staff hourly rates against a deposit based on project size.					



## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Municipal Code Amendment				PW-23
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process request to amend text of the Municipal Code subject to City Council initiation of a Municipal Code Amendment Study.					
Accounts Credited With Fee Receipts					
001-0000-486-00-00 Misc. Revenue (General)					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1)    \$3,644.00  Fee to be deposited with submittal of application and will be returned if City Council declines to initiate study in response to request.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	After Hours Construction Permit				PW-24
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process Permit for After Hours Construction					
Accounts Credited With Fee Receipts					
001-0000-447-70-00 Inspection/Investigation (General)					
611-0000-447-70-00 Inspection/Investigation (Water)					
621-0000-447-70-00 Inspection/Investigation (WasteWater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 45.00 For every three after hour construction days					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Appeal of Administrative or Traffic and Transportation Commission Decision				PW-25
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Appeal of Administrative or Traffic and Transportation Commission Decision to the City Council. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-0000-486-00-00 Misc. Revenue (General)					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,130.00    Appeal of administrative decision to the Traffic and Transportation Commission.					
2) \$ 1,225.00    Appeal of Traffic and Transportation Commission Decision to the City Council.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Reproduction Fees				PW-26
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Reproduction fees					
<b>Accounts Credited With Fee Receipts</b>					
611-0000-486-00-00 Misc Revenue (Water)					
621-0000-486-00-00 Misc Revenue (Wastewater)					
001-5210-484-99-00 Reimbursements/Other (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<b>Maps and Plans</b> 1) \$2.20 per sheet File plans & record maps - (24" x 36")  Minimum order - \$5.50 Misc. publications and electronic files - City cost or as determined by the Public Works Director Plotting costs - \$27.00 per sheet - (24" x 36")					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Street Name Change				PW-27
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To process a request for a street name change.					
Accounts Credited With Fee Receipts					
001-5210-484-99-00 Reimbursements/Other (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,518.00 PLUS actual cost for the installation of new street name signs					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Street Number Change				PW-28
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To process a request to change a street number.					
Accounts Credited With Fee Receipts					
001-5210-484-99-00 Reimbursements/Other (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 152.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Time Extension - Permits				PW-30A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works		Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Process time extension.					
Accounts Credited With Fee Receipts					
001-5210-422-21-07 Plan Check (General)					
611-0000-447-60-03 Plan Check (Water)					
621-0000-447-60-03 Plan Check (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 50.00 Permit					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Time Extension - Improvement Agreement				PW-30B
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To process a request for a time extension on the construction of a public improvement beyond the initial term.					
Accounts Credited With Fee Receipts					
001-5210-422-21-07 Plan Check (General)					
611-0000-447-60-03 Plan Check (Water)					
621-0000-447-60-03 Plan Check (Wastewater)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 304.00 For each extension.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Construction Water Service Charge				PW-31
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jun 05, 2009	Ordinance No. 1518-NS	
Definition/Comments					
Construction Water Service Charge.					
Accounts Credited With Fee Receipts					
611-0000-448-14-00 Construction Water (Water)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) \$4.79 per hundred cubic foot (HCF)          Base rate \$512.16/per month.</p> <p>Subject to revision pending adoption of new water rates.</p>					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Damaged Meter Box				PW-32
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Replace damaged meter box.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            T&M Time and materials.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Groundwater Service Charge				PW-33
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jun 05, 2009	Ordinance No. 1518-NS	
Definition/Comments					
Groundwater service charge.					
Accounts Credited With Fee Receipts					
611-0000-448-12-15 Metered Wells (Water)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<p>1) 40% of potable water rate; per 100 cubic feet.</p> <p>Subject to revision pending adoption of new water rates.</p>					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Penalty Fee - Discharge Limit Violation				PW-35
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Penalty fee - wastewater discharge limit violation.					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
Not to exceed \$540.00 per day for each constituent in violation of discharge limits.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Fine	Penalty Fee - Grease Trap Maintenance				PW-36
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Penalty fee - failure to maintain grease trap.					
Accounts Credited With Fee Receipts					
621-0000-486-00-00 Misc Revenue (Wastewater)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 110.00 For the first violation within 12 months 2) \$ 325.00 For the second violation within 12 months 3) \$ 975.00 For the third violation within 12 months					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Wastewater Fixture Unit Field Count				PW-39
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Count of plumbing fixtures to determine the proper wastewater service charge.					
Accounts Credited With Fee Receipts					
621-0000-447-70-30 Inspection Fees (Wastewater)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 280.00 PLUS \$3.00 per fixture over 20					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Wastewater Administrative Fees For Single Connections				PW-40
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Inspecting a new wastewater connection.					
Accounts Credited With Fee Receipts					
621-0000-447-70-10 Inspection Fees (Wastewater)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 38.00 Per lateral					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Rate	Wastewater Service Charge				PW-41
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jun 05, 2009	Ordinance No. 1517-NS	
<b>Definition/Comments</b>					
Wastewater service charge.					
<b>Accounts Credited With Fee Receipts</b>					
621-0000-448-21-10 Service Charge/Residential					
621-0000-448-21-11 Service Charge/Commercial					
621-0000-448-21-13 Service Charge/Industrial					
621-0000-448-23-10 Service Charge/ASC Residential					
621-0000-448-23-11 Service Charge/ASC Commercial					
621-0000-448-23-13 Service Charge/ASC Industrial					
623-0000-448-21-10 Service Charge/Residential					
623-0000-448-21-11 Service Charge/Commercial					
623-0000-448-21-13 Service Charge/Industrial					
624-0000-448-21-10 Service Charge/Residential					
624-0000-448-21-11 Service Charge/Commercial					
624-0000-448-21-13 Service Charge/Industrial					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
1) \$ 25.45 Per month per service unit (inside City limits)					
2) \$ 25.90 Per month per service unit (outside City limits)					
Subject to revision pending adoption of new Wastewater rates.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Rate	Water Fire Service/Private Hydrant				PW-42
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Service charge for water fire service and private fire hydrant.					
Accounts Credited With Fee Receipts					
611-0000-448-15-12 Other Water Sales/(Fire Detectors)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
Monthly Charge		Size of Service Connection			
1) \$	7.60	2-inch and smaller			
2) \$	11.40	3-inch			
3) \$	15.20	4-inch			
4) \$	22.70	6-inch			
5) \$	30.30	8-inch			
6) \$	37.90	10-inch			
7) \$	45.50	12-inch			
Subject to revision pending adoption of new Water rates.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Rate	Water Service Charge				PW-43
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jun 05, 2009	Ordinance No. 1518-NS	
<b>Definition/Comments</b>					
Water service charge.					
<b>Accounts Credited With Fee Receipts</b>					
611-0000-448-13-11 Lift Pumping/Commercial					
611-0000-448-13-10 Lift Pumping/Residential					
611-0000-448-12-11 Metered Sales/Commercial					
611-0000-448-12-10 Metered Sales/Residential					
611-0000-448-11-11 Base Charge/Commercial					
611-0000-448-11-10 Base Charge/Residential					
613-0000-448-12-10 Metered Sales/Residential					
613-0000-448-12-11 Metered Sales/Commercial					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<b>Single Units</b>					
1)	\$ 15.53	3/4" meter size			
2)	\$ 28.26	1" meter size			
3)	\$ 53.58	1.5" meter size			
4)	\$ 87.57	2" meter size			
5)	\$ 170.72	3" meter size			
6)	\$ 258.08	4" meter size			
7)	\$ 573.63	6" meter size			
<b>Multiple Units</b>					
8)	\$ 32.42	3/4" meter size			
9)	\$ 42.39	1" meter size			
10)		Above 1" - same as single units			
<b>Quantity Rate</b>					
Single Family Residential					
11)	\$ 3.04	Tier 1 (0-15 per 100 cubic feet (HCF))			
12)	\$ 3.72	Tier 2 (15-35 HCF)			
13)	\$ 4.63	Tier 3 (36+ HCF)			
Non-Single Family Residential					
14)	\$ 3.55	Per 100 cubic feet			
<b>Pumping Lift Charge</b>					
12)	\$ 0.17	Per 100 cubic feet per pumping lift			
Subject to revision pending adoption of new Water rates.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Water Tenant or Lessee Trust Deposit				PW-44
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Water tenant or lessee trust deposit.					
Accounts Credited With Fee Receipts					
611-0000-241-12-00 Deposits					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 100.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Water Conservation Requirements Hardship Waiver				PW-45
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Processing an application for a waiver of water conservation requirements due to hardship.					
Accounts Credited With Fee Receipts					
611-0000-486-00-00 Misc Revenue (Water)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 122.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Preferential Parking Permit Program				PW-46
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Preferential parking permit program. (Homeowner Exception - Per City Council, not at full-cost recovery.)					
Accounts Credited With Fee Receipts					
001-5560-425-40-00 Parking Permits (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      8.00    Per card 2) \$      15.00    For replacement					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Street and Traffic Sign Installation, Replacement and Striping				PW-47
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Provide street striping and traffic sign installation or replacement.					
Accounts Credited With Fee Receipts					
001-5610-484-99-00 Reimbursements/Other (General)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)            T&M    Time and materials.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Paratransit - Dial A Ride Fare				PW-48
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Fares for Dial A Ride Services and ADA Paratransit Services.					
Accounts Credited With Fee Receipts					
651-5550-443-20-00 Fares (Transportation)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1)        \$1.50    Per trip					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Transportation Cards				PW-49
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Dial-a-Ride identification cards.					
Accounts Credited With Fee Receipts					
651-5550-443-20-00 Fares (Transportation)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1.00 Regular					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	TOT Bus Fare				PW-51
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
TOT bus fare.					
Accounts Credited With Fee Receipts					
651-5540-443-10-00 Bus Fares (Transportation)					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$	1.00	Regular			
2) \$	0.75	Youth (Ages 6 to 18)			
3) \$	0.50	Senior/Disabled			
4)	Free	Children (5 years old and under)			
5) \$	0.15	Transfers			
<b>Value Pack</b>					
6) \$	34.00	Regular			
7) \$	17.00	Senior/Disabled			
8) \$	26.00	Youth (Ages 6 to 18)			
<b>Weekly Pass</b>					
9) \$	8.00	Regular			
10) \$	4.00	Senior/Disables			

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Traffic Study Fee				PW-52
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
To perform a traffic study at the request of a developer.					
Accounts Credited With Fee Receipts					
001-5560-447-80-00 Construction/Bldg/Traffic Signals					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
Cost of City consultant PLUS 30% overhead to cover staff review and traffic counts.					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
Fine	Vehicle Code Enforcement on Private Property				PW-53
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Vehicle code enforcement on private property.					
Accounts Credited With Fee Receipts					
001-5560-484-99-00 Reimbursements/Other (General)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,280.00					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Rate	Solid Waste Collection Rates				PW-54
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Fees are collected by the franchised refuse collection companies.					
<b>Accounts Credited With Fee Receipts</b>					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
<b>Rates effective January 1, 2011</b>					
<b>Residential</b>					
1)	\$ 28.65	Per month, single family			
2)	\$ 5.00	Per month, extra 64 gallon container			
3)	\$ 22.70	Per month, limited service, no green waste service			
4)	\$ 27.20	Per month, limited service, green waste service			
5)	\$ 24.82	Per month, multi-family (individual billing)			
6)	\$ 21.72	Per month, multi-family (centralized billing)			
<b>Commercial</b>					
7)	\$ 29.15	Per month, 55 gallon barrels serviced once/week			
8)	\$ 108.65	Per month, 2-yard bin serviced once/week			
9)	\$ 143.95	Per month, 3-yard bin serviced once/week			
10)	\$ 186.10	Per month, 4-yard bin serviced once/week			
<b>Commercial Roll-Off (Landfilled Materials)</b>					
11)	\$ 174.00	Per 10 cubic yards, plus tipping fee			
12)	\$ 195.00	Per 25 cubic yards, plus tipping fee			
13)	\$ 218.00	Per 40 cubic yards, plus tipping fee			
14)	\$ 218.00	Per 50 cubic yards, plus tipping fee			
15)	\$ 290.00	Per packer, plus tipping fee			
<b>Commercial Roll-Off (Recycled Materials)</b>					
16)	\$ 200.00	Per 10 cubic yards, flat fee			
17)	\$ 200.00	Per 25 cubic yards, flat fee			
18)	\$ 200.00	Per 40 cubic yards, flat fee			
19)	\$ 200.00	Per 50 cubic yards, flat fee			
<b>Temporary (Non-Exclusive) Service</b>					
20)	\$ 143.95	Per 3 cubic yard bins; plus tipping fee			
21)	\$ 218.00	All Roll-Off landfilled material; plus tipping fee			
Subject to change pending review of Solid Waste collection rates.					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Well Development Fees				PW-56
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
<b>Definition/Comments</b>					
Fees are collected by the County of Ventura.					
<b>Accounts Credited With Fee Receipts</b>					
<b>Fee Structure</b>			<b>Project Number</b>		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
<b>Fee</b>					
\$	610.00	Permit fee for the initial well, plus \$90.00 for each additional well located on the same site. Inspection by city inspector.			
\$	320.00	Permit fee for monitoring wells and engineering test holes, for up to four wells on the same site, plus \$40.00 for each additional well located on the same site. Inspection provided by applicants registered			
\$	300.00	Permit fee to increase the depth of an existing well, for the initial well, plus \$70.00 for each additional well on the same site.			
\$	520.00	Annual permit relating to engineering test holes inspected by registered inspectors , per company).			
\$	200.00	Inspection in excess of two working days (\$200.00 for each working day or portion thereof in excess of the initial two working days).			
\$	25.00	Processing application to extend a permit.			
\$	100.00	Processing a certificate of exemption.			

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
Assessment	Ventura Co Flood Control District NPDES Benefit Assessment District				PW-57
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Ventura Co Flood Control District NPDES Benefit Assessment District					
Accounts Credited With Fee Receipts					
177-0000-410-51-00 Property Taxes/Special Assessments (County Flood Control Benefit Assessment Fund-Zone 3)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$      5.12    Per basic assessment unit in Zone 3 2) \$      5.47    Per basic assessment unit in Zone 4					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Assessment	Lighting and Landscape Assessment District				PW-58
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-053	
Definition/Comments					
Lighting and Landscape Assessment District					
Accounts Credited With Fee Receipts					
142-0000-410-51-00 Property Taxes					
141-0000-410-51-00 Property Taxes					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
<b>LIGHTING</b>					
1)      \$11.68 <b>All zones - Per Equivalent Dwelling Unit (EDU)</b>					
<b>LANDSCAPING By Zone per Equivalent Dwelling Unit (EDU)</b>					
<u>Zone</u>		<u>Zone</u>			
1	\$ 32.26	22	\$ 106.82		
2	\$ 325.50	23	\$ 163.58		
3	\$ 244.18	24	\$ 215.82		
4	\$ 22.28	25A	\$ 225.92		
5	\$ 325.50	25B	\$ 79.52		
6	\$ 325.50	26	\$ 325.50		
7	\$ 325.50	27	\$ 285.00		
8	\$ 138.82	28	\$ 94.66		
9	\$ 281.76	29	\$ 210.64		
10	\$ 325.50	30	\$ 127.80		
11	\$ 299.12	31	\$ 70.36		
12	\$ 338.16	32A	\$ 89.62		
13	\$ 103.38	32B	\$ 94.00		
14	\$ 178.68	33	\$ 191.90		
15A	\$ 325.50	34	\$ 197.26		
15B	\$ 32.54	35	\$ 46.46		
16	\$ 281.40	36	\$ 35.04		
17	\$ 325.50	37A	\$ 67.56		
18	\$ 164.08	37B	\$ 325.08		
19	\$ 325.50	38	\$ 100.36		
20	\$ 271.68	39	\$ 80.66		
21	\$ 250.24				
<b>Subject to change pending review of Lighting and Landscaping Assessments.</b>					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Stormwater Pollution Prevention Plan Processing Fee				PW-61
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and approve a Stormwater Pollution Control Plan for construction sites.					
Accounts Credited With Fee Receipts					
177-0000-486-00-00 Other/Misc Revenue (County Flood Control Zone 3)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 500.00					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Stormwater Quality Master Plan Processing Fee				PW-62
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Review and Approve a Stormwater Quality Master Plan for New Development					
Accounts Credited With Fee Receipts					
177-0000-486-00-00 Other/Misc Revenue (County Flood Control Zone 3)					
177-0000-241-99-00 Deposits/Other					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input checked="" type="checkbox"/> Deposit Required					
Fee					
1) \$ 1,113.00    Deposit; PLUS time and materials					

## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Storm Drain Inlet Placard				PW-63
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Purchase Storm Drain Catch Basin Inlet Placard ("Don't Dump - Drains to Creek", "Don't Dump - Drains to Lake") and adhesive for marking catch basins in new developments.					
Accounts Credited With Fee Receipts					
177-0000-486-00-00 Other/Misc Revenue (County Flood Control Zone 3)					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 11.00 Per placard (adhesive included)					

## City of Thousand Oaks User Fees Detail

### Public Works - 2011

Fee Type	Fee Title				Fee #
User Fee	Stormwater Inspection Fee				PW-63A
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
Conduct a typical commercial facility stormwater inspection.					
Accounts Credited With Fee Receipts					
177-5320-447-70-40 Inspection Fees/Stormwater Quality					
Fee Structure			Project Number		
<input checked="" type="checkbox"/> Fixed Fee <input type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 95.00 Per inspection					



## City of Thousand Oaks User Fees Detail Public Works - 2011

Fee Type	Fee Title				Fee #
Fine	Charge to Vandals for Graffiti Removal				PW-64
Operating Department	Effective Date	Legislative Reference	Prior Action Date	Prior Legislative Reference	
Public Works	Jul 01, 2011	Resolution No. 2011-015	Jul 01, 2009	Resolution No. 2009-032	
Definition/Comments					
When graffiti vandals are apprehended by the Police Department, this fee is used to calculate the cost of damages and obtain reimbursement for City costs incurred in removing the graffiti vandalism.					
Accounts Credited With Fee Receipts					
001-5670-484-99-00 Graffiti Removal/Reimbursments					
Fee Structure			Project Number		
<input type="checkbox"/> Fixed Fee <input checked="" type="checkbox"/> Variable Fee <input type="checkbox"/> Deposit Required					
Fee					
1) \$ 435.00 Per Hour PLUS \$25 per hour for specialized equipment and materials.					

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# Hourly Rate Tables

## **SECTION II - HOURLY RATE TABLES**

City of Thousand Oaks  
 FY 2011/12 & FY 2012/13 HOURLY RATES ANALYSIS

HOURLY RATE BY POSITION

Class #	Position	Group	Range	HOURLY RATE CALCULATION	
				Fully Burdened Hourly Rate	Overtime Rate
5020	Accountant	Professional	535	\$ 84.53	\$ 84.53
38110	Accounting /Customer Service Rep	General	23	\$ 71.58	\$ 84.87
48111	Accounting Assistant I	General	15	\$ 58.79	\$ 69.73
48112	Accounting Assistant II	General	19	\$ 64.87	\$ 76.96
3020	Accounting Manager	Senior Management	116	\$ 149.05	\$ 149.05
39412	Accounting Specialist	General	25	\$ 75.20	\$ 89.17
48100	Administrative Clerk I	General	13	\$ 55.97	\$ 66.38
48101	Administrative Clerk II	General	17	\$ 61.76	\$ 73.26
8101	Administrative Secretary	General	23	\$ 71.58	\$ 84.87
45010	Assistant Analyst	Professional	536	\$ 86.64	\$ 86.64
75011	Assistant Analyst Trainee	Professional	536	\$ 86.64	\$ 86.64
3070	Assistant City Attorney	Senior Management	121	\$ 190.23	\$ 190.23
2010	Assistant City Manager	Senior Management	127	\$ 260.10	\$ 260.10
45015	Assistant HR Analyst	Professional	536	\$ 86.64	\$ 86.64
5050	Assistant Planner	Professional	539	\$ 93.30	\$ 93.30
33800	Assistant Public Works Supt	Senior Management	115	\$ 141.95	\$ 141.95
30401	Assistant To The City Manager	Senior Management	116	\$ 149.05	\$ 149.05
45011	Associate Analyst	Professional	540	\$ 95.64	\$ 95.64
5040	Associate Engineer	Professional	548	\$ 116.52	\$ 116.52
45016	Associate HR Analyst	Senior Management	112	\$ 122.62	\$ 122.62
5051	Associate Planner	Professional	546	\$ 110.91	\$ 110.91
49412	Box Office Assistant	General	25	\$ 75.20	\$ 89.17
4016	Box Office Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
73020	Budget Officer	Senior Management	116	\$ 149.05	\$ 149.05
4300	Building Inspection Supervisor	Senior Management	113	\$ 128.75	\$ 128.75
47201	Building Maintenance Tech I	General	18	\$ 63.30	\$ 75.09
47202	Building Maintenance Tech II	General	22	\$ 69.85	\$ 82.81
33400	Building Official / Dep Dir of Comm Dev	Senior Management	120	\$ 181.17	\$ 181.17
45014	Cable Operations Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
44060	Circulation Services Supervisor	Senior Management	106	\$ 91.50	\$ 91.50
1070	City Attorney	Senior Management	129	\$ 294.38	\$ 294.38
2011	City Clerk	Senior Management	121	\$ 194.09	\$ 194.09
1010	City Manager	Senior Management	130	\$ 319.09	\$ 319.09
44017	Code Compliance Manager	Senior Management	113	\$ 128.75	\$ 128.75
49320	Code Compliance Officer I	General	28	\$ 80.97	\$ 96.17
49321	Code Compliance Officer II	General	32	\$ 89.35	\$ 106.15
49303	Combination Bldg Inspector I	General	28	\$ 80.97	\$ 96.95
49304	Combination Bldg Inspector II	General	32	\$ 89.35	\$ 107.01
92010	Community & Cultural Services Dir	Senior Management	125	\$ 235.92	\$ 235.92
32051	Community Development Director	Senior Management	124	\$ 220.21	\$ 220.21
49441	Community Development Tech I	General	26	\$ 77.07	\$ 91.39
49442	Community Development Tech II	General	30	\$ 85.05	\$ 100.88
4310	Construction Inspection Supervisor	Senior Management	112	\$ 122.62	\$ 122.62
9310	Construction Inspector	General	32	\$ 89.35	\$ 106.83
55011	Construction Project Coordinator	Professional	550	\$ 122.42	\$ 122.42
43011	COSCA Manager	Senior Management	116	\$ 149.05	\$ 149.05
00004	Crossing Guard Crew Leader	General	135	\$ 40.39	\$ 48.11
26201	Custodial Crew Leader	General	18	\$ 63.30	\$ 75.09
7204	Custodian	General	12	\$ 54.61	\$ 64.76
8130	Customer Service Rep	General	21	\$ 68.15	\$ 80.86
45052	Debt & Investment Analyst	Professional	545	\$ 108.20	\$ 108.20
35700	Deputy City Attorney	Senior Management	117	\$ 156.50	\$ 156.50
4010	Deputy City Clerk	Senior Management	111	\$ 116.78	\$ 116.78
30202	Deputy City Manager	Senior Management	121	\$ 190.23	\$ 190.23
93010	Deputy Community & Cult Svcs Dir	Senior Management	117	\$ 156.50	\$ 156.50
23050	Dep Comm Dev Dir/City Planner	Senior Management	121	\$ 190.23	\$ 190.23
23021	Deputy Finance Director	Senior Management	120	\$ 181.17	\$ 181.17
23011	Deputy Hr Director/Risk Mgr	Senior Management	117	\$ 156.50	\$ 156.50
23060	Deputy Library Services Director	Senior Management	119	\$ 172.54	\$ 172.54
33401	Deputy Public Works Director	Senior Management	122	\$ 199.74	\$ 199.74
74010	Disaster Services Coordinator	Senior Management	115	\$ 141.95	\$ 141.95

City of Thousand Oaks  
 FY 2011/12 & FY 2012/13 HOURLY RATES ANALYSIS

HOURLY RATE BY POSITION

Class #	Position	Group	Range	HOURLY RATE CALCULATION	
				Fully Burdened Hourly Rate	Overtime Rate
33012	Economic Development Manager	Senior Management	120	\$ 181.17	\$ 181.17
10532	Engineering Aide	General	15	\$ 58.79	\$ 69.73
2041	Engineering Assistant	Professional	540	\$ 95.64	\$ 95.64
5042	Engineering Associate	Professional	544	\$ 105.56	\$ 105.56
23040	Engineering Division Manager	Senior Management	119	\$ 172.54	\$ 172.54
24430	Engineering Tech Supervisor	Senior Management	110	\$ 111.22	\$ 111.22
29430	Engineering Technician I	General	26	\$ 77.07	\$ 91.68
29431	Engineering Technician II	General	30	\$ 85.05	\$ 101.19
4011	Environmental Program Coordinator	Professional	543	\$ 102.99	\$ 102.99
49471	Environmental Program Inspector I	General	30	\$ 85.05	\$ 100.88
49472	Environmental Program Inspector II	General	33	\$ 91.58	\$ 108.63
85010	Executive Assistant	Senior Management	109	\$ 105.92	\$ 105.92
28109	Executive Secretary	General	27	\$ 79.00	\$ 93.68
24200	Facilities Maintenance Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
33081	Facilities Manager	Senior Management	116	\$ 149.05	\$ 149.05
27242	Field Service Representative	General	19	\$ 64.87	\$ 76.96
22020	Finance Director	Senior Management	124	\$ 224.69	\$ 224.69
45053	Financial Analyst	Professional	472	\$ 84.42	\$ 84.42
24210	Fleet Services Supervisor	Senior Management	111	\$ 116.78	\$ 116.78
47215	Fleet Tech Assistant	General	18	\$ 63.30	\$ 75.15
46210	Fleet Tech Crew Leader	General	32	\$ 89.35	\$ 106.15
47211	Fleet Tech I	General	24	\$ 73.37	\$ 87.13
47212	Fleet Tech II	General	28	\$ 80.97	\$ 96.17
47213	Fleet Tech Welder I	General	24	\$ 73.37	\$ 87.13
47214	Fleet Tech Welder II	General	28	\$ 80.97	\$ 96.17
7205	Heavy Equipment Operator	General	24	\$ 73.37	\$ 86.99
34151	House Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
25015	Human Resources Analyst	Senior Management	109	\$ 105.92	\$ 105.92
72017	Human Resources Director	Senior Management	122	\$ 203.80	\$ 203.80
45030	Info Technology Analyst I	Professional	538	\$ 91.03	\$ 91.03
45032	Info Technology Analyst II	Professional	543	\$ 102.99	\$ 102.99
95033	Info Technology Analyst III	Professional	549	\$ 119.44	\$ 119.44
43030	Info Technology Manager	Senior Management	120	\$ 181.17	\$ 181.17
44300	Info Technology Supervisor	Senior Management	115	\$ 141.95	\$ 141.95
49422	Info Technology Tech I	General	24	\$ 73.37	\$ 87.13
49423	Info Technology Tech II	General	28	\$ 80.97	\$ 96.17
47217	Instrumentation & Elec Tech	General	33	\$ 91.58	\$ 109.51
45021	Internal Auditor	Professional	545	\$ 108.20	\$ 108.20
29472	Laboratory Chemist	General	33	\$ 91.58	\$ 109.96
4250	Laboratory Supervisor	Senior Management	113	\$ 128.75	\$ 128.75
6230	Landscape Maintenance Crew Leader	General	28	\$ 80.97	\$ 96.02
4230	Landscape Maintenance Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
27230	Landscape Maintenance Worker I	General	15	\$ 58.79	\$ 69.95
27231	Landscape Maintenance Worker II	General	19	\$ 64.87	\$ 77.20
38160	Legal Office Assistant	Senior Management	109	\$ 105.92	\$ 105.92
8160	Legal Secretary	General	27	\$ 79.00	\$ 93.68
5060	Librarian	Professional	531	\$ 76.58	\$ 76.58
8120	Library Aide	General	13	\$ 55.97	\$ 66.38
8120	Library Assistant	General	21	\$ 68.15	\$ 80.86
23061	Library Division Manager	Senior Management	114	\$ 137.94	\$ 137.94
10520	Library Page	General	600	\$ 20.14	\$ 24.80
22060	Library Services Director	Senior Management	122	\$ 199.74	\$ 199.74
34600	Library Services Supervisor	Senior Management	109	\$ 105.92	\$ 105.92
28106	Mail Services Worker	General	15	\$ 58.79	\$ 69.73
10530	Management Intern	Professional	300	\$ 29.91	\$ 29.91
3015	Media Services Manager	Senior Management	115	\$ 141.95	\$ 141.95
24102	Office Supervisor	Senior Management	108	\$ 100.88	\$ 100.88
39411	Payroll Specialist	General	25	\$ 75.20	\$ 89.17
44501	Permit Process Manager	Senior Management	118	\$ 164.32	\$ 164.32
35041	Plan Check Assistant	Professional	540	\$ 95.64	\$ 95.64
35042	Plan Check Associate	Professional	546	\$ 110.91	\$ 110.91

City of Thousand Oaks  
 FY 2011/12 & FY 2012/13 HOURLY RATES ANALYSIS

HOURLY RATE BY POSITION

Class #	Position	Group	Range	HOURLY RATE CALCULATION			
				Fully Burdened Hourly Rate	Overtime Rate		
34400	Plan Check Supervisor	Senior Management	117	\$	156.50	\$	156.50
23051	Planning Division Manager	Senior Management	118	\$	164.32	\$	164.32
7215	Plant & Equipment Mechanic	General	31	\$	87.18	\$	103.40
49201	Printshop Technician	General	17	\$	61.76	\$	73.26
24103	Public Services Supervisor	Senior Management	109	\$	105.92	\$	105.92
22030	Public Works Director	Senior Management	125	\$	235.92	\$	235.92
3200	Public Works Superintendent	Senior Management	118	\$	164.32	\$	164.32
47209	Purchasing & Inventory Worker	General	19	\$	64.87	\$	76.96
78101	Purchasing Specialist I	General	19	\$	64.87	\$	76.96
78102	Purchasing Specialist II	General	23	\$	71.58	\$	84.87
24014	Purchasing Supervisor	Senior Management	109	\$	105.92	\$	105.92
38101	Recording Secretary	General	25	\$	75.20	\$	89.17
00001	Records Mgmt Specialist	General	225	\$	61.40	\$	73.49
34141	Records Mgmt Supervisor	Senior Management	109	\$	105.92	\$	105.92
23091	Resource Division Manager	Senior Management	116	\$	149.05	\$	149.05
00003	Revenue Operations Manager	Senior Management	675	\$	146.48	\$	146.48
00002	Revenue Operations Supervisor	Senior Management	626	\$	89.95	\$	89.95
25021	Senior Accountant	Professional	543	\$	102.99	\$	102.99
48113	Senior Acctg/Customer Service Rep	General	27	\$	79.00	\$	93.68
28141	Senior Administrative Secretary	General	25	\$	75.20	\$	89.17
45013	Senior Analyst	Professional	543	\$	102.99	\$	102.99
47203	Senior Bldg Maintenance Technician	General	28	\$	80.97	\$	96.02
93055	Senior Combination Bldg Inspector	General	36	\$	98.60	\$	118.12
9311	Senior Construction Inspector	General	36	\$	98.60	\$	117.92
5044	Senior Engineer	Professional	552	\$	128.62	\$	128.62
00008	Senior Environmental Inspector	General	309	\$	95.54	\$	113.92
25052	Senior Financial Analyst	Professional	543	\$	102.99	\$	102.99
25014	Senior Human Resources Analyst	Senior Management	114	\$	135.19	\$	135.19
60000	Senior Info Technology Analyst	Senior Management	115	\$	141.95	\$	141.95
49424	Senior Info Technology Tech	General	32	\$	89.35	\$	106.15
46490	Senior Instrumentation & Elec Tech	General	37	\$	101.06	\$	119.90
29473	Senior Laboratory Chemist	General	37	\$	101.06	\$	121.36
78160	Senior Legal Assistant	Senior Management	113	\$	128.75	\$	128.75
8122	Senior Library Assistant	General	25	\$	75.20	\$	89.17
5053	Senior Planner	Professional	550	\$	122.42	\$	122.42
49202	Senior Printshop Tech	General	22	\$	69.85	\$	82.81
46203	Senior Purchasing & Inventory Worker	General	23	\$	71.58	\$	84.87
78100	Senior Purchasing Specialist	General	26	\$	77.07	\$	91.39
38102	Senior Recording Secretary	General	27	\$	79.00	\$	93.68
00006	Senior Records Management Spec.	General	244	\$	67.45	\$	80.74
34150	Senior Stage Technician	General	29	\$	82.98	\$	98.41
38481	Senior Theatre Worker	General	7	\$	48.29	\$	57.25
29402	Senior Video Production Specialist	General	29	\$	82.98	\$	98.41
46250	Senior WWTP Operator	General	32	\$	89.35	\$	107.18
43010	Special Projects/Programs Coord	Senior Management	115	\$	141.95	\$	141.95
37203	Stage Technician	General	23	\$	71.58	\$	84.87
6220	Street Maintenance Crew Leader	General	28	\$	80.97	\$	96.02
4220	Street Maintenance Supervisor	Senior Management	109	\$	105.92	\$	105.92
27220	Street Maintenance Worker I	General	15	\$	58.79	\$	69.95
27221	Street Maintenance Worker II	General	19	\$	64.87	\$	77.20
7223	Street Sweeper Operator	General	21	\$	68.15	\$	81.05
44131	Support Services Supervisor	Senior Management	109	\$	105.92	\$	105.92
73011	Technical Services Manager	Senior Management	116	\$	149.05	\$	149.05
25022	Treasury Assistant	Professional	531	\$	76.58	\$	76.58
00005	Utilities Equipment Operator	General	249	\$	70.95	\$	84.57
6240	Utilities Maintenance Crew Leader	General	28	\$	80.97	\$	96.40
4240	Utilities Maintenance Supervisor	Senior Management	109	\$	105.92	\$	105.92
27240	Utilities Maintenance Worker I	General	15	\$	58.79	\$	70.40
27241	Utilities Maintenance Worker II	General	19	\$	64.87	\$	77.70
29403	Video Production Specialist	General	25	\$	75.20	\$	89.17
7242	Water Systems Operator	General	26	\$	77.07	\$	92.12

City of Thousand Oaks  
 FY 2011/12 & FY 2012/13 HOURLY RATES ANALYSIS

**HOURLY RATE BY POSITION**

Class #	Position	Group	Range	HOURLY RATE CALCULATION			
				Fully Burdened Hourly Rate	Overtime Rate		
24251	WWTP Maintenance Supervisor	Senior Management	112	\$	122.62	\$	122.62
24252	WWTP Operations Supervisor	Senior Management	112	\$	122.62	\$	122.62
7250	WWTP Operator I	General	24	\$	73.37	\$	87.98
7251	WWTP Operator II	General	28	\$	80.97	\$	97.11
3250	WWTP Superintendent	Senior Management	118	\$	164.32	\$	164.32
99991	Hourly City Worker - General	General	201	\$	72.97	\$	92.47
99992	Hourly City Worker - Professional	Professional	202	\$	81.09	\$	81.09
99993	Hourly City Worker - Supervisory	Senior Management	203	\$	132.74	\$	132.74

# Resolutions

## **SECTION III - RESOLUTIONS**

**RESOLUTION NO. 2011-015**

**RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF THOUSAND OAKS APPROVING AND  
ADOPTING THE 2011 USER FEES, FINES,  
PENALTIES, RATES, AND ASSESSMENTS**

WHEREAS, the City of Thousand Oaks Municipal Code authorizes the imposition of various user fees for providing City services and reviewing entitlement applications and fines/penalties for violations of the Thousand Oaks Municipal Code; and

WHEREAS, the City Council conducted a Public Meeting/Study Session on the proposed User Fees, Fines, Penalties, Rates, and Assessments on March 8, 2011, wherein the City Council considered the study supporting the setting of the fees as well as other evidence; and

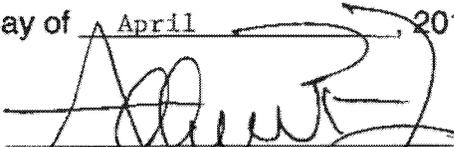
WHEREAS, the City Council on April 26, 2011 conducted a Public Hearing on the proposed User Fees, Fines, Penalties, Rates, and Assessments;

NOW THEREFORE, the City Council of the City of Thousand Oaks resolves as follows:

Section 1. User Fees, Fines, Penalties, Rates, and Assessments in the User Fee Summary, attached hereto as Exhibit #1 and incorporated herein by reference, are hereby adopted and are effective on July 1, 2011.

Section 2. This Resolution shall be known as the Master Fee Resolution.

PASSED AND ADOPTED this 26th day of April, 2011.

  
\_\_\_\_\_  
Andrew P. Fox, Mayor  
City of Thousand Oaks, California

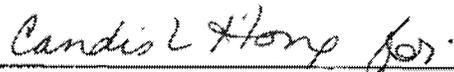
**ATTEST:**

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk

**APPROVED AS TO FORM:**

  
Christopher Norman, Assistant City Attorney

**APPROVED AS TO ADMINISTRATION:**

  
Scott Mitnick, City Manager

**CERTIFICATION**

STATE OF CALIFORNIA       )  
COUNTY OF VENTURA     ) SS.  
CITY OF THOUSAND OAKS   )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2011-015, which was duly and regularly passed and adopted by said City Council at a special meeting held April 26, 2011, by the following vote:

AYES:     Councilmembers Gillette, Glancy, Irwin and Mayor Fox

NOES:     Councilmember Bill-de la Peña

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

4/28/11  
Date Attested

  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

**RESOLUTION NO. 2011-016**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF THOUSAND OAKS INCREASING THE  
POLICE FACILITIES DEVELOPMENT FEE**

WHEREAS, the Police Facilities Development Fee Policy was previously established by the City Council [City Council Ordinance No. 852-NS adopted on February 14, 1984 and City Council Resolution No. 84-040 adopted on February 14, 1984] and readopted by Resolution No. 97-115 adopted on June 17, 1997, Resolution No. 2001-72 adopted on May 22, 2001, Resolution No. 2003-42 adopted on April 15, 2003, Resolution No. 2005-063 adopted on April 19, 2005, Resolution No. 2007-052 adopted on April 24, 2007, and Resolution No. 2009-033 adopted on April 21, 2009; and

WHEREAS, the Police Facilities Development Fee is imposed on new development for the purpose of each development paying its fair share of the capital project known as the East Valley Law Enforcement Facility, constructed by the City, and such fee has been collected from property owners who have developed their real property; and

WHEREAS, Resolution No. 97-115 provides for an annual adjustment in the Fee based on the percentage amount that the City receives on the investment of the City's temporarily idle funds; and

WHEREAS, the Fee has not been increased since July 1, 2009; and

WHEREAS, based on the adjustment factor contained in Resolution No. 97-115 the Fee shall be adjusted by 2.04%; and

WHEREAS, the City Council caused a Public Hearing Notice to be published as required by Government Code Section 66016; conducted a Public Meeting on March 8, 2011 and a Public Hearing on April 26, 2011.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks as follows:

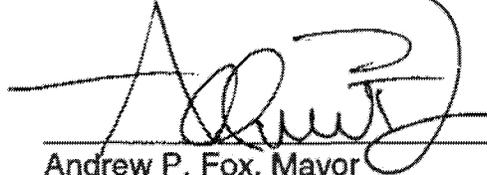
Section 1. The Police Facilities Development Fee is increased as follows:

- |                              |                         |
|------------------------------|-------------------------|
| a. Single Family Residential | \$439.00 per unit       |
| b. Multifamily Residential   | \$216.00 per unit       |
| c. Non Residential           | \$ 0.22 per square foot |

Section 2. The Fee increase is effective July 1, 2011.

Section 3. All other provisions of Resolution 97-115 are to remain in effect.

PASSED AND ADOPTED this 26th day of April, 2011.

  
\_\_\_\_\_  
Andrew P. Fox, Mayor  
City of Thousand Oaks, California

**ATTEST:**

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Christopher Norman, Assistant City Attorney

**APPROVED AS TO ADMINISTRATION:**

  
\_\_\_\_\_  
Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA     )  
COUNTY OF VENTURA    ) SS.  
CITY OF THOUSAND OAKS  )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2011-016, which was duly and regularly passed and adopted by said City Council at a special meeting held April 26, 2011, by the following vote:

AYES:     Councilmembers Gillette, Glancy, Irwin and Mayor Fox

NOES:     Councilmember Bill-de la Peña

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

4/28/11  
Date Attested

Linda Lawrence  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

**RESOLUTION NO. 2011-017**

**RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF THOUSAND OAKS MAINTAINING  
TRAFFIC DEVELOPMENT IMPACT FEES AT  
EXISTING RATES**

WHEREAS, various Traffic Development Impact Fees ("Impact Fees") were previously established and amended by various City Council Resolutions, as listed in Exhibit 1 attached hereto, are imposed on land development projects for the purpose of each development paying its fair share of road improvements, and have been collected from property owners for development of their real property; and

WHEREAS, the legal basis for the imposition of these Impact Fees is pursuant to, but not limited to, the City's constitutional police powers; the Subdivision Map Act [Government Code Sections 66410, et seq.]; and the Thousand Oaks Municipal Code [Article 15 of Chapter 3 of Title 9, and Article 1 of Chapter 1 of Title 7]; and

WHEREAS, the Resolutions that established these Impact Fees allow for biennial adjustment of the fees due to increased costs of construction and based on the California Highway Construction Cost Index. That index indicates no increase in costs since the Impact Fees were last adjusted in 2009; and

WHEREAS, consistent with Government Code Section 66000, et seq., the City prepared, and the City Council adopted, the analysis, findings and reports establishing the nexus for each of the Impact Fees when each was established, and included as a part of each of the Resolutions identified in Exhibit 1 attached hereto, the fair share, allocation and nexus or reasonable relationship between development and impacts associated with the development as follows:

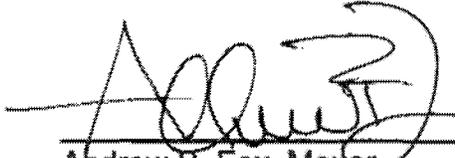
- (1) each fee's use and the type of land development project for which each fee is imposed; and
- (2) the need for the public facility and the type of land development on which each fee is imposed; and

WHEREAS, the City Council has caused a Public Hearing Notice to be published as required by Government Code Section 66016, caused the attached exhibit to be available for public review at least 10 days prior to the Public Meeting, conducted a Public Meeting concerning this action on March 8, 2011 and a Public Hearing on April 26, 2011.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks that the Traffic Development Impact Fees be maintained at their existing rates as established by Resolution 2009-034 and as set forth in the attached Exhibit 1.

BE IT FURTHER RESOLVED that all other provisions of the Resolutions listed in Exhibit 1 that established the Impact Fees are incorporated herein as if set forth in full and shall remain in full force and effect.

PASSED AND ADOPTED this 26th day of April, 2011.

  
\_\_\_\_\_  
Andrew P. Fox, Mayor  
City of Thousand Oaks, California

**ATTEST:**

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Christopher Norman, Assistant City Attorney

**APPROVED AS TO ADMINISTRATION:**

  
\_\_\_\_\_  
Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA     )  
COUNTY OF VENTURA    ) SS.  
CITY OF THOUSAND OAKS   )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2011-017, which was duly and regularly passed and adopted by said City Council at a special meeting held April 26, 2011, by the following vote:

AYES:     Councilmembers Gillette, Glancy, Irwin and Mayor Fox

NOES:     Councilmember Bill-de la Peña

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

4/28/11  
Date Attested

Linda Lawrence  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

Exhibit 1

**CITY OF THOUSAND OAKS  
TRAFFIC DEVELOPMENT IMPACT FEES**

#	Fee Name	Fee Authority	2009 Current Fee	2011 Proposed Fee	Application
1	Road Payback Fee	Res. 66-56, 78-548, 80-312, 80-402, 97-105, 2001-073, 2005-64, 2007-053, 2009-034	\$42 to \$904 per linear foot	No change. \$42 to \$904 per linear foot	Citywide. Applies to all projects. Reimbursement to City for street improvements benefiting property.
2	Master Plan Traffic Signal Fee	Res. 77-385, 80-402, 97-106, 2001-074, 2005-064, 2007-053, 2009-034	\$32.45 per ADT	No change. \$32.45 per ADT	Citywide. Used to construct and improve the City's Master Plan Traffic Signals.
3	Newbury Park Road Improvement Fee	Res. 78-547, 80-402, 97-107, 2001-075, 2005-064, 2007-053, 2009-034	Residential: \$3,900 per d.u. Non-Residential: \$1.47 per s.f.	No change Residential: \$3,900 per d.u. Non-Residential: \$1.47 per s.f.	Applies to all projects in Newbury Park (west of Lynn/Hillcrest intersection. Reimbursement to City for arterial street improvements constructed in Newbury Park.
4	Supplemental Traffic Signal Construction Fee	Res. 77-385, 80-402, 97-108, 2001-076, 2005-064, 2007-053, 2009-034	\$253,100 per intersection	No change. \$253,100 per intersection	Applies to individual projects causing a need for a traffic signal(s) not on the Master Plan of Signals. Used to construct the project's signal(s).
5	Supplemental Traffic Signal Maintenance Fee	Res. 77-385, 80-402, 97-109, 2001-077, 2005-064, 2007-053, 2009-034	\$184,390 per intersection	No change. \$184,390 per intersection	Applies to individual projects causing a need for a traffic signal(s) not on the Master Plan of Signals. Used for 20 year maintenance of the project's signal(s) by City.
No Longer Applies	Rancho Conejo Traffic Impact Fee	Resolution 91-262, 97-110, 2001-078, 2005-064. All development agreements providing for this fee expired December 20, 2006.	<b>** SEE NOTE **</b>	<b>** SEE NOTE **</b>	<b>**NOTE**</b> : <b><u>THIS FEE NO LONGER APPLIES</u></b> DEVELOPERS IN THIS AREA WILL PAY MASTER PLAN SIGNAL FEE, NEWBURY PARK ROAD IMPROVEMENT FEE, BORCHARD ROAD/US 101 FREEWAY OVERCROSSING FEE AND WENDY DRIVE/US 101 INTERCHANGE FEES

#	Fee Name	Fee Authority	2009 Current Fee	2011 Proposed Fee	Application
6	Borchard Road/ US 101 Freeway Overcrossing Fee	97-111, 2001-079, 2005-064, 2007-053, 2009-034	\$108.80 per ADT	No change. \$108.80 per ADT	Projects in Newbury Park pay toward City project to improve Borchard Interchange.
7	Moorpark Road/ US 101 Interchange Fee	97-112, 2001-080, 2005-064, 2007-053, 2009-034	\$82.14 per ADT	No change. \$82.14 per ADT	Projects in Moorpark Interchange area pay toward City project to improve Moorpark Interchange.
8	Thousand Oaks Road Improvement Fee	Res. 2001-082, 2005-064, 2007-053, 2009-034	Residential: \$3,900 per d.u. Non-Residential: \$1.47 per s.f.	No change. Residential: \$3,900 per d.u. Non-Residential: \$1.47 per s.f.	Applies to all projects outside Newbury Park (east of Lynn/Hillcrest intersection). Reimbursement to City for arterial street improvements constructed.
9	Lynn Road Payback Fee	Res. 97-114, 2001-081, 2005-064, 2007-053, 2009-034	\$8,979 per lot	No change. \$8,979 per lot	Projects adjacent to Lynn Road in Newbury Park area reimburse City for Lynn Road construction.
10	Wendy Drive/ US 101 Interchange Fee	2006-059, 2009-034	\$111.96 per ADT	No change. \$111.96 per ADT	Projects in Newbury Park area pay toward base City project to improve Wendy Drive Interchange.

ADT = Average Daily Trip  
February 2009

s.f. = Square Foot

d.u. = Dwelling Unit

# Other Resolutions / Ordinances

## **SECTION IV - OTHER RESOLUTIONS/ORDINANCES**



# City of Thousand Oaks

LINDA D. LAWRENCE  
CITY CLERK

## ORDINANCE SUMMARY FOR PUBLICATION

### ORD. NO. 1556-NS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS AMENDING THOUSAND OAKS MUNICIPAL CODE SECTION 4-3.418 RELATING TO REPLACEMENT PARKING PERMIT FEES, SECTION 7-5.206 RELATING TO CERTAIN APPEAL FEES AND PROCEDURES, SECTION 8-1.09 RELATING TO BUILDING FEES, SECTION 9-4.904 RELATING TO LANDSCAPE PLAN CHECK FEES, AND REPEALING CHAPTER 7 OF TITLE 3, RELATING TO MOTOR VEHICLE RACES, AND ARTICLE 22 OF CHAPTER 4 OF TITLE 9, RELATING TO CIVIC DISTRICTS

NOTICE IS HEREBY GIVEN that at a regular meeting held on May 10, 2011 the City Council of the City of Thousand Oaks adopted Ordinance No. 1556-NS relating to:

*The ordinance removes references to specific fee amounts from the Municipal Code, and replaces them with text cross-referencing the reader to the Master Fee Resolution. Also, staff of the Community Development Department determined that two parts of the Municipal Code, can be repealed, since the topics are obsolete. These are Chapter 7 of Title 3, relating to permits for motor vehicle races, and Article 22 of Chapter 4 of Title 9, relating to Civic Districts.*

### VOTE:

AYES: Councilmembers Gillette, Glancy, and Irwin

NOES: Councilmember Bill-de la Peña

ABSENT: Mayor Fox

A copy of the full text of this Ordinance is available in the office of the City Clerk of the City of Thousand Oaks.

Linda D. Lawrence, City Clerk

Publish: May 19, 2011

CCO:650-80\jld\h:\common\Ord sum\ShellOrd2nd.doc  
Rev. 6/2010

ORDINANCE NO. 1556-NS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS AMENDING THOUSAND OAKS MUNICIPAL CODE SECTION 4-3.418 RELATING TO REPLACEMENT PARKING PERMIT FEES, SECTION 7-5.206 RELATING TO CERTAIN APPEAL FEES AND PROCEDURES, SECTION 8-1.09 RELATING TO BUILDING FEES, SECTION 9-4.904 RELATING TO LANDSCAPE PLAN CHECK FEES, AND REPEALING CHAPTER 7 OF TITLE 3, RELATING TO MOTOR VEHICLE RACES, AND ARTICLE 22 OF CHAPTER 4 OF TITLE 9, RELATING TO CIVIC DISTRICTS

The City Council of the City of Thousand Oaks does hereby ordain as follows:

**Part 1**

The purposes of this ordinance are (1) to amend various sections of the Thousand Oaks Municipal Code to remove actual dollar amounts specified in the Municipal Code for certain fees, and instead cross-reference to a resolution adopted by the City Council which establishes the corresponding fee, and (2) to make related technical and administrative updates and changes to these sections.

**Part 2**

Chapter 7 (Motor Vehicle Races) of Title 3 is hereby repealed in its entirety.

**Part 3**

Section 4-3.418(i) of the Thousand Oaks Municipal Code is hereby amended to read as follows:

“Sec. 4-3.418. Permit Parking.

...

(i) Lost, stolen, or damaged permits. Replacement permits may be obtained after payment of a fee for each such replacement permit as specified in the City’s Master Fee Resolution.

#### **Part 4**

Sections 7-5.206(a) and 7-5.206(b) of the Thousand Oaks Municipal Code are hereby amended to read as follows:

“Sec. 7-5.206. Appeals: Hearings.

(a) **Filing.** Within ten (10) calendar days after the date of the rendition of a decision by the Planning Commission, an appeal to the Council may be taken by the applicant, or by any person or political entity aggrieved, or by any officer, department, board, or commission of the City affected by the decision. An appeal may be commenced only by filing with the Community Development Department a notice of appeal which specifies the grounds of appeal and the action which the appellant requests the Council to take. Appeals shall be submitted on forms provided for that purpose by the Community Development Department and, and shall be accompanied by the applicable fee as specified in the City's Master Fee Resolution. Prior to and as a prerequisite to filing a notice of appeal, an appellant shall obtain certification from the Community Development Department that an appeal is in order for Council consideration and that, when applicable, all information and maps required in connection with the appeal have been filed with the City. The Department shall note the date and time such notice is filed and forthwith send a copy to the City Attorney. No filing fee shall be charged or collected for any application or appeal filed by a City officer, employee, board or commission on behalf of the City.

(b) **Hearings.** Following the filing of an appeal, the City Clerk shall consider the pending City Council agenda requests and shall fix the date, time, and place for the hearing on the appeal. Said hearing shall be held not more than ninety (90) calendar days following the filing of the appeal.

#### **Part 5**

The portion of Section 8-1.09 of the Thousand Oaks Municipal Code relating to Section 108.8 of the Building Code is hereby amended to read as follows:

“Sec. 8-1.09. Amendments: Section 108: Fees.

Sections 108.2 and 108.6 are hereby amended, and Sections 108.7, 108.8, 108.9 and 108.10 are hereby added to Section 108 of said Building Code to read as follows:

...

108.8 Strong Motion Instrumentation Fund.

In addition to and considered a part of the fees collected pursuant to City Council resolution establishing building permit fees, a fee shall be collected from all applicants for building permits, which fee shall be as specified in the City's Master Fee Resolution. All funds raised by such additional fee shall be placed in a trust fund which shall be known as the Strong Motion Instrumentation Program Fund, and shall be remitted quarterly to the State of California pursuant to the provisions of Chapter 8 of Division 2 of the Public Resources Code and the rules and regulations of the Division of Mines and Geology of the Department of Conservation.

..."

### **Part 6**

Section 9-4.904(c)(6)(ii) of the Thousand Oaks Municipal Code is hereby amended to read as follows:

"Sec. 9-4.904. Development Standards (R-P-D).

...

(c) Open parking areas, driveways, and parking lot. The general requirements for open parking areas, including driveway and parking lots, shall be as follows:

...

(6) Landscaping.

...

(ii) Four (4) copies of separate landscape and irrigation plans meeting the City's standards shall be submitted, with a landscape plan check fee as specified in the City's Master Fee Resolution, to the Community Development Department and be approved by the Landscape Supervisor before issuance of an occupancy permit."

### **Part 7**

Article 22 (Civic Districts) of Chapter 4 of Title 9 is hereby repealed in its entirety.

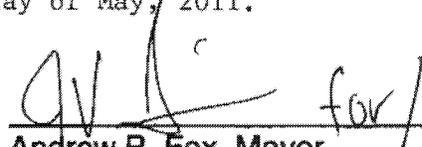
**Part 8**  
(Uncodified)  
Severability

If any section, subsection, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this title; it being hereby expressly declared that this title, and each section, subsection, sentence, clause and phrase hereof, would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that anyone or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

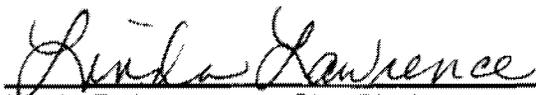
**Part 9**  
(Uncodified)  
Effective Date

This Ordinance shall take effect on July 1, 2011.

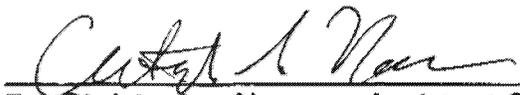
PASSED AND ADOPTED THIS 10th day of May, 2011.

  
\_\_\_\_\_  
Andrew P. Fox, Mayor  
City of Thousand Oaks, California

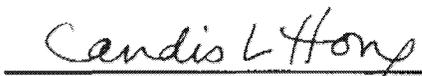
ATTEST:

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk

APPROVED AS TO FORM:  
Office of the City Attorney

  
\_\_\_\_\_  
By: Christopher Norman, Assistant City Attorney

APPROVED AS TO ADMINISTRATION:

  
\_\_\_\_\_  
Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA     )  
COUNTY OF VENTURA    )   SS.  
CITY OF THOUSAND OAKS )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Ordinance No. 1556-NS, that was introduced by said City Council at a regular meeting held April 24, 2011 and adopted by said City Council at a regular meeting held on May 10, 2011 by the following vote:

AYES: Councilmembers Gillette, Glancy, and Mayor Pro Tem Irwin

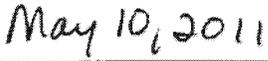
NOES: Councilmember Bill-de la Peña

ABSENT: Mayor Fox

I further certify that said Ordinance No. 1556-NS was published as required by law in the THOUSAND OAKS STAR, a newspaper of general circulation printed and published in said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

  
\_\_\_\_\_  
Date Attested

Ord. No. 1556-NS

**ORDINANCE NO. 1548-NS**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS ADJUSTING AND SETTING FEES AND DISCHARGE LIMITS AND RESTATING RATES OF THE CITY WASTEWATER DIVISION (UNCODIFIED)**

WHEREAS, Section 5471 of the Health and Safety Code requires that rates and fees of the City Wastewater Division be adopted by Council action; and

WHEREAS, the City Council of the City of Thousand Oaks has adopted Ordinance No. 1527-NS which establishes the authority for imposing and charging fees for the Wastewater Division; and

WHEREAS, Thousand Oaks Municipal Code Section 10-1.701(d) and Sections II C and III B of Ordinance No. 1527-NS provide for the annual escalation of connection fees and charges, those sections stating that Connection and Special Interceptor charges shall automatically be adjusted in December each year based on the percentage change in the Engineering News Record (ENR) Construction Cost Index for Los Angeles as of July of that year; and

WHEREAS, the July 2010 ENR Construction Cost Index for Los Angeles was 9968.69; and

WHEREAS, the July 2010 ENR Construction Cost Index for Los Angeles increased by 2.1 percent from the July 2009 Index used to establish the charges in Ordinance No. 1517-NS; and

WHEREAS, the annual (December 2010 ) escalation adjustment to the City's Wastewater Connection fees and Special Interceptor charges (pursuant to Ordinance No. 1527-NS, Sections II C and III B) is hereby approved; and

WHEREAS, in the adoption of this Ordinance, the City of Thousand Oaks desires to restate most of the existing wastewater rates while updating, adjusting and setting certain fees and discharge limits; and

WHEREAS, in the adoption of this Ordinance, the City of Thousand Oaks has followed the provisions of Government Code Section 66000 et seq. relating to the conducting of a noticed public hearing on November 9, 2010 to hear both oral and written testimony and to the setting of fees and charges that do not exceed the estimated reasonable cost of providing the services for which the fees or charges are made; and

NOW, THEREFORE, the City Council of the City of Thousand Oaks DOES ORDAIN as follows:

PART 1

(Uncodified)

That Ordinance No. 1527-NS is hereby repealed to the extent inconsistent with this Ordinance, concurrent with the effective date of this Ordinance. For ease of administration, one of the purposes of this Ordinance is to have all the City's wastewater fees, rates, charges, formulas, and related cost recovery matters in one document (or one Ordinance). Most of the wastewater fees, rates, charges, formulas, and related cost recovery matters are restated in this Ordinance and have not been modified or altered from the earlier Ordinance No.1527-NS, therefore, the respective portions of the facility or capital improvement financial plans, operating expense reports and budgets, future facility needs and cost studies, City Council findings and nexus reports associated with the earlier ordinance are incorporated herein and re-approved by the City Council.

PART 2

(Uncodified)

That the following rates, charges and fees are and shall be set for the City Wastewater Division in accordance with Chapter 1 of Title 10 of the Thousand Oaks Municipal Code as follows:

I. Definitions

A. "Equivalent Residential Unit" (ERU) is a number which represents the discharge to the wastewater system which is equal to that from an average residential unit. One ERU is equal to 20 plumbing fixture units or a discharge of 285 gallons per day having an average strength.

B. "Plumbing Fixture Unit" (PFU) is a number assigned to various physical plumbing appurtenances. The unit count of each fixture type is based on the relation to the amount of waste contributed as determined by the Public Works Director.

C. "Service Unit" (SU) is a number which results from the multiplication of the number of ERU's by adjustment factors for the user group to reflect the strength and volume of the discharge from that user group. The discharge from the average residential user is defined as being equal to one service unit.

- D. "Service Unit Rate" is the monthly charge per service unit established by the City Council. The Service Unit Rate is composed of the following elements:

Operation and Maintenance:

Normal operating costs including, but not limited to, such items as salaries/benefits, supplies, contracts, energy, and the rental of City property.

Capital Replacements:

Replacement of existing equipment items or minor capital facilities.

Capital Improvement:

Existing customer share of capital improvement costs necessary to meet new regulatory requirements, and to replace or upgrade major capital facilities.

- E. "Connection Charge Rate" is the connection charge per service unit established by the City Council.

- F. "Connection Charge" is the connection charge rate multiplied by the number of service units.

- G. "Strength Factor" (SF) is a number which converts the biochemical oxygen demand (BOD) and suspended solids (SS) of a discharge to a numerical value in proportion to average residential levels (BOD is equal to 200 mg/l and SS is equal to 200 mg/l) for the same variables.

- H. "Flow Factor" (FF) is a number which converts the volume of a discharge to a numerical value in proportion to the volume of discharge for an average residential unit.

- I. "Wastewater Service Charge" is the monthly charge which is the product of service units and the service unit rate.

- J. "Kitchen" is an area equipped with permanent cooking and dish washing facilities for the regular preparation of meals.

- K. "Bakery" is a large commercial operation which produces baked goods for wholesale purposes.

- L. "Restaurant" is an establishment engaged in the retail sale of prepared food and drinks for on premises or immediate consumption. A "cafeteria" is similar in function and, with the exception of school facilities and non-commercial caterers, shall be deemed the same as a restaurant.

M. "School" is (1) a public or private educational institution with a campus which is dedicated to the instruction of children from kindergarten to twelfth grade, and (2) a public or private college or university with a campus which offers classes with a minimum duration of eight weeks.

N. "Market" is a large commercial operation with two or more of the following: seafood, produce, bakery, meat packaging/processing, or delicatessen.

O. "Condominium" means an estate in real property consisting of an undivided interest in a common portion of a parcel of real property, together with a separate interest in space in a building on such real property. A condominium may include, in addition, a separate interest in other portions of such real property.

For the purposes of this chapter, each separate condominium unit shall be treated as a single residential unit or single commercial/industrial entity in regard to wastewater connection and service charges.

II. In accordance with Section 10-1.701, connection charges shall be determined as follows:

A. Connection Charge. Connection charges shall be based upon the estimated flow, biochemical oxygen demand (BOD) and suspended solids (SS) of the discharge to the wastewater system.

1. Formula for Service Unit Determination

$$SU = (ERU) \times (\text{Strength Factor}) \times (\text{Flow Factor})$$

or

$$(ERU) \times (\text{Combined Factor})$$

SU = Service Unit

ERU = Equivalent Residential Unit

2. Strength & Flow Adjustment Factors for User Groups are as follows:

<u>User Group</u>	<u>Strength Factor</u>	<u>Flow Factor</u>	<u>Combined Factor</u>
a. <u>Residential</u>			
Single family detached home	1.0	1.0	1.0

Single family detached condominium	1.0	1.0	1.0
Residential condominiums, townhouses mobile homes	1.0	0.8	0.8
Apartment, duplex, granny flat, secondary unit, per dwelling unit	1.0	0.8	0.8
Motel, hotel and congregate care units, <u>with</u> kitchens per dwelling unit	1.0	0.8	0.8

b. Commercial

Bakery	---	---	2.5
Retail/professional	1.0	1.0	1.0
Restaurant, cafeteria	---	---	2.5
School	---	---	0.67
Service Station	1.0	1.0	1.0
Church	1.0	1.0	1.0
Medical	1.0	1.0	1.0
Mortuary	---	---	2.0
Market	---	---	2.0
Major Retail	1.0	1.0	1.0
Motel, hotel, congregate care, <u>without</u> kitchen per dwelling unit	1.0	1.0	1.0
Laundromat	1.0	1.0	1.0
All Others	1.0	1.0	1.0

c. Industrial

Non-regulated or normal volume discharge	1.0	1.0	1.0
--	-----	-----	-----

d. Regulated industrial waste (as determined by the Public Works Director) or high volume discharge and car washes:

Service Units for this group shall be calculated in accordance with the following formula:

$$SU = \frac{\text{Daily Flow}}{285} [0.60 + \frac{(\text{BOD} \times 0.20)}{200} + \frac{(\text{SS} \times 0.20)}{200}]$$

Daily Flow = Wastewater flow, gpd

BOD = Biochemical Oxygen Demand, mg/l  
(minimum = 200 mg/l)  
SS = Suspended Solids, mg/l  
(minimum = 200 mg/l)

In determining the number of service units for car washes, the calculation should include: (1) car wash discharges, and (2) discharges from other plumbing fixtures on the property.

All dischargers in this group shall be required to separately meter water used which is discharged to the wastewater system. Meter can be public or private. Public meter requires payment of applicable fees.

The daily flow shall be based on data submitted by the user. If actual flow exceeds this estimate by more than 25 percent in any subsequent one year period as determined by metered water usage, the connection charge shall be recomputed and the owner billed for additional charges due as a result of the higher than estimated flows. This provision shall apply to all industrial waste or high volume dischargers and car washes where payment of wastewater connection charges was made on or after July 15, 1988.

Where the use of any discharger's facilities/premises in this group is changed or modified such that the change or modification requires approval by the Community Development Department, then the entire facility/premises shall be subject to the payment of additional connection fees as previously outlined.

- e. Alternative factors - The adjustment factors for other user groups shall be as determined by the Public Works Director based on the volume and the strength of the discharge in Paragraph A of this Section. The total volume of water used from public and private sources may be determined by means of public or private meters, installed and maintained at the expense of the user and approved by the Public Works Director.

The formulas noted in a. through d. above are procedures to attempt to accurately estimate flow and waste strength. If the Public Works Director determines that any of the above applied procedures do not accurately represent the flow being discharged to the City sewer system, the Public Works Director may make a determination to correct the flow discrepancy in accordance with established engineering practices.

3. Connection Charge Rate

The connection charge rate per service unit shall be \$10,168.

4. Connection Charge

The actual connection charge shall be determined by multiplying the number of service units by the connection charge rate per service unit.

5. Minimum Number of Plumbing Fixture Units

a. For purposes of connection charge calculations, the equivalent residential units for bakery, market, restaurant and mortuary categories shall be determined by using the actual number of installed fixture units with a minimum of 10 plumbing fixture units.

b. For purposes of connection charge calculations, commercial users with a low volume of wastewater discharge and with 10 or less installed plumbing fixture units shall be assigned one-half (1/2) of a service unit.

c. For purposes of connection charge calculations, all other commercial users shall be charged using the actual number of installed plumbing fixture units, with a minimum of 20 plumbing fixture units.

6. Revisions to Service Unit Calculation

a. If required by the Public Works Director, any non-residential user may be required to submit the test results of an analysis performed by a certified laboratory on a representative 24-hour composite sample of a comparable wastewater discharge. The analysis shall be for BOD, SS and/or any other parameter(s) as may be required by the Public Works Director.

b. In the event a user believes that the strength and/or flow factors assigned are not applicable, said user may have a comparable wastewater discharge analyzed by a certified laboratory. The Public Works Director shall review these results and may make an adjustment to the strength and/or flow factors if the above described submission is judged to be representative of the user's anticipated wastewater strength and flow.

c. All costs to obtain said wastewater analyses shall be arranged and paid for by the user.

B. Common Ownership. The charges set forth in this subsection shall apply, except for those buildings with a total floor area equal to or greater than 25,000 square feet. The provisions of the "Special Situations" subsection of this section shall then apply. Motels, hotels and any other buildings on a parcel of land with a common ownership that cannot at some future date be divided shall be considered on an overall basis, and the minimum charge shall not apply to each individual building. Wastewater matters pertaining to non-residential condominiums shall be overseen by a property owners association. Such connection fees shall be paid at the appropriate commercial rate for a minimum of twenty (20) fixture units within each separate building, and this twenty (20) minimum fixture unit count shall remain in-use or available to the building. Transfer of fixture unit credits exceeding twenty (20) that are not in use may be transferred between non-residential condominium units under the management authority of the property owners association. If additional fixture units must be purchased to accommodate the wastewater disposal needs of a given non-residential condominium, such fixtures shall be purchased by the owner association, considered appurtenant to the parent property of the association and administered accordingly.

C. Escalation. In December of each year, all wastewater connection charges in this Ordinance shall automatically be increased by a factor based upon the change from the preceding July-to-July period in the Engineering News Record (ENR) Construction Cost Index for Los Angeles. The July 2010 ENR Construction Cost Index for Los Angeles was 9968.69 and shall be the basis for future adjustments to the wastewater connection charge.

D. Vested Maps. Development projects with an approved vesting tentative map which had an application deemed complete by the City prior to July 5, 1996 shall pay the indexed wastewater connection charge of \$6,554 per service unit, as adjusted by C above. Development projects with an approved vesting tentative map which had an application deemed complete by the City on or after July 5, 1996 and prior to April 1, 1999 shall pay the indexed wastewater connection charge of \$8,093 per service unit, as adjusted by C above.

E. Special Situations. For special situations such as combined use buildings, multiple occupant developments, high volume discharges or any other facilities where the connection charge computed in accordance with the

connection charge subsection of this section does not, in the opinion of the Public Works Director, result in an equitable connection charge, said charge shall be determined based on the best available information and on current professional engineering practices. Such connection charge shall be based on criteria such as (but not limited to): environmental impact, National Pollution Discharge Elimination System requirements, water consumption, peak loading, residential equivalency, treatment plant capacity and capital costs.

F. Credits for prior payment of wastewater connection fees. A parcel of property having paid a connection charge shall be credited with the current value of the fixture units or equivalent residential units or service units paid. The credit for a paid connection charge shall become appurtenant to the property and may not be conveyed separately or transferred to another parcel of property excepting the aforementioned non-residential condominium practices ("Common Ownership" subsection above).

G. Deferred Payments. The payment of connection charges may be deferred by special agreement for up to six (6) months. Charges which may be deferred include only the connection charge. An interest charge of one and one-half (1-1/2) percent per month simple interest shall be assessed for payment past the six (6) month period.

III. In accordance with Section 10-1.702, special interceptor charges (formerly called "downstream charges") shall be as follows:

A. Special interceptor charges

Single Family Detached

Unit E Zone \$ 367

Unit A Zone \$ 906

Condominiums, townhouses,  
apartments and congregate  
care and hotel/motel units  
with kitchens (per dwelling unit),  
without kitchens (per service unit)

Unit E Zone \$ 367

Unit A Zone \$ 906

Commercial, industrial  
and others (per service unit)

Unit E Zone \$ 367

Unit A Zone \$ 906

B. Escalation. In December of each year, all special interceptor charges in this Ordinance shall automatically be increased by City Council action using a factor based upon the percent increase in the ENR Construction Cost Index for Los Angeles from the preceding July-to-July period. The July 2010

ENR Construction Cost Index for Los Angeles was 9968.69 and shall be the basis for future adjustments to the special interceptor charges.

C. Refunds of Previous Payments. Where payments of the special interceptor charge have been made at higher rates prior to the effective date of this Ordinance, refunds shall not be made.

IV. In accordance with Section 10-1.703, monthly wastewater service charges shall be determined as follows:

A. Monthly wastewater service charges shall be based upon the estimated flow, biochemical oxygen demand (BOD) and suspended solids (SS) of the discharge to the wastewater system.

1. Formula for Service Unit Determination

$$SU = (ERU) \times (\text{Strength Factor}) \times (\text{Flow Factor})$$

or

$$(ERU) \times (\text{Combined Factor})$$

SU = Service Unit  
 ERU = Equivalent Residential Unit

2. Strength & Flow Adjustment Factors for User Groups:

<u>User Group</u>	<u>Strength Factor</u>	<u>Flow Factor</u>	<u>Combined Factor</u>
a. <u>Residential</u>  (all residential units including single family or detached dwelling, condominium/ townhouse, apartment, mobile home, congregate care and hotel/motel units <u>with</u> kitchens)	1.0	1.0	1.0
b. <u>Commercial</u> (10 or more plumbing fixture units)			
Bakery	---	---	2.5
Retail/professional	1.0	1.0	1.0
Restaurant, cafeteria	---	---	2.5
School	---	---	0.67
Service Station	1.0	1.0	1.0

Church	1.0	1.0	1.0
Medical	1.0	1.0	1.0
Mortuary	---	---	2.0
Market	---	---	2.0
Major Retail	1.0	1.0	1.0
Hotel/motel <u>without</u> kitchen	1.0	1.0	1.0
Laundromat	1.0	1.0	1.0
All Others	1.0	1.0	1.0

c. Industrial

Non-regulated or normal volume discharge	1.0	1.0	1.0
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d. Regulated industrial waste (as determined by the Public Works Director) or high volume discharge and car washes:

Service Units for this group shall be calculated in accordance with the following formula:

$$SU = \frac{\text{Daily Flow}}{285} [0.60 + \frac{\text{BOD}}{200} \times 0.20 + \frac{\text{SS}}{200} \times 0.20]$$

Daily Flow = Wastewater flow, gpd

BOD = Biochemical Oxygen Demand, mg/l  
(minimum = 200 mg/l)

SS = Suspended Solids, mg/l (minimum = 200 mg/l)

In determining the number of service units for car washes, the calculation should include: (1) car wash discharges, and (2) the discharge from other plumbing fixtures on the property.

e. Other - The adjustment factors for other user groups shall be as determined by the Public Works Director based on the volume and the strength of the discharge. The total volume of water used from public and private sources may be determined by means of public or private meters, installed and maintained at the expense of the user and approved by the Public Works Director.

The formulas noted in a. through d. above are procedures to attempt to accurately estimate flow and waste strength. If the Public Works Director determines that any of the above applied procedures do not accurately represent the flow

being discharged to the City sewer system, the Public Works Director may make a determination to correct the flow discrepancy in accordance with established engineering practices.

3. Service Unit Rate and Wastewater Service Charge

a. The service unit rate shall be \$25.45 per service unit on a monthly basis. The actual wastewater service charge shall be determined by multiplying the number of service units by the service unit rate. The service unit rate of \$25.45 is composed of the following elements:

<u>Service Unit Elements:</u>	
Operation and Maintenance	\$17.60
Capital Replacements	1.00
Capital Improvement	<u>6.85</u>
	\$25.45

b. For a single-family residence, the monthly wastewater service charge shall be \$25.45.

c. The minimum monthly service charge for a property for which wastewater service is provided shall be equal to the monthly wastewater service charge for a single-family residence.

4. Minimum Number of Plumbing Fixture Units

a. For purposes of service charge calculations, the equivalent residential units for bakery, market, restaurant and mortuary categories shall be determined by using the actual number of installed fixture units with a minimum of 10 plumbing fixture units. For all other categories, the minimum number of plumbing fixture units shall be 20.

5. Revisions to Service Unit Calculation

a. If required by the Public Works Director, any non-residential user may be required to submit the test results of an analysis performed by a certified laboratory on a representative 24-hour composite sample of wastewater originating from said user. The analysis shall be for BOD, SS and/or any other parameter(s) as may be required by the Public Works Director.

b. In the event a user believes that the strength and/or flow factors assigned are not applicable, said user may have the wastewater discharge analyzed by a certified laboratory. The Public Works Director shall review these results and may make an adjustment to the strength and/or flow factors if the above described submission is judged to be a representative sample of the user's wastewater strength and flow.

c. All costs to obtain said wastewater analyses shall be arranged and paid for by the user.

B. Additional Service Charges.

1. Service Charge for Properties Outside City Limits. For wastewater service provided outside City limits, the service charge as determined in Paragraph (A) of this section shall be increased by \$0.45 per service unit.

2. Service Charge Surcharge for Projects With Vesting Tentative Map Applications Deemed Complete. The difference between the indexed connection charge paid by a project with a complete vesting tentative map application and the full connection charge in effect for all other development projects shall be collected from the property owner in the form of a user service surcharge. The City shall collect the surcharge by adding an additional sum to the monthly or bimonthly wastewater service bill for the property. The surcharge shall be collected over a period not to exceed 10 years and shall include an interest payment of 6.5% compounded annually. The amount of the monthly or bimonthly surcharge shall remain the same for the duration of time that the surcharge is collected.

C. Charges for portions of months. A property connected to the wastewater system for a portion of a billing period shall be billed for the portion of the period service is received.

D. Delinquencies. The basic penalty is equal to ten (10%) percent of the unpaid wastewater service charge. An additional penalty, equal to one-half of one percent (0.5%) of the unpaid wastewater service charge and the basic penalty, shall be charged each month, or fraction thereof, that the wastewater service charge and the basic penalty of the previous billing period remain unpaid.

V. In accordance with Section 10-1.706, the overhead rate is included in the approved fully burdened hourly rate.

VI. In accordance with Section 10-1.6, the following pollutant discharge limits shall apply to all users of the wastewater system:

TABLE I

<u>Constituent</u>	<u>Discharge Limits mg/l</u>
Arsenic	1.0
Cadmium	0.8
Total Chromium	2.5
Copper	2.0
Lead	0.6
Mercury	0.01
Nickel	2.0
Silver	0.5
Zinc	5.0
Cyanide (total)	2.5
Selenium	0.1
Phenols	1.0
Total Identifiable Chlorinated Hydrocarbons	0.05
Boron	1.0
Fluoride	3.0

In addition, no person shall discharge any wastewater:

1. Having a temperature higher than 150 degrees Fahrenheit (65 degrees Celsius).
2. Containing more than 25 mg/l of oil and grease of petroleum or mineral origin, or 175 mg/l of oil and grease of animal or vegetable origin.
3. Having a pH less than six (6) or greater than eleven and one-half (11.5).

4. Containing suspended solids greater than 500 mg/l.
5. Having a standard five-day biochemical oxygen demand more than 600 mg/l.
6. Containing a dissolved sulfide and/or sulfite content higher than 1.0 mg/l.
7. Containing a TDS (total dissolved solids) content which exceeds 1,000 mg/l or the potable water supply TDS by more than 250 mg/l, whichever is greater.
8. Containing a chloride content which exceeds 200 mg/l or the potable water supply by more than 50 mg/l, whichever is greater.

VII. In accordance with Section 10-1.604, the penalty fee for improperly maintained grease and sand traps shall be as follows:

- A. \$100.00 for the first violation in twelve months.
- B. \$300.00 for the second violation in twelve months.
- C. \$900.00 for the third violation in twelve months.

VIII. In accordance with Section 10-1.606(l), those users discharging prohibited substances or excess concentrations of regulated constituents shall be subject to a penalty fee in an amount not to exceed \$500.00 per day for each constituent in violation of discharge limits or discharge prohibition.

IX. Repeal of any provision of this Ordinance shall not affect any penalty forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part shall remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

X. Any wastewater-related fees not set forth in this Ordinance may be set forth in the User Fee Manual or other Ordinance or Resolution.

PART 3  
Continuation  
(Uncodified)

Repeal of any provision of Ordinance No. 1527-NS herein shall not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and

imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part shall remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

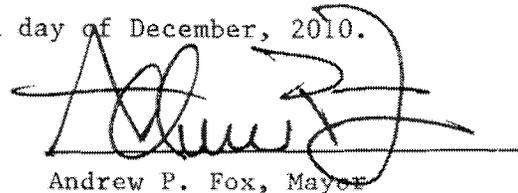
PART 4  
Serverability  
(Uncodified)

If any section, sentence, clauses, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions. The City Council hereby declares that it would have passed this ordinance, and each section, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clause, or phrases be declared invalid or unconstitutional.

Part 5  
Effective Date

This ordinance shall take effect on the 31<sup>st</sup> day following its final passage and adoption.

**PASSED AND ADOPTED** this 14th day of December, 2010.



Andrew P. Fox, Mayor

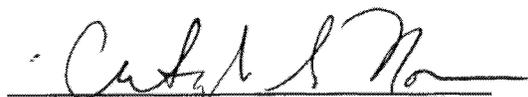
**ATTEST:**



Linda D. Lawrence, City Clerk

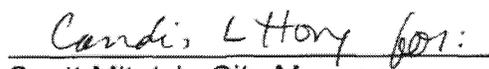
**APPROVED AS TO FORM:**

Office of the City Attorney



Christopher G. Norman, Assistant City Attorney

**APPROVED AS TO ADMINISTRATION:**



Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA     )  
COUNTY OF VENTURA     )   SS.  
CITY OF THOUSAND OAKS )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Ordinance No. 1548-NS, that was introduced by said City Council at a regular meeting held November 9, 2010, and adopted by said City Council at a regular meeting held on December 14, 2010 by the following vote:

AYES:   Councilmembers Gillette, Glancy, Bill-de la Peña, Irwin and Mayor Fox

NOES:   None

ABSENT: None

I further certify that said Ordinance No. 1548-NS was published as required by law in the THOUSAND OAKS STAR, a newspaper of general circulation printed and published in said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

Ord. No. 1548-NS

**ORDINANCE NO. 1549-NS**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF THOUSAND OAKS ADJUSTING AND  
SETTING FEES AND RESTATING RATES OF THE  
CITY WATER DIVISION (UNCODIFIED)**

WHEREAS, Section 5471 of the Health and Safety Code requires that rates and fees of the City Water Division be adopted by Council action; and

WHEREAS, the City Council of the City of Thousand Oaks has adopted Ordinance No. 1526-NS which establishes the authority for imposing and charging fees for the Water Division; and

WHEREAS, Thousand Oaks Municipal Code Section 10-2.701 (d) and Sections I B, II B, and III B of said Ordinance No.1526-NS provided for the automatic annual escalation of such connection fees and charges, those sections stating that water plant investment, special facilities and fire flow surcharge charges shall automatically be adjusted in December each year based on the percentage change in the Engineering News Record (ENR) Construction Cost Index for Los Angeles as of July of that year; and

WHEREAS, the July 2010 ENR Construction Cost Index for Los Angeles was 9968.69; and

WHEREAS, the July ENR Construction Cost Index for Los Angeles increased by 2.1percent from the July 2009 Index used to establish the charges in Ordinance No. 1526-NS; and

WHEREAS, the annual (December 2010 ) automatic escalation adjustment to the City's water plant investment, special facilities and fire flow surcharge charges (pursuant to Ordinance No.1526-NS, Sections I B, II B, and III B) is hereby approved; and

WHEREAS, in the adoption of this Ordinance, the City of Thousand Oaks desires to adjust the existing water plant investment fee, special facilities fee, and fire flow surcharge fee; and

WHEREAS, in the adoption of this Ordinance, the City of Thousand Oaks has followed the provisions of Government Code Section 66000 et seq. relating to the conducting of a noticed Public Hearing on November 9, 2010 to hear both oral and written testimony and to the setting of fees and charges that do not exceed the estimated reasonable cost of providing the services for which the fees or charges are made, as well as complied with Proposition 218; and

WHEREAS, the effective date of the water plant investment fee, special facilities fee, and fire flow surcharge fee set forth in this Ordinance shall be the 31<sup>st</sup> day following its final passage and adoption; and

NOW, THEREFORE, the City Council of the City of Thousand Oaks DOES ORDAIN as follows:

Part 1

(Uncodified)

Ordinance No. 1526-NS is hereby repealed to the extent inconsistent with this Ordinance, concurrent with the effective date of this Ordinance. For ease of administration, one of the purposes of this Ordinance is to have all of the City's water fees, rates, charges, formulas, and related cost recovery matters in one document (or one Ordinance). Some of the water fees, rates, charges, formulas, and related cost recovery matters are restated in this Ordinance and have not been modified or altered from the earlier Ordinance No. 1526-NS therefore, the respective portions of the facility or capital improvement financial plans, operating expense reports and budgets, future facility needs and cost studies, City Council findings and nexus reports associated with the earlier Ordinance are incorporated herein and re-approved by the City Council.

Part 2

(Uncodified)

That the following rates, charges and fees shall be set for the City Water Division in accordance with Chapter 2 of Title 10 of the Thousand Oaks Municipal Code:

I. In accordance with Section 10-2.701, plant investment fees shall be as follows:

A. Plant Investment Fees. The assessment of the plant investment fee shall be computed as follows:

<u>By Customer Type*</u>	<u>Ratio**</u>	
Single family detached home	1.00	\$ 4,379
Single family detached condominium	1.00	\$ 4,379
Residential condominium, townhouse, mobile home	0.75	\$ 3,286
Apartment, duplex, granny flat, secondary unit, per dwelling unit	0.75	\$ 3,286
Motel, hotel, congregate care units, with kitchens per dwelling unit	0.50	\$ 2,189
Commercial if 10 or less fixture units & low water use ***	0.50	\$ 2,189
All Others by meter size		

By Meter Size\*

5/8"x3/4" or 3/4"	1.00	\$	4,379
1"	2.00	\$	8,757
1-1/2"	4.00	\$	17,514
2"	6.40	\$	28,023
3"	13.00	\$	56,924
4"	22.00	\$	96,331
6"	45.00	\$	197,043

\* Generally, a customer is charged based upon the "customer type" amounts unless that category does not fit. Exceptions include a single family dwelling or condominium project having larger than a 3/4" meter, kitchen and dining facilities at a motel, hotel or congregate-care facility and any irrigation meter. The charge for these customers is to be based on equivalent meter size of the estimated water demand.

\*\* Approximate ratio to single family detached home or to 5/8" x 3/4" or 3/4" meter as appropriate.

\*\*\* Fixture units as defined in the City of Thousand Oaks Plumbing Code using the water demand weight of fixtures; low water usage corresponds to 10 hundred cubic feet per month or less.

B. Escalation. In December of each year, all Plant Investment Fee charges in this Ordinance shall automatically be increased by a factor based upon the change from the preceding July-to-July period in the ENR Construction Cost Index for Los Angeles. The July 2010 ENR Construction Cost Index for Los Angeles was 9968.69 and will be the basis for future adjustments to the Plant Investment Fee charges.

II. In accordance with Section 10-2.702, special facilities surcharge fees shall be as follows:

A. Special Facilities Surcharge Fees

Single Family Detached: per Unit

- Rolling Oaks Zone	\$ 12,236
- Kelley/Ventu Zone	\$ 3,362
- Wilder/Grissom Zone	\$ 4,583

Condominiums, Townhouses, Mobile Homes: per Unit

- Rolling Oaks Zone	0.75 x above SFD fees
- Kelley/Ventu Zone	
- Wilder/Grissom Zone	

Apartment, Duplex: per Unit:	0.75 x above
- Rolling Oaks Zone	SFD fees
- Kelley/Ventu Zone	
- Wilder/Grissom Zone	
Motel, Hotel, Congregate Care: per Room or Suite	0.50 x above SFD fees
Commercial Projects with 10 or less fixture Units	0.50 x above SFD fees
Irrigation Meters	-0-
All others, on a building by building basis	*Per formula below with a minimum charge equal to "SFD" charge per site/project

\* SFS=SFD amount x  $\left(\frac{FF}{1000} \times 0.5 + \frac{F.U.}{20} \times 0.25 + \frac{Sq.Ft.}{3000} \times 0.25\right)$

- Where:
- SFS = Special facilities surcharge per site/project
  - SFD = Single family dwelling
  - FF = Required fire flow for site/project
  - F.U. = Fixture units in site/project
  - Sq. Ft. = Total site/project square footage

B. Escalation. In December of each year, all Special Facilities Surcharge Fee charges in this Ordinance shall automatically be increased or decreased by a factor based upon the percent increase or decrease in the ENR Construction Cost Index for Los Angeles as of July of that year. The July 2010 ENR Construction Cost Index for Los Angeles was 9968.69 and will be the basis for future adjustments to the Special Facilities Surcharge Fee charges.

III. In accordance with Section 10-2.703, the fire flow surcharge fees shall be as follows:

A. Fire Flow Surcharge Fees

	<u>Residential</u>	<u>All Others</u>
Required fire flow 0 - 1,250 gpm*	-0-	\$ -0-
Required fire flow 1,251 - 1,750 gpm*	10% of PIF	\$ 5,309 or 10% of PIF**
Required fire flow 1,751 - 2,250 gpm*	20% of PIF	\$ 10,599 or 20% of PIF**
Required fire flow over 2,250 gpm*	30% of PIF	\$ 15,908 or 30% of PIF**

\* Fire flow as set by Ventura County Fire Department.

\*\* Whichever is greater, per site/project.

Fire flow surcharge fees shall not be applied to the PIF for any irrigation meter.

B. Escalation. In December of each year, all Fire Flow Surcharge Fee charges in this Ordinance shall automatically be increased or decreased by a factor based upon the percent increase or decrease in the ENR Construction Cost Index for Los Angeles as of July of that year. The July 2010 ENR Construction Cost Index for Los Angeles was 9968.69 and will be the basis for future adjustments to the Fire Flow Surcharge Fee charges.

C. Refunds of Previous Payments. Where payments of fire flow surcharge fees have been made at higher rates, refunds shall not be made. Where an agreement has been executed for the deferred payment of this fee, the amount due shall be the amount shown on the deferred agreement.

IV. In accordance with Section 10-2.705, the base or minimum domestic use rate shall be as follows:

A. Single Units Rate prior to July 1, 2010

Meter Size	Base Rate (Monthly)*
3/4"	\$ 14.46
1"	\$ 26.31
1-1/2"	\$ 49.90
2"	\$ 81.54
3"	\$ 158.97
4"	\$ 265.46
6"	\$ 534.16

\*Most customers are billed bimonthly.

B. Single Units Rate after June 30, 2010

Meter Size	Base Rate (Monthly)*
3/4"	\$ 15.53
1"	\$ 28.26
1-1/2"	\$ 53.58
2"	\$ 87.57
3"	\$ 170.72
4"	\$ 258.08
6"	\$ 573.63

\*Most customers are billed bimonthly.

C. Multiple Units Rate (including multiple family dwellings, apartments, commercial buildings and trailer courts) prior to July 1, 2010.

<u>Meter Size</u>	<u>Minimum Rate (Monthly)</u>
3/4"	\$ 30.19
1"	\$ 39.48
Above 1"	Same as single units

D. Multiple Units Rate (including multiple family dwellings, apartments, commercial buildings and trailer courts) after June 30, 2010.

<u>Meter Size</u>	<u>Minimum Rate (Monthly)</u>
3/4"	\$ 32.42
1"	\$ 42.39
Above 1"	Same as single units

E. Conejo Oaks Provision. Effective January 1, 2008, the City of Thousand Oaks Public Works Department will be the official water purveyor and owner of the water facilities within the Conejo Oaks area. Commencing December 31, 2008 and terminating December 31, 2018, properties within the Conejo Oaks service area, shall pay \$4.64 per month. This charge shall represent additional infrastructure provided by the City to serve these customers including pressure reduction vaults construction, pipeline installation, pump station abandonment, demolition and site clean-up, and telemetry improvements.

F. Groundwater accounts are not charged a base meter charge as total program costs are collected through the quantity rate.

G. Charges for portions of billing period. A property connected to the water system for a portion of a billing period shall be billed for the portion of the period service is received.

V. In accordance with Section 10-2.705, the quantity rate shall be as follows per one hundred (100) cubic feet. The quantity rate is comprised of three components: Operations and Maintenance, Capital Replacements, and Calleguas Municipal Water District (CMWD) pass-through:

Non-Single Family Residential Quantity Rate Prior to July 1, 2010

Operations and Maintenance	\$2.75
Capital Replacements	.30
Total Quantity Rate	\$3.05

A. Non-Single Family Residential Quantity Rate After June 30, 2010

Operations and Maintenance	\$3.25
Capital Replacements	.30
Total Quantity Rate	\$3.55

B. Single Family Residential Quantity Rate Prior to July 1, 2010

Tier 1 (0-15 HCF)	Operations and Maintenance	\$2.40
	Capital Replacements	.30
	Total Quantity Rate	\$2.70
Tier 2 (16-35 HCF)	Operations and Maintenance	\$3.00
	Capital Replacements	.30
	Total Quantity Rate	\$3.30
Tier 3 (36+ HCF)	Operations and Maintenance	\$3.80
	Capital Replacements	.30
	Total Quantity Rate	\$4.10

C. Single Family Residential Quantity Rate After June 30, 2010

Tier 1 (0-15 HCF)	Operations and Maintenance	\$2.74
	Capital Replacements	.30
	Total Quantity Rate	\$3.04
Tier 2 (16-35 HCF)	Operations and Maintenance	\$3.42
	Capital Replacements	.30
	Total Quantity Rate	\$3.72
Tier 3 (36+ HCF)	Operations and Maintenance	\$4.33
	Capital Replacements	.30
	Total Quantity Rate	\$4.63

VI. In accordance with Section 10-2.705, prior to July 1, 2010, the pumping lift charge is fifteen cents (\$0.15) and after June 30, 2010, the pumping lift charge is seventeen cents (\$0.17) per one hundred (100) cubic feet per pumping lift. It shall be charged to all water services which rely on one or more pumping lifts in the City system.

VII. In accordance with Section 10-2.706, the groundwater rate shall be one dollar and twenty-two cents (\$1.22) per one hundred (100) cubic feet effective November 16, 2009 and one dollar and forty-two cents (\$1.42) per one hundred (100) cubic feet effective July 1, 2010. This rate is based on charging forty (40%) percent of the current non-single family residential water quantity rate.

VIII. In accordance with Sections 10-2.707 and 10-2.708, the following shall apply for construction water and unmetered water furnished by the City:

A. Construction Water Prior to July 1, 2010

The construction water rate shall be four dollars and twelve cents (\$4.12) per one hundred cubic feet

with a base rate of \$476.91 per month. These rates are based on charging 135 percent of the current non-single family resident quantity potable water rate and three (3) times the current base rate for a 3-inch meter.

Deposit: \$620.00 for a 3-inch meter or as determined by the Public Works Director for larger meter sizes.

Installation Charge: \$90.00 with a signed application by an authorized person, for initial installation.

\$45.00 each time the meter is relocated to another hydrant at the customer's request.

#### B. Construction Water After June 30,2010

The construction water rate shall be four dollars and seventy-nine cents (\$4.79) per one hundred cubic feet with a base rate of \$512.16 per month. These rates are based on charging 135 percent of the current non-single family resident quantity potable water rate and three (3) times the current base rate for a 3-inch meter.

Deposit: \$620.00 for a 3-inch meter or as determined by the Public Works Director for larger meter sizes.

Installation Charge: \$90.00 with a signed application by an authorized person, for initial installation.

\$45.00 each time the meter is relocated to another hydrant at the customer's request.

#### C. Unmetered Water

For projects where a water system has been declared usable but has not been accepted by the City Council and the subdivider, builder, or developer requests the use of or uses unmetered water for incidental onsite construction purposes, a

monthly fee equal to that of the base rate of a 3/4" water meter shall be charged per lot. The subdivider, builder or developer shall be responsible for the payment of the charge until such time as the new owner or occupant signs an application for metered service at which time the regular service charges shall apply.

If water use during the period the availability rate is in effect is estimated to exceed 3 hcf per service per month, the Public Works Director, at his option, may increase such monthly service charge to reflect the estimated usage.

D. Payment Due Date:

Payment is due on all invoices for construction water and unmetered water within 40 days of the date of the invoice; the invoice becomes delinquent then after.

IX. In accordance with Section 10.2.902, delinquent invoices shall be assessed a basic penalty equal to ten (10%) percent of the unpaid water service charge. An additional penalty, equal to one-half of one percent (0.5%) of the unpaid water service charge and the basic penalty, shall be charged each month, or fraction thereof, that the water service charge and the basic penalty of the previous billing period remain unpaid.

X. In accordance with Section 10-2.712, the overhead rate is included in the approved fully burdened hourly rate.

XI. In accordance with Section 10-2.713 and 10-2.305, the minimum rate for each automatic fire sprinkler service and each private fire hydrant shall be as follows:

<u>Size of Service Connection</u>	<u>Monthly Charge</u>
2-inch & smaller	\$ 7.60
3-inch	\$11.40
4-inch	\$15.20
6-inch	\$22.70
8-inch	\$30.30
10-inch	\$37.90
12-inch	\$45.50

XII. In accordance with Section 10-2.715, the overhead rate is included in the approved fully burdened hourly rate.

XIII. Repeal of any provision of this ordinance will not affect any penalty forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any

such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

XIV. Any water-related fees not set forth in this ordinance may be set forth in the User Fee Manual or other ordinance or resolution.

Part 3  
Continuation  
(Uncodified)

Repeal of any provision of Chapter 1, Wastewater, of Title 10 of the Municipal Code herein will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

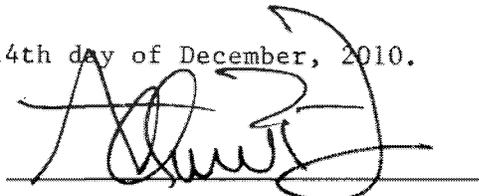
Part 4  
Severability

If any section, sentence, clauses, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions. The City Council hereby declares that it would have passed this ordinance, and each section, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clause, or phrases be declared invalid or unconstitutional.

Part 5  
Effective Date

This Ordinance shall take effect on the 31<sup>st</sup> day following final passage and adoption.

**PASSED AND ADOPTED** this 14th day of December, 2010.



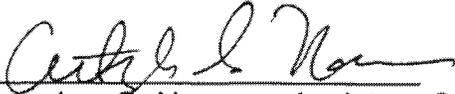
Andrew P. Fox, Mayor

**ATTEST:**

  
Linda D. Lawrence, City Clerk

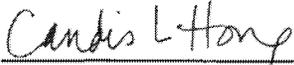
**APPROVED AS TO FORM:**

Office of the City Attorney



Christopher G. Norman, Assistant City Attorney

**APPROVED AS TO ADMINISTRATION:**



Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA     )  
COUNTY OF VENTURA     )   SS.  
CITY OF THOUSAND OAKS )

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Ordinance No. 1549-NS, that was introduced by said City Council at a regular meeting held November 9, 2010, and adopted by said City Council at a regular meeting held on December 14, 2010 by the following vote:

AYES:   Councilmembers Gillette, Glancy, Bill-de la Peña, Irwin and Mayor Fox

NOES:   None

ABSENT: None

I further certify that said Ordinance No. 1549-NS was published as required by law in the THOUSAND OAKS STAR, a newspaper of general circulation printed and published in said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

  
\_\_\_\_\_  
Linda D. Lawrence, City Clerk  
City of Thousand Oaks, California

Ord. No. 1549-NS