MINUTES OF THE CITY COUNCIL/TOPFA

Thousand Oaks, California February 25, 2020

1. CALL TO ORDER:

   Mayor/Authority Chair Al Adam called the meeting to order at 6:04 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor/Authority Chair Adam led the pledge of allegiance.

3. ROLL CALL:

   Present: Councilmembers/Authority Directors Engler, Jones, McCoy, Bill-de la Peña, and Mayor/Authority Chair Adam.

   Also Present: City Manager/Authority Executive Director Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Gary Rogers, City Clerk/Authority Secretary Cynthia M. Rodriguez, Finance Director/City Treasurer/Authority Treasurer Jaime Boscarino, Community Development Director Mark Towne, Library Director Heather Cousin, Cultural Affairs Director Barry McComb, Human Resources Director Tim Giles, Public Works Director Cliff Finley, Police Chief Jim Fryhoff, Fire Chief John Spykerman, Deputy Public Works Director Nader Heydari, Maintenance Superintendent Kevin Wilson, Facilities Division Manager Elizabeth Perez, Engineering Associate Ayda Forouzan, Sustainability Analyst Kenneth Wang, Assistant Analyst Vanessa Pellegrino, Assistant to the City Manager Melissa Hurtado, Deputy City Clerk Laura Maguire, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Christy Glaubke, and Recording Secretary Dominga Zambrano.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: Mayor Adam announced Consent Item 7.G. was pulled from agenda at request of applicant and Item 10.A. – Community Funding Review Committee Report will be heard after Consent Calendar.

5. SPECIAL PRESENTATIONS: City Manager Powers and Councilmembers recognized Cultural Affairs Director McComb in honor of his upcoming retirement.

6. PUBLIC COMMENTS:

   Billy Martin, Thousand Oaks; Tish Greenwood, California Museum of Art Thousand Oaks; Michael Christie, New West Symphony Music Director.

7. CONSENT CALENDAR:

   (See Exhibit A for Consent Calendar Listing)

*10. COMMITTEE/COMMISSION/BOARD REPORTS:

A. FY 2019-20 Community Funding Review Committee (CFRC) Community Enhancement Grant Recommendations presented by Chair Anne LaFianza. Assistant to the City Manager Hurtado and Assistant Analyst Pellegrino available for questions.

Speaker/Statement Card: None.

Motion by Councilmember Bill-de la Peña to approve Community Enhancement Grants (CEG) totaling $30,400 and authorize City Manager to execute agreements with grantees; authorize expenditure of available funds of $30,400 A/C 632-8420-682-5920 (NC0104, Solid Waste Community Enhancement Fund/Grants), carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

8. PUBLIC HEARINGS:

A. Hearing, advertised as required by law, opened to consider: Energy Services for LED Lighting Retrofits presented by Sustainability Analyst Kenneth Wang. Public Works Director Finley and Facilities Manager Perez available for questions.

Speaker/Statement Card: None.

Mayor Adam closed public hearing.

Motion by Councilmember Bill-de la Peña to approve General Services Agreement with WESCO Services LLC of Pittsburgh, PA, to provide energy services for LED lighting retrofits at Grant R. Brimhall Library in not-to-exceed amount of $2,773 for lighting design, to be later amended to not-to-exceed amount of $150,000 for any additional design work requested and installation upon design approval by City Engineer; authorize City Manager to amend General Services Agreement with WESCO Services LLC to install LED lighting retrofits in not-to-exceed amount of $150,000 at Grant R. Brimhall Library; authorize total expenditure in amount of $150,000 to conduct both Phase 1 (Design) and Phase 2 (Installation) of energy services for LED lighting retrofits at Grant R. Brimhall Library, carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

9. CITY COUNCIL/TOPFA DEPARTMENT REPORTS:

A. City of Thousand Oaks/Thousand Oaks Public Financing Authority 2020 Refunding Lease Revenue Bonds (Municipal Facilities Projects) presented by Finance Director/City Treasurer/Authority Treasurer Boscarino and Bond Counsel Christopher Lynch. Additional information supplemental packet.

RESOLUTION APPROVING A SITE LEASE, LEASE AGREEMENT, AN OFFICIAL STATEMENT AND OTHER DOCUMENTS IN CONNECTION WITH THE ISSUANCE OF THOUSAND OAKS PUBLIC FINANCING AUTHORITY 2020 REFUNDING LEASE REVENUE BONDS (MUNICIPAL FACILITIES PROJECTS), APPROVING SALE OF SUCH BONDS, APPROVING AN AMENDMENT OF A LEASE WITH THE CONEJO RECREATION AND PARK DISTRICT AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO RES. NO. 2020-008

RESOLUTION AUTHORIZING ISSUANCE OF THOUSAND OAKS PUBLIC FINANCING AUTHORITY 2010 REFUNDING LEASE REVENUE BONDS (MUNICIPAL FACILITIES PROJECTS), APPROVING, AUTHORIZING AND DIRECTING EXECUTION OF AN INDENTURE OF TRUST AND OTHER DOCUMENTS RELATING THERETO, AUTHORIZING SALE OF SUCH BONDS, APPROVING AN OFFICIAL STATEMENT AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO

TOPFA RES. NO.14

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS ADOPTING UPDATED DEBT POLICY

RES. NO. 2020-009

RESOLUTION OF THE THOUSAND OAKS PUBLIC FINANCING AUTHORITY ADOPTING CITY OF THOUSAND OAKS DEBT POLICY

TOPFA RES. NO.15

Speaker/Statement Card: None.

Motion by Councilmember/Authority Director Jones to adopt City Council resolution approving issuance of Thousand Oaks Public Financing Authority 2020 Refunding Lease Revenue Bonds (Municipal Facilities Projects) and accompanying documents; adopt Authority resolution authorizing issuance of 2020 Refunding Lease Revenue Bonds (Municipal Facilities Projects) and approving accompanying documents; adopt City Council resolution approving revised debt policy; adopt Authority resolution approving debt policy; Approve amendment to revise exhibits to Land Lease Agreement between Conejo Recreation and Park District and City for Goebel Adult Community Center and Alex Fiore Thousand Oaks Teen Center, carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

9. CITY COUNCIL/TOPFA DEPARTMENT REPORTS: (Continued)

B. Civic Arts Plaza Campus Master Plan – Project Update and Recommendations presented by Deputy City Manager Rogers and AECOM.

Speakers: Dan Garcia, Greater Conejo Valley Chamber of Commerce; Eloise Cohen, Thousand Oaks Alliance for the Arts.

Motion by Councilmember McCoy to approve conceptual plans for site, grading, roadway orientation, architecture, and landscaping of Civic Arts Plaza Campus Master Plan; authorize City Manager to approve second amendment with AECOM (Contract No. 11990-2019) for additional services for Civic Arts Plaza Campus Master Plan in an amount of $500,000; authorize City Manager, with input and concurrence from City Council Civic Arts Plaza Campus Master Plan Ad Hoc Committee, to finalize and issue a Request For Qualifications; approve budget appropriation and expenditure in an amount not to exceed $500,000 from A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-3570-677-5799 (MI 2582, Private Contracted Services/Private/Other), carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

C. Thousand Oaks Boulevard Streetscape Phase 1 Project (CI 5391) presented by Deputy Public Works Director Heydari. Public Works Director Finley responded to questions. Maintenance Supervisor Wilson and Engineering Associate Forouzan available for questions.

Speaker: Shawn Moradian, Thousand Oaks.

Motion by Councilmember McCoy to approve project design, plans, specifications, and Addenda Nos. 1 and 2; award construction contract to Los Angeles Engineering, Inc. of Covina, CA in amount of $3,496,720, plus contingency of $350,000; approve Fourth Amendment to Professional Services Agreement with MNS Engineers, Inc. (Contract No. 11556-2017) for Additional Design Services and Construction Phase Support Services in amount of $188,000, for revised not-to-exceed amount of $745,989; approve budget appropriation in amount of $350,600; $100,000 A/C 613-0000-341-9900 (Water Capital Facilities – Net Position) to A/C 613-8030-685-8300 (CI 5391, TOB Streetscape Phase I Project) and $250,600 A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-5310-631-8300 (CI 5391, TOB Streetscape Phase I Project); approve budget transfer in amount of $649,400; $100,000 A/C 542-5570-631-8300 (CI 5297, Lawrence Drive/Teller Road Intersection Improvements) to A/C 542-5310-631-8300 (CI 5391, TOB Streetscape Phase I Project); $450,000 A/C 552-5570-631-8300 (CI 5297, Lawrence Drive/Teller Road Intersection Improvements) to A/C 552-5310-631-8300 (CI 5391, TOB Streetscape Phase I Project); and $99,400 A/C 551-

9. CITY COUNCIL/TOPFA DEPARTMENT REPORTS: (Continued)

5310-631-8300 (CI 5355, Erbes Road at Sunset Hills Blvd. Roundabout) to A/C 551-5310-631-8300 (CI 5391, TOB Streetscape Phase I Project); authorize expenditure in amount of $4,039,720 ($188,000 fourth amendment; $3,496,720 construction contract; $350,000 construction contingency; and $5,000 for City furnished supplies and materials) from TOB Streetscape Phase I Project, CI 5391, which includes $2,290,320 from A/C 001-5310-631-8300, $600,000 from A/C 613-8030-685-8300, $500,000 from A/C 543-5310-631-8300, $99,400 from A/C 551-5310-631-8300, $450,000 from A/C 552-5310-631-8300, and $100,000 from A/C 542-5310-631-8300; delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project approved contingency amount, carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

D. Retired Annuitant Appointment presented by Human Resources Director Giles.

Speaker/Statement Card: None.

Motion by Councilmember Jones to approve appointment of Jay Spurgin as retired annuitant hourly employee; authorize expenditure from A/C 001-5010-631-1210 (Public Works Temporary/Hourly Employee/ Regular Pay), carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. Follow-up reports on meetings/conferences attended by Councilmembers. None.

13. CITY MANAGER:

A. Follow-up items: Nothing additional.

B. Announcements and upcoming issues: City Manager Powers announced the next regularly scheduled City Council Meeting on March 17, 2020 will be the annual Goals Session to be held at the Los Robles Greens Golf Course.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor – None.

15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

City Council adjourned at 8:34 p.m. in memory of Dennis Carpenter, former Thousand Oaks Police Chief, to Regular Meeting on Tuesday, March 17, 2020.

Al Adam, Mayor/Authority Chair
City of Thousand Oaks City Council

Attest:

Cynthia M. Rodriguez, City Clerk/Authority Secretary
City of Thousand Oaks City Council

AGENDA POSTED: February 20, 2020
MINUTES APPROVED: March 31, 2020

*indicates item taken out of order

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EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH L. ARE TO APPROVE

Additional information supplemental packet regarding Item 7.G.

Item 7.G. (Out of Agency Water and Wastewater Service Agreement – 1983 Rudolph Drive) pulled at beginning of meeting.

Motion by Councilmember McCoy to approve Consent Calendar, carried 5-0 by the following vote: Ayes - Engler, Jones, McCoy, Bill-de la Peña, and Adam; Noes - None.

A. General, Utilities, Golf Course, and Theatres Demands – ratify February 12, 2020 and February 19, 2020; approve February 26, 2020, March 4, 2020, and March 11, 2020 subject to review and ratification

B. Minutes of City Council meeting of February 11, 2020

C. Approved Expenditure: Arts and Culture Roundtable Appointments; appointment of Anthony Angelini, Kim Masselli, Darlene McBane, Megan McDonough, Cindy Murray, Emma Nilsson, Michael Pearce, Phyllis Rautenberg, Ed Smart, Natalia Staneva, and Emma Wadman to Arts and Culture Roundtable for staggered, two-year terms, effective March 18, 2020

D. Approved Expenditure: Cooperative Purchasing Agreement for Tires, Tubes, and Services; execute Participating Addendum with NASPO ValuePoint Cooperative Master Agreement No. 19101 for Tires, Tubes, and Services (No. 2019-2024) from Goodyear Tire and Rubber Company's authorized dealer, Daniel's Tire Service; contract term through 03/31/2024; $200,000 expenditure A/C 001-5640-631-3512 (General Fund/Fleet Parts and Materials) for remainder of FY 2019-20

E. Approved Expenditure: 2020 City Emergency Operations Plan (EOP); authorize Mayor and City Manager to sign Letter of Promulgation and approve City's EOP

F. Approved Expenditure: Hill Canyon Treatment Plant (HCTP) Secondary Clarifier No. 2 Coating/Concrete Rehabilitation Project (MI 2532); authorize staff to advertise for construction bids

7. CONSENT CALENDAR: (Continued)

G. Approved Expenditure: Out of Agency Water and Wastewater Service Agreement (OASA); agreement between R. Lee and City to provide water and wastewater services for new single-family residence at 1983 Rudolph Drive, Assessor Parcel Number 673-0-160-210, in unincorporated Ventu Park area; authorize City Engineer to apply for OASA with Ventura Local Agency Formation Commission and execute all required documents; authorize City Manager to execute Indemnity Agreement with Ventura Local Agency Formation Commission

Item pulled from agenda earlier in meeting.

H. Approved Expenditure: Out of Agency Water and Wastewater Service Agreement (OASA); agreement between Barry and Sabrina Carlisi and City to provide water and wastewater services for existing single-family residence (393 Rudolph Dr) and new detached accessory dwelling unit at 1295 Mountain View, in unincorporated Ventu Park area; authorize City Engineer to apply for OASA with Ventura Local Agency Formation Commission and execute all required documents; authorize City Manager to execute Indemnity Agreement with Ventura Local Agency Formation Commission

I. Approved Expenditure: County of Ventura Ballot Box License Agreement for Ventura County Elections Division Official Ballot Drop Box at Civic Arts Plaza between City and County of Ventura, effective 02/25/2020, with automatic annual renewals; authorize City Manager or designee to execute future Amendments to Agreement

J. Approved Expenditure: Acceptance of Homeland Security Grant for Disaster Assistance Response Team; authorize acceptance of County of Ventura's Homeland Security grant in amount of $10,000 to be received by Thousand Oaks Police Department's Disaster Assistance Response Team (DART); expenditure in amount of $10,000 A/C 001-6740-627-33-00 (OES013, DART Equipment less than $5,000)

K. Approved Expenditure: Purchase of Two BMW Police Motorcycles; in amount of $56,787.30 from BMW of Ventura County; expenditure in amount of $56,788 A/C 001-6610-621.84-00 (General Fund, Police Equipment over $5,000), fully offset by A/C 001-6610-621.89-00 (General Fund, Police Fixed Asset Replacement)

7. CONSENT CALENDAR: (Continued)

L. Approved Expenditure: Emergency Management Performance Grant (EMPG) Application; authorize staff to accept Emergency Management Performance Grant (EMPG) for funding up to $33,000 for updating City emergency radio communications equipment, televisions, and other information technology improvements; $24,400 budget appropriation; $22,800 A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-5090-627-3300 (EMPG19, Emergency Management Performance Grant) and $1,600 A/C 621-0000-341-9900 (EMPG19, Emergency Management Performance Grant) (Wastewater, Net Position) to A/C 621-5010-685-3300 and expenditures in amount of $66,000; $1,600 budget appropriation transfer A/C 001-5090-438-3100 (EMPG19, Emergency Management Performance Grant) to A/C 621-5010-685-3300 (EMPG19, Emergency Management Performance Grant); adopt resolution designating authorized agents of City to seek state and federal emergency and hazard mitigation funding assistance

RESOLUTION DESIGNATING AUTHORIZED AGENTS OF THE CITY TO SEEK STATE AND FEDERAL EMERGENCY AND HAZARD MITIGATION FUNDING ASSISTANCE RES. NO. 2020-007