

## City Council

**REGULAR MEETING**  
**Tuesday, November 27, 2018, 6:00 P.M.**  
**Council Chambers**



**Andrew P. Fox, Mayor**  
**Rob McCoy, Mayor Pro Tem**  
**Claudia Bill-de la Peña, Councilmember**  
**Joel R. Price, Councilmember**  
**Al Adam, Councilmember**

### Executive Team

Andrew P. Powers, City Manager  
Ingrid Hardy, Assistant City Manager  
Mark A. Towne, Community Development Director  
Cynthia M. Rodriguez, City Clerk  
Barry McComb, Cultural Affairs Director  
Jim Friedl, General Manager, CRPD  
John Spykerman, Fire Chief

Tracy M. Noonan, City Attorney  
Gary Rogers, Deputy City Manager/HR Director  
Jaime Boscarino, Interim Fin. Dir./City Treasurer  
Jay T. Spurgin, Public Works Director  
Heather Cousin, Library Director  
Tim Hagel, Police Chief

**MISSION STATEMENT:**  
**Extraordinary Service to the Citizens We Serve is Our Purpose**

Americans with Disabilities Act (ADA): In compliance with ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk Department, (805) 449-2151. Assisted listening devices are available at this meeting. Ask City Clerk staff if you desire to use this device. Upon request, the agenda and documents in this agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

The following is provided to assist with public participation:

**Agenda Availability:** The City Council Agenda is posted at the entry to the Civic Arts Plaza/City Hall, 2100 E. Thousand Oaks Boulevard, Thousand Oaks [main posting location pursuant to the Brown Act, G.C. 54954.2(a)]. City Council Agenda Packets are available for review at the City Clerk Department, 2100 E. Thousand Oaks Boulevard, Thousand Oaks. Agenda packet and “Live and Archived” meetings and minutes are available on the City’s website at [www.toaks.org](http://www.toaks.org). Televised City Council Meetings are re-broadcast Thursday and Sunday (following meeting) at 10:00 a.m. and 6:00 p.m. on TOTV, Channel 10.

**Supplemental Information:** Any agenda related information received and distributed to the City Council after the Agenda Packet is printed is included in Supplemental Packets. Supplemental Packets are produced as needed, typically a minimum of two—one available on the Thursday preceding the City Council meeting and the second on Tuesday at the meeting. The Thursday Supplemental Packet is available for public review in the City Clerk Department, 2100 E. Thousand Oaks Boulevard, during normal business hours [main posting location pursuant to the Brown Act, G.C. 54957.5(b)(2)]. Both the Thursday and Tuesday Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2100 E. Thousand Oaks Boulevard and on the City’s website.

Please be advised that communications directed to the City Council are public records, and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions; will be printed/posted as submitted.

**Public Input:** Any person who wishes to speak regarding an item on the regular agenda or on a subject within the City’s jurisdiction during “Public Comments” is requested to file a “Public Speaker” card with City Clerk staff before that portion of the Agenda is called. Any person who wishes to speak on a specific agenda item is requested to file a “Public Speaker” card before the specific item is called. Any person who wishes to speak on a Public Hearing is requested to file a “Public Speaker” card before the Hearing is called. Persons addressing the City Council are requested to state their name and community of residence for the record. Any supporting materials should be submitted to the City Clerk before addressing the Council. These materials are also considered a public record pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law.

**Special Meeting Public Input:** Only issues listed on a special meeting agenda may be addressed pursuant to the Brown Act/Special Meetings.

**Consent Calendar:** Matters listed on Consent Calendar that do not require significant reporting and/or discussion for decision or considered to be routine, will be approved by one motion as recommended. There will be no separate discussion unless Councilmember or staff member requests separate discussion prior to approval.

**Judicial Review:** Any legal action by an applicant seeking to obtain a judicial review of the City Council’s decision on a Hearing or issue listed on this Agenda may be subject to the 90-day filing period, of and governed by, Code of Civil Procedure Section 1094.6. Also refer to TOMC Section 1-4.05.

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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November 27, 2018

RES. NO. 2018-072  
ORD. NO. 1656-NS

1. CALL TO ORDER: 6:00 p.m.
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: Councilmembers Bill-de la Peña, Price, Adam, McCoy, and Mayor Fox
4. REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:
5. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:
6. PUBLIC COMMENTS:
7. CONSENT CALENDAR:  
(See Exhibit A pages 7 thru 8 for Consent Calendar listing)
8. PUBLIC HEARINGS:

- A. [Municipal Code Amendment to Amend Certain Sections of Title 6, Chapter 5 Smoking to Include Electronic Smoking Devices](#)

ORDINANCE AMENDING THOUSAND OAKS MUNICIPAL CODE SECTIONS 6-5.102, 6-5.105 & 6-5.106 OF TITLE 6, CHAPTER 5 SMOKING TO INCLUDE ELECTRONIC SMOKING DEVICES

ORD. NO. 1<sup>st</sup> Reading

RECOMMENDATION: Read ordinance in title only, further reading be waived, and if no objection, introduce ordinance to approve amendment of the Thousand Oaks Municipal Code Title 6, Chapter 5 Smoking

9. DEPARTMENT REPORTS:

- A. [Fire Status Report – Report to be provided](#)

RESOLUTION ADOPTING BILLING POLICIES AND AUTHORIZING BILLING ADJUSTMENTS FOR CITY OF THOUSAND OAKS WASTEWATER AND WATER CUSTOMERS WHOSE HOMES WERE DESTROYED OR SEVERELY DAMAGED BY THE HILL OR WOOLSEY FIRES AND THOSE WHO RECEIVED EXTRAORDINARY WATER BILLS AS A RESULT OF SAFEGUARDING THEIR HOMES

RES. NO. 2018-

9. DEPARTMENT REPORTS: (Continued)

A. Fire Status Report – Report to be provided (Continued)

RECOMMENDATION:

1. Adopt resolution approving City water bill adjustments for water used for fire protection during the Hill and Woolsey fire emergencies; and Wastewater bill waivers for City of Thousand Oaks wastewater customers whose homes were destroyed or severely damaged for the period of November 8, 2018 until occupancy
2. Authorize City Manager to execute necessary documents and agreements to participate in California Office of Emergency Services Consolidated Debris Removal Program (Phase II) for removal of debris associated with property damage or destruction resulting from the Hill and Woolsey fires
3. Approve budget appropriation and expenditure in amount not-to-exceed \$300,000 from A/C 001-0000-311-1000 (General Fund, Fund Balance) to A/C 001-4010-641-5010 (Temporary Agency Service) for Community Development Department to hire contract staff to assist with expedited plan review, plan checking, and inspections for rebuilding efforts associated with the Hill and Woolsey fires
4. Approve budget appropriation and expenditure in amount not-to-exceed \$250,000 from A/C 631-000-341-0000 (Solid Waste Net Position) to A/C 631-8420-682-5699 (Solid Waste Contract Services) for City’s share of Consolidate Debris Removal Program and additional site mitigation as required

B. [Consolidation of Community Grants Programs \(Community Enhancement Grants, Community Events Endowment Fund Grants, Social Services Endowment Fund Grants, and Sports Facility Endowment Fund Grants\)](#)

RESOLUTION ADOPTING NEW CRITERIA AND GUIDELINES FOR AND RENAMING COMMUNITY GRANT PROGRAMS FOR COMMUNITY ENHANCEMENT GRANTS, COMMUNITY EVENTS GRANTS, SOCIAL SERVICES GRANTS AND SPORTS FACILITY GRANTS AND ESTABLISHING A SINGLE COMMUNITY FUNDING REVIEW COMMITTEE AND RESCINDING RESOLUTIONS NOS. 85-205, 86-22, 95-23, 97-213, 99-32, 99-181, 2000-32, 2000-165, 2001-54, 2002-033, 2002-152, 2003-098, 2007-094, 2007-098, 2010-079, 2011-068

RES. NO. 2018-\_\_\_\_\_

9. DEPARTMENT REPORTS: (Continued)

- B. Consolidation of Community Grants Programs (Community Enhancement Grants, Community Events Endowment Fund Grants, Social Services Endowment Fund Grants, and Sports Facility Endowment Fund Grants) (Continued)

RECOMMENDATION: Approve consolidated and restructured community grants program to fund organizations and individuals seeking to provide cultural events and activities, enhancements to the environment, improvements to sports and recreation facilities, and social services programs, all of which improve the quality of life in the City and keep existing sources of grant funding as is, with no changes

10. COMMITTEE/COMMISSION/BOARD REPORTS:

- A. National League of Cities (NLC) Youth Delegate Report

RECOMMENDATION: Receive verbal report

11. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS:

12. COUNCIL ISSUES/RECOMMENDATIONS:

- A. [Highway Dedication and Street Renaming for Sergeant Ron Helus – Report to be provided](#)

RECOMMENDATION: Direct City staff to investigate the process and methods and report back to City Council on:

1. The dedication of a portion of U.S. 101 Freeway adjacent to Moorpark Road in honor of Sergeant Ron Helus
2. The renaming of street adjacent to Borderline Bar and Grill in honor of Sergeant Ron Helus

- B. Follow-up reports on meetings/conferences attended by Councilmembers

13. CITY MANAGER:

- A. Follow-up items
- B. Announcements and upcoming issues

CITY OF THOUSAND OAKS CITY COUNCIL AGENDA

Thousand Oaks, California

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November 27, 2018

14. CLOSED SESSION: None

15. PUBLIC NOTICES: None

16. ADJOURNMENT:

Adjourn to City Council Reorganization Meeting December 11, 2018

Agenda Post Date/Time: November 21, 2018, 5:00 p.m.

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## EXHIBIT A

### 7. CONSENT CALENDAR:

*RECOMMENDATIONS FOR ITEMS A. THROUGH H. ARE TO APPROVE  
RECOMMENDATION FOR ITEM I. IS TO ADOPT*

- A. General, Utilities, Golf Course, and Theatres Demands – ratify November 14, 2018 and November 21, 2018; approve November 28, 2018; approve December 5, 2018, subject to review and ratification
- B. [Minutes of Special City Council meeting November 13, 2018 and Regular City Council meeting November 13, 2018](#)
- C. Financial Impact to be Determined: [On-Call Professional Services](#) Agreements for various services with qualified firms as outlined in report; each not-to-exceed \$200,000 per year; individual task orders not-to-exceed \$125,000; each term ending 6/30/21; funds to be identified on a case by case basis
- D. Additional Appropriation: [Santa Rosa Road/Hill Canyon Road Intersection Improvements \(CI 5423\) and Agoura Road/Village Glen Avenue Left Turn Signal Upgrade \(CI 5354\)](#); project design, plans, specifications, and Addenda Nos. 1 and 2; award construction contract to Sturgeon Electric California, LLC; \$373,805, plus \$37,380 contingency; \$335,182 expenditure (\$290,666 construction contract, \$29,066 construction contingency, \$7,950 engineering construction services, \$7,500 Edison utility coordination) A/C 624-8250-685-8300 (CI 5423, Santa Rosa Road/Hill Canyon Road Intersection Improvements Project); \$70,500 budget appropriation A/C 624-0000-341-9900 (Wastewater Fund - Net Position) to A/C 624-8250-685-8300 (CI 5423, Improvements Other than Buildings); \$96,453 expenditure (\$83,139 construction contract, \$8,314 construction contingency, \$5,000 City furnished supplies and services) A/C 551-5570-631-8300 (CI 5354, Agoura Road/Village Glen Avenue Left Turn Signal Upgrade); delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project contingency amount; upon completion of construction, dedicate ownership of facility to County of Ventura to incorporate into their Traffic System; incorporate intersection into Reciprocal Traffic Signal Cost Sharing Agreement between City and County and share 25 percent of maintenance cost

## 7. CONSENT CALENDAR: (Continued)

- E. Approved Expenditure: [Cooperative Fuel Purchase; cooperative agreement](#) with State of California Fuel Contract No. 1-18-91-02-B to purchase and receive unleaded gasoline and renewable diesel fuel from AAA Oil, Inc., dba California Fuels and Lubricants; \$720,000 expenditure A/C 001-5640-631-3510 (General Fund: Vehicle Expense/Fuel), \$60,000 A/C 621-8250-685-3510 (Wastewater Operating Fund: HCTP Vehicle Expense/Fuel) for remainder of FY 2018-19; annual purchase order FY 2019-20 through FY 2022-23 \$990,000 each fiscal year, in accordance with general terms and conditions set forth in State of California Contract No. 1-18-91-02-B
- F. Financial Impact to be Determined: [Interim Operating Agreement with Bird Rides, Inc.](#) for operation of stand-up electric scooter sharing program; term: one-year or until TOMC operating regulations are adopted
- G. Approved Expenditure: [Parking Lot Lighting LED Conversions at Various City-owned Facilities](#); award of construction contract to Caltec Electric, Inc.; \$173,000, plus \$19,000 contingency; expenditure \$192,000: A/C 001-3585-677-8300 (\$29,200), A/C 001-3590-677-8300 (\$43,800) CI 5079; A/C 001-3573-677-8300 (\$30,000), A/C 001-3574-677-8300 (\$30,000) CI 5085; A/C 001-3582-612-8300 (\$59,000) CI 5093; project design plans, specifications and working details for Parking Lot Lighting LED Conversions at Transportation Center (CI 5093), Teen and Goebel Adult Centers (CI 5085), and 401 & 403 W. Hillcrest Drive (CI 5079); delegate authority to City Engineer to approve changes in design, plans, specifications and working details of project on work directives and change orders up to project contingency amount
- H. Approved Expenditure: [Annual Contribution to Conejo Senior Volunteer Program \(CSVP\)](#); agreement between City and Conejo Recreation and Park District (CRPD) CSVP; \$10,000 expenditure A/C 001-0920-677-5920 (Grants & Donations)

## ORDINANCE FOR SECOND READING:

- I. [ORDINANCE REPEALING IN ITS ENTIRETY TITLE 5, CHAPTER 23 AND ADDING TITLE 5, CHAPTER 23 ADOPTING LICENSING AND OPERATING REGULATIONS FOR VENDING ON PUBLIC PROPERTY AND AMENDING SECTION 4-3.415 MODIFYING REGULATIONS CONCERNING COMMERCIAL VENDING VEHICLES NEAR SCHOOLS](#)  
(Introduced 11/13/18, 5-0) ORD. NO. 1656-NS