

## City Council

### REGULAR MEETING

**Tuesday, December 18, 2018, 6:00 P.M.**  
**Council Chambers**



**Rob McCoy, Mayor**  
**Al Adam, Mayor Pro Tem**  
**Claudia Bill-de la Peña, Councilmember**  
**Bob Engler, Councilmember**  
**Ed Jones, Councilmember**

#### Executive Team

Andrew P. Powers, City Manager  
Ingrid Hardy, Assistant City Manager  
Mark A. Towne, Community Development Director  
Cynthia M. Rodriguez, City Clerk  
Barry McComb, Cultural Affairs Director  
Jim Friedl, General Manager, CRPD  
John Spykerman, Fire Chief

Tracy M. Noonan, City Attorney  
Gary Rogers, Deputy City Manager/HR Director  
Jaime Boscarino, Finance Dir./City Treasurer  
Jay T. Spurgin, Public Works Director  
Heather Cousin, Library Director  
Tim Hagel, Police Chief

#### **MISSION STATEMENT:**

**Extraordinary Service to the Citizens We Serve is Our Purpose**

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours [main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)]. Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Public Input:** Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

3

December 18, 2018

RES. NO. 2018-077  
ORD. NO. 1658-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Bill-de la Peña, Adam, Engler, Jones, and Mayor McCoy
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
  - A. Thousand Oaks CERT Program
  - B. Benefit Concert Series
  - C. Green Business Certification Program
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:

(See Exhibit A pages 6 thru 8 for Consent Calendar listing)
8. PUBLIC HEARINGS: None
9. DEPARTMENT REPORTS:
  - A. [Fire Debris Removal Program – FEMA 4407-DR](#)

RESOLUTION DESIGNATING AUTHORIZED AGENTS OF CITY TO SEEK STATE AND FEDERAL EMERGENCY AND HAZARD MITIGATION FUNDING ASSISTANCE RES. NO. 2018-\_\_\_\_\_

URGENCY ORDINANCE ESTABLISHING LOCAL STANDARDS AND PROCEDURES FOR CLEANUP OF DEBRIS GENERATED BY HILL AND WOOLSEY FIRES; ESTABLISHING ENFORCEMENT STANDARDS AND AUTHORIZING ABATEMENT OF PUBLIC NUISANCES FOLLOWING ISSUE OF AN INSPECTION AND ABATEMENT WARRANT  
ORD. NO. \_\_\_\_\_

9. DEPARTMENT REPORTS: (Continued)

A. Fire Debris Removal Program – FEMA 4407-DR (Continued)

RECOMMENDATION:

1. Adopt urgency ordinance to establish local debris removal program for property owners electing not to participate in, or ineligible for, California Office of Emergency Services Consolidated Debris Removal Program (Phase II) for removal of debris associated with property damage or destruction resulting from Hill and Woolsey fires
2. Adopt resolution designating authorized agents of City to seek state and federal hazard mitigation funding assistance

10. COMMITTEE/COMMISSION/BOARD REPORTS:

A. [FY 2018-19 Community Funding Review Committee Grant Recommendations](#)

RECOMMENDATION:

1. Approve Community Enhancement Grants (CEG) totaling \$45,000 and Sports Facility Endowment Fund (SFEF) grants totaling \$55,958.85 and authorize City Manager to execute agreements with grantees
2. Authorize expenditure of available funds of \$45,000 from A/C 632-8420-682-5920 (NC0104, Community Enhancement Fund/Grants); and expenditure in amount of \$55,958.85 from A/C 001-1120-611-5920 (SF2018, City Endowment Grant Account)

B. [City Investment Review Committee Annual Report](#)

RECOMMENDATION: Receive and file report

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None

12. COUNCIL ISSUES/RECOMMENDATIONS:

A. Follow-up reports on meetings/conferences attended by Councilmembers

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

5

December 18, 2018

13. CITY MANAGER:

A. Follow-up items

B. Announcements and upcoming issues

14. CLOSED SESSION: City Council Conference Room 2<sup>nd</sup> floor - None

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjourn to Regular Meeting January 8, 2019

Agenda Post Date/Time: December 13, 2018, 5:00 p.m.

CCD:610-40\h:\common\agenda\2018\12-18-18.docx

**EXHIBIT A**

## 7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH M. ARE TO APPROVE  
RECOMMENDATIONS FOR ITEMS N. THROUGH O. ARE TO ADOPT*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify November 28, 2018, December 5, 2018, and December 12; approve December 19, 2018; approve December 26; approve January 2, 2019, subject to review and ratification
- B. [Minutes of City Council meeting of November 27, 2018](#)
- C. No Appropriation/Expenditure Required: [Ratification of Thousand Oaks Alliance for the Arts \(TOARTS\) Board Directors](#); ratify election of John Bradley and David Mead to serve three-year terms ending 12/31/21
- D. No Appropriation/Expenditure Required: [Investment Review Committee Appointments](#) (McCoy); reappointments of William Berliner and James Hoagland to serve two-year terms ending January 2021
- E. Additional Appropriation: [Assistance with New Solid Waste Franchise Agreement](#); award professional consulting services agreement to R3 Consulting Group, Inc. for assistance in negotiation of new solid waste franchise agreements and rate analyses for residential and commercial collection services, not-to-exceed \$69,585 plus \$7,415 contingency; term ending 12/31/19; \$77,000 budget appropriation A/C 631-0000-341-9900 (Solid Waste - Net Position) to A/C 631-8420-682-5699 (Contract Services); expenditure not-to-exceed \$77,000 A/C 631-8420-682-5699 (Contract Services)
- F. Additional Appropriation: [Thousand Oaks Boulevard Wastewater Main Extension \(CI 5529\)](#); authorize City Manager to execute future amendments to reimbursement agreement with GL Development, LLC not to exceed \$779,431; \$100,000 budget appropriation and expenditure A/C 624-000-341-9900 (Wastewater – Net Position) to A/C 624-8220-682-8300 (CI 5529, Thousand Oaks Boulevard Wastewater Main Extension)
- G. Approved Expenditure: [Building Mechanical Systems Services Agreement](#); award service contract for building mechanical systems services to Siemens Industry, Inc.; term: 1/1/19 – 12/31/21 with two annual options to extend; not-to-exceed \$1,848,516 over contract lifetime (\$1,098,516 regular maintenance; \$750,000 unscheduled repairs, extra services); \$200,000 expenditures for FY 2018-19: \$144,000 various General Fund (001) accounts, \$56,000 various Library Fund (110) accounts

7. CONSENT CALENDAR: (Continued)

H. Approved Expenditure: [Fire Alarm and Suppression Systems Services Agreement](#); award service contract for fire alarm and suppression systems services to CAL Building Systems; term: 1/1/19 – 12/31/21 with two annual options to extend; not-to-exceed \$300,000 over contract lifetime (\$100,000 regular maintenance; \$200,000 unscheduled repairs, extra services); \$25,000 expenditure for FY 2018-19: \$20,000 various General Fund (001) accounts, \$5,000 various Library fund (110) accounts

I. Approved Expenditure: [Third Party Liability Claims Administration](#); award contract to George Hills; term: 1/1/19 – 12/31/21 with two annual options to extend; not-to-exceed \$150,000; \$45,500 expenditure A/C 711-0520-686-5640 (Claim Handling Fees)

J. No Appropriation/Expenditure Required: [Conflict of Interest Resolution Update](#); adopt resolution updating designated employees, officers, and disclosure category list for Conflict of Interest

RESOLUTION UPDATING DESIGNATED EMPLOYEES, OFFICERS, AND DISCLOSURE CATEGORY LIST FOR FAIR POLITICAL PRACTICES ACT REQUIREMENTS (CONFLICT OF INTEREST) AND RESCINDING RESOLUTION NO. 2016-069 RES. NO. 2018-\_\_\_\_\_

K. Additional Appropriation: [FY 2018-19 Transportation Development Act \(TDA\) Funds](#); adopt resolution authorizing staff to file claim with Ventura County Transportation Commission (VCTC) for TDA allocation of \$4,512,121 from Local Transportation Fund (LTF); budget appropriation transfer and expenditures not-to-exceed \$350,000 A/C 537-0000-311-1000 (Air Quality Developer Fee Fund Balance – Designated for Capital Improvements) to A/C 537-9720-631-9165 (DF2010, Air Quality Developer Fee Operating Transfers Out) to subsidize any potential FY 2018-19 farebox shortfalls to meet required 20 percent bus match and 10 percent Dial-A-Ride match estimated at \$300,000 to A/C 651-5540-561-5370 (Transportation Bus – Operating Transfers In), \$50,000 to A/C 651-5550-561-5370 (Transportation Subsidized Taxi – Operating Transfers In)

RESOLUTION AUTHORIZING CLAIM FOR ALLOCATION OF FY 2018-19 FUNDS FROM VENTURA COUNTY LOCAL TRANSPORTATION FUNDS AS OUTLINED IN 1971 TRANSPORTATION DEVELOPMENT ACT RES. NO. 2018-\_\_\_\_\_

7. CONSENT CALENDAR: (Continued)

- L. Additional Appropriation: FY 2018-19 Transportation Development Act (TDA) State Transit Assistance (STA) & State of Good Repair (SGR) Funds Claim; adopt resolution authorizing staff to file claim with Ventura County Transportation Commission (VCTC) for TDA allocation of \$42,646.48 from STA and SGR funds; budget appropriation and expenditures \$35,250 A/C 651-5550-433-1000 (CI5372, Transportation Fund – Gasoline Tax Revenue), \$587 A/C 651-5550-433-1070 (CI5372, Transportation Fund – SGR) to A/C 651-5550-685-8300 (CI5372, MSC Fueling Station Upgrades – Transportation – STA)

RESOLUTION AUTHORIZING CLAIM FOR ALLOCATION OF FISCAL YEAR 2018-19 FUNDS FROM VENTURA COUNTY LOCAL TRANSPORTATION FUNDS AS OUTLINED IN 1971 TRANSPORTATION DEVELOPMENT ACT RES. NO. 2018-\_\_\_\_\_

- M. Approved Expenditure: Amendments to Salary Schedule for Professional Employees, Senior Management, Confidential, & Supervisory Employees; adopt resolutions

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA), AND RESCINDING RESOLUTION NO. 2018-042 RES. NO. 2018-\_\_\_\_\_

RESOLUTION ESTABLISHING NEW SALARY SCHEDULE FOR SENIOR MANAGEMENT, CONFIDENTIAL AND SUPERVISORY EMPLOYEES (SENIOR MANAGEMENT ASSOCIATION – SMA) AND RESCINDING RESOLUTION NO. 2018-043 RES. NO. 2018-\_\_\_\_\_

ORDINANCES FOR SECOND READING:

- N. ORDINANCE AMENDING SECTIONS 6-1.100, 6-1.106, 6-1.107, 6-1.109, AND REPEALING IN ITS ENTIRETY SECTION 6-1.05 OF THE MUNICIPAL CODE OF THE CITY OF THOUSAND OAKS REGARDING THE ADOPTION OF TITLE 10 OF THE LOS ANGELES COUNTY CODE WITH ASSOCIATED LOCAL AMENDMENTS AS IT RELATES TO ANIMAL REGULATIONS (MCA 2018-70107) (Introduced 11/13/18, 5-0)

ORD. NO. 1658-NS

- O. ORDINANCE AMENDING THOUSAND OAKS MUNICIPAL CODE SECTIONS 6-5.102, 6-5.105 & 6-5.106 OF TITLE 6, CHAPTER 5 SMOKING TO INCLUDE ELECTRONIC SMOKING DEVICES (Introduced 11/27/18, 5-0)

ORD. NO. 1659-NS