

City of Thousand Oaks
Public Works Department
User Fees Summary – 2019
(Updated every 2 years)

Fee Title	Fee No.	Fee	Effective Date
Final Map	PW-01A	<p>County Review Fee</p> <p>1) \$4,230.00 (City Fee) and \$7,500 plus \$50 per lot/parcel (County Deposit) for first three plan checks.</p> <p>2) \$635.00 (City Fee) and \$2,000, plus \$20 per lot/parcel (County Deposit) for each subsequent review, if needed.</p> <p>In-House (City) Review Fee</p> <p>3) \$10,585.00 Final map review up to four lots, for the first three plan checks.</p> <p>4) \$8,460.00 Plus \$500.00 per lot/parcel. Final map review for subdivisions with more than four lots, for the first three plan checks.</p> <p>5) Additional 15% Fee for each additional plan check beyond first three plan checks.</p>	July 1, 2019
Certificate of Corrections Review	PW-01B	<p>In-House (City) Review Fee</p> <p>First three plan checks:</p> <p>1) \$103.00 1 - 5 items</p> <p>2) \$410.00 6 - 20 items</p> <p>3) \$720.00 21 - 50 items</p> <p>4) \$1,235.00 51 - 100 items</p> <p>5) \$1,235.00 + \$45.00 per item over 100</p> <p>6) 4th & subsequent plan checks - 15% of plan check fee.</p>	July 1, 2019
Monument Inspection	PW-01C	<p>1) No fee First Inspection</p> <p>2) \$410.00 2nd inspection plus \$15.00 per monument reinspected</p> <p>3) \$205.00 3rd & subsequent inspections: plus \$15.00 per monument reinspected</p>	July 1, 2019

Fee Title	Fee No.	Fee	Effective Date				
Lot Line Adjustment	PW-03	\$3,810 First three plan checks 15% of original fee for each additional plan check	July 1, 2019				
Public and Private Improvement Plan Check	PW-04	<p>Fee is based on project valuation:</p> <table border="0"> <tr> <td><u>Project valuation</u></td> <td><u>Fee</u></td> </tr> <tr> <td>\$2,001 and over</td> <td>6.00%</td> </tr> </table> <p>Additional fee for each Plan Check in excess of three: 15% of original fee</p> <p>Special circumstances as determined by the Public Works Director, time and materials, PLUS any applicable contract costs.</p>	<u>Project valuation</u>	<u>Fee</u>	\$2,001 and over	6.00%	July 1, 2019
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Public and Private Improvement Inspection	PW-05	<p>Fee is based on project valuation:</p> <table border="0"> <tr> <td><u>Project valuation</u></td> <td><u>Fee</u></td> </tr> <tr> <td>\$2,001 and over</td> <td>4.00%</td> </tr> </table> <p>Additional fee for each year in excess of three years of project duration: 15% of original fee</p> <p>Overtime inspection at 1.5 times the hourly rate; PLUS, for special circumstances as determined by the Public Works Director, time and materials, PLUS any applicable contract costs.</p>	<u>Project valuation</u>	<u>Fee</u>	\$2,001 and over	4.00%	July 1, 2019
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Encroachment Permit – Minor	PW-06A	\$130.00	July 1, 2019				
Encroachment Permit – Oversize Load	PW-06C	\$17.00 per trip \$92.00 annual permit	July 1, 2019				
	PW-06D	REMOVED					

Fee Title	Fee No.	Fee	Effective Date
Encroachment Permit – Newsrack (Annual)	PW-06E	\$247.00 for each increment of 10 newsracks \$5.00 per day storage fee	July 1, 2019
Encroachment Permit – Annual Permit	PW-06F	\$375.00 – Annual charge for drop boxes \$253.00 – Annual charge for each increment of 10 private postage boxes \$2,000.00 – Utility company trenching for installation, repairs, and maintenance	July 1, 2019
Encroachment Permit – House Moving	PW-06H	\$170.00	July 1, 2019
Encroachment Permit – Monitoring Wells (Annual)	PW-06J	\$250.00 Annual Permit	July 1, 2019
Small Cell/Wireless Permit – Within Right-of-Way (ROW)	PW-06K	\$500.00 – Each application for a Small Wireless Facility on an existing pole (additional \$100.00 for each Small Wireless Facility beyond Five) \$1000.00 – For application for a Small Wireless Facility on a new pole \$270.00 – Annual ROW access fee for each Small Wireless Facility	July 1, 2019

Fee Title	Fee No.	Fee	Effective Date																		
Grading Plan Check	PW-07	<p>Fee based on cubic yards:</p> <table border="0"> <thead> <tr> <th data-bbox="516 247 787 279">Cubic Yards</th> <th data-bbox="954 247 1015 279">Fee</th> </tr> </thead> <tbody> <tr> <td data-bbox="516 285 625 317">1 – 100</td> <td data-bbox="889 285 1015 317">\$320.00</td> </tr> <tr> <td data-bbox="516 323 662 354">101 – 500</td> <td data-bbox="862 323 1015 354">\$1,305.00</td> </tr> <tr> <td data-bbox="516 361 678 392">501 – 1000</td> <td data-bbox="862 361 1015 392">\$2,725.00</td> </tr> <tr> <td data-bbox="516 399 732 430">1,001 – 10,000</td> <td data-bbox="862 399 1015 430">\$4,905.00</td> </tr> <tr> <td data-bbox="516 436 748 468">10,001 – 50,000</td> <td data-bbox="862 436 1015 468">\$9,260.00</td> </tr> <tr> <td data-bbox="516 474 764 506">50,001 – 100,000</td> <td data-bbox="846 474 1015 506">\$15,350.00</td> </tr> <tr> <td data-bbox="516 512 781 543">100,001 – 250,000</td> <td data-bbox="846 512 1015 543">\$20,110.00</td> </tr> <tr> <td data-bbox="516 550 764 581">250,001 and over</td> <td data-bbox="846 550 1015 581">\$27,205.00</td> </tr> </tbody> </table> <p>Additional fee for each Plan Check in excess of three: 15% of original fee.</p> <p>Special circumstances as determined by the Public Works Director, time and materials, PLUS any contract costs.</p>	Cubic Yards	Fee	1 – 100	\$320.00	101 – 500	\$1,305.00	501 – 1000	\$2,725.00	1,001 – 10,000	\$4,905.00	10,001 – 50,000	\$9,260.00	50,001 – 100,000	\$15,350.00	100,001 – 250,000	\$20,110.00	250,001 and over	\$27,205.00	July 1, 2019
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Grading Inspection	PW-08	<p>Fee based on cubic yards:</p> <table border="0"> <thead> <tr> <th data-bbox="516 1010 787 1041">Cubic Yards</th> <th data-bbox="954 1010 1015 1041">Fee</th> </tr> </thead> <tbody> <tr> <td data-bbox="516 1047 625 1079">1 – 100</td> <td data-bbox="889 1047 1015 1079">\$320.00</td> </tr> <tr> <td data-bbox="516 1085 662 1117">101 – 500</td> <td data-bbox="862 1085 1015 1117">\$1,305.00</td> </tr> <tr> <td data-bbox="516 1123 678 1155">501 – 1000</td> <td data-bbox="862 1123 1015 1155">\$2,725.00</td> </tr> <tr> <td data-bbox="516 1161 732 1192">1,001 – 10,000</td> <td data-bbox="862 1161 1015 1192">\$4,905.00</td> </tr> <tr> <td data-bbox="516 1199 748 1230">10,001 – 50,000</td> <td data-bbox="862 1199 1015 1230">\$9,260.00</td> </tr> <tr> <td data-bbox="516 1236 764 1268">50,001 – 100,000</td> <td data-bbox="846 1236 1015 1268">\$15,350.00</td> </tr> <tr> <td data-bbox="516 1274 781 1306">100,001 – 250,000</td> <td data-bbox="846 1274 1015 1306">\$20,110.00</td> </tr> <tr> <td data-bbox="516 1312 764 1344">250,001 and over</td> <td data-bbox="846 1312 1015 1344">\$27,205.00</td> </tr> </tbody> </table> <p>Additional fee for each year in excess of three years of project duration: 15% of original fee</p> <p>Overtime inspection at 1.5 times the hourly rate; Special circumstances as determined by the Public Works Director, time and materials, PLUS any applicable contract costs.</p> <p><u>Grading Bond (refundable deposit):</u></p> <p>Less than 10,000 cubic yards (cy) = \$15.00/cy Over 10,000 cy = \$8.00/cy Removal and recompaction = \$8.00/cy</p> <p>Additional bonding as negotiated and required by City Engineer.</p>	Cubic Yards	Fee	1 – 100	\$320.00	101 – 500	\$1,305.00	501 – 1000	\$2,725.00	1,001 – 10,000	\$4,905.00	10,001 – 50,000	\$9,260.00	50,001 – 100,000	\$15,350.00	100,001 – 250,000	\$20,110.00	250,001 and over	\$27,205.00	July 1, 2019
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Construction Water Meter	PW-09	<p>\$90.00 PLUS a \$620.00 deposit for 3" meter, or a deposit as determined by the Public Works Director for larger meter sizes.</p> <p>\$45.00 each time meter relocated to another hydrant at the customer's request.</p> <p>Subject to revision pending adoption of new water rates.</p>	July 1, 2019
Paving Maintenance Permit	PW-10	<p>Fee based on square footage:</p> <p>\$370.00 Up to 2,000 sf</p> <p>\$939.00 2,001 – 10,000 sf</p> <p>\$278.00 Added fee for each additional 5,000 sf, up to 100,000 sf</p> <p>\$278.00 Added fee for each additional 25,000 sf, beyond 100,000 sf</p>	July 1, 2019
Industrial Waste Discharge Permit Application – Type 1	PW-11	\$895.00	July 1, 2019
Industrial Waste Discharge Permit Application – Type 2	PW-12	\$2,070.00	July 1, 2019
Industrial Waste Discharge Permit Renewal	PW-13	\$270.00	July 1, 2019
Disconnect/Reconnect Water Service	PW-14	<p>\$35.00 for tagging, disconnect or reconnect during business hours</p> <p>\$105.00 for reconnect at other times (after hours)</p>	July 1, 2017

Fee Title	Fee No.	Fee	Effective Date
Installation/ Removal of Water Service Flow Restrictor	PW-14A	\$35.00 for installation or removal during business hours	July 1, 2019
Testing of Water Meters for Accuracy at Customer's Request	PW-15	\$104.00 PLUS add: \$69.00 ¾" and 1" meters, per test \$124.00 2" meters to less than 6" meters, per test T & M 6" meters and larger, time and materials	July 1, 2019
Fire Flow Calculations	PW-16	\$200.00	July 1, 2019
Quitclaim Review	PW-17	\$1,898.00 Additional fee for each Plan Check in excess of three: 15% of original fee. Special circumstances as determined by Public Works Director, time and materials PLUS any applicable contract costs.	July 1, 2019
Easement/Legal Review	PW-18	\$949.00 Additional fee for each Plan Check in excess of three: 15% of original fee. Special circumstances as determined by Public Works Director, time and materials, PLUS any applicable contract costs.	July 1, 2019
Backflow Inspection and Testing	PW-19	\$26.00 Minimum processing fee. Applies to all devices tested with certification received by Ventura County Health Department, prior to annual deadline. \$944.00 Delinquent and City pursues	July 1, 2019

Fee Title	Fee No.	Fee	Effective Date
Right-of-Way Abandonment or Surplus Property Disposition Review	PW-20	\$6,000.00 Deposit for Time and Materials	July 1, 2019
Special Agreement Review	PW-21	City costs on a time and material basis using staff hourly rates against a deposit based on project size.	July 1, 2019
Construction Change Order	PW-22	\$335.00 PLUS Plan Check Fee per PW-04 (All change orders) PLUS Inspection Fee per PW-05 (New improvements only)	July 1, 2019
Municipal Code Amendment	PW-23	\$4,000.00 Fee to be deposited with submittal of application and will be returned if City Council declines to initiate study in response to request.	July 1, 2019
After Hours Construction Permit	PW-24	\$460.00 Minimum for first four hours \$115.00 Per hour after minimum	July 1, 2019
Appeal of Administrative or Traffic and Transportation Commission Decision	PW-25	\$1,444.00 Appeal of administrative decision to the Traffic and Transportation Commission. \$1,555.00 Appeal of Traffic and Transportation Commission Decision to the City Council.	July 1, 2019

Fee Title	Fee No.	Fee	Effective Date
Reproduction Fees	PW-26	<p>Maps and Plans \$2.30 Per sheet File plans and record maps –(24"x36")</p> <p>Minimum Order: \$5.65</p> <p>Miscellaneous publications and electronic files – City cost or as determined by the Public Works Director</p> <p>Plotting costs – \$28.30 Per sheet - (24"x36")</p>	July 1, 2019
Street Name Change	PW-27	\$1,865.00 PLUS actual cost for the installation of new street name signs	July 1, 2019
Street Number Change	PW-28	\$150.00	July 1, 2019
Time Extension – Permits	PW-30	\$61.00 Permit	July 1, 2019
Time Extension – Improvement Agreements	PW-30B	\$370.00 For each extension	July 1, 2019
Construction Water Service Charge	PW-31	\$12.37 per one hundred cubic feet (HCF) Base rate \$778.68/per month	July 1, 2019
Damaged Meter Box	PW-32	T & M Time and materials	July 1, 2019
Groundwater Service Charge	PW-33	<p>40% of potable water rate; per 100 cubic feet.</p> <p>Subject to revision pending adoption of new water rates.</p>	July 1, 2019

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Penalty Fee-Discharge Limit Violation	PW-35	Not to exceed \$500.00 per day for each constituent in violation of discharge limits.	July 1, 2019																
Penalty Fee-Grease Trap Maintenance	PW-36	\$100.00 For the first violation within 12 months. \$300.00 For the second violation within 12 months. \$900.00 For the third violation within 12 months.	July 1, 2019																
Wastewater Fixture Unit Field Count	PW-39	\$216.00 < 20 Fixture Units \$485.00 > 20 Fixture Units	July 1, 2019																
LAFCO Out of Agency Service Agreement	PW-40	\$1,238.00 fee for writing an Out of Agency Service Agreement between the City and property owner(s) of a parcel, which is in the County, but outside of the City's service area and/or, if the agreement has to go to City Council for approval.	July 1, 2019																
Wastewater Service Charge	PW-41	\$29.37 per month per service unit (inside City limits) \$29.68 per month per service unit (outside City limits)	July 1, 2019																
Water Fire Service/Private Hydrant	PW-42	<table border="1"> <thead> <tr> <th>Monthly Charge</th> <th>Size of Service Connection</th> </tr> </thead> <tbody> <tr> <td>\$ 7.60</td> <td>2 inch and smaller</td> </tr> <tr> <td>\$11.40</td> <td>3 inch</td> </tr> <tr> <td>\$15.20</td> <td>4 inch</td> </tr> <tr> <td>\$22.70</td> <td>6 inch</td> </tr> <tr> <td>\$30.30</td> <td>8 inch</td> </tr> <tr> <td>\$37.90</td> <td>10 inch</td> </tr> <tr> <td>\$45.50</td> <td>12 inch</td> </tr> </tbody> </table>	Monthly Charge	Size of Service Connection	\$ 7.60	2 inch and smaller	\$11.40	3 inch	\$15.20	4 inch	\$22.70	6 inch	\$30.30	8 inch	\$37.90	10 inch	\$45.50	12 inch	July 1, 2019
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Fee Title	Fee No.	Fee	Effective Date
Traffic Study Fee	PW-52	Cost of City consultant, PLUS 30% overhead to cover staff review and traffic counts.	July 1, 2019
Vehicle Code Enforcement on Private Property	PW-53	\$1,393.00	July 1, 2019
Stormwater Pollution Prevention Plan Processing Fee	PW-61	\$624.00	July 1, 2019
Stormwater Quality Master Plan Processing Fee	PW-62	\$1,205.00 Deposit; PLUS time and materials	July 1, 2019
Storm Drain Inlet Placard	PW-63	\$11.35 Per placard (adhesive included)	July 1, 2019
Stormwater Inspection Fee	PW-63A	\$99.00 Per inspection	July 1, 2019
Stormwater Quality Permanent Best Management Practices (BMP) Annual Inspection	PW-63B	<p>No charge if BMP owner provides annual maintenance reports</p> <p>\$100.00 if BMP owner fails to provide annual report or respond to 1st letter</p> <p>\$275.00 if BMP owner fails to respond to 2nd letter and City is required to perform field inspection</p> <p>T & M Time and materials, if City is required to make improvements to deficient BMP's PLUS County Filing Fees</p> <p>\$168.00 If BMP owner fails to pay for items 2) through 4) and the City is required to place a lien on the property</p> <p>*BMP Stormwater Quality Best Management Practices</p>	July 1, 2019

Fee Title	Fee No.	Fee	Effective Date
Charge to Vandals for Graffiti Removal	PW-64	1) \$490.00 Less than 4 Square Feet 2) \$740.00 5 to 16 Square Feet 3) \$990.00 17 to 36 Square Feet 4) \$1,485.00 Greater than 36 Square Feet 5) T & M Time and Material costs for graffiti abatement on non-standard items	July 1, 2019

Note: Solid waste rates, bus and subsidized taxi fares, well development fees, Lighting & Landscape Assessment District rates, and Flood Control Benefit Assessment rates **are not included in this summary**. See the User Fee Manual or applicable ordinances or resolutions for these charges.