

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

June 25, 2019

1. CALL TO ORDER:

Mayor Pro Tem Adam called the meeting to order at 6:01 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Adam led the pledge of allegiance.

3. ROLL CALL:

Present: Councilmembers Bill-de la Peña, Engler, Jones, and Mayor Pro Tem Adam.
Absent: Mayor McCoy.

Also Present: City Manager Andrew P. Powers, City Attorney Tracy Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager/Human Resources Director Gray Rogers, City Clerk Cynthia M. Rodriguez, Community Development Director Mark Towne, Finance Director/City Treasurer Jaime Boscarino, Public Works Director Jay Spurgin, Cultural Affairs Director Barry McComb, Police Chief Tim Hagel, Fire Chief John Spykerman, Assistant City Attorney Patrick Hehir, Assistant City Attorney Felicia Liberman, Assistant City Attorney Tim Giles, Assistant to the City Manager Melissa Hurtado, Economic Development Manager Haider Alawami, Deputy City Clerk Laura Maguire, Deputy Cultural Affairs Director Jonathan Serret, Deputy Finance Director Carrie Matson, Deputy Public Works Directors Cliff Finley and John Smallis, Engineering Division Manager Nader Heydari, Library Services Supervisor Charlotte Burrows, Community Development Operations Manager Marjan Behzadi, Cable Operations Supervisor Carl Jarecky, Senior Transit Analyst Mike Houser, Senior Video Specialist Richard Swingler, Engineering Associate Farnoush Levers, Associate Analyst Francine Sprigel, Assistant Analyst Christy Glaubke, and Records Management Specialist Judy Freeman.

4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:

None.

5. SPECIAL PRESENTATIONS:

- A. Mayor Pro Tem Adam introduced Conejo Recreation and Park District (CRPD) Administrator for Parks and Planning Tom Hare, joined by CRPD Boardmembers Huffer, Lange, Holt, Cusworth, and Nickles, to acknowledge July as National Park and Recreation Month.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

2

June 25, 2019

6. PUBLIC COMMENTS:

Mike Houser, Transit Manager (submitted document); JD Slajchert, Thousand Oaks (submitted document); Laurie Brown, Sherman Oaks; Connie Hallstein, Thousand Oaks; Ann Simun, Thousand Oaks; Sydney Shoemaker, Westlake Village (submitted document); Judy Bruce, Simi Valley (submitted document); Rose Castro, Newbury Park; Dana, Westlake Village; Alex Valadez, Newbury Park; Kristi Turner, Thousand Oaks; Mandy Jacob, Newbury Park (submitted document); Carol Taccetta, Newbury Park.

13. CITY MANAGER:

*A. Follow-up items: City Manager Powers directed Public Works Director Spurgin to follow up regarding community clean-up program (Hallstein, Simun); Police Chief Hagel followed up regarding opioid abuse (Castro).

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS: None

9. DEPARTMENT REPORTS:

A. Healing Garden Community Memorial Grant Agreement presented by Assistant to the City Manager Hurtado, Police Chief Hagel, CRPD Senior Park Planner Mooney, and Borderline Bar & Grill Proprietor Brian Hynes; Deputy City Manager Rogers available for questions.

Speakers/Statement cards: Chaise Rasheed, Thousand Oaks.

Motion by Councilmember Bill-de la Peña to approve grant agreement with Conejo Recreation and Park District for \$250,000 to construct a healing garden community memorial and an expenditure in the amount of \$250,000 from A/C 001-1120-611-5920 (General Fund, Grants and Donations) to be provided to Conejo Recreation and Park District (CRPD) for construction costs of healing garden community memorial, carried 4-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, and Adam; Noes - None; Absent - Mayor McCoy.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

3

June 25, 2019

9. DEPARTMENT REPORTS: (Continued)

- B. Benefits and Compensation for Executive Managers presented by City Manager Powers. Additional information supplemental packet.

RESOLUTION ADOPTING COMPREHENSIVE BENEFITS AND
COMPENSATION FOR EXECUTIVE MANAGERS AND RESCINDING
RESOLUTION NO. 2017-042 RES. NO. 2019-036

Speakers/Statement cards: None.

Motion by Councilmember Jones to adopt resolution amending the benefits and compensation for Executive Managers, carried 4-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, and Adam; Noes - None; Absent – Mayor McCoy.

10. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. Youth Commission 2018/2019 Annual Report presented by Youth Commission Chair Chloe Nash and Youth Commission Vice Chair Sarah Laufenberg.

Speakers/Statement cards: None.

Report received.

- B. FY 2019-20 Community Events Endowment Fund (CEEF) Grants Award Recommendations presented by Community Funding Review Committee Chair Anne LaFianza; Deputy Cultural Affairs Director Serret answered questions. Assistant to the City Manager Hurtado available for questions.

Speakers/Statement cards: None.

Motion by Councilmember Bill-de la Peña to approve CEEF Grants totaling \$84,722 and authorize City Manager to execute agreements with grantees and authorize expenditure of available funds of \$84,722 from A/C 001-1120-611-5920 (CF2019, CEEF Grants/Donations), carried 4-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, and Adam; Noes - None; Absent – Mayor McCoy.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

4

June 25, 2019

12. COUNCIL ISSUES/RECOMMENDATIONS: None.

13. CITY MANAGER:

A. Follow-up items: Nothing additional.

B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for the next regularly scheduled City Council Meeting July 9, 2019.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2nd floor – None.

15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

City Council adjourned at 7:36 p.m. to Regular Meeting on Tuesday, July 9, 2019.



Robert McCoy, Mayor
City of Thousand Oaks City Council

Attest:


Cynthia M. Rodriguez, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: June 20, 2019

MINUTES APPROVED: July 9, 2019

*indicates item taken out of order

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EXHIBIT A7. **CONSENT CALENDAR:**

RECOMMENDATIONS FOR ITEMS A. THROUGH Z. ARE TO APPROVE

Additional information supplemental packet regarding Items 7E, 7L, and 7Y.

Motion by Councilmember Bill-de la Peña to approve Consent Calendar with exception of Item 7H (Los Angeles County Animal Care and Control Contract Renewal for Services/Joint Exercise of Powers Agreement) carried 4-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, and Adam. Noes - None. Mayor McCoy absent. (Item subsequently approved following discussion.)

Community Development Director Mark Towne responded to questions regarding Item 7H.

Motion by Councilmember Bill-de la Peña to approve Item 7H carried 4-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, and Adam. Noes - None. Mayor McCoy absent

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 12, 2019, and June 19, 2019; approve June 26, 2019, and approve July 3, 2019, subject to review and ratification
- B. Minutes of City Council meetings of June 11, 2019
- C. No Appropriation/Expenditure Required: Youth Commission Appointments (Engler); re-appointments of Matthew Glaubke and Peyton Tovey to serve one-year terms ending 7/2020; re-appointments of Jacqueline Emanuel, Riley Goodnight, Anthony Matus, Shylee McKeown, and Ivy Schlosser to serve two-year terms ending 7/2021; appointments of Lindsay Freeman and Eddie Nash to serve two-year terms ending 7/2021
- D. Approved Expenditure: Bank of America Performing Arts Center (BAPAC) Concession Services Agreement with Thousand Oaks Alliance for the Arts (TOARTS) to provide concession services for BAPAC for two-year term: 7/1/19 – 6/30/21
- E. Approved Expenditure: County of Ventura – Request for Use of Andrew P. Fox Council Chambers for Televised Ventura County Board of Supervisors Meeting on Tuesday, 7/30/19, at 6:00 p.m.; expenditure not-to-exceed \$2,000 A/C 001-1120-611-5920 (Community Events Endowment Fund) to A/C 681-0000-484-0000 (Theatre Fund – Special Events Reimbursements)

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

6

June 25, 2019

7. CONSENT CALENDAR: (Continued)

- F. Approved Expenditure: Professional Services Agreement for Wireless Telecommunications Consultant Services; award professional services agreement to Telecom Law Firm, P.C., not-to-exceed \$255,000, term ending: 6/30/20, with two one-year term extension options; expenditure not-to-exceed \$85,000 A/C 831-4210-641-5699 (Planning Consultant Services)
- G. Approved Expenditure: Citywide Scanning and Indexing Services; professional services agreement with DataArc, LLC, for five-year term: 7/1/19 – 6/30/22, with option to extend for two additional, one-year terms; contract not-to-exceed \$100,000; authorize expenditures of available funds totaling \$100,000 A/C 001-2310-612-5673 (Microfilming/Scanning)
- H. Approved Expenditure: Los Angeles County Animal Care and Control Contract Renewal for Services/Joint Exercise of Powers Agreement; authorize City Manager to execute five-year Joint Exercise of Powers Agreement (JPA) (term: 2019-2024) with Los Angeles County Animal Care and Control; expenditure in amounts of \$320,000 and \$365,000 for FY 2019-20 and FY 2020-21, respectively A/C 001-4020-624-5710 (Payment to Other Agencies)
- I. Additional Appropriation: Janss Road Sidewalk Project (CI 5364); project design, plans, specifications for construction; award construction contract to FS Contractors, Inc. for \$148,750, plus \$15,000 contingency; \$63,750 budget appropriation/transfer A/C 132-5310-631-8300 (CI 5364, Gas Tax/Janss Road Sidewalk Project; \$173,750 expenditure (\$148,750 construction contract, \$15,000 contingency, \$5,000 City furnished materials and supplies, \$5,000 material testing), \$55,000 A/C 136-5310-631-8300 (CI 5364, TDA Article 3/Janss Road Sidewalk Project), \$55,000 A/C 543-5310-631-8300 (CI 5364, Developer Fees/Janss Road Sidewalk Project), \$63,750 A/C 132-5310-631-8300 (CI 5364, Gas Tax/Janss Road Sidewalk Project); delegate authority to City Engineer to approve changes to design, plans, specifications, working details, and change orders up to approved contingency
- J. Approved Expenditure: Wastewater Pipe and Maintenance Hole Lining (CI 5396); authorize staff to advertise for construction bids

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

7

June 25, 2019

7. CONSENT CALENDAR: (Continued)

- K. \$19,500 Increase to FY 2018-19 Wastewater Capital Fund Budget: Supervisory Control and Data Acquisition (SCADA) Master Plan (CI 5284); award professional services agreement to AECOM Technical Services, Inc. for engineering design, preparation of contract documents, and support services during bidding; not to exceed amount of \$358,900 plus extra services of \$35,800; \$19,500 budget appropriation A/C 624-0000-341-9900 (Wastewater Capital – Net Position) to A/C 624-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers); \$399,700 expenditure (\$358,900 agreement, extra services of \$35,800, and \$5,000 for City furnished materials and supplies); \$380,200 A/C 613-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers), and \$19,500 A/C #624-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers); \$850,000 budget transfer A/C 613-8030-682-8300 (CI 5394, Automated Chlorine Analyzers Project) to A/C 613-8030-682-8300 (CI 5284, SCADA Master Plan and Programmable Logic Controllers)
- L. Approved Expenditure: Inter-agency Transit Agreements with cities of Moorpark and Westlake Village, and County of Ventura to run concurrent with Transit Operations Contract No. 12072-2019; Third Amendment to Fiscal Agent Agreement (Contract No. 10953-2015) between cities of Thousand Oaks, Moorpark, Simi Valley, and County of Ventura for East County Transit Alliance (ECTA) CONNECT InterCity Dial-A-Ride services
- M. Approved Expenditure: Blanket Purchase Orders for Hot Mix Asphalt and Concrete; for hot mix asphalt not-to-exceed \$150,000 per fiscal year, per vendor, for FY 2019-20 and FY 2020-21, with Vulcan Materials Company and Granite Construction, Inc.; for concrete material not-to-exceed \$100,000 per fiscal year, per vendor, for FY 2019-20 and FY 2020-21, with Cemex Cement, Inc., Sprague's Ready Mix, National Ready Mix, and State Ready Mix
- N. Approved Expenditure: Hazard Mitigation Grant Program Applications; authorize staff to submit eight separate Hazard Mitigation Grant Program (HMGP) applications for funding up to \$4.3 million for purchase of five emergency facility generators and construction of three debris mitigation structures; delegate State and Federal Authorized Agent of the City to sign applications and execute 25 percent Local Fund Match Commitment Letter for each project

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

8

June 25, 2019

7. CONSENT CALENDAR: (Continued)

- O. Approved Expenditure: Thousand Oaks Transportation Center Bus and Pedestrian Improvements (CI 5269); authorize staff to advertise for construction bids

- P. Approved Expenditure: Supply and Delivery of Chemicals to Hill Canyon Treatment Plant (HCTP); general services agreement to JCI Jones Chemicals, Inc., not-to-exceed \$557,500, term ending: 6/30/21, for supply and delivery of Sodium Hypochlorite; general services agreement to Univar USA, Inc., not-to-exceed \$400,500, term ending: 6/30/21, for supply and delivery of Sodium Bisulfite; general services agreement to California Water Technologies, not-to-exceed \$304,000, term ending: 6/30/21, for supply and delivery of Ferric Chloride; \$609,750 expenditure for FY 2019-20 and \$652,250 for FY 2020-21 A/C 621-8250-685-3242 (HCTP/ Wastewater Chemical Supplies)

- Q. Approved Expenditure: Restaurant, Food and Beverage Waste Disposal; award agreements to Alpha Pumping, Inc., Coastal Byproducts, Buron's Preferred Pumping, and ETP, Inc., for delivery and disposal of restaurant fats, oils, grease (FOG) and/or food-beverage waste at HCTP for treatment and recycling, at rates of \$0.07 per gallon for FOG disposal and \$0.04 per gallon for food-beverage waste disposal, terms ending: 12/31/22

- R. Approved Expenditure: Citywide Website Maintenance Services; First Amendment to Contract No. 10951-2015 with Vision Internet Providers, in amount of \$15,000 for additional features, functionality, and website maintenance; new not-to-exceed amount \$123,734; \$15,000 expenditure A/C 001-3410-612-5420 (Professional Services)

- S. Approved Expenditure: Agreements with Conejo Recreation and Park District (CRPD) relating to Alex Fiore Thousand Oaks Teen Center and Goebel Adult Community Center; enter into the following agreements: 1) to Rescind Joint Exercise of Powers Agreement between City and CRPD creating Teen Center and Services Authority, dated December 17, 1985; 2) Land Lease Agreement between City and CRPD to provide Senior Adult Facility and Teen Center; and 3) Operating Agreement between City and CRPD for Goebel Adult Community Center and Alex Fiore Thousand Oaks Teen Center

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

9

June 25, 2019

7. CONSENT CALENDAR: (Continued)

- T. Approved Expenditure: FY 2019-20 Insurance Renewals: Property, Liability and Workers' Compensation; authorize City Manager or designee to purchase insurance policies for property (Alliant Public Entity Property Insurance Program "APIP"), earthquake (Princeton Excess & Surplus Lines Insurance Company "Princeton" and Everest Indemnity Insurance Company "Everest"), liability (Allied World Insurance Company and Berkley National Insurance Company), and workers' compensation excess insurance (Safety National) for term: 7/1/19 – 6/30/20; expenditure not to exceed \$454,287 from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for "All Risk" property insurance; \$284,461 expenditure from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for earthquake insurance; \$280,292 expenditure A/C 711-0520-686-6312 (Internal Service Fund – Liability) for renewal of excess liability insurance; \$95,889 expenditure A/C 712-0520-686-6321 (Internal Service Fund – Workers' Compensation) for renewal of excess workers' compensation insurance
- U. Approved Expenditure: Maintenance and Repair of Police Motorcycles; award service agreement with BMW of Ventura County for maintenance and repair of department's 12 BMW motorcycles for three years, term ending: 6/30/22, not-to-exceed \$140,000; \$45,000 expenditure in FY 2019-20 and \$45,000 expenditure in FY 2020-21 [\$23,000 A/C 001-6660-621-3512 (Parts & Materials) and \$22,000 A/C 001-6660-621-3513 (Labor)]
- V. No Appropriation/Expenditure Required: Grand Jury Response; authorize Mayor to provide written response to April 16, 2019, Ventura County Grand Jury report "Annual Detention Facilities and Law Enforcement Report"; forward response to Grand Jury
- W. Approved Expenditure: FY 2019-20 Thousand Oaks Boulevard Property Business Improvement District Annual Levy; adopt resolutions; \$17,432 expenditure FY 2019-20 A/C 001-0810-612-7200 (MCPBID, General Fund Management and Support/Taxes)

RESOLUTION APPROVING THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT OWNERS' ASSOCIATION ANNUAL 2018 ACTIVITIES AND 2019 PLANNING REPORT AND 2019/2020 MANAGEMENT DISTRICT PLAN RES. NO. 2019-026

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2019-20 RES. NO. 2019-027

MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

10

June 25, 2019

7. CONSENT CALENDAR: (Continued)

- X. No Appropriation/Expenditure Required: Annual Gann Appropriations Limit; adopt resolution approving Annual Gann Appropriations Limit calculation, setting City of Thousand Oaks' Gann Limit at \$181,730,725 for FY 2019-20, as per calculation

RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020 RES. NO. 2019-028

- Y. No Additional Funding Requested: Memoranda of Understanding (MOU) with Represented Bargaining Units – Thousand Oaks Employee Association, Thousand Oaks Management Association and Senior Management Association Contracts; term: July 1, 2019 through June 30, 2021; adopt resolutions

1. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA) AND RESCINDING RESOLUTION NO. 2017-036 RES. NO. 2019-029

2. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA), AND RESCINDING RESOLUTION NO. 2017-037 RES. NO. 2019-030

3. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS MANAGEMENT ASSOCIATION (TOMA) AND RESCINDING RESOLUTION NO. 2017-038 RES. NO. 2019-031

4. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA) AND PROFESSIONAL HOURLY EMPLOYEES, AND RESCINDING RESOLUTION NO. 2017-039 RES. NO. 2019-032

5. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH SENIOR MANAGEMENT ASSOCIATION (SMA) AND RESCINDING RESOLUTION NO. 2017-040 RES. NO. 2019-033

6. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR SENIOR MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY EMPLOYEES (SENIOR MANAGEMENT ASSOCIATION – SMA) AND RESCINDING RESOLUTION NO. 2017-041 RES. NO. 2019-034

- Z. No Appropriation/Expenditure Required: Designated Confidential Employees; adopt resolution

RESOLUTION UPDATING DESIGNATED CONFIDENTIAL Employees AND RESCINDING RESOLUTION NO. 2010-022 RES. NO. 2019-035