

City Council
REGULAR MEETING - TELECONFERENCE/VIDEO CONFERENCE
Tuesday, May 26, 2020, 6:00 P.M.
Andrew P. Fox City Council Chambers



Public advisory: The City Council facilities are closed to the public.
You may view the City Council meeting broadcast live on TV
(Frontier Channel 3, Spectrum Channel 10), the City's website
(www.toaks.org/TOTV), and YouTube (CityofThousandOaks).

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers will be participating via teleconference and/or video conference.

You may participate in the meeting by submitting written comments or requesting to speak no later than 5:00 p.m. the day of the meeting.

If you would like to submit a written comment, please complete the online [Comment Form](#). Please see page two for more information.

If you would like to speak on an agenda item, please complete the online [Speaker Form](#). Please see page two for more information.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department (805) 449-2151 within 48 hours of the meeting.

Al Adam, Mayor
Claudia Bill-de la Peña, Mayor Pro Tem
Bob Engler, Councilmember
Ed Jones, Councilmember

Executive Team

Andrew P. Powers, City Manager	Tracy M. Noonan, City Attorney
Ingrid Hardy, Assistant City Manager	Gary Rogers, Deputy City Manager
Mark A. Towne, Community Development Director	Jaime Boscarino, Finance Dir./City Treasurer
Cynthia M. Rodriguez, City Clerk	Clifford G. Finley, Public Works Director
Jonathan Serret, Deputy Cultural Affairs Director	Tim Giles, Human Resources Director
Jim Friedl, General Manager, CRPD	Heather Cousin, Library Director
John Spykerman, Fire Chief	Jim Fryhoff, Police Chief

MISSION STATEMENT:
Extraordinary Service to the Citizens We Serve is Our Purpose

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TV (Frontier Channel 3, Spectrum Channel 10).

Public Input: To allow adequate time to provide your comments to the City Councilmembers please submit your comments via the online [Comment Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak on an agenda item during the meeting, please complete the online [Speaker Form](#) no later than 5:00 p.m. the day of the meeting. If you would like to speak during the meeting, you will be asked to provide an email address and/or telephone number where you may be reached when the item is being discussed at the City Council meeting. Persons addressing the City Council are requested to state their name and community of residence for the record. If you need further assistance, please email the City Clerk Department at cityclerk@toaks.org or call (805) 449-2151.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is produced is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. Both the Thursday and Tuesday Supplemental Packets are available for public review on the City’s website.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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May 26, 2020

RES. NO. 2020-015
ORD. NO. 1680-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Engler, Jones, Bill-de la Peña, and Mayor Adam
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. COVID-19 Update
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 7 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS: None
10. COMMITTEE/COMMISSION/BOARD REPORTS:
 - A. [FY 2020-21 Community Funding Review Committee Social Services Endowment Fund Grant Recommendations](#)

RECOMMENDATION: Approve Social Services Endowment Fund grants totaling \$98,919 and authorize City Manager to execute agreements with grantees and expenditures in amount of \$98,919 A/C 001-1120-611-5920 (SS2021, City Endowment Grant Account)
11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. [Small Business Relief and Support Due to COVID-19](#)

RESOLUTION RENDERING CERTAIN EMERGENCY ORDERS
RES. NO. 2020-

RECOMMENDATION:

1. Adopt resolution authorizing City Manager and City Attorney to take the following actions:
 - a. Promulgate rules to allow temporary expansion of restaurant footprints for outdoor dining and seating and waive certain municipal code requirements to support allowable business operations identified under the State's expanded Phase 2 of the resilience roadmap
 - b. Extend commercial and residential eviction moratorium through June 30, 2020 or to a date adopted by the Governor of California but only if the Governor extends the State's eviction moratorium previously ordered under N-28-20
2. Approve donation of \$20,000 to the Conejo Valley Small Business Relief Fund established by the Greater Conejo Valley Chamber of Commerce Foundation in order to support the reopening of businesses located in the City of Thousand Oaks
3. Approve Budget Appropriation in the amount of \$20,000 from A/C #001-0000-311-1000 (General Fund, Fund Balance) to A/C #001-1120-611-5920 (FE1029, General Fund Donations)

B. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

A. Follow-up items

B. Announcements and upcoming issues

14. CLOSED SESSION: City Council Conference Room 2nd floor - None

15. PUBLIC NOTICES: None

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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May 26, 2020

16. ADJOURNMENT:

Adjourn to Regular Meeting June 9, 2020

Agenda Post Date/Time: May 21, 2020, 5:00 p.m.

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EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH G. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify April 29, 2020 and May 6, 2020; approve May 27, 2020; approve June 3, 2020, subject to review and ratification
- B. [Minutes of City Council meeting of May 12, 2020](#)
- C. [Additional Appropriation: Legal Research Service Contract; First Amendment to Contract No. 10960-2015 with Thomas Reuters/West Publishing, to add \\$28,000 for period 07/01/2020 through 06/30/2021, for subscription services to Westlaw legal research database for City Attorney's Office with revised not-to-exceed amount of \\$155,013 over lifetime of contract; \\$3,500 budget appropriation A/C 001-0000-311-1000 \(General Fund, Fund Balance\) to A/C 001-1610-611-3237 for FY 2020-21; authorize \\$28,000 expenditure for FY 2020-21 A/C 001-1610-611-3237 \(Other Library Materials\)](#)
- D. [Additional Appropriation: Thousand Oaks Boulevard Pedestrian Crossing at Clay Court \(CI 5578\); project design and plans; \\$90,000 budget appropriation A/C 551-0000-311-1000 \(Traffic Safety Developer Fee, Fund Balance\) to A/C 551-5310-631-8300 \(CI 5578, Thousand Oaks Boulevard at Clay Court Pedestrian Crossing for FY 2019-20\); authorize \\$90,000 expenditure \(\\$55,000 in-house construction, \\$30,000 purchase of traffic safety equipment and signage, \\$5,000 City furnished material and supplies\) A/C 551-5310-631-8300 \(CI 5578, Thousand Oaks Boulevard at Clay Court Pedestrian Crossing Project\); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project as required during construction](#)
- E. [Approved Expenditure: 2020 Pavement Overlay Program \(CI 5503\); request from Sully-Miller Contracting Company to add subcontractor to perform portion of project work, installation of micro-surfacing street preservation treatment for 2020 Pavement Overlay Program \(CI 5503\) and find that addition of subcontractor should be permitted based on public necessity](#)

7. CONSENT CALENDAR: (Continued)

F. [Approved Expenditure: First Amendment to Memorandum of Understanding \(MOU\) Between City of Thousand Oaks and Thousand Oaks Library Foundation \(TOLF\); first amendment to MOU \(Contract No. 11685-2018\)](#)

G. [Approved Expenditure: Route 101/23 Interchange Improvements \(CI 5172\); adopt resolution approving Fourth Amendment \(Funding Summary No. 5\) to Cooperative and Reimbursement \(AB 3090\) Agreement No. 07-4955 with State of California Department of Transportation \(Caltrans\)](#)

RESOLUTION APPROVING FOURTH AMENDMENT (FUNDING SUMMARY NO. 5) TO COOPERATIVE AND REIMBURSEMENT AGREEMENT NO. 07-4955 WITH STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION AND VENTURA COUNTY TRANSPORTATION COMMISSION TO ADVANCE ROUTE 101/23 INTERCHANGE IMPROVEMENTS PROJECT (CI 5172) INCLUDED IN STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) TO AN EARLIER FISCAL YEAR THROUGH USE OF ITS OWN FUNDS

RES. NO. 2020-_____