

**City of Thousand Oaks
Community Enhancement Grant Proposal
Project and/or Fiscal Authorization**

*This form is required when a project is proposed at a location not owned by the applicant **OR** when another organization will receive funds on behalf of the applicant.*

Project to be located at [name of school, park, etc] _____

Street Address or description of location if address not applicable:

1. Project Authorization _____ Initial if agreeing to host project at location above

I have read and understand the proposal and agree to the terms, and I hereby grant authorization/consent for the project to take place on the affected property listed above, by parties deemed necessary for the completion of the project, including but not limited to, employees, contractors, and/or volunteers as described in the grant application.

I understand and accept that the project may involve solicitation of funds, labor, and/or purchasing from retail and service vendors. If applicable, I understand and agree that hired or volunteer work crews will alter, prepare, install, and/or construct the project on above-referenced property.

I understand and accept that the only party who will receive City grant funding for this project is the organization who submitted the original grant application to the City and who was awarded a grant for the project by the Thousand Oaks City Council.

By signing this Letter of Acceptance, the undersigned is affirming his or her authority to permit such a project at the above-referenced property and provide access to the grantee's crew so that the project may be completed in a timely manner.

2. Fiscal Sponsor Authorization _____ Initial if accepting responsibility for receiving funds on behalf of applicant (*must provide W-9 or fill out Vendor Tax ID Form*).

I, (name) _____, (title) _____

support/authorize the Community Enhancement Grant Project proposal submitted by Applicant.

Signature: _____ Date: _____

Organization: _____

Phone: _____ email _____