

## City Council

**REGULAR MEETING**  
**Tuesday, February 12, 2019, 6:00 P.M.**  
**Andrew P. Fox City Council Chambers**



**Rob McCoy, Mayor**  
**Al Adam, Mayor Pro Tem**  
**Claudia Bill-de la Peña, Councilmember**  
**Bob Engler, Councilmember**  
**Ed Jones, Councilmember**

### Executive Team

Andrew P. Powers, City Manager  
Ingrid Hardy, Assistant City Manager  
Mark A. Towne, Community Development Director  
Cynthia M. Rodriguez, City Clerk  
Barry McComb, Cultural Affairs Director  
Jim Friedl, General Manager, CRPD  
John Spykerman, Fire Chief

Tracy M. Noonan, City Attorney  
Gary Rogers, Deputy City Manager/HR Director  
Jaime Boscarino, Finance Dir./City Treasurer  
Jay T. Spurgin, Public Works Director  
Heather Cousin, Library Director  
Tim Hagel, Police Chief

**MISSION STATEMENT:**  
**Extraordinary Service to the Citizens We Serve is Our Purpose**

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours [main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)]. Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Public Input:** Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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February 12, 2019

RES. NO. 2019-002  
ORD. NO. 1661-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Bill-de la Peña, Engler, Jones, Adam, and Mayor McCoy
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
  - A. Check Presentation – Borderline T-shirt Sales
  - B. Clean Power Alliance
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 7 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
  - A. [Thousand Oaks Alliance for the Arts \(TOARTS\) Operations and Programming Update](#)

RECOMMENDATION: Receive TOARTS operations and programming update for previous six months, ending December 31, 2018
  - B. [Landscaping Upgrades – Forestry Master Plan Demonstration Sites \(MI 2545\)](#)

RECOMMENDATION:

    1. Approve project design, plans, and specifications, including Addenda Nos. 1 and 2, for construction of Landscaping Upgrades, Forestry Master Plan Demonstration Sites (MI 2545)
    2. Award construction contract for Landscaping Upgrades, Forestry Master Plan Demonstration Sites (MI 2545) to United Irrigation, Inc. in amount of \$1,115,548.25, plus contingency of \$111,551

9. DEPARTMENT REPORTS: (Continued)

B. Landscaping Upgrades – Forestry Master Plan Demonstration Sites (MI 2545) (Continued)

RECOMMENDATION: (Continued)

3. Approve budget appropriation in amount of \$75,000 A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-5310-631-5500 (MI 2545, Landscaping Upgrades Forestry Master Plan Demonstration Sites)
4. Authorize expenditure in amount of \$1,237,100 (\$1,115,549 construction contract; \$111,551 contingency, and \$10,000 for City furnished materials and supplies); \$459,670 A/C 001-5310-631-5500, and \$777,430 A/C 142-5310-632-5500 (MI 2545, Landscaping Upgrades Forestry Master Plan Demonstration Sites)
5. Delegate authority to City Engineer to approve changes to design, plans, specifications, and working details of project on work directives and change orders up to project contingency value

C. Cannabis Regulations and Operations Update

RECOMMENDATION: Receive verbal report

10. COMMITTEE/COMMISSION/BOARD REPORTS:

A. [PLANNING COMMISSION AND TRAFFIC AND TRANSPORTATION ADVISORY COMMISSION \(TTAC\) APPOINTMENTS](#) (Adam, Bill-de la Peña, Engler, Jones)

RECOMMENDATION:

1. Approve appointment to Planning Commission of Kevin Kohan (Adam) to serve term ending December 2020; and appointment of Nelson Buss (Jones) and reappointment of David Newman (Bill de-la Peña) and Sharon McMahon (Engler) to serve terms ending December 2022
2. Approve appointment to Traffic and Transportation Advisory Commission of Lawrence Imel (Jones) and reappointments of Angie Simpson (Bill de-la Peña) and Rick Lemmo (Engler) to serve terms ending December 2022

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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February 12, 2019

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. Follow-up reports on meetings/conferences attended by Councilmembers

1. [New Mayors and Councilmembers Academy January 30 – February 1, 2019 \(Engler\)](#)

RECOMMENDATION: Receive report

13. CITY MANAGER:

A. Follow-up items

B. Announcements and upcoming issues

14. CLOSED SESSION: City Council Conference Room 2<sup>nd</sup> floor – None

15. PUBLIC NOTICES:

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

A. [Notice – Approval of Final Map LD 701; Location: 2650 West Kelly Road;](#)  
Developer: David and Melissa Kornblatt; Description of Subdivision: Two Lots of Record

B. [Notice – Approval of Final Map LD 16-70352; Location: Northwest Corner of Grande Vista Drive and Academy Drive;](#)  
Developer: Academy Road, LLC; Description: 3.64 Ac Sub-Division into 3 Commercial Lots of Record

16. ADJOURNMENT:

Adjourn to Regular Meeting February 26, 2019

Agenda Post Date/Time: February 7, 2019, 5:00 p.m.

## EXHIBIT A

### 7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH G. ARE TO APPROVE*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify January 23, 2019, January 30, 2019, and February 6, 2019; approve February 13, 2019 and February 20, 2019, subject to review and ratification
- B. [Minutes of City Council meeting of January 22, 2019](#)
- C. No Appropriation/Expenditure Required: Ventura County Citizens Transportation Advisory Committee (VCCTAC) Appointments (Bill-de la Peña); appointments of Chaise Rasheed to fill regular position, term ending 12/2020; and Dr. Jonathan Mason to fill alternate position, term ending 12/2019
- D. Additional Appropriation: Acquisition of Open Space Parcel in Skyline Area (Fairview Road, 600 feet west of Foothill Drive); authorize City Manager, or designee, to execute all documents necessary to effectuate purchase of APN 676-0-130-450 (Owner: Marshal Plan Inc.), including authority to accept deed, subject to resolution of any liens and encumbrances affecting said parcel; \$12,600 budget appropriation and expenditure (\$11,600, plus title report acquisition fee not-to-exceed \$1,000) A/C 512-0000-311-1000 (Community Recreation Facilities and Open Space Endowment Fund – Fund Balance) to A/C 512-4410-679-8100 (CI 1227, Capital – Land); subsequent transfer of APN 676-0-130-450 from City to Conejo Open Space Conservation Agency (COSCA)
- E. Additional Appropriation: Goebel Center Painting and Flooring Replacement (CI 5485); project design plans, specifications and working details; award construction contract to Piana Construction & Painting, Inc. in amount of \$144,500, plus \$21,000 contingency; \$86,000 budget appropriation A/C 001-0000-311-1000 (General Fund – Fund Balance) to A/C 001-3574-677-8200 (CI 5485, Building Improvements); \$166,000 expenditure for construction and project costs; delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project contingency amount

7. CONSENT CALENDAR: (Continued)

- F. No Appropriation/Expenditure Required: Revised 2019 City Council Meeting Schedule; adopt resolution

RESOLUTION REVISING CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2019 AND RESCINDING RESOLUTION 2018-059  
RES. NO. 2019-\_\_\_\_\_

- G. No Appropriation/Expenditure Required: Hill and Woolsey Fire Debris Removal Public Works Permit Fee Waivers; adopt resolution

RESOLUTION ADOPTING PERMIT FEE POLICIES AND AUTHORIZING PUBLIC WORKS ENCROACHMENT AND CONSTRUCTION WATER METER PERMIT FEE WAIVERS DURING DEBRIS REMOVAL OPERATIONS FOR CITY OF THOUSAND OAKS PROPERTIES THAT WERE DESTROYED OR DAMAGED BY HILL OR WOOLSEY FIRES  
RES. NO. 2019-\_\_\_\_\_