

## MINUTES OF THE CITY COUNCIL

Thousand Oaks, California

April 23, 2019

### 1. CALL TO ORDER:

Mayor Rob McCoy called the meeting to order at 6:02 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

### 2. PLEDGE OF ALLEGIANCE: Mayor McCoy led the pledge of allegiance.

### 3. ROLL CALL:

Present: Councilmember Engler, Jones, Adam, and Mayor McCoy. Councilmember Bill-de la Peña arrived at 6:03 p.m.

Also Present: City Manager Andrew P. Powers, Assistant City Attorney Patrick Hehir, Assistant City Manager Ingrid Hardy, City Clerk Cynthia M. Rodriguez, Community Development Director Mark Towne, Finance Director/City Treasurer Jaime Boscarino, Public Works Director Jay Spurgin, Deputy Library Director Darren Jeffery, Cultural Affairs Director Barry McComb, Police Chief Tim Hagel, Fire Chief John Spykerman, Budget Officer Brent Sakaida, Transportation Planner Kathy Naoum, Communications/Marketing Analyst Ashley Humes, Sustainability Division Manager Helen Cox, Assistant to the City Manager Melissa Hurtado, Deputy City Clerk Laura Maguire, Cable Operations Supervisor Carl Jarecky, Senior Video Specialist Richard Swingler, Assistant Analyst Christy Glaubke, and Recording Secretary Dominga Zambrano.

### 4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:

### 5. SPECIAL PRESENTATIONS:

- A. Mayor McCoy presented proclamation to Dr. Karen Gorback, Chair of the Council on Aging in honor of May as Older Americans Month.
- B. Mayor McCoy introduced Stephanie Wilson, New West Symphony Deputy Director and Director of Development, who presented a video of Titanic Live and announced upcoming performance.
- C. Mayor McCoy introduced Mike Newman, long time City employee, and presented Commendation recognizing him as Employee of the Year

### 6. PUBLIC COMMENTS:

Deborah Shreffler, Newbury Park; Adam Haverstock, Greater Conejo Valley Chamber of Commerce; Dr. Trevor Marshall, Thousand Oaks (submitted document); Susan Weininger, Thousand Oaks (submitted document); Paige Nielsen, Westlake Village; Annaliza, Westlake Village; Peggy Rosenberg, Thousand Oaks; Hillary Weireter, Newbury Park; Joy DuPuis, Thousand Oaks; Audrey Bruckner, Thousand Oaks; Judy Bruce, Simi Valley; Michael Tardif, Newbury Park; Mike King, Thousand Oaks; Michelle Riebeling, Thousand Oaks;

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6. PUBLIC COMMENTS: (Continued)

Ellen Frank, Thousand Oaks; Julie Lowry, Newbury Park; Patrick McDonough, Thousand Oaks; Vadim Manzhos, Newbury Park; Linda Pore, Westlake Village; Robert D., Thousand Oaks; Meena Radhakrishnan, Newbury Park; Rogers, Thousand Oaks; Mandy, city of residence unknown; Lorena Saruwatari, city of residence unknown.

Written Statements: Madeline; Adonna Ebrahimi, Newbury Park; Shawnee Harris, Newbury Park; Laura Jones, Thousand Oaks; Dana Tamraz, Westlake Village.

13. CITY MANAGER:

- \*A. Follow-up items: City Manager Powers directed Sustainability Division Manager Cox to follow up regarding community clean-up program (Bruckner); Assistant to the City Manager Hurtado followed up regarding non-profit organization (Radhakrishnan); Assistant City Attorney Hehir addressed comments regarding 5G technology.

7. CONSENT CALENDAR:

(See Exhibit A for Consent Calendar Listing)

8. PUBLIC HEARINGS:

- A. Hearing, advertised as required by law, opened to consider: Proposed 2019 Citywide User Fees, Fines, Penalties, Rates, and Assessments (User Fees), and Police Facilities Development Fee presented by Finance Director Boscarino; City Manager Powers and Community Development Director Towne responded to questions. Budget Officer Sakaida available for questions.

RESOLUTION APPROVING AND ADOPTING 2019 USER FEES, FINES, PENALTIES, RATES, AND ASSESSMENTS, WHICH INCLUDES NON-COMPLIANCE FEES RES. NO. 2019-009

RESOLUTION APPROVING AND ADOPTING 2019 POLICE FACILITIES DEVELOPMENT FEE RES. NO. 2019-010

Speakers/Statement cards: None.

Mayor McCoy closed public hearing.

Motion by Councilmember Jones to adopt resolution approving 2019 Citywide Fees, Fines, Penalties, Rates, and Assessments (User Fees) with Non-Compliance Fees; adopt resolution approving Police Facilities Development Fee, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

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8. PUBLIC HEARINGS: (Continued)

- B. Hearing, advertised as required by law, opened to consider: Proposed Citywide Traffic Impact Mitigation Fee and Update of Five Existing Traffic Impact Fees presented by Transportation Planner Naoum. Deputy Public Works Director Finley, Carlos Villarreal of Willdan, and Frederik Venter of Kimley-Horn and Associates responded to questions.

RESOLUTION ESTABLISHING A CITYWIDE TRAFFIC IMPACT FEE AND RESCINDING RESOLUTION NOS. 77-385, 78-547, 80-402, 2001-082, and 2011-012  
RES. NO. 2019-011

RESOLUTION INCREASING ROAD PAYBACK FEE, BORCHARD ROAD/US 101 FREEWAY OVERCROSSING FEE, MOORPARK ROAD/US 101 INTERCHANGE FEE, LYNN ROAD PAYBACK FEE AND WENDY DRIVE/US 101 INTERCHANGE FEE BY CHANGE IN CONSTRUCTION COSTS INDEX  
RES. NO. 2019-012

Speakers/Statement cards: None.

Mayor McCoy closed public hearing.

Motion by Councilmember Adam to adopt resolutions rescinding Resolution Nos. 77-385, 78-547, 80-402, 2001-082 and 2011-012, and establishing new Citywide Traffic Impact Mitigation Fee (Fund 544), updating five existing area specific traffic impact fees, carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

9. DEPARTMENT REPORTS: None.

10. COMMITTEE/COMMISSION/BOARD REPORTS: None.

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. Ad Hoc City Council Homelessness Committee Update provided by Assistant City Manager Hardy and Communications/Marketing Analyst Humes. Tara Carruth Ventura County Continuum of Care, Patrisha Booker Harbor House Boardmember, Police Chief Hagel, and City Manager Powers provided comments.

Motion by Councilmember Jones to receive and file update from Ad Hoc City Council Homelessness Committee on education, outreach, and 2019 Ventura County Point in Time Homeless Count; approve budget appropriation and expenditure in amount of \$10,000 from A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-1120-611-5920 (Grants & Donations) to support mission and goals of Harbor House; Authorize City Manager to sign and execute agreement between City of Thousand Oaks and Harbor House carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

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12. COUNCIL ISSUES/RECOMMENDATIONS: (Continued)

- B. Follow-up reports on meetings/conferences attended by Councilmembers.  
None.

13. CITY MANAGER: (Continued)

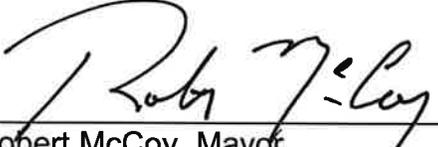
- A. Follow-up items: Nothing additional.
- B. Announcements and upcoming issues: City Manager Powers reviewed potential topics for the next regularly scheduled City Council Meeting May 14, 2019.

14. CLOSED SESSIONS REQUESTED: City Council Conference Room 2<sup>nd</sup> floor – None.

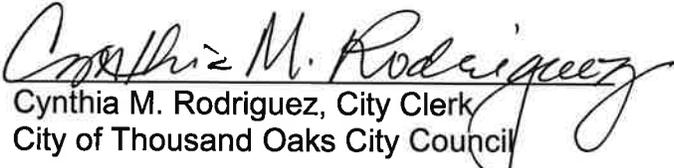
15. PUBLIC NOTICES: None.

16. ADJOURNMENT:

City Council adjourned at 9:26 p.m. to Regular Meeting on Tuesday, May 14, 2019.

  
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Robert McCoy, Mayor  
City of Thousand Oaks City Council

Attest:

  
Cynthia M. Rodriguez, City Clerk  
City of Thousand Oaks City Council

AGENDA POSTED: April 18, 2019  
MINUTES APPROVED: May 14, 2019

\*indicates item taken out of order

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**EXHIBIT A**7. **CONSENT CALENDAR:**

*RECOMMENDATIONS FOR ITEMS A. THROUGH L. ARE TO APPROVE*

Motion by Councilmember Adam to approve Consent Calendar carried 5-0 by the following vote: Ayes - Bill-de la Peña, Engler, Jones, Adam, and McCoy; Noes - None.

- A. General, Utilities, Golf Course, Theatres, Demands – ratify March 20, 2019, and March 27, 2019; April 3, 2019, April 10, 2019 and April 17, 2019; approve April 24, 2019; approve May 1, 2019, and May 7, 2019, subject to review and ratification
- B. Minutes of City Council meeting of April 2, 2019
- C. No Appropriation/Expenditure Required: Community Funding Review Committee Appointments; appointments of Clyde Doheny, Wendell Farrell, Jennifer Lobenhofer, Terry Miller, and Daniel Short to serve two-year terms ending 12/2020; appointments of Amy Davis, Anne LaFianza, Kate Marley, and Michael Veltri to serve three-year terms ending 12/2021
- D. Approved Expenditure: Community Events Endowment Fund (CEEF) Grant Reallocation of \$3,825 previously awarded to Westlake High School Instrumental Music Boosters to help underwrite Westlake High School Jazz Festival
- E. Additional Appropriation: Pop-Up Arts & Music Festival – June 2019; \$70,000 expenditure A/C 001-1240-674-5699 (PAMF19, 2019 Pop-Up Arts & Music Festival - Contracted Services); \$20,000 budget appropriation A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-1240-674-5699 (PAMF19, 2019 Pop-Up Arts & Music Festival - Contracted Services)
- F. No Appropriation/Expenditure Required: FY 2019-2020 Top Ten Priorities & Citywide Goals FY 2018-19 & 2019-20; Policy Documents: City Mission Statement, Customer Service Philosophy, City Council Norms

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7. CONSENT CALENDAR: (Continued)

- G. Additional Appropriation: Electric Vehicle Charging Station Donation and Deployment; "piggyback" agreement using National Joint Powers Authority (NJPA) contract with award to ChargePoint, Inc. for purchase of 11 electric vehicle (EV) charging stations including maintenance for five-year period in amount of \$36,712.50; authorize staff to accept \$30,000 grant, expected April 2019, from Ventura County Air Pollution Control District (VCAPCD) to offset purchase and installation costs of public chargers; \$30,000 budget appropriation to A/C 631-5060-437-9900 (#NC0163 - Revenue from County Agency) to account for acceptance of grant; \$85,800 budget appropriation and expenditures (\$36,712.50 plus \$49,087.50 for installation) as follows: \$22,200 A/C 651-0000-341-9900 (Transportation Fund, Net Position) to A/C 651-5530-685-8400 (Transportation Fund Equipment); \$19,200 A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-5650-631-8400 (MSC General Fund Equipment); \$44,400 A/C 631-0000-341-9900 (Solid Waste Fund, Net Position) to A/C 631-5060-685-8400 (#NC0163 – Solid Waste Fund Equipment)
- H. Additional Appropriation: Low Carbon Fuel System (LCFS) Credits; agreement with 3 Phases Renewables for purchase of City's 620 metric tons equivalent LCFS credits at \$170 per metric ton, for total revenue of \$105,400; \$105,400 budget appropriation to General Fund Revenues A/C 001-5060-486-5000 (Miscellaneous Revenue, Sale of Carbon Credits)
- I. Additional Appropriation: Los Feliz Drive Sidewalk – Phase II (CI 5426); professional services agreement with MNS Engineers, Inc., in amount of \$335,409 for design, plus \$34,091 for extra services, term ending: 12/31/20; authorize acceptance of \$898,000 Active Transportation Program (ATP) Cycle 4 Grant from California Department of Transportation (Caltrans); \$295,500 budget appropriation A/C 543-0000-311-1000 (Thousand Oaks Road Improvement, Fund Balance) to A/C 543-5310-631-8300 (CI 5426, Los Feliz Sidewalks, Phase II) and \$44,100 A/C 613-0000-341-9900 (Water Capital, Net Position) to A/C 613-5310-631-8300 (CI 5426, Los Feliz Sidewalks, Phase II); \$379,600 expenditures (\$335,500 professional service agreement, \$34,100 extra services, \$10,000 City furnished materials and supplies), \$335,500 A/C 543-5310-631-8300 (CI 5426, Los Feliz Sidewalks - Phase II) and \$44,100 A/C 613-5310-631-8300 (CI 5426, Los Feliz Sidewalks - Phase II)

7. CONSENT CALENDAR: (Continued)

- J. Additional Appropriation: Emergency Management Performance Grant (EMPG) Application; authorize staff to submit EMPG application for funding up to \$33,000 for updating City's Emergency Operations Plan (EOP), purchasing Emergency Traffic Control Trailer, and to cover emergency management personnel costs; \$66,000 budget appropriation and expenditures, \$33,000 A/C 001-5090-438-3100 (EMPG18, Emergency Management Performance Grant) and \$33,000 A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-5090-627-3300 (EMPG18, Disaster Preparedness Equipment)
- K. Approved Expenditure: Increase to Budgetary Authority for Microsoft Licensing; \$20,000 increase to not-to-exceed amount for Microsoft licensing purchases with SoftwareOne for additional licenses purchased as result of Citywide Microsoft software migration project; \$20,000 expenditure A/C 001-3410-612-3122 (Computer Software Licenses)
- L. Additional Appropriation Fully Offset by Grant Revenue: California State Library Día de los Niños Día de los Libros Program Grant; authorize acceptance of \$1,000 reimbursement grant by Thousand Oaks Library; \$1,000 budget appropriation and expenditure A/C 110-0000-435-9900 (Other Revenue from State, Other Reimbursements) to A/C 110-7010-673-6930 for musical performances, crafts, and associated materials to enhance programming at both Newbury Park and Grant R. Brimhall Libraries

