MINUTES OF THE CITY COUNCIL
Thousand Oaks, California August 27, 2019

1. CALL TO ORDER:
   Mayor Rob McCoy called the meeting to order at 6:02 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor McCoy led the pledge of allegiance.

3. ROLL CALL:
   Present: Councilmembers Bill-de la Peña, Engler, Jones, Adam, and Mayor McCoy.
   Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Community Development Director Mark Towne, Finance Director/City Treasurer Jaime Boscario, Public Works Director Jay Spurgin, Library Director Heather Cousin, Police Chief Tim Hagel, Fire Chief John Spykerman, Deputy Community Development Director Kelvin Parker, Planning Division Manager Stephen Kearns, Deputy Public Works Director Cliff Finley, Sustainability Division Manager Helen Cox, Sustainability Analyst Ken Wang, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Deputy City Clerk Laura Maguire, Assistant Analyst Sandra Delgado, Assistant Analyst Christy Glaubke, and Recording Secretary Dominga Zambrano.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
   None.

5. SPECIAL PRESENTATIONS:
   A. Mayor McCoy introduced Jeanette Hosek, Ventura County representative on the 2020 California Centennial Celebration Committee, and presented a Proclamation in honor of Women’s Equality Day August 26, 2019.

6. PUBLIC COMMENTS:

   Caroline Abate, Goleta; Joan Edwards, Westlake Village; Karen Peters, Newbury Park; Deborah Baber Savalla, city of residence unknown; Tim Heyne, Santa Rosa Valley; Catherine Saillant, Newbury Park; Rhonda Mayer, Simi Valley; Gloria Massey Chinea, Oxnard; Chantal Margottin, Thousand Oaks; William Hicks, Newbury Park; Jessica Weine, Newbury Park; Janet Eckhouse, Oak Park; Don Hubbs, Newbury Park; Bob Lee, Camarillo; Jean Kammerer, Thousand Oaks; Carol Miller, city of residence unknown; George, city of residence unknown; Grace, Thousand Oaks; Amy Chen, Westlake Village; Narda Fargotstein, Thousand Oaks; Mark Eaton, Newbury Park; Bill Lasarow, Thousand Oaks; Marc Orfanos, Thousand Oaks; Susan Orfanos, Thousand Oaks; Jon Cummings, Westlake Village; Kimia Mohebi, Westlake Village; Bonnie Shubb, Newbury Park;
6. **PUBLIC COMMENTS:** (Continued)

Tony, Thousand Oaks; Karen Martin, Thousand Oaks; Matthew Fienup, Santa Rosa Valley; Tim Gallagher, Somis; Lori Jacobs, Thousand Oaks; Nancy Janik, city of residence unknown; Tim Cooley, Thousand Oaks; Janie Ahlberg, Newbury Park; Tom Hunt, Newbury Park; Barbara Sponsler, Newbury Park; JoHanna Jones, Thousand Oaks; Chaise Rasheed, Thousand Oaks; Avani Gupta, Westlake Village; Gina, city of residence unknown; Austin Janik, Simi Valley; Mort, city of residence unknown.


13. **CITY MANAGER:**

*A. Follow-up items: City Manager Powers announced that Chief Hagel spoke with resident regarding Lynn Road and police staffing concerns (Martin); discussed City’s focus on legislative approaches to gun control.*

City Council in recess at 7:49 p.m.; reconvened 7:56 p.m.

7. **CONSENT CALENDAR:**

(See Exhibit A for Consent Calendar Listing)

8. **PUBLIC HEARINGS:** None.

9. **DEPARTMENT REPORTS:**


Speaker/Statement Cards: None.

Motion by Councilmember Adam to approve 2019 Municipal Energy Action Plan, carried 5-0 by the following vote: Ayes - de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.
9. **DEPARTMENT REPORTS:** (Continued)

   B. General Plan Update presented by Community Development Director Towne; Deputy Community Development Director Parker available for questions.

   Written Statements: Mary Freed, Thousand Oaks.

   Motion by Councilmember Bill-de la Peña to receive and comment on General Plan Update process report, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

   C. Time Extension of Residential Allocation (Pre-screening), Proposed General Plan Amendment, and Concurrent Processing for Residential Project at 449 East Wilbur Road (RCA 2018-70410) Applicant: City Ventures/Many Mansions/Area Housing Authority Ventura County, presented by Planning Division Manager Kearns. Michelle Thrakulchavee, City Ventures Sr. Vice President, responded to questions. Community Development Director Towne and Michael Nigh of Area Housing Authority available for questions.

   RESOLUTION EXTENDING EXPIRATION DATE FOR FILING OF FORMAL ENTITLEMENT APPLICATIONS ASSOCIATED WITH CITY COUNCIL ALLOCATION OF 172 MEASURE E DWELLING UNITS FOR CONCEPTUAL MARKET-RATE AND AFFORDABLE HOUSING PROJECT LOCATED AT 449 EAST WILBUR ROAD (RCA 2018-70410; CITY VENTURES)

   Speaker/Statement Cards: None.

   Motion by Councilmember Adam to adopt resolution extending time frame for submittal of formal application for residential development at Pinecrest school site from September 25, 2019 to September 25, 2020, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

10. **COMMITTEE/COMMISSION/BOARD REPORTS:** None.

11. **CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS:** None.

12. **COUNCIL ISSUES/RECOMMENDATIONS:** None.
MINUTES OF THE CITY COUNCIL
Thousand Oaks, California 4 August 27, 2019

13. CITY MANAGER: (Continued)

   A. Follow-up items: Nothing additional.

   B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for the next regularly scheduled City Council Meeting September 10, 2019.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor.

   City Attorney Noonan announced Closed Session held at 8:53 p.m.

   A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: City Attorney; Pursuant to Government Code Section 54957(b)(1)

   B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: City Manager; Pursuant to Government Code Section 54957(b)(1)

   C. CONFERENCE WITH LABOR NEGOTIATORS – City designated representatives: Mayor Rob McCoy and Interim Human Resources Director Tim Giles; unrepresented employee: City Attorney; Pursuant to Government Code Section 54957.6

   D. CONFERENCE WITH LABOR NEGOTIATORS – City designated representatives: Mayor Rob McCoy and Interim Human Resources Director Tim Giles; unrepresented employee: City Manager; Pursuant to Government Code Section 54957.6

   E. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Initiation of litigation; Pursuant to Government Code Section 54956.9(d)(4). (1 Potential Case)

City Attorney reported authorization to initiate litigation was approved by City Council. Information relating to subject matter and parties will be publicly available after service of process.

15. PUBLIC NOTICES: None.
16. ADJOURNMENT:

City Council adjourned at 10:10 p.m. to Regular Meeting on Tuesday, September 10, 2019.

Attest:

Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: August 22, 2019
MINUTES APPROVED: September 10, 2019

*indicates item taken out of order
EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH P. ARE TO APPROVE


Motion by Councilmember Bill-de la Peña to approve Consent Calendar with exception of Item 7.I. [Thousand Oaks Boulevard at Boardwalk Avenue Pedestrian Crossing (CI 5560)], carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None. (Item subsequently approved following discussion.)

Motion by Councilmember Adam to approve Item 7.I., carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

A. General, Utilities, Golf Course, and Theatres Demands – ratify July 10, 2019, July 17, 2019, July 24, 2019, July 31, 2019, August 7, 2019, August 14, 2019, and August 21, 2019; approve August 28, 2019 and September 4, 2019, subject to review and ratification

B. Minutes of City Council meeting of July 9, 2019

C. Additional Appropriation: Thousand Oaks Remembers; request for use of Scherr Forum for live community storytelling event on 11/8/2019; budget appropriation and expenditure not to exceed $3,200 A/C 001-1120-611-5920 (Community Events Endowment Fund) to A/C 681-0000-484-0000 (Theatre Fund – Special Events Reimbursements)

D. No Appropriation/Expenditure Required: Designate Councilmember Bob Engler as Voting Delegate, and Councilmember Ed Jones or Legislative Affairs Manager Mina Layba as Alternate Voting Delegates to represent City at 2019 League of California Cities (LCC) Annual Conference Business Meeting October 18, 2019; authorize City Clerk to affirm and sign 2019 Annual Conference Voting Delegate/Alternate Form; City Manager staff to submit to LCC by 10/2/2019
7. CONSENT CALENDAR: (Continued)

E. Approved Expenditure: Wastewater Pipe Lining and Maintenance Hole Lining (CI 5396); project design, plans, and specifications, including Addendum No. 1; award construction contract to Insituform Technologies, LLC, in amount of $728,965.26, plus $116,000 contingency; $859,965.26 expenditure ($728,965.26 construction contract, $116,000 contingency, $15,000 City furnished supplies and services) A/C 624-5310-682-8300 (CI 5396, Improvements other than Buildings); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project up to approved contingency.

F. Approved Expenditure: Municipal Service Center (MSC) Flat Roofs Renovation (CI 5458); project design, plans, and specifications, including Addendum No. 1; award construction contract to 101 Roofing & Construction in amount of $355,000, plus $42,000 contingency; $400,000 expenditure ($355,000 construction contract, $3,000 City furnished materials and supplies, $42,000 contingency), $225,000 A/C 001-5310-631-8300 (General Fund), $87,500 A/C 613-5310-682-8300 (Water Capital Facility Replacement), $87,500 A/C 624-5310-682-8300 (Wastewater Capital); delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project up to approved contingency.

G. Approved Expenditure: Cooperative Purchasing Agreement for Auto Parts; execute Participating Addendums with NASPO ValuePoint Cooperative Master Agreement No. 9000006747 for Immediate Need Auto Parts (2016-2021) from Auto Plus Auto Parts & Pep Boys, NAPA Auto Parts, O'Reilly Auto Parts; term through 7/21/2021; annual purchase order A/C 001-5640-631-3512 (General Fund/Fleet Parts and Materials) for FY 2019-20 and FY 2020-21, $80,000 for each participating addendum, for each year in accordance with general terms and conditions set forth in NASPO ValuePoint Cooperative Agreement.

H. Approved Expenditure: Hill Canyon Treatment Plant (HCTP) Digester No. 3 Rehabilitation Project (MI 2533); Change Order No. 2 to Contract No. 12037-2019 with Cushman Contracting Corporation in the amount of $38,702.65, new not-to-exceed amount $580,692.50; $35,752.50 expenditure A/C 624-8250-682-5500 (MI 2533 HCTP Digester No. 3 Rehabilitation); delegate authority to City Engineer to approve all changes to design, plans, specifications, and working details of project.
7. **CONSENT CALENDAR:** (Continued)

I. **Additional Appropriation:** Thousand Oaks Boulevard at Boardwalk Avenue Pedestrian Crossing (CI 5560); design and plans; $60,000 budget transfer from FY 2020-21 to FY 2019-20 A/C 551-5310-631-8300 (CI 5560, Thousand Oaks Blvd. at Boardwalk Avenue Pedestrian Crossing) to A/C 551-5310-631-8300 (CI 5560, Thousand Oaks Blvd. at Boardwalk Avenue Pedestrian Crossing); $30,000 budget appropriation A/C 551-0000-311-1000 (Traffic Safety Developer Fee, Fund Balance) to A/C 551-5310-631-8300 (CI 5560, Thousand Oaks Blvd. at Boardwalk Avenue Pedestrian Crossing for FY 2019-20); $90,000 expenditure ($45,000 in-house construction; $40,000 traffic safety equipment and signage; $5,000 City furnished material and supplies) A/C 551-5310-631-8300 (CI 5560 Thousand Oaks Blvd. at Boardwalk Avenue Pedestrian Crossing Project); delegate authority to City Engineer to approve changes in design, plans, specifications, and working details of project as required during construction

J. **Approved Expenditure:** Increase to Budgetary Authority for Microsoft Licensing; $10,002 increase to not-to-exceed amount for Microsoft licensing purchases with SoftwareOne for additional licenses purchased as result of Citywide Microsoft software migration project; $10,002 expenditure for FY 2018-19 A/C 001-3410-612-3122 (Computer Software Licenses)

K. **Approved Expenditure:** Wood Floor Maintenance at Various City Facilities; agreement with Pacific Floor Company, Inc.; term 8/27/19-8/31/22 with two additional one-year options to extend, not-to-exceed amount $139,430 over lifetime of contract [$114,430 regular maintenance services, $25,000 unscheduled repairs and services (extra services)]; $70,000 expenditure FY 2019-20 and FY 2020-21 from various General Fund accounts

L. **Additional Appropriation:** Civic Arts Plaza Elevator Repairs; $45,000 budget appropriation and expenditure for elevator repairs A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-3578-677-5624 (Professional/Contractual Services)

M. **No Appropriation/Expenditure Required:** 401 W. Hillcrest Drive; Second Amendment to General Services Administration (GSA) Lease No. GS-09B-02967 (City Contract #9760-2011) to extend firm term of lease one year; authorize City Manager or designee to execute future time extension amendments
7. **CONSENT CALENDAR:** (Continued)

N. **Additional Appropriation:** Rancho Potrero Community Equestrian Center; $56,070 budget appropriation and expenditure for equipment lease and operational start-up costs for FY 2019-20 and FY 2020-21, A/C 001-0000-311-1000 (General Fund - Fund Balance) as follows: $7,500 to A/C 001-3591-671-5640 (Equestrian Center - Contractual Services), $15,000 to A/C 001-3591-671-3300 (Equestrian Center - Supplies and Equipment), and $33,570 to A/C 001-3591-671-6411 (Equestrian Center - Equipment Rental)

O. **Approved Expenditure:** Window and Solar Panel Cleaning Services at Various City Facilities; agreement with John Sutherland, DBA JBS Window Cleaning; term 8/27/19-8/31/22 with two additional one-year options to extend, not-to-exceed amount $109,000 over lifetime of contract [$84,000 regular services, $25,000 additional/as-requested services (extra services)]; $16,800 expenditure FY 2019-20 and FY 2020-21 [$14,050 various General Fund (001) accounts, $2,300 various Library Fund (110) accounts, $225 Water Fund (611) account, $225 Wastewater Fund (621) account]

P. **No Appropriation/Expenditure Required:** 2020 City Council Meeting Schedule; adopt resolution

RESOLUTION SETTING CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2020

RES. NO. 2019-043