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| Grantee: | | | | |
| Grant Amount Request: | | Project name: | | |
| Evaluation/pre-screen (Staff) | | | | Total points |
| Section A. General Information <input type="checkbox"/> Application signed, submitted on time and complete <input type="checkbox"/> Organization is registered 501(c)(3) or has a fiscal sponsor (QA3) <input type="checkbox"/> Project/Program service is within City limits (QA2) <input type="checkbox"/> Past grant in compliance, if applicable. (QA4) <input type="checkbox"/> Letter of Support submitted (QA7) <input type="checkbox"/> No conflict of Interest (QA8) <input type="checkbox"/> Supervision of Minors (QA9) <input type="checkbox"/> Organization Insurance Capacity (QA10) <input type="checkbox"/> Budget Worksheet submitted (E3) <input type="checkbox"/> Property Owner Authorization if applicable (QJ) <input type="checkbox"/> Evidence of non-profit status or fiscal sponsorship (QJ) | Pass/Fail | | | |
| Applicant has received funding in past 5 Cycles. Scoring for SFEEF, CEG and CEEF (QA4) | 0-10 points | | | |
| Never funded - 10 points, <input type="checkbox"/> 1 year = 8 points <input type="checkbox"/> 2 years = 6 points <input type="checkbox"/> 3 years = 4 points <input type="checkbox"/> 4 years = 2 points <input type="checkbox"/> 5 out of 5 = 0 points | | | | |
| Criteria (CFRC) | | | | |
| | Week/Basic 0-3 points | Good/Average 4-6 points | Strong/above average 7-10 points | Total points (20 max) |
| B. Organization's Background Describe the organization's primary purpose and/or mission(Q.1) | | | | |

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| Describe past experience and success in administering similar projects/existing programs and how the organization provides a community benefit (B2&3) | | | | |
| TOTAL POINTS | | | | |
| C. Proposed Project/Goals and Objectives | Week/Basic 0-3 points | Good/Average 4-6 points | Strong/above average 7-10 points | Total points (20 max) |
| Provide a detailed description of the proposed project/program (Q.1.) | | | | |
| List the major goals for the project/program and expected outcomes for each goal (Q.2) | | | | |
| TOTAL POINTS | | | | |
| D. Community Need and Benefit | Minimal Community Impact 0-3 points | Moderate Community Impact 4-6 points | Significant Community Impact 7-10 points | Total points (30 max) |
| Describe the community need for the proposed project/program and include any data that identifies and supports that need (Q.1.) | | | | |
| Identify the target demographic who will receive services/benefit from proposed project/program? How many individuals will benefit directly or indirectly. What percent of Thousand Oaks residents will benefit? Is this a one-time benefit or ongoing?(Q.2.) | | | | |
| Identify the benefit of the project/program to the community and how will the community be made aware of the project? (Q. 3&4) | | | | |
| TOTAL POINTS | | | | |
| G. Community Enhancement Grant Specific | Week/Basic 0-3 points | Good/Average 4-6 points | Strong/above average 7-10 points | Total points (20 max) |

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| <p>Is the project a new or continuation or next phase of a past or existing project? If continuation, describe the current status of the existing project, the benefits it has brought and what additional benefits this new phase will bring. If new, how will the benefits of the project be determined and how will its success be judged? Does this project provide temporary/one-time benefits or long term benefits? How long are the benefits expected to last and how will it be managed and sustained in the future? (E1&2)</p> | | | | |
| <p>Budget: Is budget reasonable for project scope?</p> | | | | |
| | | | TOTAL POINTS | |

Sample