

**City Council Capital Facilities Committee
Special Meeting
Monday, October 2, 2017; 11:00 a.m.
City Manager's Conference Room**

Summary Notes

1. Call to Order – The meeting was called to order at 11:05 a.m.
2. Roll Call: Committee Members Present: Mayor Claudia Bill-de la Peña and Councilmember Joel Price. Also present: City Manager Andrew Powers, Acting Assistant City Manager Gary Rogers, Finance Director John Adams, Public Works Director Jay Spurgin, Deputy Finance Director Jaime Boscarino, Deputy Public Works Director Cliff Finley, Facilities Manager Liz Perez, Public Works Engineering Division Manager Nader Heydari, and Administrative Support Supervisor, Anne Mumo.
3. Public Comments – None
4. Public Works CIP Projects Update

The Mayor opened the meeting by inviting Public Works Engineering Division Manager, Nader Heydari, to give updates on capital projects for the last fiscal year and provide a construction forecast for 2018-19. Completed 2016-17 projects included:

- Borchard Road Storm Drains
- Municipal Service Center Fleet Canopy
- Thousand Oaks Undergrounding Project

The discussion moved on to projects for 2018-19:

- Wastewater and Corrugated Metal Pipe Lining
- Improvements to the Avenida de Los Arboles/Big Sky median
- Spalding Street Channel Repair
- Waverly Channel and Storm Drain Repair
- Poly Line Replacements
- Improvements to Lawrence Drive Lift Station
- 2018 Street Overlay Project

Other projects for future consideration included a new COSCA Bridge at the Hill Canyon Treatment Plant (HCTP), improvements to the access road between HCTP and the

Municipal Service Center (MSC), and the proposed Willow Lane and Conejo School Road Project.

5. Facilities Projects Update

Facilities Manager Liz Perez provided updates on the following:

Civic Arts Plaza (CAP) water fountain: The fountain is back in full operation after the drought and Facilities is looking into updating the fountain's lighting (internal vs. external).

CAP Fire Alarm System: The fire alarm system was updated, and there has been a significant reduction in the number of false alarms.

Los Robles Garden Event Area: The City has not received any additional noise complaints. Finance Manager, John Adams, briefly touched on the golf course's revenue and its effect on Open Space funding. It was decided that further discussion on this was needed at a future meeting.

6. Miscellaneous Updates

Ranch Potrero Equestrian Center – Circle K: Brief discussion on status of operations, revenue to City/COSCA from Circle K and audit clause in the lease. John Adams was asked to report his findings at the next Capital Facilities Meeting.

Brief updates provided on roofing repairs, library security, Hillcrest Center stair repairs, CAP parking structure lighting and ticket booth management. She also mentioned that the Kavli Theatre was scheduled for painting in 2018-19 and a brief discussion about security at the Kavli Theatre was also brought up in the light of recent national events. Mayor Claudia Bill-de la Peña also brought up the issue of limited concessions available during events at the theatres. Facilities will follow up with the Cultural Affairs Department.

7. Next Meeting Date – to be determined

8. Adjournment – The meeting was adjourned at 12:05 p.m.

