

2020 Low-Income Residents' Needs Assessment

ADMINISTRATIVE HEARING

November 12, 2019

**SUMMARY NOTES**

**CALL TO ORDER:**

Community Development Operations Manager/Hearing Officer Marjan Behzadi called the meeting to order at 6:00 p.m. in the Board Room of the Civic Arts Plaza at 2100 Thousand Oaks Boulevard, Thousand Oaks, California. Twenty-four persons were present in addition to the staff. After a brief welcome, Ms. Behzadi recognized Community Development Analyst Lynn Oshita for staff comments.

**STAFF COMMENTS:**

The City of Thousand Oaks annually receives an entitlement grant from the Federal government known as the Community Development Block Grant or CDBG. These funds are provided by the U.S. Department of Housing and Urban Development or HUD. CDBG funding must be used to primarily benefit lower-income persons or households.

- The July 1, 2020 CDBG grant is estimated to be approximately \$593,000. Sixty-Five percent of this amount, \$385,450 would be available for community development projects. In addition, the City has \$31,850 available from prior years that could be allocated to 2020 activities. Therefore, for planning purposes, currently the City expects to have an approximate budget of \$417,300 in CDBG funds available for residential rehabilitation and other community improvements.
- The City expects an approximate budget of \$88,000 for public services that primarily benefit lower-income households
- Now through Monday, December 16, 2019, the City is soliciting CDBG funding applications from non-profit agencies seeking an award of CDBG funds to address an unmet need of the lower-income households. The application can be found on the City's website [www.toaks.org](http://www.toaks.org) on the Community Development page.

- Staff will evaluate the CDBG 2020 proposals and prepare a proposed spending plan that is expected to be available for 30 days of public review, as soon as the US Department of Housing and Urban Development advises the City of the actual dollar amount of the City's CDBG entitlement grant. The City's CDBG funding year begins in July 2020 and ends in June 2021.

In compliance with the City's "Citizen Participation Plan," under City Council Resolution 2015-023, this administrative hearing is being held to receive public comment on the needs of the City's lower-income persons. These needs may potentially be addressed by the City using CDBG funds or another funding resource.

Hearing Officer Behzadi opened the Public Hearing.

**PUBLIC COMMENTS:**

Community Development Operations Manager Marjan Behzadi invited those present to provide comments on the needs of low-income Thousand Oaks residents. No public statement cards or public speakers' cards were submitted during the hearing; however, there were several questions from the audience to which staff responded.

The following organizations were represented via the sign-in sheet as follows:

- Ellen Muscarella, Many Mansions
- Espy Gonzalez and Terrie Soto, County of Ventura RAIN TLC
- Tony Gitt, Conejo Valley Village
- Kathy Goodspeed and Jim Wolf, Senior Alliance for Empowerment (SAFE)
- Linda Poppe, Harbor House
- Kurt Gunning, Conejo Recreation and Park District
- Dichele Harris, Lutheran Social Services
- Jacqueline Jimenez, Habitat for Humanity of Ventura County
- Sue Murphy, Conejo Free Clinic
- Sandy Galin, Caregivers



- John Havey, Conejo Youth Employment Services (CYES)
- Rich Ermolovich, St. Vincent de Paul, NP
- Catherine Hines and Ed Krol, St. Vincent de Paul – St. Paschal
- Amy Simons, United Cerebral Palsy of Los Angeles
- Lisa Safaeinili, Westminster Free Clinic
- Janet Young, Senior Concerns
- Rena Sepulveda, Turning Point Foundation
- Lee Sherman, Livingston Memorial Visiting Nurse Association

It was noted that written comments may also be submitted to Lynn Oshita in the Community Development Department any time before 4:00 p.m. December 16, 2019.

Hearing Officer Behzadi closed the public hearing in receiving comments on identifying low-income residents' needs.

**CDBG WORKSHOP:**

Ms. Oshita provided a presentation on the CDBG Application Workshop, followed by a question and answer period.

**ADJOURNMENT:**

There being no further business, Community Development Operations Manager/ Hearing Officer Marjan Behzadi closed the public hearing and adjourned the meeting at 6:37 p.m.

Summary notes approved on November 22, 2019 by:

  
 \_\_\_\_\_  
 Marjan Behzadi, Hearing Officer  
 Community Development Department

cdd:480-10\lg\H:\COMMON\admin hearings\minutes\2019\11122019 Minutes

