

THOUSAND OAKS CITY COUNCIL



Supplemental Information Packet

Concepcion M. Rodriguez

**Agenda Related Items - Meeting of June 25, 2019
Supplemental Packet Date: June 25, 2019**

2:30 P.M.

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public inspection in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard.

Americans with Disabilities Act (ADA):

In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department at (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet, can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.



Cultural Affairs Department
MEMORANDUM

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2700 • Fax 805/449.2750 • www.toaks.org

TO: Andrew P. Powers, City Manager

FROM: Barry McComb, Cultural Affairs Director

DATE: June 22, 2019

SUBJECT: **Item No. 7.E. – County of Ventura – Request for Use of Andrew P. Fox Council Chambers for Televised Ventura County Board of Supervisors Meeting**

On Friday, June 21, 2019, the City Clerk Department received a call from Chief Deputy Clerk of the Board Rosa Gonzalez requesting to reschedule the July 30th meeting to a date in the fall. Ms. Gonzalez stated once the Board determined potential meeting dates, she will work directly with the City Clerk in rescheduling the meeting.

She thanked the City for our patience and stated the County is extremely appreciative of the City's flexibility in scheduling this meeting.

2019 JUN 24 AM 7:17
CITY CLERK DEPARTMENT

TO COUNCIL 6/24/19
AGENDA ITEM NO. 7E
MEETING DATE 6/25/19



Public Works Department
MEMORANDUM

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2400 • Fax 805/449.2475 • www.toaks.org

TO: Andrew P. Powers, City Manager
FROM: Jay T. Spurgin, Public Works Director
DATE: June 25, 2019
SUBJECT: Item 7.L. – Inter-Agency Transit Agreements

Due to last minute requests for contract changes occurring simultaneously with the agenda review and publication process, additions and changes were made and agreed upon by both parties which include Sections 7 and 8, Exhibit A (Sections 4 and 10), of Attachment #1 (County of Ventura – Kanan Shuttle) and Sections 7 and 8 of Attachment #2 (County of Ventura – Demand Response).

The changes were made at the request of County Counsel and staff and approved by City Attorney's Office.

The revised Agreements are attached.

DPW:940-25\mh\etm\H:\Council\2019\062519\Inter-Agency Transit Agreements supplemental memo.docx

2019 JUN 25 PM 12:10
CITY OF THOUSAND OAKS
PUBLIC WORKS DEPARTMENT

TO COUNCIL 6/25/19
AGENDA ITEM NO. 7L
MEETING DATE 6/25/19





Human Resources Department
MEMORANDUM

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2144 • Fax 805/449.2149 • www.toaks.org

TO: Andrew P. Powers, City Manager
FROM: Gary Rogers, Deputy City Manager/Human Resources Director
DATE: June 25, 2019
SUBJECT: **Item No. 7.Y. - Memoranda of Understanding with Represented Bargaining Units – Thousand Oaks City Employees Association, Thousand Oaks Management Association and Senior Management Association**

The City and Thousand Oaks City Employees Association (TOCEA) reached tentative agreement for a successor MOU on June 18, 2019. The report includes the terms of the tentative agreement. The ratification vote of the tentative agreement by TOCEA membership was originally scheduled for June 24, 2019 but has been moved to June 27. Staff will only enter the Memorandum of Understanding with TOCEA as set forth in the staff report if it is ratified by the TOCEA membership.

2019 JUN 25 AM 9:17
CITY OF THOUSAND OAKS
HUMAN RESOURCES DEPARTMENT

HRD: 700-20\mk\H:\Common\Staff Reports\2019\SupplementalLaborContractsMemo.docx

TO COUNCIL 6/25/19
AGENDA ITEM NO. 7Y
MEETING DATE 6/25/19



Human Resources Department
MEMORANDUM

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2144 • Fax 805/449.2149 • www.toaks.org

TO: Andrew P. Powers, City Manager
FROM: Gary Rogers, Deputy City Manager/Human Resources Director
DATE: June 25, 2019
SUBJECT: **Item No. 9.B. – Benefits and Compensation for Executive Managers**

Following is the revised Exhibit B with the correct salary descriptions of Low Monthly Salary, Midpoint Monthly Salary and High Monthly Salary. The salary information from the original staff report has the monthly amount with the incorrect description of Low Hourly Salary, Midpoint Hourly Salary and High Hourly Salary. The dollar amounts in Exhibit B are correct as presented in the original staff report.

2019 JUN 25 PM 12:13
CITY OF THOUSAND OAKS

TO COUNCIL 6/25/19
AGENDA ITEM NO. 9B
MEETING DATE 6/25/19

Exhibit B

SALARY SCHEDULE FOR EXECUTIVE MANAGEMENT EMPLOYEES

Effective July 13, 2019

Classification Title	Range	Low Monthly Salary	Midpoint Monthly Salary	High Monthly Salary
ASSISTANT CITY MANAGER	735	\$14,302.34	\$17,877.93	\$21,453.51
CITY CLERK	700	\$10,096.24	\$12,620.30	\$15,144.36
COMMUNITY DEVEL DIRECTOR	720	\$12,319.29	\$15,399.11	\$18,478.94
CULTURAL AFFAIRS DIRECTOR	719	\$12,197.32	\$15,246.65	\$18,295.98
DEPUTY CITY MANAGER	725	\$12,947.71	\$16,184.63	\$19,421.56
DEPUTY CITY MANAGER/DEPT HEAD	725	\$12,947.71	\$16,184.63	\$19,421.56
FINANCE DIRECTOR	720	\$12,319.29	\$15,399.11	\$18,478.94
HUMAN RESOURCES DIRECTOR	713	\$11,490.45	\$14,363.06	\$17,235.67
LIBRARY SERVICES DIRECTOR	704	\$10,506.16	\$13,132.70	\$15,759.24
PUBLIC WORK DIRECTOR	725	\$12,947.71	\$16,184.63	\$19,421.56

SALARY SCHEDULE FOR EXECUTIVE MANAGEMENT EMPLOYEES

Effective July 11, 2020

Classification Title	Range	Low Monthly Salary	Midpoint Monthly Salary	High Monthly Salary
ASSISTANT CITY MANAGER	735	\$14,516.88	\$18,146.09	\$21,775.31
CITY CLERK	700	\$10,247.68	\$12,809.60	\$15,371.52
COMMUNITY DEVEL DIRECTOR	720	\$12,504.08	\$15,630.10	\$18,756.12
CULTURAL AFFAIRS DIRECTOR	719	\$12,380.28	\$15,475.35	\$18,570.42
DEPUTY CITY MANAGER	725	\$12,947.71	\$16,427.40	\$19,421.56
DEPUTY CITY MANAGER/DEPT HEAD	725	\$13,141.92	\$16,427.40	\$19,712.88
FINANCE DIRECTOR	720	\$12,504.08	\$15,630.10	\$18,756.12
HUMAN RESOURCES DIRECTOR	713	\$11,662.80	\$14,578.50	\$17,494.20
LIBRARY SERVICES DIRECTOR	704	\$10,663.75	\$13,329.69	\$15,995.63
PUBLIC WORK DIRECTOR	725	\$13,141.92	\$16,427.40	\$19,712.88