

THOUSAND OAKS CITY COUNCIL



Supplemental Information Packet

Cynthia M. Rodriguez

**Agenda Related Items - Meeting of January 8, 2019
Supplemental Packet Date: January 8, 2019**

2:30 P.M.

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public inspection in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard.

Americans with Disabilities Act (ADA):

In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department at (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet, can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.



Finance Department
MEMORANDUM

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2200 • Fax 805/449.2250 • www.toaks.org

To: Andrew P. Powers, City Manager
From: Jaime Boscarino, Finance Director
Date: January 8, 2019
Subject: Supplemental Information – Executive Order Establishing the Conejo Valley Victims Fund, Item 7.G

Following is the Executive Order attachment which establishes the Conejo Valley Victims Fund at the Ventura County Community Foundation (VCCF) and formalizes the City's request for VCCF to create the fund. This attachment was not available due to discussions with VCCF until today.

Attachment:
Executive Order Establishing the Conejo Valley Victims Fund at the Ventura County Community Foundation

2019 JAN -8 AM 7:45
CITY CLERK DEPARTMENT
CITY OF THOUSAND OAKS

TO COUNCIL 1-8-2019
AGENDA ITEM NO. 7G
MEETING DATE 1-8-2019

EXECUTIVE ORDER ESTABLISHING
THE CONEJO VALLEY VICTIMS FUND
AT THE VENTURA COUNTY COMMUNITY FOUNDATION

WHEREAS, on November 7, 2018, a mass shooting occurred in the City of Thousand Oaks when a shooter attacked patrons and employees of the Borderline Bar and Grill in Thousand Oaks, California (the “**Borderline Bar & Grill Tragedy**”); and

WHEREAS, the shooter killed twelve people, including Ventura County Sheriff Sergeant, Ron Helus, and caused physical injuries and trauma to the hundreds of persons present and the Thousand Oaks community as a whole; and

WHEREAS, the need for increased public safety personnel, first responders, public health professionals, neighborhood development and other officials to work long hours both in direct response to the shooting, in investigating the crime scene and in dealing with the aftermath further stressed City resources; and

WHEREAS, individuals, including residents of Thousand Oaks, residents of California, people throughout the country and around the world, as well as numerous businesses, exhibited extraordinary generosity in seeking to help those who were most impacted by the Borderline Bar & Grill Tragedy; and

WHEREAS, the City of Thousand Oaks recognizes the burdens imposed on it to field inquiries for community support, collect gifts and monetary donations and ensure appropriate distribution, assist the victims in receiving both financial and other restitution, and provide a vehicle to centralize the community’s efforts to assist those affected by the Borderline Bar & Grill Tragedy; and

WHEREAS, the Conejo Valley Victims Fund at the Ventura County Community Foundation (the “**Conejo Valley Victims Fund**”), was established the morning after the incident at the request of the City of Thousand Oaks, and has received approximately \$2,092,292 in contributions to date and, after covering emergency needs of impacted individuals and families who lost loved ones, holds approximately \$1,767,760; and

WHEREAS, the City of Thousand Oaks has entrusted the Conejo Valley Victims Fund to lessen those governmental burdens by creating a centralized vehicle for receiving and distributing those contributions, fielding inquiries for community support, assisting victims in receiving both financial and other restitution, and providing a vehicle to centralize the community’s efforts to assist those affected by the Borderline Bar & Grill Tragedy; and

WHEREAS, the City of Thousand Oaks anticipates that all of the funds collected and pledged to date will be distributed to those individuals and families most affected by the Borderline Bar & Grill Tragedy; and

WHEREAS, the City of Thousand Oaks anticipates that the Conejo Valley Victims Fund will receive a continuing stream of contributions thereafter to continue to provide support for those affected by the Borderline Bar & Grill Tragedy; and

WHEREAS, to decrease the likelihood of people and organizations inadvertently donating funds to fraudulent charities, it was deemed prudent to direct the Ventura County Community Foundation to operate the Conejo Valley Victims Fund as the single vehicle where donations could be channeled that would address the loss suffered by victims and thereby lessen the governmental burdens; and

WHEREAS, the Conejo Valley Victims Fund will be used to address these concerns;

NOW, THEREFORE, I, ANDREW P. POWERS, City Manager of the City of Thousand Oaks, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The Conejo Valley Victims Fund be operated by the Ventura County Community Foundation, the purpose of which shall be to lessen the governmental burdens generally caused by the Borderline Bar & Grill Tragedy by alleviating the suffering of those directly harmed by that event.
2. The City of Thousand Oaks hereby designates the Conejo Valley Victims Fund to (i) provide a single vehicle to receive contributions which immediately began pouring in from the public in the wake of the Borderline Bar & Grill Tragedy, and thereby avoid the misdirection of donations to fraudulent organizations; (ii) provide the infrastructure to coordinate the collection, administration and distribution of these funds in a manner consistent with the City's interest in assisting the victims of the attacks with financial and other restitution; (iii) act as a central resource to allow those affected by the Borderline Bar & Grill Tragedy to find appropriate and reputable services; and (iv) maintain the infrastructure that would allow it to respond immediately to needs in the event of a similar tragedy, upon issuance of an Executive Order pertaining to another tragedy, in order to lessen the governmental burdens set forth above.
3. The City of Thousand Oaks hereby agrees to the establishment of the Oversight Committee of Conejo Valley Victims Fund, consisting of the following community leaders:

Geoff Dean, Sheriff Retired
Kathy Long, County Supervisor Retired
Scott Hansen, Ventura County Community Foundation Board Chair
Tim Gallagher, Ventura County Community Foundation Board Member
Anita Busch, Victim Advocate
Albert Grimmie, Christina Grimmie Foundation
Marcus Grimmie, Christina Grimmie Foundation

and the appointment of Dr. Richard R. Rush, Immediate Past President of California State University, Channel Islands, as Fund Administrator, to develop a protocol for the distribution of financial assistance to those most seriously affected by the Borderline Bar & Grill Tragedy.

4. No officer or employee of the City shall directly or indirectly solicit funds from the Conejo Valley Victims Fund.
5. Under no circumstance shall the contribution of any individual or corporation having business before the City or any agency thereof influence the decision of city officials in acting on such business.
6. Should any officer or employee of the City have reason to believe that such contribution is in fact improperly influencing city officials, the reasons for such belief shall be immediately communicated to the City Manager or any other appropriate investigatory office, officer or body.
7. This Executive Order shall remain in effect until terminated by the City Manager.

SIGNED THIS _____ DAY OF _____, 20__.

ANDREW P. POWERS
City Manager

ATTEST:

Cynthia M. Rodriguez, City Clerk

APPROVED AS TO FORM:

Office of the City Attorney

Tracy M. Noonan, City Attorney



TO: City Council
FROM: Robert McCoy, Mayor
DATE: January 8, 2019
SUBJECT: Proposed 2019 City Councilmember Committee Assignments

RECOMMENDATION:

Approve proposed 2019 City Councilmember Committee Assignments.

FINANCIAL IMPACT:

No Additional Funding Requested. Costs associated with Councilmember and staff time to attend commission, board, and committee meetings are minimal and included in the Adopted FY 2018-19 General Fund Budget.

BACKGROUND:

In compliance with Standards of Operations Resolution No. 2011-066, each year the Mayor sends the previous year's City Councilmember Committee Assignments list to each Councilmember to review and request potential revisions. The Mayor then reviews and discusses Councilmember responses and prepares a proposed list of Councilmember Assignments for the new calendar year. Section 3 (Committee Assignments) of Resolution No. 2011-066 states that *"The Mayor will make all appointments to City Council Committees, with concurrence of City Council."*

DISCUSSION/ANALYSIS:

The 2019 City Councilmember Committee Assignment list was reviewed and discussed by the Mayor and Councilmembers in December 2018. Based on Councilmember input and the Mayor's review, the proposed 2019 City Councilmember Committee Assignments list is attached (Attachment #1).

CITY CLERK DEPARTMENT
CITY OF THOUSAND OAKS

2019 JAN -8 PM 12:48

TO COUNCIL 1-8-2019
AGENDA ITEM NO. 12A
MEETING DATE 1-8-2019

Proposed 2019 City Councilmember Committee Assignments

January 8, 2019

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For disclosure purposes, two commissions provide meeting stipends. The Ventura County Transportation Commission (VCTC) provides a stipend of \$100 per meeting, not to exceed \$200 per month. The Ventura Regional Sanitation District (VRSD) provides a stipend of \$186 per day (including board meetings, ad hoc committees, or attendance at conferences), with a maximum of six days (\$1,116) per month. None of the other commissions, boards, and committees provide any form of monetary compensation.

COUNCIL GOAL COMPLIANCE:

Meets City Council Goal A:

- A. Provide municipal government leadership which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and City staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.

PREPARED BY: Ellen Rosa, Executive Assistant

Attachment:

Attachment #1 – Proposed 2019 City Councilmember Committee Assignments List

2019 Proposed City Councilmember Committee Assignments

	Councilmember	Alternate	Staff Rep
Standing Committees			
1. Capital Facilities Committee	BDLP/Engler	N/A	Powers/Adams
2. Demands Liaison	Engler	N/A	Bart
3. Finance/Audit Committee	Adam/McCoy	N/A	Powers/Adams
Ad Hoc Committees			
1. Ad Hoc City Council Cultural Arts Review Committee	BDLP/Jones	N/A	Powers/McComb
2. Ad Hoc City Council Fire Services Review Committee*			
3. Ad Hoc City Council Downtown Revitalization Committee*			
4. Ad Hoc City Council Economic Development Committee	McCoy/Adam	N/A	¹
5. Ad Hoc City Council Homelessness Committee	McCoy/BDLP	N/A	²
6. Ad Hoc City Council Campus Master Plan Committee**	Adam/BDLP	N/A	³
Outside Joint Boards/Authorities/Commissions with Assignments by City			
1. AVCC – Association of Ventura County Cities (meets only as needed)	Adam	N/A	N/A
2. AWA – Association of Water Agencies of Ventura County	Jones	N/A	Spurgin
3. CCYF – Conejo Coalition for Youth and Families	BDLP	N/A	Sprigel
4. CSC – City Selection Committee	Mayor	N/A	Layba
5. COSCA – Conejo Open Space Conservation Agency	BDLP/Jones	N/A	ACM
6. EDC-VC – Economic Development Collaborative – Ventura County	Engler	N/A	Alawami
7. LAFCo – (Ventura) Local Agency Formation Commission (Alternate)	BDLP	N/A	N/A
8. CPA – Clean Power Alliance	BDLP	N/A	Spurgin/Cox
9. Pt. Mugu Airport Authority/Ventura County Naval Base Liaison	McCoy	Adam	Alawami
10. RDP-21 – Regional Defense Partnership for 21 st Century	Engler	N/A	Layba
11. TOPASS – Thousand Oaks Plan to Assist School Sites Foundation Board	Adam/BDLP	N/A	Powers
12. VCOG – Ventura Council of Governments	Adam	McCoy	Layba
13. VCREA – Ventura County Regional Energy Alliance Liaison	Jones	Adam	Cox
14. VCTC – Ventura County Transportation Commission & VISTA Liaison	BDLP	N/A	Spurgin
15. VRSD – Ventura Regional Sanitation District	Jones	BDLP	Spurgin

* Recommend Dissolution

** Pending Approval

¹ Staff Reps – Ad Hoc Economic Development Committee: Powers, Alawami, Ornelas, Boscarino

² Staff Reps – Ad Hoc Homelessness Committee: Powers, Hardy, Rogers, Noonan/Hehir, Layba, Humes, Oshita

³ Staff Reps – Ad Hoc City Council Campus Master Plan Committee: TBD Pending Approval

	Councilmember	Alternate	Staff Rep
Regional, State & National Agencies or Groups with Appointments by Others			
1. Community Commission for Ventura County (Appointment by City Selection Committee)	As Appointed	N/A	Layba
Individual Involvement in Outside Agencies or Groups			
1. Red Cross – Central California Region	Engler	N/A	N/A
2. Kiwanis Club of Thousand Oaks	Engler	N/A	N/A
3. Angels of the Arts	BDLP	N/A	N/A
4. Conejo Compassion Coalition	BDLP	N/A	N/A