

City Council

REGULAR MEETING

Tuesday, June 25, 2019, 6:00 P.M.

Andrew P. Fox City Council Chambers



Rob McCoy, Mayor

Al Adam, Mayor Pro Tem

Claudia Bill-de la Peña, Councilmember

Bob Engler, Councilmember

Ed Jones, Councilmember

Executive Team

Andrew P. Powers, City Manager

Ingrid Hardy, Assistant City Manager

Mark A. Towne, Community Development Director

Cynthia M. Rodriguez, City Clerk

Barry McComb, Cultural Affairs Director

Jim Friedl, General Manager, CRPD

John Spykerman, Fire Chief

Tracy M. Noonan, City Attorney

Gary Rogers, Deputy City Manager/HR Director

Jaime Boscarino, Finance Dir./City Treasurer

Jay T. Spurgin, Public Works Director

Heather Cousin, Library Director

Tim Hagel, Police Chief

MISSION STATEMENT:

Extraordinary Service to the Citizens We Serve is Our Purpose

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

Agenda Availability: The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at www.toaks.org. Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

Supplemental Information: Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours [main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)]. Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

Public Input: Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

Special Meeting Public Input: Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

Consent Calendar: Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

Judicial Review: Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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June 25, 2019

RES. NO. 2019-026
ORD. NO. 1664-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Bill-de la Peña, Engler, Jones, Adam, and Mayor McCoy
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
 - A. Proclamation of National Park and Recreation Month
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 11 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
 - A. [Healing Garden Community Memorial Grant Agreement](#)

RECOMMENDATION:

1. Approve grant agreement with Conejo Recreation and Park District for \$250,000 to construct a healing garden community memorial.
2. Approve expenditure in the amount of \$250,000 from A/C #001-1120-611-5920 (General Fund, Grants and Donations) to be provided to Conejo Recreation and Park District for construction costs of healing garden community memorial.

9. DEPARTMENT REPORTS: (Continued)

B. [Benefits and Compensation for Executive Managers](#)

RESOLUTION ADOPTING COMPREHENSIVE BENEFITS AND
COMPENSATION FOR EXECUTIVE MANAGERS AND RESCINDING
RESOLUTION NO. 2017-042 RES. NO. 2019-

RECOMMENDATION: Adopt resolution amending the benefits and
compensation for Executive Managers.

10. COMMITTEE/COMMISSION/BOARD REPORTS:

A. [Youth Commission 2018/2019 Annual Report](#)

RECOMMENDATION: Receive report

B. [FY 2019-20 Community Events Endowment Fund \(CEEF\) Grants Award Recommendations](#)

RECOMMENDATION:

1. Approve CEEF Grants totaling \$84,722 and authorize City Manager to execute agreements with grantees
2. Authorize expenditure of available funds of \$84,722 from A/C 001-1120-611-5920 (CF2019, CEEF Grants/Donations)

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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June 25, 2019

14. CLOSED SESSION: City Council Conference Room 2nd floor – None

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjourn to Regular Meeting July 9, 2019

Agenda Post Date/Time: June 20, 2019, 5:00 p.m.

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EXHIBIT A

7. CONSENT CALENDAR:

RECOMMENDATIONS FOR ITEMS A. THROUGH Z. ARE TO APPROVE

- A. General, Utilities, Golf Course, and Theatres Demands – ratify June 12, 2019, and June 19, 2019; approve June 26, 2019, and approve July 3, 2019, subject to review and ratification
- B. [Minutes of City Council meeting of June 11, 2019](#)
- C. [No Appropriation/Expenditure Required: Youth Commission Appointments](#) (Engler); re-appointments of Matthew Glaubke and Peyton Tovey to serve one-year terms ending 7/2020; re-appointments of Jacqueline Emanuel, Riley Goodnight, Anthony Matus, Shylee McKeown, and Ivy Schlosser to serve two-year terms ending 7/2021; appointments of Lindsay Freeman and Eddie Nash to serve two-year terms ending 7/2021
- D. [Approved Expenditure: Bank of America Performing Arts Center \(BAPAC\)](#) Concession Services Agreement with Thousand Oaks Alliance for the Arts (TOARTS) to provide concession services for BAPAC for two-year term: 7/1/19 – 6/30/21
- E. [Approved Expenditure: County of Ventura – Request for Use of Andrew P. Fox Council Chambers for Televised Ventura County Board of Supervisors Meeting on Tuesday, 7/30/19, at 6:00 p.m.; expenditure not-to-exceed \\$2,000 A/C 001-1120-611-5920 \(Community Events Endowment Fund\) to A/C 681-0000-484-0000 \(Theatre Fund – Special Events Reimbursements\)](#)
- F. [Approved Expenditure: Professional Services Agreement for Wireless Telecommunications Consultant Services](#); award professional services agreement to Telecom Law Firm, P.C., not-to-exceed \$255,000, term ending: 6/30/20, with two one-year term extension options; expenditure not-to-exceed \$85,000 A/C 831-4210-641-5699 (Planning Consultant Services)
- G. [Approved Expenditure: Citywide Scanning and Indexing Services](#); professional services agreement with DataArc, LLC, for five-year term: 7/1/19 – 6/30/22, with option to extend for two additional, one-year terms; contract not-to-exceed \$100,000; authorize expenditures of available funds totaling \$100,000 A/C 001-2310-612-5673 (Microfilming/Scanning)

7. CONSENT CALENDAR: (Continued)

- H. [Approved Expenditure: Los Angeles County Animal Care and Control Contract Renewal for Services/Joint Exercise of Powers Agreement](#); authorize City Manager to execute five-year Joint Exercise of Powers Agreement (JPA) (term: 2019-2024) with Los Angeles County Animal Care and Control; expenditure in amounts of \$320,000 and \$365,000 for FY 2019-20 and FY 2020-21, respectively A/C 001-4020-624-5710 (Payment to Other Agencies)
- I. [Additional Appropriation: Janss Road Sidewalk Project \(CI 5364\)](#); project design, plans, specifications for construction; award construction contract to FS Contractors, Inc. for \$148,750, plus \$15,000 contingency; \$63,750 budget appropriation/transfer A/C 132-5310-631-8300 (CI 5364, Gas Tax/Janss Road Sidewalk Project); \$173,750 expenditure (\$148,750 construction contract, \$15,000 contingency, \$5,000 City furnished materials and supplies, \$5,000 material testing), \$55,000 A/C 136-5310-631-8300 (CI 5364, TDA Article 3/Janss Road Sidewalk Project), \$55,000 A/C 543-5310-631-8300 (CI 5364, Developer Fees/Janss Road Sidewalk Project), \$63,750 A/C 132-5310-631-8300 (CI 5364, Gas Tax/Janss Road Sidewalk Project); delegate authority to City Engineer to approve changes to design, plans, specifications, working details, and change orders up to approved contingency
- J. [Approved Expenditure: Wastewater Pipe and Maintenance Hole Lining \(CI 5396\)](#); authorize staff to advertise for construction bids
- K. [\\$19,500 Increase to FY 2018-19 Wastewater Capital Fund Budget: Supervisory Control and Data Acquisition \(SCADA\) Master Plan \(CI 5284\)](#); award professional services agreement to AECOM Technical Services, Inc. for engineering design, preparation of contract documents, and support services during bidding; not to exceed amount of \$358,900 plus extra services of \$35,800; \$19,500 budget appropriation A/C 624-0000-341-9900 (Wastewater Capital – Net Position) to A/C 624-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers); \$399,700 expenditure (\$358,900 agreement, extra services of \$35,800, and \$5,000 for City furnished materials and supplies); \$380,200 A/C 613-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers), and \$19,500 A/C #624-5310-682-5699 (CI 5284, SCADA Master Plan and Programmable Logic Controllers); \$850,000 budget transfer A/C 613-8030-682-8300 (CI 5394, Automated Chlorine Analyzers Project) to A/C 613-8030-682-8300 (CI 5284, SCADA Master Plan and Programmable Logic Controllers)

7. CONSENT CALENDAR: (Continued)

- L. [Approved Expenditure: Inter-agency Transit Agreements with cities of Moorpark and Westlake Village, and County of Ventura to run concurrent with Transit Operations Contract No. 12072-2019; Third Amendment to Fiscal Agent Agreement \(Contract No. 10953-2015\) between cities of Thousand Oaks, Moorpark, Simi Valley, and County of Ventura for East County Transit Alliance \(ECTA\) CONNECT InterCity Dial-A-Ride services](#)
- M. [Approved Expenditure: Blanket Purchase Orders for Hot Mix Asphalt and Concrete; for hot mix asphalt not-to-exceed \\$150,000 per fiscal year, per vendor, for FY 2019-20 and FY 2020-21, with Vulcan Materials Company and Granite Construction, Inc.; for concrete material not-to-exceed \\$100,000 per fiscal year, per vendor, for FY 2019-20 and FY 2020-21, with Cemex Cement, Inc., Sprague's Ready Mix, National Ready Mix, and State Ready Mix](#)
- N. [Approved Expenditure: Hazard Mitigation Grant Program Applications;](#) authorize staff to submit eight separate Hazard Mitigation Grant Program (HMGP) applications for funding up to \$4.3 million for purchase of five emergency facility generators and construction of three debris mitigation structures; delegate State and Federal Authorized Agent of the City to sign applications and execute 25 percent Local Fund Match Commitment Letter for each project
- O. [Approved Expenditure: Thousand Oaks Transportation Center Bus and Pedestrian Improvements \(CI 5269\);](#) authorize staff to advertise for construction bids
- P. [Approved Expenditure: Supply and Delivery of Chemicals to Hill Canyon Treatment Plant \(HCTP\);](#) general services agreement to JCI Jones Chemicals, Inc., not-to-exceed \$557,500, term ending: 6/30/21, for supply and delivery of Sodium Hypochlorite; general services agreement to Univar USA, Inc., not-to-exceed \$400,500, term ending: 6/30/21, for supply and delivery of Sodium Bisulfite; general services agreement to California Water Technologies, not-to-exceed \$304,000, term ending: 6/30/21, for supply and delivery of Ferric Chloride; \$609,750 expenditure for FY 2019-20 and \$652,250 for FY 2020-21 A/C 621-8250-685-3242 (HCTP/ Wastewater Chemical Supplies)
- Q. [Approved Expenditure: Restaurant, Food and Beverage Waste Disposal;](#) award agreements to Alpha Pumping, Inc., Coastal Byproducts, Buron's Preferred Pumping, and ETP, Inc., for delivery and disposal of restaurant fats, oils, grease (FOG) and/or food-beverage waste at HCTP for treatment and recycling, at rates of \$0.07 per gallon for FOG disposal and \$0.04 per gallon for food-beverage waste disposal, terms ending: 12/31/22

7. CONSENT CALENDAR: (Continued)

- R. [Approved Expenditure: Citywide Website Maintenance Services; First Amendment to Contract No. 10951-2015 with Vision Internet Providers, in amount of \\$15,000 for additional features, functionality, and website maintenance; new not-to-exceed amount \\$123,734; \\$15,000 expenditure A/C 001-3410-612-5420 \(Professional Services\)](#)
- S. [Approved Expenditure: Agreements with Conejo Recreation and Park District \(CRPD\) relating to Alex Fiore Thousand Oaks Teen Center and Goebel Adult Community Center; enter into the following agreements: 1\) to Rescind Joint Exercise of Powers Agreement between City and CRPD creating Teen Center and Services Authority, dated December 17, 1985; 2\) Land Lease Agreement between City and CRPD to provide Senior Adult Facility and Teen Center; and 3\) Operating Agreement between City and CRPD for Goebel Adult Community Center and Alex Fiore Thousand Oaks Teen Center](#)
- T. [Approved Expenditure: FY 2019-20 Insurance Renewals: Property, Liability and Workers' Compensation; authorize City Manager or designee to purchase insurance policies for property \(Alliant Public Entity Property Insurance Program "APIP"\), earthquake \(Princeton Excess & Surplus Lines Insurance Company "Princeton" and Everest Indemnity Insurance Company "Everest"\), liability \(Allied World Insurance Company and Berkley National Insurance Company\), and workers' compensation excess insurance \(Safety National\) for term: 7/1/19 – 6/30/20; expenditure not to exceed \\$454,287 from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for "All Risk" property insurance; \\$284,461 expenditure from General Fund, Water Fund, Wastewater Fund, Transportation Fund, and Solid Waste Fund for earthquake insurance; \\$280,292 expenditure A/C 711-0520-686-6312 \(Internal Service Fund – Liability\) for renewal of excess liability insurance; \\$95,889 expenditure A/C 712-0520-686-6321 \(Internal Service Fund – Workers' Compensation\) for renewal of excess workers' compensation insurance](#)
- U. [Approved Expenditure: Maintenance and Repair of Police Motorcycles; award service agreement with BMW of Ventura County for maintenance and repair of department's 12 BMW motorcycles for three years, term ending: 6/30/22, not-to-exceed \\$140,000; \\$45,000 expenditure in FY 2019-20 and \\$45,000 expenditure in FY 2020-21 \[\\$23,000 A/C 001-6660-621-3512 \(Parts & Materials\) and \\$22,000 A/C 001-6660-621-3513 \(Labor\)\]](#)

7. CONSENT CALENDAR: (Continued)

V. [No Appropriation/Expenditure Required: Grand Jury Response; authorize](#) Mayor to provide written response to April 16, 2019, Ventura County Grand Jury report "Annual Detention Facilities and Law Enforcement Report"; forward response to Grand Jury

W. [Approved Expenditure: FY 2019-20 Thousand Oaks Boulevard Property](#) Business Improvement District Annual Levy; adopt resolutions; \$17,432 expenditure FY 2019-20 A/C 001-0810-612-7200 (MCPBID, General Fund Management and Support/Taxes)

RESOLUTION APPROVING THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT OWNERS' ASSOCIATION ANNUAL 2018 ACTIVITIES AND 2019 PLANNING REPORT AND 2019/2020 MANAGEMENT DISTRICT PLAN
RES. NO. 2019-_____

RESOLUTION ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND OAKS BOULEVARD PROPERTY BUSINESS IMPROVEMENT DISTRICT, FISCAL YEAR 2019-20
RES. NO. 2019-_____

X. [No Appropriation/Expenditure Required: Annual Gann Appropriations](#) Limit; adopt resolution approving Annual Gann Appropriations Limit calculation, setting City of Thousand Oaks' Gann Limit at \$181,730,725 for FY 2019-20, as per calculation

RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020
RES. NO. 2019-_____

7. CONSENT CALENDAR: (Continued)

Y. [No Additional Funding Requested: Memoranda of Understanding \(MOU\)](#) with Represented Bargaining Units – Thousand Oaks Employee Association, Thousand Oaks Management Association and Senior Management Association Contracts; term: July 1, 2019 through June 30, 2021; adopt resolutions

1. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA) AND RESCINDING RESOLUTION NO. 2017-036

RES. NO. 2019-

2. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE ASSOCIATION (TOCEA), AND RESCINDING RESOLUTION NO. 2017-037

RES. NO. 2019-

3. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH THOUSAND OAKS MANAGEMENT ASSOCIATION (TOMA) AND RESCINDING RESOLUTION NO. 2017-038

RES. NO. 2019-

4. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA) AND PROFESSIONAL HOURLY EMPLOYEES, AND RESCINDING RESOLUTION NO. 2017-039

RES. NO. 2019-

5. RESOLUTION ADOPTING MEMORANDUM OF UNDERSTANDING WITH SENIOR MANAGEMENT ASSOCIATION (SMA) AND RESCINDING RESOLUTION NO. 2017-040

RES. NO. 2019-

6. RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR SENIOR MANAGEMENT, CONFIDENTIAL, AND SUPERVISORY EMPLOYEES (SENIOR MANAGEMENT ASSOCIATION – SMA) AND RESCINDING RESOLUTION NO. 2017-041

RES. NO. 2019-

Z. [No Appropriation/Expenditure Required: Designated Confidential](#) Employees; adopt resolution

RESOLUTION UPDATING DESIGNATED CONFIDENTIAL EMPLOYEES AND RESCINDING RESOLUTION NO. 2010-022

RES. NO. 2019-