

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

June 9, 2020

1. CALL TO ORDER:

Mayor Al Adam called the meeting to order at 6:01 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Engler, Jones, Bill-de la Peña present via video conference, and Mayor Adam present in chambers.

Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Gary Rogers, City Clerk Cynthia M. Rodriguez, Community Development Director Mark Towne, Library Services Director Heather Cousin, Police Chief Jim Fryhoff, Deputy Community Development Director Kelvin Parker, Planning Division Manager Kari Finley, Assistant City Attorney Patrick Hehir, Deputy City Clerk Laura Maguire, Information Technology Supervisor Atanas Beltchev, Assistant to the City Manager Melissa Hurtado, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Sandra Delgado.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None.

5. SPECIAL PRESENTATIONS:

A. City Manager Powers provided COVID-19 update.

Ventura County Sheriff Bill Ayub provided a law enforcement update.

6. PUBLIC COMMENTS:

Adam Haverstock, Greater Conejo Valley Chamber of Commerce; Karen Martin, Thousand Oaks; Audrey Bruckner, Thousand Oaks; Daniel Twedt, Thousand Oaks.

Written Statement: Billy Martin, Thousand Oaks.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

June 9, 2020

8. PUBLIC HEARING:

- A. Hearing, advertised as required by law, opened to consider: California Enterprise Development Authority Revenue Obligations for the Benefit of Hillcrest Christian Center of Thousand Oaks presented by Finance Director Boscarino. Assistant City Attorney Hehir available for questions.

RESOLUTION APPROVING ISSUANCE BY CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY OF NOT TO EXCEED \$25,000,000 AGGREGATE PRINCIPAL AMOUNT OF CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY'S REVENUE OBLIGATIONS FOR PURPOSE OF FINANCING AND REFINANCING COST OF ACQUIRING, IMPROVING, DEVELOPING, INSTALLING, EQUIPPING AND FURNISHING OF EDUCATIONAL FACILITIES FOR BENEFIT OF HILLCREST CHRISTIAN CENTER OF THOUSAND OAKS AND/OR RELATED ENTITY AND OTHER MATTERS RELATING THERETO HEREIN SPECIFIED

RES. NO. 2020-026

Speaker: Thomas Means, city of residence unknown, con.

Statement cards: None.

Mayor Adam closed public hearing.

Motion by Councilmember Engler to conduct public hearing as required by Section 147(f) of the Internal Revenue Code of 1986 to receive comments relating to issuance by California Enterprise Development Authority (Authority) of not-to-exceed \$25,000,000 of Authority's Revenue Obligations (Obligations) for benefit of Hillcrest Christian Center of Thousand Oaks, a California nonprofit religious corporation (Borrower); adopt resolution approving issuance of Obligations by Authority to finance and refinance education facilities for benefit of Borrower, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

3

June 9, 2020

9. DEPARTMENT REPORTS:

- A. November 3, 2020 General Municipal Election and League of Women Voters City Council Candidate Forum presented by Deputy City Clerk Maguire. City Clerk Rodriguez, City Attorney Noonan, and Assistant City Attorney Hehir available for questions.

RESOLUTION CALLING AND GIVING NOTICE OF HOLDING OF GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, FOR ELECTION OF TWO COUNCILMEMBERS FOR FOUR-YEAR TERMS AS REQUIRED BY LAWS OF STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES RES. NO. 2020-027

RESOLUTION REQUESTING VENTURA COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 3, 2020 WITH STATEWIDE PRESIDENTIAL GENERAL ELECTION TO BE HELD ON SAME DATE PURSUANT TO CALIFORNIA ELECTIONS CODE § 10403

RES. NO. 2020-028

RESOLUTION ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 RES. NO. 2020-029

Speakers/Statement cards: None.

Motion by Councilmember Jones to adopt resolution Calling for General Municipal Election for November 3, 2020 for election of two Councilmembers; adopt resolution Consolidating General Municipal Election with Statewide Presidential General Election (including contract with Ventura County for Election Services); adopt resolution Adopting Candidate Statement Guidelines and Costs; authorize expenditure in amount not to exceed \$71,000 from A/C 001-2110-611-6910 (Election Costs) for contract services with Ventura County Elections Division; authorize expenditure of \$3,000 from A/C 001-2110-611-6910 (Election Costs) and authorize City Manager to approve League of Women Voters' (LWV) request for use of Scherr Forum Theatre and Thousand Oaks Television (TOTV) for televised City Council Candidate Forum on date to be determined contingent on Governor's and Ventura County Public Health Officer's orders and theatre availability, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

4

June 9, 2020

9. DEPARTMENT REPORTS: (Continued)

- B. Initiation of Municipal Code Amendment to Update Certain Zoning Regulations Regarding Residential Development (MCA 2020-70250) presented by Deputy Community Development Director Parker, Community Development Director Towne, Planning Division Manager Finley, and Assistant City Attorney Hehir available for questions.

RESOLUTION DECLARING INTENTION TO CONSIDER AMENDMENTS TO THE THOUSAND OAKS MUNICIPAL CODE TO UPDATE CERTAIN REGULATIONS REGARDING RESIDENTIAL DEVELOPMENT AND OTHER ZONING REGULATIONS (MCA 2020-70250)

RES. NO. 2020-030

Speakers/Statement cards: None.

Motion by Councilmember Bill-de la Peña to adopt resolution declaring intention to consider Municipal Code amendments to update certain zoning regulations regarding residential development, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS: None.

- A. Follow-up reports on meetings/conferences attended by Councilmembers.

13. CITY MANAGER:

- A. Follow-up items: Nothing additional.
- B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for the next regularly scheduled City Council Meeting June 23, 2020.

14. CLOSED SESSIONS REQUESTED: Teleconference.

City Attorney Noonan announced Closed Session held at 7:21 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: Alison Piazza, et al. v. Tony Reveles, et al.; Case No. 56-2018-00513538-CU-PA-VTA. Pursuant to Government Code Section 54956.9(a)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

5

June 9, 2020

15. PUBLIC NOTICES: None.

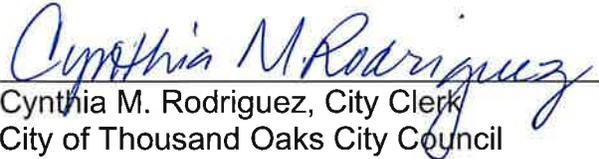
16. ADJOURNMENT:

City Council adjourned at 7:41 p.m. to Regular Meeting on Tuesday, June 23, 2020.



Al Adam, Mayor
City of Thousand Oaks City Council

Attest:



Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: June 4, 2020

MINUTES APPROVED: June 23, 2020

CCD:610-60\dlz\h:\common\minutes\2020\20200609.docx

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

6

June 9, 2020

EXHIBIT A

7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH M. ARE TO APPROVE
RECOMMENDATION FOR ITEM N. IS TO ADOPT*

Additional information supplemental packet regarding Item 7.K.

Motion by Councilmember Jones to approve Consent Calendar, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify May 27, 2020 and June 3, 2020; approve June 10, 2020; and approve June 17, 2020, subject to review and ratification
- B. Minutes of City Council special and regular meetings of May 26, 2020
- C. No Appropriation/Expenditure Required: Youth Commission Appointments (Bill-de la Peña/Engler); reappointments of Ethan Alpert, Maddy Mekari, and Catherine Xu; and appointments of Tobey Chow, Ally Melton, and Finn Swanson to serve two-year terms ending July 2022
- D. Approved Expenditure: City Position on Microenterprise Home Kitchen Operations (IRC 2020-70251); authorize City Manager to prepare letter for recommending Ventura County Board of Supervisors “opt out” of Microenterprise Home Kitchen Operations (MEHKO) program, thereby not mandating City participate in program
- E. Approved Expenditure: Adopt-A-Highway Freeway Ramp/Interchange Litter Removal Service Agreement; General Services Agreement with Adopt-A-Highway Litter Removal Service of America, Incorporated (AAHLRSA) in amount not-to-exceed \$162,825 for freeway ramp and interchange litter removal services for five-year term 07/01/2020 through 06/30/2025; authorize \$32,565 annual expenditure for FY 2020-21 A/C 631-8420-683-6150 (Solid Waste Fund)
- F. Approved Expenditure: Traffic Signal Maintenance Service Agreement; General Services Agreement with Econolite Systems, Inc. in amount of \$1,800,000 for three-year contract, effective 07/01/2020 through 06/30/2023 with option for one two-year extension for traffic signal preventive maintenance services and unscheduled repairs/upgrades/ emergency services; authorize \$360,000 expenditure for FY 2020-21 A/C 141-5570-631-5699 (Contracted Services/Other)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

7

June 9, 2020

7. CONSENT CALENDAR: (Continued)

- G. Approved Expenditure: Supply and Delivery of Glycerin; award general services agreement to Momar, Inc. for supply and delivery of glycerin in amount of \$92,400 for one-year term through 06/30/2021; authorize \$92,400 expenditure for FY 2020-21 A/C 621-8250-685-3242 (Wastewater/Chemical Supplies)
- H. Approved Expenditure: Thousand Oaks Groundwater Utilization Project (CI 5395); Sixth Amendment to Professional Services Agreement with Kennedy/Jenks Consultants (Cont. No. 11614-2017) to provide additional engineering services related to an extended groundwater pumping test and water quality analyses, in amount of \$390,795 for revised not-to-exceed amount \$1,714,062 and extending term date to 06/30/2021; Amendment No. 1 to Task Order No. 1 with MV Engineering, LLC (Cont. No. 11787-2018) to provide additional services related to preparation of Grant Applications, in amount of \$50,000 for revised not-to-exceed amount of \$124,200 and extending Task Order completion date to 06/30/2021; authorize \$440,795 expenditure (\$390,795 Kennedy/Jenks sixth amendment; \$50,000 MV Engineering task order amendment) A/C 613-8060-682-8300 (CI 5395, Thousand Oaks Groundwater Utilization Project)
- I. Approved Expenditure: Purchasing Agreements for Parts and Materials; First Amendments to agreements with three vendors: Famcon Pipe and Supply, Inc. (Contract No. 11483-2017), Ferguson Enterprises, Inc. dba Ferguson Waterworks A Wolseley Company (Contract No.11571-2017), and Astra Industrial Services, Inc. (Contract No. 11493-2017), for an amount not-to-exceed \$200,000 annually and \$1,000,000 over lifetime of each contract and extend contract terms through 06/30/2022; annual expenditure in amount of \$200,000 for each vendor for FY 2020-21
- J. Additional Appropriation: Grant to Ventura County Community Foundation (VCCF); \$10,000 grant to VCCF to purchase Bluetooth thermometers to assist public health officials identify COVID-19 infections; \$10,000 budget appropriation A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-1120-611-5920 (FE1029, General Fund Donations)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

8

June 9, 2020

7. CONSENT CALENDAR: (Continued)

- K. Approved Expenditure: FY 2020-21 Insurance Renewals: Property, Liability, and Workers' Compensation; authorize City Manager or designee to purchase insurance policies for property, earthquake, liability, and workers' compensation excess insurance, for term 07/01/2020 through 06/30/2021; authorize expenditure in amount not-to-exceed \$615,000 from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for "All Risk" property insurance; authorize expenditure in amount not-to-exceed \$320,000 from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for "earthquake" property insurance; authorize expenditure in amount not-to-exceed \$335,000 A/C 711-0520-686-6312 (Internal Service Fund – Liability) for renewal of excess liability insurance; authorize expenditure in amount not-to-exceed \$100,000 A/C 712-0520-686-6321 (Internal Service Fund – Workers' Compensation) for renewal of excess workers' compensation insurance
- L. Approved Expenditure: Landscape and Lighting Assessment District No. 79-2 FY 2020-21 Initiating Assessments; adopt resolutions to initiate assessment proceedings, approve Preliminary Engineer's Report, and set public hearing date of June 23, 2020 for LLAD No. 79-2 FY 2020-21 Assessments; adopt resolutions to initiate annexation proceedings, approve Preliminary Annexation Engineer's Report, and set public hearing date of June 23, 2020 for LLAD No. 79-2 FY 2020-21 Annexation and Assessments; approve agreement with Ventura County Auditor-Controller to place LLAD assessments on Secured Tax Rolls and distribution of Collections to City for \$0.22 per assessment per parcel, plus administration and collection fees, and authorize City Engineer to sign agreement

RESOLUTION INITIATING PROCEEDINGS FOR ANNEXATION AND ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2020-21)
RES. NO. 2020-017

RESOLUTION DECLARING INTENTION TO LEVY ANNUAL ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2020-21)
RES. NO. 2020-018

RESOLUTION CONFIRMING PRELIMINARY ENGINEER'S REPORT FOR ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2020-21)
RES. NO. 2020-019

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

9

June 9, 2020

7. CONSENT CALENDAR: (Continued)

RESOLUTION DECLARING INTENTION TO ANNEX TERRITORY TO THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 AND LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO COMMENCING WITH FISCAL YEAR 2020-21

RES. NO. 2020-020

RESOLUTION CONFIRMING PRELIMINARY ANNEXATION ENGINEER'S REPORT FOR ANNEXATION OF TERRITORY TO THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 AND ANNUAL LEVY OF ASSESSMENTS FOR FISCAL YEAR 2020-21

RES. NO. 2020-021

- M. Approved Expenditure: New Salary Schedule for General Employees; Professional Employees; Senior Management, Confidential & Supervisory Employees; and Hourly Employees; adopt resolution to establish new salary schedule for General Employees (Thousand Oaks City Employees Association – TOCEA) and rescind Resolution No. 2019-030; adopt resolution to establish new salary schedule for Professional Employees (Thousand Oaks Management Association – TOMA) and rescind Resolution No. 2019-032; adopt resolution to establish new salary schedule for Senior Management, Confidential, and Supervisory Employees (Senior Management Association – SMA) and rescind Resolution No. 2019-034; adopt resolution to establish new salary schedule for Hourly Employees and rescind Resolution No. 2018-044

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA), AND RESCINDING RESOLUTION NO. 2019-030

RES. NO. 2020-022

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA) AND PROFESSIONAL HOURLY EMPLOYEES, AND RESCINDING RESOLUTION NO. 2019-032

RES. NO. 2020-023

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR SENIOR MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY EMPLOYEES (SENIOR MANAGEMENT ASSOCIATION – SMA) AND RESCINDING RESOLUTION NO. 2019-034

RES. NO. 2020-024

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR HOURLY EMPLOYEES AND RESCINDING RESOLUTION NO. 2018-044

RES. NO. 2020-025

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

10

June 9, 2020

7. CONSENT CALENDAR: (Continued)

ORDINANCE FOR SECOND READING:

- N. ORDINANCE AMENDING THOUSAND OAKS MUNICIPAL CODE TITLE 1, CHAPTER 8 ADDING SECTION 1-8.130 AUTHORIZING THE USE OF ELECTRONIC SIGNATURES (Introduced 4/21/20, 4-0)

ORD. NO. 1679-NS