

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

April 21, 2020

1. CALL TO ORDER:

Mayor Al Adam called the meeting to order at 6:03 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Engler and Bill-de la Peña present via videoconference, Councilmember Jones present via teleconference, and Mayor Adam present in chambers.

Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Human Resources Director Tim Giles, Community Development Director Mark Towne, Police Chief Jim Fryhoff, Assistant City Attorney Patrick Hehir, Permit Process Manager Marjan Behzadi, Information Technology Supervisor Atanas Beltchev, Assistant to the City Manager Melissa Hurtado, Associate Analyst Alexandra South, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Christy Glaubke, and Assistant Analyst Sandra Delgado.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
None.

5. SPECIAL PRESENTATIONS:

City Manager Powers provided COVID-19 update.

6. PUBLIC COMMENTS:

Diane Lerner, Thousand Oaks (T); Tanya Fox, Westlake Village (T); Peggy Rosenberg, Thousand Oaks (T).

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

April 21, 2020

8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: Consideration of New Location for LEAF Dispensary presented by Permit Process Manager Behzadi and Assistant City Attorney Hehir. Community Development Director Towne, City Attorney Noonan, and City Manager Powers responded to questions. Consultant Matt Eaton, HDL, available for questions (via teleconference). Additional information supplemental packets.

In compliance with Municipal Code Section 1-10.08, Councilmembers Engler, Jones and Bill-de la Peña verbally disclosed ex parte communication relating to this matter.

Speakers: Paul Burns, Applicant (V); David MacFarlane, Applicant (V); Branden Anderson, Newbury Park (T); Jake Woolley, Westlake Village (T); Trystan Harrison, Westlake Village (T); Sarah Armstrong, Thousand Oaks (T); Mark Sellers, Thousand Oaks (T); Nicole Nahabedian, Studio City (V); Aaron Garcia, Moorpark (V); Brock Tieben, Newbury Park (V); Cheldon West, Thousand Oaks (V); Brett Harrison, Westlake Village (V); Jeff McCann, Westlake Village (V); Garth VanMeter, Alexandria, VA (V); Dana Stevens, San Diego (V); Oliver Summers, Los Angeles (T); Taylor Wilson, Westlake Village (T).

Mayor Adam closed public hearing.

Motion by Councilmember Jones to approve new location for LEAF Dispensary at 2360 Townsgate Road; and authorize City Manager to execute Operations Agreement, approved as to form by City Attorney, between City and LEAF Dispensary, failed 1-3 by the following vote: Ayes - Jones; Noes - Engler, Bill-de la Peña, and Adam.

City Council recess 9:17 p.m.; reconvened 9:27 p.m.

- B. Hearing, advertised as required by law, opened to consider: Public Hearing Continuance Request from 5-HT Analytics.

Speaker/Statement Cards: None.

Mayor Adam closed public hearing.

Motion by Councilmember Engler to continue hearing to date uncertain, carried 3-0 by the following vote: Ayes - Engler, Bill-de la Peña, and Adam; Noes - None; Absent - Jones.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

3

April 21, 2020

Councilmember Jones absent 9:27 p.m.; present 9:30 p.m.

8. PUBLIC HEARINGS: (Continued)

- C. Hearing, advertised as required by law, opened to consider: Electronic Signatures for City Business presented by Assistant City Attorney Hehir.

ORDINANCE AMENDING THOUSAND OAKS MUNICIPAL CODE TITLE 1,
CHAPTER 8 ADDING SECTION 1-8.130 AUTHORIZING THE USE OF
ELECTRONIC SIGNATURES ORD. NO. 1st Reading

Speaker/Statement Cards: None.

Mayor Adam closed public hearing.

Motion by Councilmember Bill-de la Peña to read in title only, further reading be waived, and if no objection, introduce ordinance to allow use of electronic signatures for City business, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

9. DEPARTMENT REPORTS: None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Rancho Potrero Community Equestrian Center Ad Hoc Committee presented by Human Resources Director Giles.

Motion by Councilmember Jones to establish Rancho Potrero Community Equestrian Center (RPCEC) Ad Hoc Council Committee and appoint two representatives (Engler/Bill-de la Peña), carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- B. Amended 2020 City Councilmember Committee Assignments presented by Mayor Adam.

Motion by Councilmember Engler to approve amended 2020 City Councilmember Committee Assignments, carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- C. Follow-up reports on meetings/conferences attended by Councilmembers. None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

4

April 21, 2020

13. CITY MANAGER:

A. Follow-up items: Nothing additional.

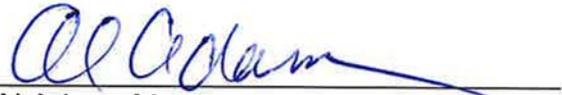
B. Announcements and upcoming issues: City Manager Powers indicated April 28, 2020 meeting will likely be cancelled and reviewed potential topics for the following regularly scheduled City Council Meeting May 12, 2020.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor – None.

15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

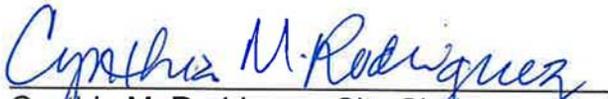
City Council adjourned at 9:41 p.m. to Regular Meeting on Tuesday, May 12, 2020.



Al Adam, Mayor

City of Thousand Oaks City Council

Attest:



Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: April 16, 2020

MINUTES APPROVED: May 12, 2020

(T) – Teleconference

(V) – Videoconference

EXHIBIT A7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH E. ARE TO APPROVE

Motion by Councilmember Jones to approve Consent Calendar with exception of Item 7.D. (First Amendment to Rasnow Survey Professional Services Contract), carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None. (Item subsequently approved following discussion.)

Assistant City Attorney Hehir responded to question regarding Item 7.D.

Motion by Councilmember Jones to approve Item 7.D., carried 4-0 by the following vote: Ayes - Engler, Jones, Bill-de la Peña, and Adam; Noes - None.

- A. General, Utilities, Golf Course, and Theatres Demands – ratify March 18, 2020, March 25, 2020, April 1, 2020, April 8, 2020, and April 15, 2020; approve April 22, 2020, subject to review and ratification
- B. Minutes of City Council meeting of March 31, 2020
- C. Additional Appropriation: Theatres Fund Reimbursement for General Plan Community Forum Events; \$4,400 budget appropriation, transfer, and expenditure A/C 001-000-311-1000 (General Fund – Fund Balance) to A/C 681-000-484-000 (Theatres Fund – Special Events Reimbursements) to cover theater rental costs for community engagement events related to General Plan update
- D. Approved Expenditure: First Amendment to Rasnow Survey Professional Services Contract; first amendment to Contract No. 11764-2018 with MNS Engineers, Inc. to add \$64,321, revised not-to-exceed amount \$136,026 over lifetime of contract; authorize \$92,471 expenditure A/C 512-4410-679-8100 (CI 5502, Open Space – Rasnow Improvements): \$64,321 MNS Engineers additional scope of work, \$14,250 Ventura County Surveyors Office, \$13,900 title insurance costs
- E. Approved Expenditure: Microsoft Licensing Renewal; annual Microsoft licensing maintenance agreement with Crayon Software for period of 06/01/2020 to 05/31/2023 in not-to-exceed amount of \$435,000 for term of agreement; authorize “piggy-back” of County of Riverside’s agreement #8084445; authorize expenditure not-to-exceed \$435,000 A/C 001-3410-612-4300 (Computer Software Licenses) for licenses in FY 2020-21, FY 2021-22, and FY 2022-23

