



# 2016-17 LOWER-INCOME NEEDS ASSESSMENT Public Hearing

## MEETING NOTES

**Community Development Department  
Monday, December 7, 2015, 6:00 p.m.  
Board Room**

1. **Call to Order:** 6:00 p.m., John Prescott, Community Development Director

2. **Opening Remarks:**

Mr. Prescott said the City of Thousand Oaks annually receives an entitlement grant from the Federal government known as the Community Development Block Grant (CDBG) grant. The funds are provided by the U.S. Department of Housing and Urban Development (HUD). These funds must be used to benefit lower-income persons or households. The July 1, 2016 CDBG grant is estimated to total approximately \$574,000.

20 percent of these funds or approximately \$114,800 will be used by the City to cover a portion of its administrative expenses to implement the CDBG program. An additional 15 percent or \$86,100 will be combined with \$103,471 in local funds to create a Social Services Grant budget totaling \$189,571 for the 2016-17 program year. The remaining 65 percent of next year's CDBG grant totaling \$373,100 will be available for such activities as multi-family and single-family housing rehabilitation. In addition, \$67,900 in prior year funds, previously allocated but not expended, will be available for 2016-17 activities bringing the City's CDBG funding for housing rehabilitation, or other activities, to \$441,000.

The City allocates CDBG funds on a fiscal year basis from July 1 through the following June 30 for activities that primarily benefit lower-income persons and households. In compliance with the City's "Citizen Participation Plan," this administrative hearing is being held to receive public comment on the needs of the City's lower-income persons. These needs may potentially be addressed by the City using CDBG funds or another funding resource.

Senior Analyst Caroline Milton discussed the City's 2016-17 CDBG funds proposal form, a copy of which was provided to each person in attendance. The submittal deadline for completed applications is January 28, 2016. The cover page of the application can be completed on line, then printed out, signed by the submitter, and mailed or delivered to the City together with additional activity information that each applicant is requested to provide.

After receiving all of the CDBG requests by January 28, 2016, staff will prepare a draft spending plan for the next CDBG Action Plan, effective July 1, 2016. The draft Action Plan will be available for 30 days of public review and comment beginning March 1, 2016 and on April 26, 2016, the City Council will hold a final public hearing on the proposed uses of CDBG funds beginning July 1, 2016. The City Council will then act to approve or revise the proposed Action Plan before the document is submitted to HUD.

**3. Public Hearing:**

Mr. Prescott opened the public hearing and recognized the speakers named below.

**Needs Assessment Public Comments:**

Under State Law, issues presented or introduced under “Public Comments” can have no action and may be referred to the Chair or City staff for administrative action or scheduled on a subsequent Agenda.

<p>Kathy Goodspeed          Senior Alliance for Empowerment (SAFE)          234 Dinsmore Avenue          Thousand Oaks, CA 91362</p>	<p>SAFE’s mission is assisting seniors and the elderly poor in Thousand Oaks. SAFE is a 100% volunteer organization and is requesting CDBG funds to help income-eligible residents make modest (under \$10,000) home improvements including roof repairs, new steps, water heaters. Many very low-income residents don’t receive Section 8 subsidies and need help from the City.</p>
<p>Rick Schroeder, President          Many Mansions          1459 E. Thousand Oaks Blvd.          Suite D          Thousand Oaks, CA 91362</p>	<p>Many Mansions currently owns and operates 8 affordable housing projects (400 rental units). Thanked City for past CDBG support for Esseff Village Apartments housing formerly homeless persons and at Shadow Hills family apartments. There is a great need for the City to help develop more affordable units for extremely low and very low income, homeless and disabled households, with rehabilitation of existing units a second priority.</p>
<p>George McGehee          Area Housing Authority          1400 W. Hillcrest Drive          Newbury Park, CA 91320</p>	<p>Thanked the City for past investments of CDBG funds which enabled affordable apartment improvements at several locations including energy-efficient upgrades, new lighting and water heaters. City’s funds help to keep affordable units decent, safe, sanitary and affordable.</p>

**4. Adjournment:**

There being no further business, Mr. Prescott adjourned the meeting at 6:14 p.m.