

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

June 23, 2020

1. CALL TO ORDER:

Mayor Al Adam called the meeting to order at 6:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Engler, Jones, Bill-de la Peña present via video conference, and Mayor Adam present in chambers.

Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Gary Rogers, City Clerk Cynthia M. Rodriguez, Finance Director Jaime Boscarino, Community Development Director Mark Towne, Public Works Director Cliff Finley, Assistant Chief of Police Don Aguilar, Community Development Operations Manager Marjan Behzadi, Community Development Analyst Lynn Oshita, Economic Development Analyst Dusty Russell, Deputy Public Works Director Nader Heydari, Senior Engineer Jim Taylor, Deputy City Clerk Laura Maguire, Information Technology Supervisor Atanas Beltchev, Assistant to the City Manager Melissa Hurtado, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Sandra Delgado.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None.

5. SPECIAL PRESENTATIONS:

City Manager Powers provided COVID-19 update.

6. PUBLIC COMMENTS:

Chuck Lech, Thousand Oaks.

13. CITY MANAGER:

*A. Follow-up items: City Manager Drew Powers discussed General Plan update status.

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7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: Substantial Amendment to 2019-20 Community Development Block Grant Annual Action Plan to incorporate Coronavirus (CDBG-CV) funds from the U.S. Department of Housing and Urban Development presented by Community Development Analyst Oshita. Economic Development Analyst Russell and City Attorney Noonan responded to questions.

Speaker: Danielle Borja, Greater Conejo Valley Chamber of Commerce.

Statement cards: None.

Mayor Adam closed public hearing.

Motion by Councilmember Bill-de la Peña to approve Substantial Amendment to 2019-20 Action Plan to add \$340,016 in CARES Act Community Development Block Grant Coronavirus (CDBG-CV) funds and submittal to U.S. Department of Housing and Urban Development (HUD); authorize City Manager to proportionately adjust proposed allocations if HUD revises amount of City's FY 2020-21 CDBG-CV grant; and authorize City Manager to finalize and execute grant agreements and related documents in connection with Substantial Amendment to 2019-20 Action Plan; authorize City Manager to establish program and guidelines for Small Business Grant Program to assist small businesses impacted by coronavirus (COVID-19) pandemic; and authorize City Manager to finalize and execute grant agreements and related documents in connection with this program; approve additional budget appropriation and expenditure of \$340,100 from A/C 120-0000-438-1000 (CV0001, Federal Grants - CDBG) to A/C 120-1010-644-5920 (CV0001, Other Consulting - Grants & Donations), carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

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8. PUBLIC HEARINGS: (Continued)

- B. Hearing, advertised as required by law, opened to consider: Landscape and Lighting Assessment District No. 79-2 Annual Levy presented by Senior Engineer Taylor. Deputy Public Works Director Heydari, City Manager Powers, and City Attorney Noonan responded to questions.

Deputy City Clerk Maguire announced tabulation results in favor of assessment and annexation: Yes – \$511.66, No – 0 (100% in favor).

RESOLUTION APPROVING ENGINEER'S REPORT FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2, AND ANNUAL LEVY OF ASSESSMENTS RELATED THERETO COMMENCING IN FISCAL YEAR 2020-21
RES. NO. 2020-034

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 FOR FISCAL YEAR 2020-21
RES. NO. 2020-035

RESOLUTION APPROVING ANNEXATION ENGINEER'S REPORT FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2
RES. NO. 2020-036

RESOLUTION ORDERING ANNEXATION OF PROPERTY (HIGHGATE ESTATES, LLC) TO THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 AND LEVYING ASSESSMENTS FOR FISCAL YEAR 2020-21
RES. NO. 2020-037

Speaker/Statement Cards: None.

Mayor Adam closed public hearing.

Motion by Councilmember Jones to approve Final Engineer's Report for Landscape and Lighting Assessment District (LLAD) No. 79-2 FY 2020-21 Assessments; adopt resolutions approving Engineer's Report and Ordering Annual Levy of Assessments for FY 2020-21; Approve Final Annexation Engineer's Report for Landscape and Lighting Assessment District (LLAD) No. 79-2 FY 2020-21 Annexation Territory; tabulate assessment ballots submitted, and not withdrawn, in support of, or opposition to proposed Annexation, and declare results; if no majority protest, then adopt resolution Ordering Annexation of territory to Landscape and Lighting Assessment District (LLAD) No. 79-2 and Annual Levy of Assessments for FY 2020-21, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

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9. DEPARTMENT REPORTS:

- A. COVID-19 Organizational Response introduced by City Manager Powers and presented by Assistant City Manager Hardy, Finance Director Boscarino, and Human Resources Director Giles. Additional information supplemental packet.

Speaker/Statement Cards: None.

Motion by Councilmember Bill-de la Peña to authorize City Manager to implement Voluntary Employee Separation Incentive Program; authorize City Manager to enter into side letter of agreement modifying Memorandums of Understanding with Thousand Oaks City Employee Association (TOCEA), Thousand Oaks Management Association (TOMA), and Senior Management Association (SMA) regarding Involuntary Leave of Absence (Furlough); approve budget appropriation and expenditure in amount up to \$375,000 across various funds in FY 2020-21 Operating Budget from fund balance/net position, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS: None.

- A. Follow-up reports on meetings/conferences attended by Councilmembers.

13. CITY MANAGER:

- A. Follow-up items: Nothing additional.
- B. Announcements and upcoming issues: City Manager Powers provided an update on the July 7, 2020, City Council Meeting and mentioned the passing of Alliance for the Arts Chair and community volunteer Richard Williams.

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14. CLOSED SESSIONS REQUESTED: Teleconference.

City Attorney Noonan announced Closed Session held at 7:28 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: Alison Piazza, et al. v. Tony Reveles, et al.; Case No. 56-2018-00513538-CU-PA-VTA. Pursuant to Government Code Section 54956.9(a)

City Attorney Noonan indicated no announcement anticipated.

15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

City Council adjourned at 7:50 p.m. to Regular Meeting on Tuesday, July 7, 2020.



Al Adam, Mayor

City of Thousand Oaks City Council

Attest:



Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: June 18, 2020

MINUTES APPROVED: July 7, 2020

*indicates item taken out of order

EXHIBIT A7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH J. ARE TO APPROVE

Motion by Councilmember Engler to approve Consent Calendar, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 10, 2020 and June 17, 2020; approve June 24, 2020; and approve July 1, 2020, subject to review and ratification
- B. Minutes of City Council meeting of June 9, 2020
- C. Financial Impact to be Determined: On-Call Professional Services Agreements with 84 firms for various services for three-year period ending 06/30/2023, with not-to-exceed amounts of \$200,000 or \$500,000 for each fiscal year, and not-to-exceed amount of \$125,000 for each individual Task Order; list of firms outlined in report
- D. Approved Expenditure: ShelterClean Services, Inc.; First Amendment to Contract No. 11553-2017 to add \$10,000, with revised not-to-exceed amount of \$130,000 over lifetime of contract and extending contract term 92 days through 09/30/2020; authorize \$10,000 expenditure for FY 2020-21 from A/C 651-5540-682-5699 (Contracted Services/Other)
- E. Approved Expenditure: Grant R. Brimhall Library Aquarium Maintenance; three-year agreement with Aquatic Contractors for all supplies and maintenance of 3,600-gallon salt water aquarium, effective 07/01/2020 through 06/30/2023, not-to-exceed \$120,828; authorize \$40,300 expenditure FY 2020-21 A/C 110-7310-673-4200 (Building Repairs and Maintenance)
- F. No Appropriation/Expenditure Required: Response to Grand Jury Report Human Trafficking in Ventura County; authorize Mayor to provide written response to April 8, 2020, Ventura County Grand Jury report “Human Trafficking in Ventura County,” and forward response to Grand Jury
- G. No Appropriation/Expenditure Required: Response to Grand Jury Annual Detention Report; authorize Mayor to provide written response to April 8, 2020, Ventura County Grand Jury report “Annual Detention Report,” and forward response to Grand Jury

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7. CONSENT CALENDAR: (Continued)

- H. No Appropriation/Expenditure Required: Local Early Action Planning (LEAP) Grant Program; adopt resolution authorizing application for, and receipt of, State of California, Department of Housing and Community Development Department (HCD) Local Early Action Planning (LEAP) Grant; authorize City Manager or designee to submit application to HCD and execute contract and other required documents with State upon award of grant

RESOLUTION AUTHORIZING APPLICATION FOR, AND RECEIPT OF,
LOCAL EARLY ACTION PLANNING (LEAP) GRANT PROGRAM FUNDS
RES. NO. 2020-031

- I. No Appropriation/Expenditure Required: Joint Funding Application with County of Ventura for Permanent Local Housing Allocation Program; adopt resolution authorizing County of Ventura to submit joint application, with City of Thousand Oaks, to apply for Permanent Local Housing Allocation Program (PLHA) funds from California Department of Housing and Community Development (HCD); authorize City Manager to finalize and execute Cooperation Agreement with County of Ventura and related documents in connection with PLHA

RESOLUTION AUTHORIZING RESOLUTION FOR PROJECTS UTILIZING
PERMANENT LOCAL HOUSING ALLOCATION FUNDS
RES. NO. 2020-032

- J. No Appropriation/Expenditure Required: Annual Gann Appropriations Limit; adopt resolution approving Annual Gann Appropriations Limit calculation, setting City of Thousand Oaks' Gann Limit at \$187,792,899 for FY 2020-21, as per calculation

RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2020-2021
RES. NO. 2020-033