

**SUMMARY NOTES**  
**Community Funding Review Committee**  
**Thursday, October 11, 2018, 6:00 p.m.**  
**Oak Room**  
**Thousand Oaks Civic Arts Plaza**  
**2100 Thousand Oaks Blvd.**

1. Call to Order: 6:01 P.M.
2. Pledge of Allegiance
3. Oaths of Office: Laura Maguire presented Oath for new member Wendell Farrell
4. Roll Call: Present: Members Britta Halfen; Mary DiCesare, Wendell Farrell, Carolyn Johnson, Kathleen Marley; Absent: Members Gougas and Sponsler; Staff present: Senior Analyst Brooks, Associate Analyst Pellegrino, and Associate Analyst Sprigel
5. Public Comments: None.
6. Committee Member Introductions
7. Election of Chair and Vice-Chair:  
Nomination of Kate Marley for Chair by Member Halfen, Member Marley accepted nomination. Motion by Member Marley to select Member Halfen as Chair, passed 5-0, Members Gougas and Sponsler absent.  
Nomination of Carolyn Johnson for Vice-Chair by Chair Halfen, Member Johnson accepted nomination. Motion by Chair Halfen to select Member Johnson as Vice-Chair, passed 5-0, Members Gougas and Sponsler absent.
8. Brown Act overview by staff (Item taken out of order, presented after Item 11 on the agenda)
9. Overview of Sports Facilities Endowment Fund Grant Program and Scoring reviewed by staff.
10. Overview Community Enhancement Grant Program and Scoring reviewed by staff.
11. Grant Application Timeline & Process reviewed by staff
12. Meeting Calendar reviewed by staff
13. Commissioner Comments: None.
14. Adjournment: 6:39 p.m. The next meeting to be held at 6:00 p.m. on October 25, 2018 in the Oak Room of the Civic Arts Plaza on the 3<sup>rd</sup> Floor.